

February 9, 2023

**BOARD OF EDUCATION
SUMMIT, NEW JERSEY**

The Board of Education held a Meeting on Thursday, February 9, 2023 beginning at 6:00 PM in the Summit High School Library/Media Center. Those present: Mr. Colón, presiding, Mr. Cho, Ms. Cohn, Ms. Justice, Ms. Miller, and Ms. Stanton. There were 100 audience members once the public session began at 7:00 PM.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Services, Dr. Cordero, Director of Education, Ms. Marr, Director of Student Personnel Services, Ms. Sarno, Assistant Business Administrator, and Ms. Callander, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Mr. Colón stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 9, 2023 to discuss:
 1. Student(s) - Harassment, Intimidation & Bullying
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Miller, seconded by Mr. Cho, and carried to move to Executive Session at 6:02 PM.

The Board returned to public session at 7:00 PM.

OATH OF OFFICE

School Business Administrator/Board Secretary Derek J. Jess administered the oath of office to Jennifer Erday, new Board of Education Member.

STUDENT BOARD REPRESENTATIVE REPORT – Lena Kifnidis

Ms. Kifnidis spoke about the following:

- Planning for the prom has begun – as well as for the upcoming Frosh/Soph dance

- High School teams update
- HS cafeteria now selling after-school snacks
- Valentine Day candy and Bath Bomb sales underway

PRESENTATIONS & DISCUSSIONS

- A. National Merit Scholars Acknowledgment of Books to their Favorite Teacher ~ Stacy Grimaldi, Principal, Summit High School

Nandi Appiah presented Simone Baskerville with *Finding Me: A Memoir* by Viola Davis

Samuel Ard presented Alex Gentul with *Baby Loves Quantum Physics* by Ruth Spiro

Sara Atefi presented Kelly Wright with *Drawings on the Right Side of the Brain* by Betty Edwards

Samantha Barbato presented Monika Bartlett with *The Travel Book: A Journey Through Every Country in the World*

Lydia Boubendir presented Frank Baragona with *Harvey Penick's Little Red Book - Lessons and Teachings from a Lifetime in Golf* by Harvey Penick with Bud Shrake

Jalen Chiu presented Wendy Donat with *The Origin of Others* by Toni Morrison

John Cho presented Tom O'Dowd with *Where Good Ideas Come From - The Natural History of Innovation* by Steven Johnson

Brett Colon presented Dana Folk with TBD

Bridget Dempsey presented Mike Magdalenski with *Frankenstein* by Mary Shelley

Thomas Formichelli presented Don Standing with *Images of America - Staten Island* by Margaret Lundrigan and Tova Navarra

Sophia Fu presented Jeremy Morman with *What If?: Serious Scientific Answers to Absurd Hypothetical Questions* by Randall Munroe

Rochelle Gao presented Angelique Bender with *Math with Bad Drawings: Illuminating the Ideas That Shape Our Reality* by Ben Orlin

Marco Flores Gonzalez presented Noreen Boverly with *American Dirt* by Jeanine Cummins

Bennett Harvey presented Alex Bocchino with *Bird - The Legend of Charlie Parker* by Robert George Reisner

Cameron Harvey presented Adam Leaman with *Tuesdays with Morrie - an old man, a young man, and life's great lessons* by Mitch Albom

Matthew Hecker presented Mr. Wallock with *Bossypants* by Tina Fey

Melissa Jiang presented Corey Walsh with *Call Us What We Carry* by Amanda Gorman

William Johnson presented Angelique Bender with *More than a Little* by M.H. Clark

Sabine Kwon presented Silvia Vicente with TBD

Athena Lebron presented Joan Lu with *Today I Made a Difference*

Caroline McCann presented Tina Lee with *The Soul of Genius: Marie Curie, Albert Einstein, and the Meeting that Changed the Course of Science* by Jeffrey Orens

Giles Michel presented Ike Welsh with *The Patriots* by Winston Groom

Marek Muzyka presented Neal Sharma with *Frankenstein* by Mary Shelley

Ravi Naidu presented Ike Welsh with *And There Was Light - Abraham Lincoln & the American Struggle* by Jon Meacham

Griffin Reinhardt-Hepler presented Frank Baragona with *And in the End - The Last Days of the Beatles* by Ken McNab

Andrew Richardson presented Jennifer Marder with *The Iliad and The Odyssey* by Homer

