SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

WORKSHOP MEETING AGENDA
Thursday, March 9, 2017 – 7:00 PM
Summit High School Library/Media Center

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
   Board Secretary

   In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

   “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Workshop Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>Mr. David Dietze, President</td>
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<td>Mr. Chris Bonner</td>
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<td>Ms. Debbie Chang</td>
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<td>Mr. Emile George</td>
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<td>Mr. Richard Hanley</td>
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<td>Ms. Debra McCann</td>
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<td>Ms. Vanessa Primack</td>
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Others Present:

Mr. June Chang, Superintendent of Schools
Dr. Jane Kachmar-Desonre, Dir. of SES
Ms. Jennifer Ambrose, Dir. of Elementary Education

Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS
Dr. Matthew Block, Dir. of Human Resources
Ms. Kathy Masbang, Assistant Business Administrator

March Meeting

Regular Meeting - Thursday, March 16 - 7:00 PM
Summit H.S. Library/Media Center
BOE Special Budget Meeting - March 28 - 6:30 PM
BOSE Special Budget Meeting - March 28 - 7:00 PM
City Hall Council Chambers

www.summit.k12.nj.us
AGENDA FOR WORKSHOP MEETING  
MARCH 9, 2017

IV. Presentations and Discussions (7:10 - 7:30)

V. President’s Announcements (7:30 – 7:40)

VI. Superintendent’s Report (7:40 – 7:50)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

C. Suspensions

<table>
<thead>
<tr>
<th>School</th>
<th>Date</th>
<th>State ID#</th>
<th>Days Suspended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summit High School</td>
<td>2/14/17</td>
<td>2991029231</td>
<td>10</td>
</tr>
<tr>
<td>Lawton C. Johnson Summit Middle School</td>
<td>2/6/17</td>
<td>5805576365</td>
<td>2 (in-school)</td>
</tr>
</tbody>
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VII. Committee Reports (7:50 – 8:20)

A. Education Committee
B. Operations Committee
C. Policy Committee
D. Communications Committee
E. Negotiations Committee
F. Liaison Reports

VIII. Public Discussion (8:20 – 8:50)

A. Questions/Comments on Items on the Agenda
B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:50 – 9:30)

IX. Approval of Board Minutes

A. Approval of the minutes of the following meetings:
AGENDA FOR WORKSHOP MEETING
MARCH 9, 2017

1. Workshop Meeting  February 14, 2017
2. Executive Session  February 14, 2017
3. Regular Meeting  February 16, 2017
4. Executive Session  February 16, 2017

X. School Board Operation

A. Approval of travel for staff members (information forthcoming)

B. Approval of Tuition Contract Agreement with New Brunswick Board of Education, 268 Baldwin Street, New Brunswick, NJ 08901 for homeless student #3970969961 to attend Brayton Elementary School per the McKinney-Vento Act for the 2016-2017 school year beginning December 5, 2016 at an annual cost of $13,611 (prorated)

C. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
   1. Zappia’s Brick Oven meal reimbursement for one date in January 2017 totaling $52.96
   2. Summit Board of Education reimbursement for Pomptonian charges for Latino Literacy Celebration at Brayton Elementary on 12/16/16 totaling $477.50

D. Approval of Amendment to Settlement Agreement and Release between Summit Board of Education and parents of student #8890541805 dated February 6, 2017

E. Approval to grant authorization to Angela Paster, Special Education Supervisor, to have access to elementary teachers for the purpose of administering a questionnaire designed to identify how teacher perceptions about classroom management differ between special education and general education as part of her dissertation. Ms. Paster is seeking an Ed.D. in Educational Leadership from Caldwell University.

F. Approval of Food Service Management Company addendum for school year 2017-2018, to contract dated January 16, 2014 between The Pomptonian, Inc., 3 Edison Place, Fairfield, NJ 07004-3511 and the Summit Board of Education, in accordance with the following:

   Summit School District
   Food Service 2017-2018
   Management Fee and Guarantee Language

   The FSMC shall receive, in addition to the costs of operation, an administrative / management fee of one hundred thirty-one thousand two hundred dollars ($131,200.00) to compensate the FSMC for administrative and management costs. This fee shall be
AGENDA FOR WORKSHOP MEETING
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billed in 10 monthly installments of ($13,120.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to vended meals receipts deposited in the LEA's account. All vended meals receipts deposited into the LEA's account shall be divided by $1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be $.10 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2017-2018.


Emergency Reserve Account Withdrawal

RESOLVED that the Summit City Board of Education requests the approval of an emergency reserve withdrawal in the amount of $395,086. The district intends to use these funds as follows: paging system replacement at Summit H.S. $109,703; automated lock-down notification system at all schools $236,050; security camera replacements at LCJSM S $49,333.

Adoption of Tentative Budget 2017-2018

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year and sent to the Executive County Superintendent of Schools in accordance with the statutory deadline for review and approval:

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018 Total Expenditures</td>
<td>$68,443,494</td>
<td>$ 1,016,314</td>
<td>0</td>
<td>$69,459,808</td>
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<tr>
<td>Less Anticipated Revenues</td>
<td>4,879,812</td>
<td>$ 1,016,314</td>
<td>0</td>
<td>5,896,126</td>
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<tr>
<td>Local Tax Levy to be Raised</td>
<td>$63,563,682</td>
<td>0</td>
<td>0</td>
<td>$63,563,682</td>
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And to advertise said tentative budget in the Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that the public hearing be held in City Hall Council Chambers, 512 Springfield Avenue, Summit, New Jersey on March 28, 2017 at 7:00 PM
AGENDA FOR WORKSHOP MEETING  
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for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

