SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

WORKSHOP/REGULAR MEETING AGENDA

Wednesday, June 14, 2017 – 7:00 PM
Summit High School Library/Media Center

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
   Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Mr. Richard Hanley, President</td>
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<td>Ms. Debra McCann, Vice President</td>
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<td>Mr. Chris Bonner</td>
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<td>Ms. Debbie Chang</td>
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<td>Mr. David Dietze</td>
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<td>Ms. Donna Miller</td>
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<td>Ms. Vanessa Primack</td>
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Others Present:
Mr. June Chang, Superintendent of Schools
Dr. Jane Kachmar-Desonne, Dir. of SES
Ms. Jennifer Ambrose, Dir. of Elementary Education
Ms. Kathy Masbang, Asst. Business Administrator

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<thead>
<tr>
<th>Others Present:</th>
<th>Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS</th>
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<tr>
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<td>Dr. Matthew Block, Dir. of Human Resources</td>
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<td>Ms. Michelle Derpich, Dir. of Secondary Education</td>
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July Meeting
Thursday, July 20 - 7:00 PM
Summit H.S. Library/Media Center

September Meeting
Thursday, September 14 - 7:00 PM
Summit H.S. Library/Media Center

www.summit.k12.nj.us
IV. Presentations and Discussions (7:10 - 8:00)

1. Recognition of Retirees
2. Recognition of Union County Teachers of the Year
3. Summit Educational Foundation - Spring 2017 Grants - Amy D’Andrea

Approval to accept the Summit Educational Foundation Spring 2017 Grants in the amount of $________________________

Motion by ____________, seconded by ____________

CB  DC  DD  DMc  DM  VP  RH

V. Resolutions & Commendations (8:00 - 8:20)

VI. President’s Announcements (8:20 – 8:30)

VII. Superintendent’s Report (8:30 – 8:40)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

4/5/17-35
4/6/17-36
4/6/17-37
4/21/17-38
5/2/17-39

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

5/17/17-#40
5/26/17-#41

C. Suspensions

<table>
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<th>Summit High School</th>
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AGENDA FOR WORKSHOP/REGULAR MEETING
JUNE 14, 2017

5/22/2017  8891716598  3.5
5/25/2017  29494162644  4

Lawton C. Johnson Summit Middle School

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Motion by ____________, seconded by ____________

CB  DC  DD  DMe  DM  VP  RH

VIII. Committee Reports (8:40 – 9:10)
A. Education Committee
B. Operations Committee
C. Policy Committee
D. Communications Committee
E. Negotiations Committee
F. Liaison Reports

IX. Public Discussion (9:10 – 9:40)
A. Questions/Comments on Items on the Agenda
B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (9:40 – 10:00)

X. Approval of Board Minutes
A. Approval of the minutes of the following meetings:
   1. Workshop Meeting  May 4, 2017
   2. Executive Session May 4, 2017
   3. Reorg/Regular Meeting May 11, 2017
   4. Executive Session May 11, 2017

Motion by ____________, seconded by ____________

CB  DC  DD  DMe  DM  VP  RH
XI. School Board Operation

A. Approval of travel for staff members (as per attached)

B. Approval of 2017-2018 Policy Alert & Support Service (PASS) and District Online subscription with Strauss Esmay Associates, 1886 Hinds Road, Suite 1, Toms River, NJ at an annual cost of $4,680

C. Pursuant to PL 2015, Chapter 47 the Summit Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200 (as per attached)

D. Approval of the following Barbara and Harold Gottesman Family Foundation Funding:
   1. Gift to the Immigrant Parenting Institute in the amount of $26,818.25 made in May, 2017 for budgeted 2017-2018 program expenses
   2. Gift to the Immigrant Student Scholarship Fund in the amount of $20,000.00 made in May, 2017 which completes the funding benefiting students from Summit High School in graduation year 2016
   3. Gift to the Immigrant Student Scholarship Fund in the amount of $20,000.00 made in May, 2017 which initiates the funding benefiting students from Summit High School in graduation year 2017

E. Approval of supplemental premium check termination payment in the amount of $1,536,675.00 to be paid to CIGNA HealthCare for supplemental premiums owed upon termination in accordance with settlement instructions dated April 24, 2017

F. Approval of the donation of a trumpet and bell kit valued at $250 to the Summit Music Department by Danielle Molleur

G. Approval of Tuition Contract between Summit Board of Education and Archway Programs, 280 Jackson Road, Atco, NJ 08004 for student #6505721158 to attend for the remainder of the 2016-2017 school year beginning May 10, 2017 at a cost of $11,872