Taryn Ryden presented Violet Wallerstein with *Frankenstein* by Mary Shelley

Stephanie Sexton presented Christine Stelmach with *This Just Speaks to Me* by Hoda Kotb
Andrew Shields presented Mrs. Branchflower with *Into the Wild* by Jon Krakauer
Reyna Shivdasani presented Monika Bartlett with *In the Time of Butterflies* by Julia Alvarez
Emma Vatoci presented Elizabeth Buettner with *Behold the Dreamers* by Imbolo Mbue
Edward Vela presented Mike Magdalenski with *The Last Man* by Mary Shelley
Edward Wang presented Alex Bocchino with *Norse Mythology* by Neil Gaiman
Wilson Wicelinski presented Wendy Donat with *The Jungle* by Upton Sinclair
Charles Zucker presented Anne Weisgerber with *Never* by Ken Follett

Students not in attendance:

Jonathan Lau
Jessica Li
Jake Lowry
Eli Markowitz
Ian Ritter
James Ritter
Joshua Sacks
Lucas Stocks

A 5-minute break was taken at this time.

- B. Mid-Year Goals Review – Scott Hough, Superintendent & Joseph Cordero, Director of Curriculum & Instruction

PRESIDENT'S ANNOUNCEMENTS

Mr. Colón spoke about the following:

- Thanked all those involved with Board Goals including administration and staff
- Franklin School PTO initiated-project of a school mural – included the entire school; thanks to the building leadership & teachers that go above & beyond, PTO leadership & volunteers, and the unsung heroes of the building – the custodians

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- National School Counseling Week; district happenings during Black History Month
- Overview of the successes of our H.S. sports teams, district music program, and congratulations to our senior athletes on their commitment to various colleges, as well as to senior John Cho who scored in the top 5% of students in the American Mathematics Contest

Mr. Cho moved the following under Superintendent's Report:

- A. Approval to affirm the following reports of Harassment, Intimidation and Bullying:
1. 12/04/2022 - 223
 2. 12/06/2022 - 224
 3. 09/17/2021- 225
 4. 12/12/2022 – 226

5. 12/15/2022 - 227
6. 12/12/2022 - 228
7. 12/14/2022 - 229
8. 12/13/2022 - 230
9. 12/12/2022 - 231
10. 12/12/2022 - 232
11. 12/09/2022 - 233
12. 12/16/2022 - 234
13. 01/02/2023 - 235

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

1. 12/22/2022 - 236
2. 01/12/2023 - 237
3. 01/12/2023 - 238
4. 01/10/2023 - 239
5. 01/11/2023 - 240
6. 01/05/2023 - 241
7. 02/02/2023 - 242
8. 02/02/2023 - 243
9. 01/30/2023 - 244
10. 01/31/2023 - 245
11. 02/03/2023 - 246

C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/13/2023	1241155110	4
1/13/2023	2230833034	4
1/13/2023	8469128104	4
1/13/2023	7583891138	4
1/18/2023	2874027407	4
1/18/2023	6070650422	4
1/30/2023	3849859039	4

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/03/2023	2720457960	1
1/04/2023	4059984494	1
1/11/2023	6470115051	1 in-school
1/11/2023	1487953594	2
1/18/2023	4529169071	1

Motion was seconded by Ms. Miller. The roll was called, Ms. Erday abstained, and all others present voted, “Aye”. The motion was declared adopted.

ADDITIONS / REVISIONS TO THE AGENDA

Mr. Jess announced each of the additions/revisions to the agenda – and stated all changes to the agenda are noted in **bold text** within these Minutes, and deletions are noted with a ~~strike through~~.

COMMITTEE REPORTS

- A. Education Committee – Ms. Justice reported on the following: curriculum budget review including STEAM; mid-year iRate review; K-5 report cards including language changes
- B. Operations Committee – Mr. Cho reported on the following: bond & HS HVAC project update; FY24 budget update; food service update including district process to collect unpaid meal charges
- C. Policy Committee – Mr. Colón reported on the following: update to policies on bilingual and ESL, student enrollment, and emergency procedures
- D. Communications Committee – Ms. Miller reported on the following: Superintendent Coffee to be held on February 22; new district app has launched; update on WL video; last Teacher Feature filmed; upcoming communication of bond-related projects
- E. Negotiations Committee – Mr. Colón reported they met earlier in the month with the SEA as part of the contract renewal discussions which was productive – discussions are on-going
- F. Liaison Reports – None

PUBLIC COMMENT

There was no public comment.

