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# SUMMIT BOARD OF EDUCATION

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## MISSION STATEMENT

*The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.*

## MEETING AGENDA

**Thursday, January 18, 2018 – 7:00 PM**  
**Summit High School Library/Media Center**

- I. Call to Order and Flag Salute**
- II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement**  
**Board Secretary**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

### III. Roll Call

Board Members	Present	Absent
Mr. Richard Hanley, President		
Ms. Debra McCann, Vice President		
Mr. Chris Bonner		
Mr. David Dietze		
Ms. Donna Miller		
Ms. Vanessa Primack		
Ms. Peggy Wong		

Others Present:

Mr. June Chang, Superintendent of Schools  
Dr. Jane Kachmar-Desonne, Dir. of SES  
Ms. Jennifer McCann, Dir. of Elementary Education  
Ms. Kathy Sarno, CPA, Asst. Business Administrator

Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS  
Dr. Matthew Block, Dir. of Human Resources  
Ms. Michelle Derpich, Dir. of Secondary Education

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February Meeting

Thursday, February 15, 2018 - 7:00 PM  
Summit H.S. Library/Media Center

[www.summit.k12.nj.us](http://www.summit.k12.nj.us)

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**IV. Presentations and Discussions (7:00 - 7:45)**

1. National Merit Scholars Presentation of Books to their Favorite Teachers
2. 2018-2019 Budget Overview - June Chang & Louis Pepe
  - o Process and Budgetary Impacts
  - o Savings and Efficiencies
  - o Investments in Educational Program and Offerings
3. 1st draft of proposed Focus Areas will be reported out during the Communications Committee Report

**V. President's Announcements (7:45 – 7:55)**

**VI. Superintendent's Report (7:55 – 8:00)**

- A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:
- 10/31/17-56
  - 11/6/17-57
  - 11/6/17-58
  - 11/6/17-59
  - 11/16/17-60
  - 11/13/17-61
  - 11/16/17-62
  - 11/22/17-63
  - 11/27/17-64
  - 11/29/17-65
  - 11/21/17-66
  - 11/21/17-67
  - 11/28/17-68
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
- 12/1/17-69
  - 12/13/17-70
  - 12/19/17-71
  - 12/18/17-72
  - 12/18/17-73
- C. Suspensions  
Summit High School
- | <u>Date</u> | <u>State ID#</u> | <u>Days Suspended</u> |
|-------------|------------------|-----------------------|
| 12/08/2017  | 1353858417       | 1                     |
| 12/11/2017  | 4410373751       | 1.5                   |

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12/13/2017	1353858417	.5
12/20/2017	2119856119	4
12/20/2017	2647744596	2

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
12/06/2017	7807591478	1 in-school
12/07/2017	3677694181	1 in-school
12/08/2017	8332722889	1 in-school
12/11/2017	9726829324	1
12/15/2017	4957190115	1
12/18/2017	6073628073	5
12/18/2017	6070650422	2
12/18/2017	8461589514	1 in-school
12/20/2017	6603763875	1 in-school
12/22/2017	3678405766	2

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
 CB            DD            DMc            DM            VP            PW            RH

**VII. Committee Reports (8:00 – 8:30)**

- A. Education Committee
- B. Operations Committee
- C. Policy Committee
- D. Communications Committee
- E. Negotiations Committee
- F. Liaison Reports

**VIII. Public Discussion (8:30 – 9:00)**

- A. Questions/Comments on Items on the Agenda
- B. Questions/Comments on Items not on the Agenda

**REMAINDER OF MEETING (9:00 – 9:30)**

**IX. Approval of Board Minutes**

- A. Approval of the minutes of the following meeting:
  - 1. December 14, 2017 (Regular & Executive Session)
  - 2. January 8, 2018 (Executive Session)

