SUMMIT BOARD OF EDUCATION

MISSION STATEMENT
The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

REGULAR MEETING AGENDA
Thursday, February 16, 2017 – 7:00 PM
Summit High School Library/Media Center

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:
"The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975."

III. Roll Call

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<tr>
<th>Board Members</th>
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<th>Absent</th>
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<tbody>
<tr>
<td>Mr. David Dietze, President</td>
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<td>Mr. Chris Bonner</td>
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<td>Ms. Debbie Chang</td>
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<td>Mr. Emile George</td>
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<td>Mr. Richard Hanley</td>
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<td>Ms. Debra McCann</td>
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<td>Ms. Vanessa Primack</td>
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Others Present:
Mr. June Chang, Superintendent of Schools
Dr. Jane Kachmar-Desonne, Dir. of SES
Ms. Jennifer Ambrose, Dir. of Elementary Education

Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS
Mr. Matthew Block, Dir. of Human Resources
Ms. Kathy Masbang, Asst. Business Administrator

March Meetings
BOSE Special Meeting - March 9 - 6:30 PM
Summit High School Library/Media Center
Workshop Meeting - March 9 - 7:00 PM
Summit H.S. Library/Media Center
Regular Meeting - March 16 - 7:00 PM
Summit H.S. Library/Media Center

www.summit.k12.nj.us
IV. Presentations and Discussions (7:10 - 7:30)

1. Presentation of Board Goals - Jennifer Ambrose and June Chang

V. President’s Announcements (7:30 – 7:40)

VI. Superintendent’s Report (7:40 – 7:50)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
   12/20/16-20
   1/5/17-21

B. Approval to review the following reports of Harassment, Intimidation and Bullying:
   1/4/17-22
   1/24/17-23
   1/30/17-24

C. Suspensions

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AGENDA FOR REGULAR MEETING
FEBRUARY 16, 2017

1/11/17  9677974979  1
1/19/17  8320041339  1 (in-school)
1/25/17  1793557859  1
1/31/17  9021674511  1

Motion by ________________, seconded by ________________

CB  DC  EG  RH  DM  VP  DD

VII. Public Discussion (7:50 – 8:20)

A. Questions/Comments on Items on the Agenda
B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:20 – 8:45)

VIII. Approval of Board Minutes

A. Approval of the minutes of the following meetings:

1. Workshop Meeting  January 12, 2017
2. Executive Session  January 12, 2017
3. Regular Meeting  January 19, 2017

Motion by ________________, seconded by ________________

CB  DC  EG  RH  DM  VP  DD

IX. School Board Operation

A. Approval of Settlement Agreement between Summit Board of Education and parents of student #4892478774 as per attorney recommendation

B. Approval of travel for staff members (as per attached)

C. Approval to operate an academic summer school during summer 2017

D. Approval to operate an enrichment summer school (FLASH) during summer 2017

E. Approval of the following out-of-state and overnight field trips:
   1. March 29, 2017 for 78 grade 3 Brayton Elementary School students to go to Ellis Island/Statue of Liberty
   2. March 30, 2017 for 50 SHS students to go to St. John the Divine and The Cloisters in New York

3
AGENDA FOR REGULAR MEETING
FEBRUARY 16, 2017

3. March 4-5, 2017 for 5 SHS students to go to Sewell, NJ to compete in the swim team Meet of Champions

F. Approval of contract between Summit Board of Education and New Hope L.B.H.C., 80 Conover Road, Marlboro, NJ 07746 for student #5239287522 to attend for the 2016-2017 school year beginning 1/26/17 at a cost of $550/week

G. Approval of Settlement Agreement between Summit Board of Education and parents of student #6987849243 as per attorney recommendation

H. Approval of 2015-2016 Per Pupil costs for Tuition Adjustment Purposes:

- Preschool/K: $10,594
- Elementary Grades 1-5: $13,611
- Middle School Grades 6-8: $13,707
- High School Grades 9-12: $14,153
- Learning and/or Lang. Disability: $19,630
- Preschool Disability - PT: $41,552

I. WHEREAS, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Summit Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2016-2017 school year, and

WHEREAS, the Board of Education has now reviewed indicators of the achievement of those goals; now, therefore,

IT IS HEREBY RESOLVED this 16th day of February, 2017 that the Summit Board of Education makes the determination that the merit goals have been completed and are submitted to the Executive County Superintendent of Schools for approval before payment as required by law per NJAC 6A:23A-3.1.

J. Approval of donation from the Summit Basketball Club in the amount of $16,802 to fund the 2016-2017 Summit H.S. boys’ and girls’ basketball grant positions

Motion by _, seconded by 
CB DC EG RH DM VP DD

X. Personnel

A. Approval to appoint the following substitute teachers, pending criminal history review
AGENDA FOR REGULAR MEETING
FEBRUARY 16, 2017

and ability to obtain NJ substitute teacher credentials:
1. Craig Ott, $100/day, effective February 17, 2017
2. Kelly Klaif, Long-Term Substitute, Franklin Elementary School, $225/day, effective February 23, 2017, and Substitute Teacher, $100/day, upon the return of Employee #8834

B. Approval of the resignation for the purpose of retirement for the following staff:
1. Maryalice Caruso, Special Education Teacher, Brayton Elementary School, effective April 1, 2017
2. Caryl Butler, Secretary, Brayton Elementary School, effective July 1, 2017
3. Lili Arkin, English Teacher, Summit High School, effective July 1, 2017

