

SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

WORKSHOP MEETING AGENDA Thursday, February 9, 2017 – 7:00 PM Wilson School Board Meeting Room

- I. Call to Order and Flag Salute
- II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Workshop Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

Board Members	Present	Absent
Mr. David Dietze, President		
Mr. Chris Bonner		
Ms. Debbie Chang		
Mr. Emile George		
Mr. Richard Hanley		
Ms. Debra McCann		
Ms. Vanessa Primack		

Others Present:

Mr. June Chang, Superintendent of Schools
Dr. Jane Kachmar-Desonne, Dir. of SES
Ms. Jennifer Ambrose, Dir. of Elementary Education

Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS
Mr. Matthew Block, Dir. of Human Resources
Ms. Kathy Masbang, Assistant Business Administrator

February Meeting

Regular Meeting - Thursday, February 16 - 7:00 PM
Summit High School Library/Media Center

March Meetings

Workshop Meeting - Thursday, March 9 - 7:00 PM
Summit High School Library/Media Center
Regular Meeting - Thursday, March 16 - 7:00 PM

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**AGENDA FOR WORKSHOP MEETING
FEBRUARY 9, 2017**

IV. Presentations and Discussions (7:10 - 7:30)

1. Draft 2017-2018 Budget Presentation - June Chang & Louis Pepe (2/9/17)
2. Presentation of Board Goals - Jennifer Ambrose and June Chang (2/16/17)

V. President's Announcements (7:30 – 7:50)

VI. Superintendent's Report (7:50 – 8:00)

- A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
- C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/4/17	2819159863	10
1/4/17	9079597749	10
1/5/17	8378491244	4
1/11/17	6277504626	3
1/11/17	5607369494	3
1/17/17	1280038485	1.5
1/20/17	8378491244	10
1/25/17	2819159863	2.5
1/30/17	5657365061	10
1/30/17	8147409939	12
1/31/17	9079597749	1.5

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/6/17	9677974979	1
1/10/17	1989761268	1 (in-school)
1/11/17	9677974979	1
1/19/17	8320041339	1 (in-school)
1/25/17	1793557859	1
1/31/17	9021674511	1

VII. Committee Reports (8:00 – 8:30)

- A. Education Committee

**AGENDA FOR WORKSHOP MEETING
FEBRUARY 9, 2017**

- B. Operations Committee
- C. Policy Committee
- D. Communications Committee
- E. Negotiations Committee
- F. Liaison Reports

VIII. Public Discussion (8:30 – 9:00)

- A. Questions/Comments on Items on the Agenda
- B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (9:00 – 9:30)

IX. Approval of Board Minutes

- A. Approval of the minutes of the following meetings:

- | | |
|----------------------|------------------|
| 1. Workshop Meeting | January 12, 2017 |
| 2. Executive Session | January 12, 2017 |
| 3. Regular Meeting | January 19, 2017 |

X. School Board Operation

- A. Approval of Settlement Agreement between Summit Board of Education and parents of student #4892478774 as per attorney recommendation (**Action 2/9/17**)
- B. Approval to authorize the district Architect of Record, EI Associates, to submit to the N.J. Department of Education the plans for Masonry Repairs at Brayton Elementary School and Roof Replacement at Franklin Elementary School as approved on 1/19/17 (**Action 2/9/17**)
- C. Approval of travel for staff members (information forthcoming)
- D. Approval to operate an academic summer school during summer 2017
- E. Approval to operate an enrichment summer school (FLASH) during summer 2017
- F. Approval of the following out-of-state field trips:
 - 1. March 29, 2017 for 78 grade 3 Brayton Elementary School students to go to Ellis Island/Statue of Liberty
- G. Approval of contract between Summit Board of Education and New Hope I.B.H.C., 80

**AGENDA FOR WORKSHOP MEETING
FEBRUARY 9, 2017**

Conover Road, Marlboro, NJ 07746 for student #5239287522 to attend for the
2016-2017 school year beginning 1/26/17 at a cost of \$550/week