H. Approval of Tuition Contract between Summit Board of Education and YCS - Fort Lee Education Center, 2300 Third Street, Fort Lee, NJ 07024 for student #9926978487 to attend for the remainder of the 2016-2017 school year beginning May 15, 2017 at a cost of $10,058.65
AGENDA FOR WORKSHOP/REGULAR MEETING
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I. Approval of Tuition Contract between Summit Board of Education and P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for student #6686989504 to attend for the 2017-2018 school year (including ESY) beginning July 10, 2017 at a cost of $78,359.40

J. Approval of Tuition Contract between Summit Board of Education and P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for student #8516142505 to attend for the 2017-2018 school year (including ESY) beginning July 10, 2017 at a cost of $78,359.40

K. Approval of Tuition Contract between Summit Board of Education and Collier School, 160 Conover Road, Wickatunk, NJ 07765 for student #4259099304 attend for the 2017-2018 school year (including ESY) beginning July 5, 2017 at a cost of $64,470

L. Approval of Tuition Contract between Summit Board of Education and Cornerstone Day Schools, LLC, 1101 Bristol Road, Suite 1, Mountainside, NJ 07092 for student #8406241482 to attend for the 2017-2018 school year (including ESY) beginning July 10, 2017 at a cost of $83,001.60

M. Approval of Tuition Contract between Summit Board of Education and Cerebral Palsy of North Jersey - Horizon High School, 220 South Orange Avenue, Livingston, NJ 07039 for student #3390168697 to attend for the 2017-2018 school year (including ESY) beginning July 5, 2017 at a cost of $87,525.90

N. Approval of Tuition Contract between Summit Board of Education and Terranova Group, Inc. t/a Chapel Hill Academy, 31 Chapel Hill Road, Lincoln Park, NJ for student #2878002926 to attend for the 2017-2018 school year at a cost of $68,460

O. Approval of Settlement Agreement between Summit Board of Education and parents of student #2428157396 as per attorney recommendation

P. Approval of Settlement Agreement between Summit Board of Education and parents of student #4892478774 as per attorney recommendation

Q. Approval of Proposal #18293 dated 3/24/17 from Commercial Interiors Direct, Inc., 1 South Corporate Drive, 2nd Floor, Riverdale, NJ 07457 in the amount of $18,876.45 for carpet purchase & installation in The Learning Center at Washington School

R. Approval of Quote #7551 dated 4/26/17 from Brodart Contract Furniture, % Lee Distributors, 280 North Road, McElhattan, PA 17748 in the amount of $116,892.68 for furniture for The Learning Center at Washington School
S. Approval of donation in the amount of $15,000 from Washington School PTA towards the purchase of furniture for The Learning Center at Washington School

T. Approval of Proposal #7566 dated 4/26/17 from The Hon Company, 200 Oak Street, Muscatine, IA 52761 in the amount of $6,994.81 for SHS Guidance Department office furniture

U. Approval of Quote #0167-1702 dated 5/11/17 from ECA Educational Services, 1981 Dallavo Drive, Commerce Township, MI 48390 in the amount of $38,657.40 for science kit management and refurbishment

V. Approval of Quote #2204013068 dated 5/12/17 from Apple Computer, Inc., 12545 Riata Vista Circle, Austin, TX 78727 in the amount of $14,383.56 for eight MacBook Pro’s including protection plans and adapters

W. Approval of Proposal #17133 dated 4/26/17 from Albitron LLC, PO. Box 103, Holmdel, NJ 07733 in the amount of $8,475 to pack/move/unpack books and office content for The Learning Center at Washington School

X. Approval of the following scholarships that are to be awarded in June:
   1. Frieda M. Crichfield Scholarship Fund awarded to Emma Osborne in the amount of $1,000
   2. Mame Louise Reynolds McGeorge Scholarship Fund awarded to Kaela Richardson in the amount of $500
   3. Gottesman Family Foundation Scholarship Fund (Immigrant Student Scholarship) awarded to Valery Rojas in the amount of $5,000 per year for four years in accordance with the terms of the original gift
   4. Gottesman Family Foundation Scholarship Fund (Immigrant Student Scholarship) awarded to Jean Carlos Carvajal in the amount of $5,000 per year for four years in accordance with the terms of the original gift

Y. Approval to transfer up to $500,000.00 into the capital reserve account on June 30, 2017 in accordance with N.J.S.A. title 18A-7F-41(a) through a transfer by Board resolution at year end of any unanticipated revenue or unexpended line-item appropriation amounts, or both, for withdrawal in subsequent school years