H. Approval of Specialty Classroom Use Agreement between Summit Board of Education and Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to add ten (10) additional dates for use of the specialty classrooms within DLC, Warren for the 2016-2017 school year at a cost of $39/date (1.5 hours per usage)

I. Approval of the following out-of-state field trips:
1. May 19, 2017 for 90 Summit High School students and 10 chaperones to go to the High Note Music Festival/Dorney Park, PA

Motion by _____________, seconded by ____________
CB DC EG RH DM VP DD

XI. Personnel

A. Approval to appoint Michelle Derpich, Director of Secondary Education, Board of Education Office, pending criminal history review and ability to obtain appropriate NJ certification, $135,000 (prorated), effective March 20, 2017

B. Approval to appoint Nicholas Oczkowski, pending criminal history review, Night Custodian, Lawton C. Johnson Summit Middle School, Custodian 1-Step 5, $38,353 (prorated), effective March 6, 2017 through June 30, 2017 (Start date revised from the February 16, 2017 Agenda)

C. Approval of the resignation for the purpose of retirement for the following staff:
1. Benjamin Greene, (.5) Science Teacher, Summit High School, effective July 1, 2017

D. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
1. Ingrid Nau, $100/day, effective March 6, 2017
2. Gordon Sauer, Long-Term World Language Substitute, Summit High School, $225/day, effective March 2, 2017 through March 17, 2017

E. Approval of the following Change of Assignments:
1. Angelica Hughes, from Long-Term Kindergarten Substitute Aide, Jefferson Primary Center, to Long-Term LLD K-2 Substitute Aide, Jefferson Primary Center, $175/day, effective March 24, 2017 through June 23, 2017
2. Devin Glinsky, from Instructional Aide, Brayton Elementary School, to Grade 4 Long-Term Substitute Teacher, Brayton Elementary School, $225/day, effective May 15, 2017 through June 23, 2017 with two transitional days prior,
AGENDA FOR WORKSHOP MEETING
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at $100/day

3. Kelly Klaif, Long-Term Substitute Teacher, Franklin Elementary School, to
   Long-Term Substitute Inclusion Aide, Franklin Elementary School, $179/day,
   effective March 6, 2017 through June 23, 2017

F. Approval of a 6th assignment for the following teachers, to teach Mathematics, at
   Summit High School, additional pay of 1/5th of their salary (prorated), as listed below,
   effective March 13, 2017 through June 23, 2017:
   1. Christina Allian, additional pay of $5,918.88
   2. Kyle Dattola, additional pay of $4,261.62
   3. Eric Fontes, additional pay of $4,710.42
   4. Alicia Grysko, additional pay of $4,810.74
   5. Justin Lucas, additional pay of $4,719.00

G. Approval of maternity/family leave for the following staff:
   1. Asha Bailey, English Teacher, Summit High School, paid leave, effective May 8,
      2017 through June 23, 2017, and unpaid leave, effective September 5, 2017 through
      December 4, 2017, and child-care/unpaid leave, effective December 5, 2017 through
      January 26, 2018
   2. Erin Corea, Grade 4 Teacher, Brayton Elementary School, paid leave, effective May
      15, 2017 through June 23, 2017 and unpaid leave, effective September 5, 2017
      through December 4, 2017
   3. HaNa Chang, Vocal Music Teacher, Brayton Elementary School and Franklin
      Elementary School, paid leave, effective May 30, 2017 through June 23, 2017, and
      unpaid leave, effective September 5, 2017 through December 1, 2017
   4. Colleen Cregg, Special Education Teacher, Summit High School, paid leave,
      effective April 3, 2017 through May 17, 2017, and unpaid leave, effective May 18,
      2017 through June 23, 2017 (Revised from the December 15, 2016 Agenda)
   5. Christina Colineri, Special Education Teacher, Franklin Elementary School, paid
      leave, effective September 1, 2016 through October 4, 2016, and unpaid leave,
      effective October 5, 2016 through January 12, 2017, and child-care/unpaid leave,
      effective January 13, 2017 through January 7, 2018 (Revised from the June 15, 2016
      Agenda)

H. Approval to appoint Gina Wood, Part-Time Office Lunch Coverage, Wilson Primary
   Center, $16.58/hour (paid via timesheet), effective February 1, 2017

I. Approval to appoint Marie Giordano, Clerical Substitute, pending criminal history
   review, $18/hour (paid via timesheet), effective March 17, 2017

J. Approval of the 2016-2017 salary adjustment, due to advanced degrees earned, for
   Brian Weinfeld, MA+30-Step 4, plus $850 for holding two Masters Degrees, effective
II. Policies

Second Reading
P 5112 Entrance Age (Revised)
P 5350 Student Suicide Prevention (Revised)

XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the March Bills List as listed below:

1. Regular Bills Fund 10 $
2. Special Revenue Fund 20 $
3. Capital Projects Fund 30 $
4. Enterprise Fund Fund 60 $
   Sub Total All Funds $
5. Food Service Fund 61 $
   Total All Bills $

B. Approval of the monthly payroll for February 2017 - $

C. Approval of budget adjustments and line item transfers for January 2017

D. Approval of Secretary and Treasurer’s report for January 2017

E. Monthly Budgetary Line Item Status Certification:
Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 3, as of January 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

XIV. Closed Session
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The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

Motion by _____________, seconded by _____________, and carried to move to Executive Session at _____ PM.

Roll Call

CB     DC     EG     RH     DM     VP     DD

Motion by _____________, seconded by _____________, and carried to reconvene to public session at _____ PM.

Roll Call

CB     DC     EG     RH     DM     VP     DD

XV.     Adjourn

Motion by _____________, seconded by _____________, and carried to adjourn the meeting at _____ PM.

Roll Call

CB     DC     EG     RH     DM     VP     DD