

March 17, 2016

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Regular Meeting was held on Thursday, March 17, 2016 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. Kalin, presiding, Ms. Chang, Ms. Colbert, Ms. McCann, Mr. Dietze, and Mr. Freeman. Mr. Hanley was absent.

Also present were Mr. Chang, Superintendent, Dr. Glazer, Assistant Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, and Mr. Block, Director of Human Resources. There were 57 people in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

1. H.S. Rankings Video Presentation – June Chang, Superintendent
2. District Website Presentation – June Chang, Doug Orr, Karen Greco
3. Paul Sears Retirement Commendation

PRESIDENT'S ANNOUNCEMENTS

President Kalin had no announcements.

SUPERINTENDENT'S REPORT

Superintendent Chang spoke about the following:

- Mary Poppins
- Hairspray at LCSJSM, Friday/Saturday at 7:30, Sunday at 2pm
- Unsung Heroes: Gary West and Emma Osborne
- Spring Sports Kick Off
- PARCC Schedule will be upcoming/modifications from the state
- The Summit High School Speech and Debate Team won first place in Speech Sweepstakes, 4th place in Debate Sweepstakes, and 2nd place Overall Sweepstakes at the New Jersey State Championship Tournament last weekend. In addition, four students were state champions in their events and will be awarded a scholarship at the Governor's Awards in May

- Congratulations to the Summit Step Team for their 3rd Place win last weekend at the Bayonne High School Step Show Competition and their 2nd Place win at the Colonia High School Step Show Competition
- Brayton students participated in STEAM day last Friday. Various organizations, including Liberty Science Center, worked with students on activities that related to STEAM initiatives.
- Lauren Banker and Holocaust
- LCJSMS will host its MultiCultural Day on Thursday night March 31
- Schools will be closed next Friday, March 25th, for Good Friday

Mr. Dietze moved the following under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

2/18/16-13
2/18/16-14

- B. Approval to review the following reports of Harassment, Intimidation and Bullying:

3/17/16-15	3/17/16-18
3/17/16-16	3/17/16-19
3/17/16-17	3/17/16-20

- C. Suspensions
February 2016

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
<u>LCJ Summit Middle School</u>		
2/26/16	9677974979	0.5
2/26/16	8088539792	0.5
2/29/16	8347812457	4
<u>Summit High School</u>		
2/1/16	3438752177	4
2/1/16	3482180225	4
2/1/16	3034790873	4
2/12/16	1532324296	4
2/18/16	5239287522	1
2/23/16	5239287522	4
2/23/16	1353858427	3.5
2/23/16	9772069738	0.5
2/23/16	3129731745	2.5
2/25/16	4841433198	1

Seconded by Ms. Chang. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PUBLIC DISCUSSION

Mr. Pinzon asked about a “log-in” on the new website, and if the PTO/PTA groups are also on the website. Mr. Orr responded.

A parent of a Jefferson School student expressed her concerns about the budget “cuts” and urged the Board to fund all necessary positions in the budget. Mr. Chang responded.

APPROVAL OF BOARD MINUTES

Mr. Freeman moved approval of the following items under Approval of Board Minutes:

A. Approval of the minutes of the following meetings:

- | | |
|----------------------|-------------------|
| 1. Workshop Meeting | February 11, 2016 |
| 2. Executive Session | February 11, 2016 |
| 3. Regular Meeting | February 18, 2016 |

Seconded by Ms. McCann. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Dietze moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
1. Zappia’s Brick Oven meal reimbursements for Parent ESL class meetings in November totaling \$76.98
 2. Blair Mondino payment totaling \$100.00 for food service during the Latino Literacy Celebration at Brayton Elementary School on 12/18/15
 3. The Latino Family Literacy Project supplies reimbursement for Susan Harden in the amount of \$51.36
 4. **Patricia Fontan reimbursement for various Latino Family Literacy Program related supplies totaling \$247.76**
 5. **The Connection charges for parent’s ESL classes from August, 2015 – March, 2016 (98 sessions) totaling \$3,430.00**
 6. **Summit Board of Education reimbursement of LFLP Child Care Monitor stipend for Megan Calkins September – December, 2015, in the amount of \$240.00**
 7. **Summit Board of Education reimbursement of LFLP Child Care Monitor**

stipend for Melissa Jaramillo September – December, 2015, in the amount of \$300.00