Motion by Ms. Stanton, seconded by Ms. Cohn, unanimously approved by voice vote to close public comment.

APPROVAL OF BOARD MINUTES

Ms. Miller moved approval of the following items under Approval of Board Minutes:

- A. Approval of Minutes of the following meetings:
 - 1. January 12, 2023 Regular Meeting

Motion seconded by Mr. Cho, Ms. Erday abstained, and approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Mr. Cho moved approval of the following items under Curriculum/Instruction/Program:

- A. Approval to operate an academic summer school during summer 2023
- B. Approval to operate an enrichment summer school (FLASH) during summer 2023

- C. Approval of a venue change for the out-of-state field trip on March 11, 2023, for 45 students and 2 chaperones to Windham Mountain, Windham, NY to be moved to Hunter Mountain Resort, Hunter, NY (*revised* from the October 13, 2022 Agenda)

Motion was seconded by Ms. Stanton. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

FINANCE

Mr. Cho moved the following items under Finance:

Upon the recommendation of the School Business Administrator to the Superintendent:

- A. Approval of the February Bills List as listed below:

1. Regular Bills	Fund 10	\$ 831,869.63
2. Special Revenue	Fund 20	\$ 147,980.49
3. Capital Projects	Fund 30	\$ - 0 -
4. Enterprise Fund	Fund 60	\$ - 0 -
Sub Total All Funds		\$ 979,850.12
5. Food Service	Fund 61	\$ 175,866.00
Total All Funds		\$1,155,716.12

- B. Approval of the monthly payroll for January 2023 - \$5,295,520.92
- C. Approval of budget adjustments and line-item transfers for December 2022
- D. Approval of Secretary and Treasurer’s Report for December 2022
- E. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2022 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. Approval to accept a \$4,000 Unified Champion Schools grant for the 2022-2023 school year from Special Olympics New Jersey to be used in accordance with the Unified Champion Schools Financial Agreement

- H. Approval of a donation from the Summit High School Class of 1962 for use by the District Music/Musical Arts Department in the amount of \$1,750
- I. Approval of a donation from the Summit Sailing Foundation, Inc. for the Summit High School 2022 sailing team transportation costs in the amount of \$4,734.17
- J. Approval of a donation from the Brayton School PTO for the purchase, delivery, and installation of a Ultimate Steel Basketball System at Brayton School in the amount of \$6,370.24
- K. Approval of a donation from the Franklin School PTO for Cafeteria AV Upgrades at Franklin School in the amount of \$10,562
- L. Approval of Cooperative Purchasing with Educational Data Services, Inc. for the 2023-2024 school year; licensing and maintenance fee in the amount of \$10,330
- M. Approval of the additional Nonpublic School Security Program spending plans for the participating schools located within this district as follows:
 - Central Presbyterian Church Weekday Nursery School & Kindergarten \$ 5,330
- N. Approval of Professional Services Agreement with Parette Somjen Architects, 439 Route 46 East, Rockaway, NJ 07866 to include Information Gathering & Documentation of Existing Conditions, Schematic Design, and Preliminary Budgeting for Summit High School: Child Study Team and Guidance Offices Renovations at a cost of \$17,600
- O. Approval of Professional Services Agreement with Parette Somjen Architects, 439 Route 46 East, Rockaway, NJ 07866 to include Information Gathering & Documentation of Existing Conditions, Schematic Design, Applications & Submissions to the Department of Education, Design Development, Construction Documents, and Contract Administration Services for Summit High School: Auditorium Sound Booth and Sound System Upgrades at a cost of \$20,600

Note: The aforementioned project has been authorized by the Board for the district's appointed Architect of Record to make a submission to the Department of Education on behalf of the District with the required filing of all forms, plans, and other necessary documents as well as to update the District Long Range Facilities Plan (LRFP) to reflect these approved projects, as required.

The project will be submitted as an "Other Capital Project" with Capital Reserve Funding or other District Funding, and no state funding or submitted as a "School Facilities Project" and funded with Capital Reserve Funding or other District Funding, and with the ROD Grant State Funding.