Z. Approval to transfer up to $250,000.00 into the Maintenance Reserve account on June 30, 2017 in accordance with N.J.S.A. title 18A-7F-41(a) through a transfer by Board resolution at year end of any unanticipated revenue or unexpended line-item appropriation amounts, or both, for withdrawal in subsequent school years

AA. Approval of membership of Summit High School in NJSIAA for the 2017-2018 school
year at a cost of $2,150

BB. Approval to establish a new bank account with Investors Bank for medical main account due to transfer from Cigna to Aetna with the following signatories: Board Secretary/Asst. Business Administrator

CC. Approval of Specialty Classroom Use Agreement between Summit Board of Education and Morris Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for use of one specialty classroom in the Warren DLC for four days during ESY at a cost of $39 per 1.5 hours

DD. Approval of acceptance of IDEA SFY2018 funds in the following amounts:
   - Basic $958,358
   - Basic Nonpublic $98,200
   - Preschool $32,400

EE. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:
   - June 1, 2017 – 8:15AM – Jefferson Primary Center parking lot - Bus Route 12, as supervised by Janice Tierney
   - June 1, 2017 – 9:00AM – Jefferson School drop-off area - Bus Route 12, as supervised by Janice Tierney
   - May 24, 2017 – 7:50AM and 8:40AM – In front parking lot of LCJ Summit Middle School - Bus Route 16, as supervised by Christine Lijoi
   - May 31, 2017 – 12:00PM – In front of Summit High School - Bus Route 16, as supervised by Stacy Grimaldi
   - May 26, 2017 – 8:30AM – In back of Washington School - Bus Route 14, as supervised by Lauren Banker
   - May 26, 2017 – 3:00PM – In back of Washington School - Bus Route CS-355 with Sunrise Transportation, as supervised by Lauren Banker
   - May 18, 2017 – 8:55AM – In front of Wilson Primary Center – Bus Route 14, as supervised by Susan Clamser

FF. Approval to accept a $1,000 Helping Hands in the Community grant to the Summit H.S. Safety Societ from the Allstate Foundation to honor the community service efforts of Summit Allstate Insurance agent James Fitzsimmons

GG. Approval of Tuition Contracts between Summit Board of Education and The Newmark School, Inc., 365 Emerson Avenue, Plainfield, NJ 07062 for students #7882454407 and #1460695926 to attend for the 2017-2018 school year (including ESY) beginning July 5, 2017 at a cost of $61,047.36 per student
AGENDA FOR WORKSHOP/REGULAR MEETING
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HH. Approval of Tuition Contract between Summit Board of Education and Newmark High School, Inc., 1000 Cellar Avenue, Scotch Plains, NJ 07076 for student #4357010625 to attend for the 2017-2018 school year (including ESY) beginning July 5, 2017 at a cost of $61,183.98

II. Approval to purchase music equipment as per proposal dated 6/5/17 submitted by Music & Arts Centers, 4626 Wedgewood Blvd., Frederick, MD 21703 in the amount of $19,775.25 as part of end-of-year purchasing for the 2016-2017 school year

Note: additional quote obtained from Elefante Music, 1790 Springfield Avenue, New Providence, NJ 07074 of $27,014

JJ. Approval to purchase music equipment as per proposal dated 6/5/17 submitted by Elefante Music, 1790 Springfield Avenue, New Providence, NJ 07074 in the amount of $8,152 as part of end-of-year purchasing for the 2016-2017 school year

Note: additional quote obtained from Music & Arts Centers, 4626 Wedgewood Blvd., Frederick, MD 21703 of $10,689.80

KK. Approval of Special Education Contract between Summit Board of Education and Neptune Board of Education to receive student #4276431580 for the 2016-2017 school year beginning April 6, 2017 on a tuition-paying basis in the amount of $14,674 (pro-rated)

LL. Approval of Tuition Contract between Summit Board of Education and Shepard Preparatory High School, 8 Columbia Street, Morristown, NJ 07960 for student #4568390256 to attend for the 2017-2018 school year (including ESY) beginning July 5, 2017 at a cost of $61,158.69

MM. Approval of Tuition Contract between Summit Board of Education and Educational Services Commission of Morris County, P.O. Box 1944, Morristown, NJ 07962-1944 for student #4253056318 to attend Park Lake School from July 5, 2017 to August 11, 2017 at a cost of $4,665