- 8. Summit Board of Education reimbursement for Pomptonian charges for the Latino Literacy Celebration at LCJSMS on 2/19/16 totalling \$375.00**
- 9. Blair Bondino payment totalling \$100.00 for food service during the Latino Literacy Celebration at LCJSMS on 2/19/16**

C. Approval of the Comprehensive Equity Plan for 2016-2019

D. Approval of the following out-of-state field trips:

1. March 24, 2016 for 13 middle school seventh grade students to go to the Museum of Chinese in America in New York
2. April 7, 2016 for 40 high school Sculpture/Ceramics students to go to Storm King in New Windsor, New York
3. April 14, 2016 for 4 Hilltop String Quartet high school students to go to Lincoln Center in New York to perform in concert at Alice Tully Hall, with two prior trips to New York for coaching and rehearsals
4. April 26, 2016 for 40 high school Spanish 3 students to go to The Hispanic Society of America in New York
5. May 16, 2016 for 19 high school Art 3 and Art 4 students to go to Chelsea Galleries in New York

E. **WHEREAS**, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Summit Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2015-2016 school year, and

WHEREAS, the Board of Education has now reviewed indicators of the achievement of those goals; now, therefore,

IT IS HEREBY RESOLVED this 17th day of March, 2016 that the Summit Board of Education makes the determination that the merit goals have been completed and are submitted to the Executive County Superintendent of Schools for approval before payment as required by law per NJAC 6A:23A-3.1.

F. Approval of district staff volunteers at PTO-sponsored district events

G. Approval of Contract for In-School Nursing Services between Summit Board of Education and Bayada Home Health Care, Inc., 6 Commerce Drive, Cranford, NJ 07081 beginning 3/1/16 and ending 8/31/16 at a cost of \$60/hour for RN services as needed

H. Approval of Contract for Itinerant Services for Students with Hearing Loss

between Summit Board of Education and Mountain Lakes Board of Education, 400 Boulevard 3, Mountain Lakes, NJ 07046 for special instructional services for student #1902769644 - 2 hours/week from January to June 2016 at a cost of \$6,480

- I. Approval of Non-Resident Tuition Contract for student #3543889100 to attend Washington School for the remainder of the 2015-2016 school year at a cost of \$6,759**

Motion was seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Mr. Freeman moved approval of the following items under Personnel:

- A. Approval to appoint the following substitutes, effective March 18, 2016:

1. Katharine Lee, substitute teacher, \$100/day
2. John Chideau, substitute teacher, \$100/day
3. Aimee Norberg, substitute teacher, \$100/day
4. Robyn O’Hern, substitute teacher, \$80/day
5. Anthony Vitale, substitute teacher, \$100/day
6. John Wilson, substitute teacher, \$100/day
7. Michelle Floyd, substitute teacher, \$100/day
8. Grace Klebaur, substitute teacher, \$100/day
- 9. Marjorie Nussbaum, substitute teacher, \$100/day**
- 10. Avanti Shukla, substitute teacher, \$100/day**
- 11. Rosemary Walter, substitute teacher, \$80/day**

- B. Approval to accept the retirement of the following staff, effective July 1, 2016:

1. Deborah Schwarzmann, middle school language arts teacher
2. Leslie Gucci, Wilson Primary Center kindergarten teacher
3. Judith Fisher, Jefferson Primary Center kindergarten teacher

- C. Approval of a family leave for the following staff:

1. Drew Solowy, Brayton School teacher, effective September 1 through December 5, 2016
2. Lorie Mason, middle school physical education teacher, effective May 24 through June 22, 2016

- D. Approval of a maternity/family leave for the following staff:

1. Ashley Yospin, elementary art teacher, from approximately May 2 through December 5, 2016
2. Emily Cooper, Lincoln-Hubbard resource room teacher, from approximately