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
CB DD DMc DM VP PW RH

**X. School Board Operation**

- A. Approval of travel for staff members (as per attached)
- B. Approval of designation of Louis J. Pepe as the School Safety Specialist per Public Law 2017, Chapter 162
- C. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
  - 1. The Latino Family Literacy Project Washington School supplies reimbursement for Patricia Fontan in the amount of \$8.55
  - 2. The Latino Family Literacy Project Washington School supplies reimbursement for Anna M. Gomez in the amount of \$38.48
  - 3. Zappia's Brick Oven payment for extra food on 12/08/17 order in the amount of \$56.96
  - 4. Roberto Morales payment totaling \$120.00 for food service during the Latino Literacy Celebration at Jefferson Primary Center on 12/15/17
- D. Approval of annual subscription contract with PowerSchool, 150 Parkshore Drive, Folsom, CA 95630 from April 8, 2018 to April 7, 2019 at a cost of \$14,100.12
- E. Approval of Tuition Contract with Daytop New Jersey Academy, 8 West Main Street, Mendham, NJ 07945 for student #1532324296 to attend for the 2017-2018 school year beginning January 2, 2018 at a cost of \$45,768.60 (prorated)
- F. Approval of donation from The Barbara & Harold Gottesman Family Foundation, % Edison Investment Advisors, LLC, 26 Main Street, Suite 103, Chatham, NJ 07928 in the amount of \$10,000 to apply to the Immigrant Student Scholarship Fund and Literacy Program
- G. Unexpended Proceeds - Brayton Brick Repointing/Masonry Project

Resolution to re-appropriate 60,714.27 of capital reserve assigned to Brayton Brick Repointing/Masonry Project as follows:

Starting Project Amount	\$258,500.00
Ending Project Amount	\$197,785.73
Leftover (after final change orders) Balance	\$ 60,714.27

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Further, be it resolved that this amount be re-assigned to the following project:

Brayton resurfacing/sidewalks and fencing contiguous with outdoor play area refurbishment

- H. Approval of the following out-of-state field trips:
1. March 26, 2018 for 25 Washington Elementary School students, grades 4 and 5 to go to the National Museum of Mathematics in New York City with a focus on Growth Mindset
  2. February 2 & 3, 2018 for 8 students on the Speech and Debate Team to go to the Pennsburg Speech and Debate Tournament in Pennsburg, Pennsylvania

- I. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2017-2018 School Year:

Student ID	School	Route	Contractor
#2819159863	CPC High Point, Morganville	672EC	K&S Transportation

Approval for the transportation contract with Union County Educational Services Commission for the 2017-2018 School Year in accordance and subject to the CPI increase of 0.30% as listed below:

Contractor	Route #	Aide Per Diem Rate	Per Diem Rate
K&S Transportation	672EC		\$215.00

- J. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:

- December 14, 2017 – 8:15 AM – Jefferson Primary Center driveway - Bus Route 13, as supervised by Janice Tierney
- December 11, 2017 – 7:20 AM and 8:20 AM – In front parking lot of LCJ Summit Middle School - Bus Route 16, as supervised by Christine Lijoi
- December 13, 2017 – 8:30 AM – In front of Summit High School - Bus Route 16, as supervised by Helena Branco
- December 21, 2017 – 8:15 AM – In back of Washington School at Butler Parkway - Bus Route E-1011 with F&S Transportation, as supervised by Lauren Banker

- K. Approval to submit amendment to FY2018 IDEA Preschool and Basic to include FY2017 carryover

- L. Approval to submit amendment to FY2018 ESSA to include FY2017 carryover

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
CB            DD            DMc            DM            VP            PW            RH

**XI. Personnel**

- A. Approval to appoint the following new staff, pending criminal history review and ability to obtain appropriate NJ certification:
  - 1. Samantha Turner, Leave Replacement Language Arts Teacher, Summit High School, MA Step-1, \$60,267 (prorated), effective January 24, 2018 through June 30, 2018, and 2 transitional days, \$100/day
  - 2. Colleen Dunne, World Language Teacher, Summit High School, BA+15 Step-1, \$57,681, effective September 4, 2018, for the 2018-2019 school year
  - 3. Thomas Zemon, Drama Tech Support, Summit High School, Stipend - 1A, (.5) \$3,112.50 to assist with the Spring Musical
  