- P. **Approval to establish a new bank account with Investors Bank for the Tom O'Rourke Scholarship Fund with the following signatories: Business Administrator/Assistant Business Administrator**

Motion was seconded by Ms. Stanton. The roll was called, Ms. Erday abstained, and all others present voted, “Aye”. The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Miller moved the following items under School Board Operation:

- A. Approval of Master Collaborative Educational Services Agreement with Educational Services Commission of New Jersey, 1660 Stelton Road, Piscataway, NJ effective January 12, 2023 for the 2022-2023 school year
- B. Approval to assign Jennifer Erday to the following Board Committees:
 - 1. Education Committee
 - 2. Policy Committee

Motion was seconded by Ms. Stanon. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

PERSONNEL

Mr. Cho moved the following items under Personnel:

- A. Approval to appoint the following Leave Replacement Teacher Substitutes and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>	<u>Covering:</u>
Allison Amill	SHS	Athletic Trainer	\$265/day - with one overlap day at \$125/day	March 15, 2023 (end date tbd)	Allison Amill
Lauren Rosen	SES	Long- Term School Psychologist Substitute	\$300/day	March 15, 2023 (or sooner) (end date tbd)	Lauren Rosen
Sarah Lynn	SES	Long-Term School Psychologist Substitute	\$300/day	March 15, 2023 (or sooner) (end date TBD)	

- B. Approval of the following Changes of Assignment:
 - 1. John Reinhardt, from District Substitute Teacher, to Long-Term **Science** Teacher Substitute, Lawton C. Johnson Summit Middle School, \$265/day, effective **March 6, 2023**, through the end of the 2022-2023 school year, with one overlap day at \$125/day
 - 2. Adrianna A. Reyes, from ESL Teacher, Jefferson Primary Center and Lawton C. Johnson Summit Middle School, to ESL Teacher, Jefferson Primary Center and Brayton Elementary School, effective January 30, 2023, for the 2022-2023 school year

3. Georgina Harmer, from Inclusion Aide, Summit High School, to Long-Term Special Education Teacher Substitute, Summit High School, \$265/day, effective January 30, 2023, through date tbd, with one overlap day at \$125/day
4. Bobby Josiah Blackmon, from Long-Term Special Education Teacher Substitute, Summit High School, to Inclusion Aide, Summit High School, Aide-Step-3, \$39,779 (prorated), effective January 30, 2023 for the 2022-2023 school year
5. Katherine Lord, from Inclusion Aid, Washington Elementary School, to Long-Term Grade 2 Teacher Substitute, Washington Elementary School, effective April 27, 2023, through date tbd, with one overlap day at \$125/day

- C. Approval to appoint the following support staff, for the 2022-2023 school year, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
Luz Andrade-Potes	Part-Time Custodian	WPC	Custodian-1-Step-5	\$25,686 (prorated)	March 13, 2023	Milagros Lopez
Mayda Nunez	Part-Time Custodian	WPC	Custodian-1-Step-4	\$24,968 (0.625 FTE) (prorated)	January 25, 2023	
Fanny Gonzalez	Playground/Cafeteria Aide	FES	N/A	\$38/hour	February 15, 2023 (or sooner)	Maria Clotter
Shannon O'Reilly	Inclusion Aide	FES	Aide-Step-2	\$38,829 (prorated)	March 15, 2023 (or sooner)	Rebecca Proctor
Iris Amaya	Head Custodian	FES	Custodian-3-Step-13-U	\$53,885 (prorated)	March 1, 2023 (or sooner)	Brandon Kokoszka

- D. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Maria Clotter	Cafeteria/Playground Aide	FES	January 20, 2023
Brandon Kokoszka	Head Custodian	FES	February 16, 2023
Gina Tarabocchia	Social Studies Teacher	LCJSMS	March 17, 2023 (or sooner should a replacement be found)
Denell Marsh	Social Studies Teacher	SHS	April 2, 2023
Erica Massimi	School Psychologist	SHS	April 2, 2023
Megan Murray	School Counselor	WPC	February 8, 2023
Dennis Shan	Bus Driver	District	March 8, 2023

