SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

WORKSHOP MEETING AGENDA
Thursday, April 6, 2017 – 7:00 PM
Wilson School Board Meeting Room

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Workshop Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
</tr>
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<tbody>
<tr>
<td>Mr. David Dietze, President</td>
<td></td>
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<tr>
<td>Mr. Chris Bonner</td>
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<td></td>
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<tr>
<td>Ms. Debbie Chang</td>
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<td>Mr. Emile George</td>
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<td>Mr. Richard Hanley</td>
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<td>Ms. Debra McCann</td>
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<td>Ms. Vanessa Primack</td>
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Others Present:

Mr. June Chang, Superintendent of Schools  Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS
Dr. Jane Kachmar-Desonne, Dir. of SES     Dr. Matthew Block, Dir. of Human Resources
Ms. Jennifer Ambrose, Dir. of Elementary Education Ms. Michelle Derpich, Dir. of Secondary Education
Ms. Kathy Masbang, Assistant Business Administrator

April Meeting

Regular Meeting - Thursday, April 20 - 7:00 PM
Summit H.S. Library/Media Center

www.summit.k12.nj.us
IV. Presentations and Discussions

V. President’s Announcements (7:10 – 7:20)

VI. Superintendent’s Report (7:20 – 7:30)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

C. Suspensions

<table>
<thead>
<tr>
<th>Summit High School</th>
<th>Date</th>
<th>State ID#</th>
<th>Days Suspended</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/7/2017</td>
<td>7191402975</td>
<td>1.5</td>
<td></td>
</tr>
<tr>
<td>3/8/2017</td>
<td>4993125865</td>
<td>1.5</td>
<td></td>
</tr>
<tr>
<td>3/8/2017</td>
<td>9789446395</td>
<td>1.5</td>
<td></td>
</tr>
<tr>
<td>3/9/2017</td>
<td>9079597749</td>
<td>1.5</td>
<td></td>
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<tr>
<td>3/9/2017</td>
<td>2819159863</td>
<td>1.5</td>
<td></td>
</tr>
<tr>
<td>3/10/2017</td>
<td>8378491244</td>
<td>1.5</td>
<td></td>
</tr>
<tr>
<td>3/17/2017</td>
<td>6015581303</td>
<td>1</td>
<td></td>
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<tr>
<td>3/17/2017</td>
<td>7952166379</td>
<td>1</td>
<td></td>
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<tr>
<td>3/21/2017</td>
<td>2183787648</td>
<td>3</td>
<td></td>
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<tr>
<td>3/23/2017</td>
<td>8891716598</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>3/23/2017</td>
<td>2647744596</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>3/27/2017</td>
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<tr>
<td>3/27/2017</td>
<td>4757348376</td>
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<tr>
<td>3/27/2017</td>
<td>2647744596</td>
<td>0.5</td>
<td></td>
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<table>
<thead>
<tr>
<th>Lawton C. Johnson Summit Middle School</th>
<th>Date</th>
<th>State ID#</th>
<th>Days Suspended</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/7/2017</td>
<td>8765975952</td>
<td>2 days</td>
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</tr>
<tr>
<td>3/28/2017</td>
<td>9901481557</td>
<td>1 In-School</td>
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</tr>
<tr>
<td>3/31/2017</td>
<td>6862527500</td>
<td>2 days</td>
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<tr>
<td>3/31/2017</td>
<td>6087894549</td>
<td>2 days</td>
<td></td>
</tr>
</tbody>
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VII. Committee Reports (7:30 – 8:00)

A. Education Committee
B. Operations Committee
C. Policy Committee
AGENDA FOR WORKSHOP MEETING
APRIL 6, 2017

D. Communications Committee
E. Negotiations Committee
F. Liaison Reports

VIII. Public Discussion (8:00 – 8:20)

A. Questions/Comments on Items on the Agenda
B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:20 – 9:00)

IX. Approval of Board Minutes

A. Approval of the minutes of the following meetings:

1. Executive Session March 6, 2017
2. Workshop Meeting March 9, 2017
3. Executive Session March 9, 2017
4. Special Meeting March 16, 2017
5. Executive Session March 16, 2017
6. Regular Meeting March 16, 2017
7. Special Budget Meeting March 28, 2017

X. School Board Operation

A. Approval of travel for staff members (information forthcoming)

B. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
   1. The Latino Family Literacy Project Jefferson School supplies reimbursement for Patricia Fontan in the amount of $180.51
   2. The Latino Family Literacy Project Jefferson School supplies reimbursement for Anna M. Gomez in the amount of $101.10

C. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2016-2017 School Year beginning 12/05/16:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#8406241482</td>
<td>Collier High School</td>
<td>CS-136</td>
<td>K&amp;S Transportation</td>
</tr>
</tbody>
</table>
AGENDA FOR WORKSHOP MEETING  
APRIL 6, 2017