Motion by ____________, seconded by ____________

CB  DC  DD  DMe  DM  VP  RH

XII. Personnel

A. Approval of the resignation for the purpose of retirement for the following staff:
   1. Ethan Feinsod, Computer Graphics Teacher, Summit High School, effective July 1, 2017

{8}
2. Willie E. Lyles, Custodian, Jefferson Elementary School, effective September 1, 2017

B. Approval of the resignation for the following staff:
1. Laura Haney, School Counselor, Summit High School, effective June 30, 2017
2. Kevin Sirkin, Special Education Teacher, Summit High School, effective June 30, 2017
3. Alicia Grysco, Mathematics Teacher, Summit High School, effective June 30, 2017
4. John Tsilhas, Inclusion Aide, Jefferson Elementary School, effective June 30, 2017
5. Danielle Imbimbo, Inclusion Aide, Lawton C. Johnson Summit Middle School, effective June 30, 2017
6. Timothy Margiotta, Spanish Teacher, Lawton C. Johnson Summit Middle School, effective June 30, 2017
7. Alexander Sprinzen, Inclusion Aide, Jefferson Elementary School, effective June 30, 2017
8. Bruce Fenska, Middle School Basketball Coach, effective June 30, 2017

C. Approval of the following Change of Assignments:
1. David McKoy, from Custodian and Maintenance, Board of Education Offices to Head Custodian, Brayton Elementary School, Custodian III-Step 9, $47,456 (salary, not step, to be adjusted for the 2017-2018 salary guide) effective July 1, 2017
2. Judith Flaherty, from High School Secretary, to Elementary School Secretary, Brayton Elementary School, Category-6-Step-H, $53,739 (salary, not step, to be adjusted for the 2017-2018 salary guide) effective July 1, 2017
3. Madia Hollis, from Technology Aide, Summit High School, to Technology Coach, not step, to be adjusted for the 2017-2018 salary guide) effective September 1, 2017 through January 26, 2018
4. Robin Cornelison from District Substitute, to Long-Term Substitute Inclusion Aide, Franklin Elementary School, $178/day, effective September 1, 2017 through December 6, 2017
5. Kristin Cacicedo from Substitute Teacher, to Grade 4 Teacher, Lincoln-Hubbard Elementary School, MA-Step-10, $67,061 (salary, not step, to be adjusted for the 2017-2018 salary guide) effective September 1, 2017
7. Diana Nelson from Long-Term Substitute Teacher, Washington Elementary School, to Leave Replacement Grade 4 Teacher, Washington Elementary School, BA-Step-1, $54,951 (salary, not step, to be adjusted for the 2017-2018 salary guide) effective September 1, 2017
8. Christopher Ceci from non-ABA-ESY program (18 days), to ABA-ESY program (24 days) at the Aides (hourly rate) (adjusted from the May 11, 2017 Agenda)
AGENDA FOR WORKSHOP/REGULAR MEETING  
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9. Kisha Bailey-Rawles from non-ABA-ESY program (18 days), to ABA-ESY program (24 days) at the Aides (hourly rate) (adjusted from the May 11, 2017 Agenda)

D. Approval to appoint Carlos Garcia to videotape the Board of Education meetings, as needed, at the curriculum rate of $46.47/hour, (to be adjusted for the 2017-2018 salary guide) for the 2017-2018 school year

E. Approval to appoint the following support staff:
   1. Hayden DeSanto, Inclusion Aide, Brayton Elementary School, $175/day, effective May 31, 2017 for the 2016-2017 school year
   2. Kevin Sirkin, Inclusion Aide, Summit High School, Aide-Step 3, $34,579 (to be adjusted for the 2017-2018 salary guide), effective September 1, 2017
   3. Brianna Nolan, Inclusion Aide, Washington Elementary School, Aide-Step 2, $33,675 (to be adjusted for the 2017-2018 salary guide), effective September 1, 2017

F. Approval of a 6th assignment for the following teachers, to teach Mathematics, at Summit High School, additional pay of 1/6th of their salary (prorated), as listed below, effective March 13, 2017 through June 23, 2017 (adjusted from the March 16, 2017 Agenda)
   1. Christina Allian, additional pay of $4,932.18
   2. Kyle Dattola, additional pay of $3,551.46
   3. Eric Fontes, additional pay of $3,925.02
   4. Alicia Grysko, additional pay of $4,008.84
   5. Justin Lucas, additional pay of $3,932.94

G. Approval of Mary Ann Terrett, as Clerical Substitute, Summit High School, at the rate of $18/hour (paid via timesheet), for up to 50 hours between June 30, 2017 through August 31, 2017 and at the rate of $18/hour for the 2017-2018 school year as needed