Motion by _____, seconded by _____
CB DC EG RH DM VP DD

XI. Personnel

- A. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
 - 1. Craig Ott, \$100/day, effective February 17, 2017

- B. Approval of the resignation for the purpose of retirement for the following staff:
 - 1. Maryalice Caruso, Special Education Teacher, Brayton Elementary School, effective April 1, 2017
 - 2. Caryl Butler, Secretary, Brayton Elementary School, effective July 1, 2017
 - 3. Lili Arkin, English Teacher, Summit High School, effective July 1, 2017

- C. Approval to appoint Danielle DeGraw as the Lawton C. Johnson Summit Middle School Softball Coach, Step 1A, at a stipend amount of \$6,225, for the 2016-2017 school year

- D. Approval for Mallory Mortillaro to receive payment as Middle Scholar Advisor, at the curriculum rate of \$46.47/hour, for up to 140 hours, for the 2016-2017 school year

- E. Approval for Christine Balak to receive payment as a Buddy Teacher, at the curriculum rate of \$46.47/hour, for 6 hours, for the 2016-2017 school year

- F. Approval to pay the following for unused vacation days:
 - 1. Carly Johnson, for 13.5 unused vacation days, for a total of \$5,656.77
 - 2. Nicholas Grimshaw, for 4 unused vacation days, for a total of \$1,628.76

- G. Approval of the following Change of Assignments:
 - 1. Holly Beauchamp, from Inclusion Aide, Washington Elementary School to Long-Term Substitute Teacher, Washington Elementary School, \$225/day, effective February 4, 2017 through June 23, 2017
 - 2. Diana Nelson, from Inclusion Aide, Washington Elementary School to Long-Term Substitute Teacher, Washington Elementary School, \$225/day, effective March 27, 2017 through June 23, 2017
 - 3. Jennilee Curran, from Inclusion Aide, Jefferson Primary Center to Inclusion Aide, Washington Elementary School, Aide-Step 2, \$33,015, effective March 24, 2017 through June 23, 2017

**AGENDA FOR WORKSHOP MEETING
FEBRUARY 9, 2017**

- H. Approval to appoint Patricia Ray as Clerical Substitute, pending criminal history review, \$18/hour, effective February 17, 2017
- I. Approval to appoint Jessica Gonzalez as Substitute Nurse, pending criminal history review and ability to obtain NJ substitute teacher credentials, \$200/day, effective February 17, 2017
- J. Approval to appoint Clare Mustafa as Long-Term Substitute ESL Teacher, Summit High School, pending criminal history review and ability to obtain NJ teaching certification, \$225/day, effective February 10, 2017 through approximately June 2, 2017 (**Action 2/9/17**)

Motion by _____, seconded by _____
CB DC EG RH DM VP DD

XII. Policies

First Reading

- P 5112 Entrance Age (Revised)
- P 5350 Student Suicide Prevention (Revised)

XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the February Bills List as listed below:

1. Regular Bills	Fund 10	\$
2. Special Revenue	Fund 20	\$
3. Capital Projects	Fund 30	\$
4. Enterprise Fund	Fund 60	\$
Sub Total All Funds		\$
5. Food Service	Fund 61	\$
Total All Bills		\$

- B. Approval of the monthly payroll for January 2017 - \$
- C. Approval of budget adjustments and line item transfers for December 2016
- D. Approval of Secretary and Treasurer's report for December 2016
- E. Monthly Budgetary Line Item Status Certification:

**AGENDA FOR WORKSHOP MEETING
FEBRUARY 9, 2017**

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

XIV. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

1. Personnel - Superintendent Merit Goals

Motion by _____, seconded by _____, and carried to move to Executive Session at _____ PM.

Roll Call

CB DC EG RH DM VP DD

Motion by _____, seconded by _____, and carried to reconvene to public session at _____ PM.

Roll Call

CB DC EG RH DM VP DD

XV. Adjourn

Motion by _____, seconded by _____, and carried to adjourn the meeting at _____ PM.

Roll Call

CB DC EG RH DM VP DD