Approval for the following transportation arrangements with Union County Educational Services Commission for the 2016-2017 School Year beginning 02/09/17:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#9962821215</td>
<td>Wilson Primary Center</td>
<td>CS-355</td>
<td>Sunrise Transportation</td>
</tr>
</tbody>
</table>

D. Approval for the following transportation arrangement with Morris County Educational Services Commission for the 2016-2017 School Year beginning 3/20/17:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1237253565</td>
<td>Holmstead School</td>
<td>CN-845</td>
<td>Jaris Transportation</td>
</tr>
</tbody>
</table>

E. Approval of the following out-of-state field trips:
1. May 5, 2017 for 56 Lawton C. Johnson Summit Middle School students and 6 chaperones to go to the Metropolitan Museum of Art, NY
2. May 12, 2017 for 35 Lawton C. Johnson Summit Middle School students and 4 chaperones to go to the Museum of Chinese in America, NY
3. June 17 through June 24, 2017 for 14 Summit High School student and 2 chaperones to go to the National Speech and Debate Competitors, NSDA National Tournament in Birmingham, Alabama

F. Approval of the donation in the amount of $1,000 from Sandra & David Field, 2 Stonewall Lane, Mountain Lakes, NJ to the Summit H.S. Athletic Department

G. Approval of Tuition Agreement between Summit Board of Education and Cornerstone Day School, 1101 Bristol Road, Mountainside, NJ 07092 for student #8406241482 to attend for the 2016-2017 school year beginning April 19, 2016 at a cost of $81,455 (prorated)

H. Approval of Agreement between Summit Board of Education and Morris Union Jointure Commission for student #6171788315 to attend DLC Warren for the 2017 Extended School Year from June 28 - August 9, 2017 at a cost of $14,820

XI. Personnel

A. Approval of the resignation for the following staff:
1. Mary Bruns, for the purpose of retirement, Art Teacher, Brayton Elementary School and Franklin Elementary School, effective July 1, 2017
2. Elizabeth Castello, (.5) Library Secretary, Washington Elementary School,
AGENDA FOR WORKSHOP MEETING
APRIL 6, 2017

3. Jamie Lawrence, Latin Teacher, Lawton C. Johnson Summit Middle School, effective June 30, 2017

B. Approval of maternity/family leave for the following staff:
   1. Alicia Lyle, Mathematics Teacher, Summit High School, paid leave, effective May 23, 2017 through June 20, 2017 (AM), and unpaid leave, effective June 20, 2017 (PM) through June 23, 2017, unpaid leave, effective September 5, 2017 through December 4, 2017

C. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
   1. Ma Torres Almanza, Substitute Teacher, $100/day, effective April 21, 2017
   2. Stephanie Mangioglu, Long-Term Substitute General Music Teacher, Brayton Elementary School and Franklin Elementary School, $225/day, effective May 26, 2017 through June 23, 2017
   3. Kelly Klaif, Long-Term Substitute Grade 5 Teacher, Franklin Elementary School, $225/day, effective April 24, 2017 through June 23, 2017 with two transitional days prior, at $100/day

D. Approval to appoint Jennifer Illis, as a Home Instruction Tutor, $40/hour (paid via timesheet), effective March 8, 2017, for the 2016-2017 school year

E. Approval to appoint Lauren Senko, to run Family Science Nights, Brayton Elementary School, at the curriculum rate of $46.47/hour (paid via timesheet), for a total of 6 hours, effective March 9, 2017 and March 16, 2017

F. Approval to pay the following Athletic Trainers, a stipend of $4,286 for the 2017-2018 school year:
   1. Karen Manista
   2. Allison Flockhart

G. Approval to pay the following support staff at their hourly aide rate for attending the PARCC Training Session on March 13, 2017:
   1. Alisha Cox, Franklin Elementary School
   2. Elizabeth Schneekloth, Franklin Elementary School
   3. Daniel Noreen, Franklin Elementary School
AGENDA FOR WORKSHOP MEETING
APRIL 6, 2017

4. Briana Nolan, Washington Elementary School
5. Katherine Syciarz, Washington Elementary School
6. Diana Nelson, Washington Elementary School
7. Holly Beauchamp, Washington Elementary School
8. Kisha Bailey Rawls, Jefferson Elementary School
9. Marisol Rodriguez, Jefferson Elementary School
10. Alex Sprinzen, Jefferson Elementary School
11. Daniel Levitt, Jefferson Elementary School
12. Meghan Muccilli, Jefferson Elementary School
13. Mary Doran, Jefferson Elementary School

H. Approval to pay Michael Gleason $250, for his role in assisting with the Lawton C. Johnson Summit Middle School Musical, Willy Wonka, (funds provided by the LCJSMS Student Activities account)