September 1, 2016 through December 14, 2016

- E. Approval of a change in assignment for the following staff:
1. Danielle Heilmann, from Jefferson School to LCJ Summit Middle School as an ABA aide, effective February 17, 2016
 2. Femke van Beek, from Jefferson School to Summit High School as an aide, effective February 17, 2016
 3. Ashley Aaron, from long-term substitute to leave replacement teacher at Franklin School, BA Level, Step 2, \$55,330 (prorated), effective February 19 through June 30, 2016
- F. Approval to appoint Matthew Block as the Affirmative Action Officer for the 2016-2017 school year
- G. Approval to appoint JoAnn Mendl and Christopher Miller to run the chess program at Brayton School from March 24 through June 30, 2016 up to 40 hours each at curriculum rate of \$45.34/hr. via timesheet (paid by Brayton PTO)
- H. Approval to appoint Margaret McCullough, Mary Ellen Cuneo, Richard O’Neill, Sarah Wagner and Paula Rozan as AP Proctors from May 1 through May 31, 2016 at \$19/hr.
- I. Approval to appoint Daniel Campos to work as a student videographer at \$10/hr. for the 2015-2016 school year
- J. Approval of the Revised Family Nights recommendations (list attached)
- K. Approval to extend the previously approved child care leave for Danielle Mack, Washington School resource room teacher, to June 22, 2016, returning September 1, 2016
- L. Approval to extend the previously approved leave replacement teaching assignment for Jessica Sanson, Washington School resource room teacher, to June 22, 2016, BA Step 2, \$55,330
- M. Approval to appoint Valerie Smith as a Lincoln-Hubbard School long-term substitute (maternity), \$225/day, effective May 25, 2016 through June 30, 2016
- N. Approval to appoint Jessica Sanson as a Washington School basic skills teacher, BA Level, Step 3, \$55,819, effective September 1, 2016
- O. Approval to appoint staff to the Brayton School After School Enrichment Program, effective February 2 through March 16, 2016 at curriculum rate of \$45.34/hr. as follows (PTO funded):
- 1 class, 5 days for a total of 7.5 hours each:
Matthew Ferry
Christopher Miller

Dennis McLaughlin
Erin Corea

2 classes, 10 days for a total of 15 hours each:

John Murphy
Matthew Stanbro

- P. Approval to appoint staff to the Lincoln-Hubbard School After-School Activity Program, effective February 2 through March 22, 2016 as follows (PTO funded):
Thomas Simmons – Floor Hockey, \$1,050
Ashley Yospin – Dance, \$525
Samantha Fano – Scrapbooking, \$1,050
- Q. Approval to appoint Kory Kelly, out of district Assistant Boys' Lacrosse Coach, Coach Step 3 split stipend, \$4,016.50, effective March 18, 2016
- R. Approval to appoint Nicholas Grimshaw to work as a volunteer boys' lacrosse coach from March 18 through June 11, 2016**
- S. Approval to appoint Aurelius Masaoy, Lincoln-Hubbard School playground supervisor, \$38/hr. via timesheet, effective March 18, 2016**
- T. Approval to appoint Stacy Chusid and Patricia Sheaffer as the field trip nurses for the Summit High School Spring Music Trip to Annapolis/Washington, D.C. from March 31 through April 3, 2016, to be paid as follows:
Stacy Chusid – 11 shifts plus 2 prep shifts at \$200 per shift or \$2,600
Patricia Sheaffer – 11 shifts plus 1 prep shift at \$200 per shift or \$2,400**
- U. Approval to extend the current position and current daily rate of pay for Valerie Smith, long-term substitute aide at Lawton C. Johnson Summit Middle School, through May 24, 2016, due to a resignation**

Motion was seconded by Ms. Chang. The roll was called and all present voted "Aye." The motion was declared adopted.

POLICIES

The policies listed on the agenda were tabled for further discussion.

FINANCE

Mr. Dietze moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the March Bills List as listed below:

1.	Regular Bills	Fund 10	\$ 1,625,347.07
2.	Special Revenue	Fund 20	\$ 177,270.18
3.	Capital Projects	Fund 30	\$ 2,386.00
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$ 1,805,003.25
5.	Food Service	Fund 61	\$ 183,460.72
	Total All Bills		\$ 1,988,463.97

- B. Approval of monthly payroll for February 2016 - \$4,628,507.03
- C. Approval of budget adjustments and line item transfers for December 2015
- D. Approval of Secretary and Treasurer’s report for December 2015
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of January 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Mr. Freeman, seconded by Mr. Dietze, and carried to adjourn the meeting at 8:10 PM.

Respectfully submitted,



Secretary