C. Approval to appoint Danielle DeGraw as the Lawton C. Johnson Summit Middle School Softball Coach, Step 1A, at a stipend amount of $6,225, for the 2016-2017 school year

D. Approval for Mallory Mortillaro to receive payment as Middle Scholar Advisor, at the curriculum rate of $46.47/hour, for up to 140 hours, for the 2016-2017 school year

E. Approval for Christine Balak to receive payment as a Buddy Teacher, at the curriculum rate of $46.47/hour, for 6 hours, for the 2016-2017 school year

F. Approval to pay the following for unused vacation days:
1. Carly Johnson, for 13.5 unused vacation days, for a total of $5,656.77
2. Nicholas Grimshaw, for 4 unused vacation days, for a total of $1,628.76

G. Approval of the following Change of Assignments:
1. Holly Beauchamp, from Inclusion Aide, Washington Elementary School to Long-Term Substitute Teacher, Washington Elementary School, $225/day, effective February 4, 2017 through June 23, 2017
2. Diana Nelson, from Inclusion Aide, Washington Elementary School to Long-Term Substitute Teacher, Washington Elementary School, $225/day, effective March 27, 2017 through June 23, 2017
3. Jennilee Curran, from Inclusion Aide, Jefferson Primary Center to Inclusion Aide, Washington Elementary School, Aide-Step 2, $33,015, effective March 24, 2017 through June 23, 2017
4. Tim Lynch, from Long-Term Substitute, Wilson Primary Center to Inclusion Aide, Wilson Primary Center, Aide-Step 1, $32,131 (prorated), effective February 13, 2017 through June 23, 2017

H. Approval to appoint Patricia Ray as Clerical Substitute, pending criminal history review, $18/hour, effective February 17, 2017
AGENDA FOR REGULAR MEETING
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I. Approval to appoint Jessica Gonzalez as Substitute Nurse, pending criminal history review and ability to obtain NJ substitute teacher credentials, $200/day, effective February 17, 2017

J. Approval to appoint the following new support staff, pending criminal history:
   1. Lois Melka, (.5) Inclusion Aide, Wilson Primary Center, Aide-Step 1, $16,066 (prorated), effective February 22, 2017 through June 23, 2017
   2. Jemel Brinson, Custodian - Night Supervisor, Summit High School, Custodian 2-Step 9, $44,997 (prorated), effective February 27, 2017 through June 30, 2017
   3. Nicholas Oezkowski, Night Custodian, Lawton C. Johnson Summit Middle School, Custodian 1-Step 5, $38,353 (prorated), effective February 27, 2017 through June 30, 2017
   4. Briana Nolan, Long-Term Substitute Aide, Washington Elementary School, $179/day, effective February 24, 2017 through June 23, 2017

K. Approval of the 2016-2017 Spring Coaching Recommendations (list attached)

Motion by ____________, seconded by ____________

CB     DC     EG     RH     DM     VP     DD

XI. Policies

First Reading
P 5112 Entrance Age (Revised)
P 5350 Student Suicide Prevention (Revised)

Motion by ____________, seconded by ____________

CB     DC     EG     RH     DM     VP     DD

XII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the February Bills List as listed below:

   1. Regular Bills Fund 10  $879,815.38
   2. Special Revenue Fund 20  $125,385.66
   3. Capital Projects Fund 30  $0
   4. Enterprise Projects Fund 60  $0
      Sub Total All Funds $1,005,201.04
   5. Food Service Fund 61  $121,460.02
      Total All Bills $1,126,661.06
AGENDA FOR REGULAR MEETING
FEBRUARY 16, 2017

B. Approval of the monthly payroll for January 2017 - $4,660,731.04

C. Approval of budget adjustments and line item transfers for December 2016

D. Approval of Secretary and Treasurer’s report for December 2016

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 12/31/16 in the amount of $6,555.00

Motion by ______________, seconded by ______________
CB    DC    EG    RH    DM    VP    DD

XIII. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

1. Negotiations - SEA

Motion by ______________, seconded by ______________, and carried to move to Executive Session at _____ PM.
Roll Call
CB    DC    EG    RH    DM    VP    DD

Motion by ______________, seconded by ______________, and carried to reconvene to public session at _____ PM.
Roll Call

7
XIV. Adjourn

Motion by ____________, seconded by ____________, and carried to adjourn the meeting at _____ PM.

Roll Call

CB    DC    EG    RH    DM    VP    DD
**Summit Board of Education Approval of Travel and Related Expense Reimbursement Form**

NOTES:
1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
2. Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

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<th>Location of Travel</th>
<th>Occurrences</th>
<th>Grant Funded</th>
<th>Date(s) of Travel</th>
<th>Travel / Mileage</th>
<th>Parking</th>
<th>Tolls</th>
<th>Lodging Nights</th>
<th>Lodging Costs</th>
<th>Meal Exp.</th>
<th>Other Exp.</th>
<th>Conference</th>
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* Or as determined in accordance with board of education travel policy.
### 2017 Spring Season

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- X indicates a position with regular responsibilities within the team.
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- **Assistant**
- **Head Varsity**
- **Assistant**
- **Head Varsity**
- **Junior Varsity**
- **Middle School**
- **Track**
- **Intramurals**
- **Weight Room**
- **Boys Volleyball**