I. Approval to appoint support staff pending criminal history review:
   1. Maria Tramontana, (.4167) Library Secretary, Washington Elementary School, 10 MoH Secretary, Step-1 $14,092 (prorated), effective April 21, 2017 through June 23, 2017
   2. Carlos Salguero, (.5) Night Custodian, Lawton C. Johnson Summit Middle School, Custodian Column 1-Step 1, (.5) $17,377 (prorated), effective April 10, 2017 through June 30, 2017

J. Approval to appoint, Brian Steger, Art Teacher, Lawton C. Johnson Summit Middle School, Pending criminal history review and ability to obtain NJ teacher certification, BA-Step 3, $55,819 (to be adjusted for the 2017-2018 salary guide), effective September 1, 2017

K. Approval to appoint Lois Melka, Substitute Lunch Aide, Wilson Primary Center, $38/hour (paid via timesheet), effective March 21, 2017 through June 23, 2017

L. Approval of the following Change of Assignments:
   1. Courtney Czapelski, from Substitute Teacher to Long-Term Language Arts Substitute, Teacher, Summit High School, $225/day, effective May 5, 2017 through June 23, 2017

M. Approval to appoint Samantha Hadley, Basic Skills/Special Education Teacher, Brayton Elementary School, pending criminal history review and ability to obtain NJ teaching Certification, MA-Step 6, $62,597 (prorated), effective April 3, 2017 through June 23, 2017 (Action 4/6/17)

N. Approval to appoint Jemel Brinson, Substitute Bus Driver, $18/hour (paid via timesheet), effective April 1, 2017
AGENDA FOR WORKSHOP MEETING
APRIL 6, 2017

O. Approval to appoint the following teachers to lead the 2017 Summit Summer Skills Program, Lawton C. Johnson Summit Middle School, at the curriculum rate of $46.47/hour (paid via timesheet), for up to 70 hours each, effective June 26, 2017:
   1. Lou Castano
   2. Jenna Colineri
   3. Tonya Ramsay
   4. Emily Hitchen

P. Approval of a 6th assignment for the following teachers, to teach Physics, at Summit High School, additional pay of 1/5th of their salary (prorated), effective April 17, 2017 through June 23, 2017:
   1. Peter Koppenaal, additional pay of $5,053.44
   2. Thomas O’Dowd, additional pay of $5,402.40
   3. Simone Baskerville, additional pay of $3,425.76
   4. Cynthia Retotar, additional pay of $5,300.16

Motion by ____________, seconded by ____________

CB DC EG RH DM VP DD

XII. Policies

P 5465 Early Graduation (Abolished)
P 2320 Independent Study Programs (Abolished)

First Reading
P 2415.06 Unsafe School Choice Option (M) (Revised)
P 2460 Special Education (M) (Revised)
P 2467 Surrogate Parents and Foster Parents (M) (Revised)
P 5116 Education of Homeless Children (Revised)
P 2464 Gifted and Talented Students (M) (Revised)
P 2622 Student Assessment (M) (Revised)
P 3160 Physical Examination (M) (Revised)
P 4160 Physical Examination (M) (Revised)
P 5460 High School Graduation (M) (Revised)

XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the April Bills List as listed below:
AGENDA FOR WORKSHOP MEETING
APRIL 6, 2017

1. Regular Bills Fund 10 $
2. Special Revenue Fund 20 $
3. Capital Projects Fund 30 $
4. Enterprise Fund Fund 60 $
   Sub Total All Funds $
5. Food Service Fund 61 $
   Total All Bills $

B. Approval of the monthly payroll for March 2017 - $4,621,353.16

C. Approval of budget adjustments and line item transfers for February 2017

D. Approval of Secretary and Treasurer’s report for February 2017

E. Monthly Budgetary Line Item Status Certification:
   Resolved, that the Board Secretary for the Summit Board of Education certifies that
   pursuant to NJAC 6A:23A-16.10 (c) 3, as of February 2017 that no line item account
   has encumbrances and expenditures, which in total exceed the line item appropriation in
   violation of NJAC 6A:23A-16.10(a); and

   Further Be It Resolved, that the Summit Board of Education certifies that pursuant to
   NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly
   financial reports and the advice of district officials, we have no reason to doubt that no
   major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

XIV. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed
session minutes will be reviewed periodically to determine the appropriateness of their release. There
may or may not be action as a result of this session.

1. Personnel - Review of Non-represented Staff

Motion by ________________, seconded by ________________, and carried to move to Executive Session
at ______ PM.

Roll Call

   CB  DC  EG  RH  DM  VP  DD

Motion by ________________, seconded by ________________, and carried to reconvene to public session
at ______ PM.
AGENDA FOR WORKSHOP MEETING
APRIL 6, 2017

Roll Call
CB     DC     EG     RH     DM     VP     DD

XV. Adjourn

Motion by ____________, seconded by ____________, and carried to adjourn the meeting at ______ PM.

Roll Call
CB     DC     EG     RH     DM     VP     DD