- B. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
  - 1. Eve Justus, \$100/day, effective January 19, 2018
  - 2. Sarah Kehoe, \$100/day, effective December 23, 2017
  
- C. Approval of the following Change of Assignments:
  - 1. Nicole Allen, from Learning Consultant - CST, Franklin Elementary School and Lawton C. Johnson Summit Middle School, to Supervisor of Special Education, Summit High School, \$108,000 (prorated), effective January 19, 2018 for the remainder of the 2017-2018 school year
  - 2. Katharine Lee, from Volunteer Coach, to Freshman Girls Lacrosse Coach, Step 1-A, \$7,354
  - 3. Hayden DeSanto, from Long-Term Substitute, Brayton Elementary School, to Long-Term Substitute, Summit High School, Aide Step-1, \$174.63/day, effective December 19, 2018 through January 15, 2018
  - 4. Eleanor Mahoney, from Substitute, Lawton C. Johnson Summit Middle School, to Instructional Aide LLD/ABA, Lawton C. Johnson Summit Middle School, Aide Step-1, \$33,031 (prorated), effective January 2, 2018
  - 5. Jennifer Schedlbauer, from Long-Term Substitute, Elementary Teacher, Franklin Elementary School, to Leave Replacement Elementary Teacher, Franklin Elementary School, MA Step-5, \$62,463 (prorated), effective January 2, 2018 through June 5, 2018, (adjusted from the December 14, 2017 agenda)
  - 6. Deanna Nelson, from Physical Education Aide, Franklin Elementary School, Lincoln-Hubbard Elementary School and Washington Elementary School, to Long-Term Substitute, Physical Education Teacher, Washington Elementary School, \$225/day, effective February 15, 2018 through March 14, 2018

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- D. Approval to appoint the following support staff, pending criminal history review:
1. Bindiya Patel, Playground Aide, Lincoln-Hubbard Elementary School, \$38/hour, and clerical substitute \$13/hour, effective January 19, 2018
- E. Approval of maternity/family leave for the following staff:
1. Graziela Lobato-Creekmur, ESL Teacher, Jefferson Elementary School, paid leave, September 8, 2017 through October 26, 2017, and unpaid leave, October 27, 2017 through February 2, 2018, and unpaid/childcare leave effective February 5, 2018 through June 30, 2018, (adjusted from the September 14, 2017 agenda)
  2. Catherine Rivera, School Counselor, Summit High School, paid leave, April 6, 2018 through June 8, 2018, and unpaid leave, June 11, 2018 through November 21, 2018
  3. Michele Mansfield, Science Teacher, Summit High School, paid leave, April 16, 2018 through June 11, 2018, and unpaid leave, June 12, 2018 through October 31, 2018
- F. Approval of the resignation for the purpose of retirement for the following staff:
1. Gilda E. Spiotta, Ed.D., World Language Teacher, Summit High School, effective July 1, 2018
  2. Adam Fern, Industrial Arts Teacher, Summit High School, effective July 1, 2018
- G. Approval of the following 2017-2018 salary adjustments due to advanced degrees earned, for the following staff members, effective February 1, 2018:
1. Gary Burns - MA+30-Step- 22
  2. Robert Anderson - BA+15-Step 4
  3. Andrew Solowy - MA- Step- 11
  4. Helena Branco - additional \$850 (prorated) Advanced Degree
  5. Deborah Yendrick - MA-Step-18
  6. Thomas Simmons - MA+30-Step-21
  7. Jodi Friedman - additional \$850 (prorated) 2nd Masters Degree
  8. Alexander Whiteside - BA+15-Step-3
  9. Allison Ahearn - MA+30-Step-10
  10. Kyle Dattola - BA+15-Step-9
  11. Amy Wysoczynski - MA-Step-4
  12. Ashley Aaron - BA+15- Step-3
  13. John Piepoli - MA-Step-4
  14. Emily Cooper - MA+30-Step-10
- H. Approval to appoint Debbie Lee, Home Instruction Tutor, \$50/hour, effective January 5, 2018
- I. Approval of Janet Blasi, Long-Term Substitute Nurse, Lincoln-Hubbard Elementary School, \$275/day, effective January 17, 2018 until the return of regular school nurse,