Bruce Harms	Bus Driver	District	February 10, 2023
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- E. Approval of maternity leave/family leave for the following staff:
1. Susan Clamser, Special Education Teacher, Wilson Primary Center, paid leave effective January 2, 2023 through January 30, 2023, unpaid leave effective January 31, 2023 through May 1, 2023, unpaid child care leave effective May 2, 2023 through June 15, 2023 (*revised* from the September 8, 2022 Agenda)
 2. Michelle Cavanaugh, Grade 2 Teacher, Washington Elementary School, paid leave effective April 27, 2023 through June 2, 2023, unpaid leave effective June 5, 2023 through June 30, 2023, return date tbd
 3. Gianna Nardi, Inclusion Aide, Jefferson Primary Center, unpaid sick leave effective January 2, 2023 through January 30, 2023, unpaid leave effective January 31, 2023 through March 31, 2023 (*revised* from the December 15, 2022 Agenda)
 4. Ronald Rodriguez, Custodian, Brayton Elementary School, unpaid leave effective January 11, 2023 through February 28, 2023
 5. Employee #9901, unpaid leave effective February 1, 2023 through March 31, 2023
- F. Approval of the following staff for the Brayton Elementary School Afterschool Enrichment Disc Golf Club, at the curriculum rate of \$49.45/hour, effective April 10, 2023 through May 25, 2023 (funded by the Brayton PTO)
1. Christopher Wisbeski - 11 hours
 2. Christopher Miller - 17 hours
- G. Approval to rescind the appointment of Jasmine Marcus, Inclusion Aide, Franklin Elementary School, from the January 12, 2023 Agenda
- H. Approval to rescind the appointment of Tiffany Goncalves, Secretary to the Assistant Principal, Lawton C. Johnson Summit Middle School, from the January 12, 2023 Agenda
- I. Approval of the (attached list) staff to work as mentors/tutors for the Hilltopper Achievement Community (HAC) Scholars, up to 20 hours each at the curriculum rate of \$49.45/hour (funded by Title 1) (*revised* from the October 13, 2022 Agenda)
- J. Approval of the Spring Coaching Staff Recommendations 2022-2023 (list attached)
- K. Approval of Alexander Bocchino, Summit High School, District Arts Festival Coordinator, \$50.00/hour, up to 15 hours, (paid via timesheet)
- L. Approval for the following staff to receive the curriculum rate of \$49.45 for Learning Workshop tutoring at Jefferson Elementary School, for the 2022-2023 school year, up to 40 hours each (Funded by Title I):
1. Bianca Ratner
 2. Melissa Fusari
 3. Heidi Pilla
- M. Approval for the following staff to receive the curriculum rate of \$49.45 for ESL tutoring at Jefferson Elementary School, for the 2022-2023 school year, up to 40 hours each (Funded by Title III):

1. Adriana Reyes
 2. Marija Landeka
- N. Approval for the following staff to receive the curriculum rate of \$49.45 for the Brayton Afterschool Program (Beyond the School Day), up to 40 hours each, (Funded by ESSER III Funds):
1. Stefanie Major
 2. Chris Wisbeski
 3. Alexis Esposito
 4. Chelsea Simao
 5. Rebecca Penza
 6. Christina Inghilterra
- O. **Approval to appoint the following new staff for the 2022-2023 school year, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:**
1. **Riley Clark, Social Studies Teacher, Lawton C. Johnson Summit Middle School, BA-Step-4, \$60,756 (prorated), effective April 17, 2023 (or sooner), for the 2022-2023 school year (replacing Gina Tarabocchia)**
- P. **Approval to appoint Shane Kress, Television Production/Studio Manager Teacher, Summit High School, as the videographer for Summit Board of Education meetings at the curriculum rate of \$49.45/hour, effective January 6, 2023**

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

POLICIES & REGULATIONS

Ms. Stanton moved the following under Policies & Regulations:

First Reading

- P & R 2423 - Bilingual and ESL Education (M) (Revised)
- P 8140 - Student Enrollments (M) (Revised)
- R 8140 - Enrollment Accounting (M) (Revised)
- R 8420.2 - Bomb Threats (M) (Revised)
- R 8420.7 - Lockdown Procedures (M) (Revised)
- R 8420.10 - Active Shooter (M) (Revised)

Second Reading

- P 1648.11 - The Road Forward COVID-19 – Health and Safety (M) (Abolished)
- P 0152 - Board Officers (R) (Revised)
- P 0161 - Call, Adjournment, and Cancellation (R) (Revised)
- P 0162 - Notice of Board Meetings (R) (Revised)
- P 8330 - Student Records (M) (Revised)
- R 8330 - Student Records (M) (Revised)

Motion was seconded by Ms. Miller. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

Mr. Colón stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 9, 2023 to discuss:
 2. Personnel
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Miller, seconded by Ms. Justice, and carried to move to Executive Session at 8:34 PM. Action will not be taken and the Board will not return.

ADJOURNMENT

Motion by Ms. Cohn, seconded by Ms. Justice and carried to adjourn the meeting at 8:34 PM.

Respectfully submitted,


Derek J. Jess
School Business Administrator/
Board Secretary