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approximately April 30, 2018

- J. Approval to appoint Scott Gerson to provide support at \$25.25/hour, for after-school activities for a tuition student, to be paid by sending district
- K. Approval to add an extra 6th teaching assignment, Edward Cama, Special Education Teacher, Summit High School, \$826.44, effective January 2, 2018 through January 19, 2018
- L. Approval to correct the extra 6th teaching assignment for Brian Weinfeld, from Math Teacher, Lawton C. Johnson Summit Middle School, \$5,263 to extra 6th teaching assignment, Math Teacher, Summit High School, \$10,628 for the 2017-2018 school year (adjusted from the September 14, 2017 Agenda)
- M. Approval for the following staff to teach an additional section/s of English, Summit High School, while Elizabeth Buettner is out on unpaid leave from February 5, 2018 through June 30, 2018:
  - 1. Christine Reinholt \$12,215 (2 extra classes)
  - 2. Melissa Kormeluk \$4,873
  - 3. Ashley Garcia \$4,932
  - 4. Irina Itriyeva \$4,979
- N. Approval to appoint Stephanie Gleason and Jacqueline Campagna, to work up to 72 hours each, as co-facilitators of the Little Steamers program at Jefferson Elementary School, at the curriculum rate of \$48/hour (funded by an SEF grant), for the 2017-2018 school year
- O. Approval to appoint Megan Calkins as the Latino Literacy Childcare Substitute, \$20/hour, 3 hours per week, up to \$300 (funded by the Gottesman Fund), for the 2017-2018 school year
- P. Approval to appoint Janet Warbeck as the Jefferson Elementary School Reading Club Teacher, ESL/Bilingual Teacher, \$48/hour, 3 hours per week for 20 weeks, up to \$2,880 (funded by Title III), for the 2017-2018 school year
- Q. Approval to appoint Ana Gomez as the Washington Elementary School Reading Owls' Club Teacher, ESL/Bilingual Teacher, \$48/hour, 3 hours per week for 35 weeks, up to \$5,040 (funded by Title III), for the 2017-2018 school year
- R. Approval of the following staff to run the 2018 After-School Enrichment Program, Brayton Elementary School, \$48/hour (funded by the PTO), effective January 30, 2018 through February 28, 2018:



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1. Matthew Ferry - Basketball/Wednesday for 5 weeks (up to 7.5 hours)
2. John Murphy - Fun in the Gym/iMovie/Tuesday & Wednesday (up to 15 hours)
3. Dennis McLaughlin -iMovie/Wednesday (up to 7.5 hours)
4. Christopher Miller - Intro to Chess/Tuesday (up to 7.5 hours)
5. Matthew Stanbro - Fun in the Gym/Tuesday (up to 7.5 hours)

S. Approval of the following staff to supervise the Spring Musical, \$1,056.50/each, Lawton C. Johnson Summit Middle School:

1. Jamie Walter
2. Maria Wagner
3. Ashley Raven

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
CB            DD            DMc            DM            VP            PW            RH

**XII. Policies**

Second Reading

- P8505 Wellness Policy/Nutrient Standards for Meals (M) (Revised)  
P0145 Board Member Resignation and Removal (Revised) (Bylaw)

First Reading

- P7425 Lead Testing of Water in Schools  
P7440 School District Security  
P7441 Electronic Surveillance in School Buildings and on School Grounds  
P8630 Bus Driver/Bus Aide Responsibility  
P9242 Use of Electronic Signatures

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
CB            DD            DMc            DM            VP            PW            RH

**XIII. Finance**

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the January Bills List as listed below:

- |                     |         |                |
|---------------------|---------|----------------|
| 1. Regular Bills    | Fund 10 | \$1,127,048.11 |
| 2. Special Revenue  | Fund 20 | \$ 76,751.54   |
| 3. Capital Projects | Fund 30 | \$ 6,900.00    |
| 4. Enterprise Fund  | Fund 60 | \$ - 0 -       |

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Sub Total All Funds		\$1,210,699.65
5. Food Service	Fund 61	\$ 196,730.81
Total All Bills		\$1,407,430.46

- B. Approval of the monthly payroll for December 2017 - \$4,708,444.98
- C. Approval of budget adjustments and line item transfers for November 2017
- D. Approval of Secretary and Treasurer's reports for November 2017
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of November 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 9/30/17 in the amount of \$22,950.64

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
CB            DD            DMc            DM            VP            PW            RH

**XIV. Closed Session**

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

1. Student Discipline Hearing

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to move to Executive Session at \_\_\_\_\_ PM.

Roll Call  
CB            DD            DMc            DM            VP            PW            RH

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to reconvene to public session at \_\_\_\_\_ PM.

Roll Call

CB          DD          DMc          DM          VP          PW          RH

**XV. Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to adjourn the meeting at \_\_\_\_\_ PM.

Roll Call

CB          DD          DMc          DM          VP          PW          RH

## Summit Board of Education Approval of Travel and Related Expense Reimbursement Form



Board of Education Meeting Date: 18-Jan-18

- NOTES:
- All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
  - Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

<b>Types of Travel</b>	<b>Code</b>
Staff Training & Seminar	1
Conventions/Conference	2
Regular District Business	3
Retreat	4

**Reimbursable Expenses**

Staff	Type of Travel	Location of Travel	Occurrences	Grant Funded	Date(s) of Travel	Travel / Mileage	Parking	Tolls	Lodging Nights	Lodging Costs	Meal Exp.	Other Exp.	Conference
S. Grimaldi	2	Chicago, IL	4		7/10/2018 - 7/13/2018	300.00			3	674.00	259.00	445.00	2018 National Principals Conference
L. Dolan	2	Chicago, IL	4		7/10/2018 - 7/13/2018	300.00			3	674.00	259.00	445.00	2018 National Principals Conference
N. Steffner	2	Chicago, IL	4		7/10/2018 - 7/13/2018	300.00			3	674.00	259.00	445.00	2018 National Principals Conference
L. Stochaj	1	Whippany, NJ	1		5/18/2018							209.00	Winners Workshop by Judy Freeman
B. Simandl	1	Atlantic City, NJ	2		2/8/2018 - 2/9/2018							175.00	Ultimate Performance Field Hockey Seminar
C. Walsh	1	New Providence, NJ	1		1/10/2018							150.00	NJPSA FEA Hot Issues in School Law
J. Lowe	1	Clark, NJ	1		2/27/2018							175.00	Increasing PARCC Proficiency
A. Hammond-Albert	1	Clark, NJ	1		2/27/2018							175.00	Increasing PARCC Proficiency
A. Jerez	1	Monroe, NJ	1		3/15/2018	26.41						175.00	FLENJ Scaffolding for Success
A. Ventoso	1	Monroe, NJ	1		3/15/2018	26.41						175.00	FLENJ Scaffolding for Success
W. Sanchez	1	Monroe, NJ	1		3/15/2018	26.41						175.00	FLENJ Scaffolding for Success
K. Dorieux	1	Monroe, NJ	1		5/17/2018	26.41						175.00	FLENJ Strategies for Promoting Ownership in the WL Class
L. Muldoon	1	Monroe, NJ	1		5/17/2018	26.41						175.00	FLENJ Strategies for Promoting Ownership in the WL Class
S. Gerson	2	Atlantic City, NJ	3	IDEA	4/29/18 - 5/1/18	73.78						390.00	National Assoc of Social Workers NJ Annual Conference 2018
J. Tierney	2	San Diego, CA	5		3/27/18 - 3/31/18	303.00			4	796.00	288.00	150.00	APBS 15th Int'l Conference on Positive Behavior Support
D. Healy	1	Bethlehem, PA	2		5/7/18 & 5/8/18							400.00	International Institute for Restorative Practices
I. Kaplan	1	Livingston, NJ	1		3/8/2018							209.00	Heinemann Strategies and Structures for Teaching
A. Kelly	1	Livingston, NJ	1		3/8/2018							209.00	Heinemann Strategies and Structures for Teaching
A. Anderson	1	Livingston, NJ	1		3/8/2018							209.00	Heinemann Strategies and Structures for Teaching
A. Emerson	1	Livingston, NJ	1		3/8/2018							209.00	Heinemann Strategies and Structures for Teaching
J. Hornung	2	Uncasville, CT	2		1/18/18 & 1/19/18							165.00	2018 World Baseball Coaches Convention
K. Sirkin	2	Uncasville, CT	2		1/18/18 & 1/19/18	96.10						165.00	2018 World Baseball Coaches Convention
J. Hornung	1	West Orange, NJ	1		2/8/2018							259.00	Guided Math: Differentiate Your Math Instruction
T. Maliszewski	2	East Brunswick, NJ	2		2/22/18 - 2/23/18							170.00	2018 NJ Music Educators Association State Conference
J. Mendl	2	Windsor, NJ	1		3/23/2018							159.00	27th Annual NJAGC Conference
A. Grill	3	Dallas, TX	4		3/4/18 - 3/7/18				3	298.50	224.00		Magic in the Metroplex Texas College Visits
S. Vincente	2	New York, NY	2		2/9/18 & 2/10/18	29.00					24.00	175.00	Northeast Conference on the Teaching of Foreign Language
T. Lopez-Cohen	2	Orlando, FL	5		1/22/18 - 1/26/18	316.90			4	516.00	265.50	255.00	Future of Education Technology Conference
J. Parkes	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
J. Nastasi	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
S. Shire	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
N. Vince	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
H. Nemeth	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
F. Curcio	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
A. Rodgers	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
A. Manzo Rivera	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
K. Scaglione	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
L. Zerella	2	New York, NY	1	SEF	2/9/2018	27.25						199.00	Introduction to Responsive Classroom for K-8 Educators
J. Blum	1	Monroe, NJ	1	IDEA	2/5/2018	25.85						149.00	NJSPA FEA Emotional and Behavioral Issues of 21st Century
A. Da Silva	1	Parsippany, NJ	1	IDEA	2/6/2018	7.75						199.99	PESI Special Education Law in NJ

**Summit Board of Education Approval of Travel and Related Expense Reimbursement Form**



Board of Education Meeting Date: 18-Jan-18

- NOTES:  
 1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.  
 2. Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

<u>Types of Travel</u>	<u>Code</u>
Staff Training & Seminar	1
Conventions/Conference	2
Regular District Business	3
Retreat	4

Staff	Type of Travel	Location of Travel	Occurrences	Grant Funded	Date(s) of Travel	* Reimbursable Expenses							Conference
						Travel / Mileage	Parking	Tolls	Lodging Nights	Lodging Costs	Meal Exp.	Other Exp.	
A. Herber	2	Long Branch, NJ	1		2/9/2018	24.80						225.00	NJ Association of Student Assistance Professionals Conference
B. Mendez	2	Princeton, NJ	2		3/16/18 & 3/17/18							224.00	NJSSNA 2018 Spring Conference

\* Or as determined in accordance with board of education travel policy.