H. Approval to adjust the following Co-Curricular Advisors of Interact (Key Club), Summit High School, for the 2016-2017 school year, (adjusted from the October 20, 2016 Agenda):
   1. Danielle Dees $1,302.30
   2. Judy Shue $2,540.30

I. Approval to reappoint Mark Fontana, Inclusion Aide, Summit High School, Aide-Step-3, $34,579 for the 2017-2018 school year

J. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
   1. Alexander Chauvet, Long-Term Substitute Art Teacher, Summit High School,
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$225/day, effective May 22, 2017 through the 2017-2018 school year

2. Christopher DeBono, Substitute Teacher, $100/day, effective May 24, 2017 through the 2017-2018 school year

3. Jennifer Schedlbauer, Long-Term Substitute Teacher, Washington Elementary School, $225/day, effective September 1, 2017 through December 18, 2017 to resume her Inclusion Aide position, Washington Elementary School, effective December 19, 2017 through the 2017-2018 school year

4. Karen Harrison, Substitute Teacher, $100/day, effective June 15, 2017 through the 2017-2018 school year

K. Approval to appoint the following students as Summer Techs from June 26, 2017 to August 31, 2017 (for up to 45 hours per student):
   1. Gabrielle Eliseo $12/hour
   2. Neal Freeman $11/hour
   3. Adrian Gomes $10/hour
   4. Danylo Mirin $10/hour
   5. Alex Moore $11/hour
   6. Jason Schneider $12/hour
   7. John J. Stewart $10/hour

L. Approval to appoint Kelly Klaif, Long-Term Substitute Inclusion Aide, Franklin Elementary School, to Long-Term Substitute Teacher, Franklin Elementary School, $225/day, effective September 1, 2017 through December 6, 2017, returning to Long-Term Substitute Inclusion Aide, Franklin Elementary School, Aide Step-2, $33,675 (prorated) effective December 7, 2017 for the 2017-2018 school year

M. Approval to appoint the following new staff, pending criminal history review and ability to obtain appropriate NJ certification:
   1. Chelsea Barreto, Science Teacher, Summit High School, MA-Step 2, $60,141 (salary, not step, to be adjusted for the 2017-2018 salary guide), effective September 1, 2017
   2. Jennifer Ellis, School Counselor, Summit High School, MA-Step 2, $60,141 (salary, not step, to be adjusted for the 2017-2018 salary guide), effective September 1, 2017
   3. Jennifer Cerra-Johansson, (.5) Basic Skills Teacher, Franklin Elementary School, MA+30-Step-11, $35,034 (salary, not step, to be adjusted for the 2017-2018 salary guide), effective September 1, 2017
   4. Caitlin Crimmins, Grade 4 Teacher, Franklin Elementary School, MA-Step-7, $63,293 (salary, not step, to be adjusted for the 2017-2018 salary guide), effective September 1, 2017
   5. Elizabeth Cuelas, Language Arts Teacher, Lawton C. Johnson Summit Middle School, BA-Step-4, $56,419 (salary, not step, to be adjusted for the 2017-2018 salary guide), effective September 1, 2017
AGENDA FOR WORKSHOP/REGULAR MEETING  
JUNE 14, 2017

6. Mary Kane-Malone, (.6) Latin Teacher, Summit High School, MA-Step-11, $41,078 (salary, not step, to be adjusted for the 2017-2018 salary guide), effective September 1, 2017

7. Mary-Lynn Rhodes, Vocal Music Teacher, Lawton C. Johnson Summit Middle School, MA-Step-10, $67,061 (salary, not step, to be adjusted for the 2017-2018 salary guide) effective September 1, 2017

8. Jennifer Testa, Special Education Teacher, Lawton C. Johnson Summit Middle School, BA+15-Step-7, $60,359 (salary, not step, to be adjusted for the 2017-2018 salary guide) effective September 1, 2017

9. Christine Reinholt, (.6) English Teacher, Summit High School, MA-Step-7, $37,976 (salary, not step, to be adjusted for the 2017-2018 salary guide) effective September 1, 2017

10. Lindsay Morse, Art Teacher, Summit High School, MA-Step-6, $62,507 (salary, not step, to be adjusted for the 2017-2018 salary guide), effective September 1, 2017

N. Approval to appoint Alexandra Aguiar, Summer Screener for all new ELL students at Lawton C. Johnson Summit Middle School and Ilanit Kaplan, Summer Screener for all new ELL students at Summit High School (up to 15 hours each) at the curriculum rate of $46.47/hour, funded by Title III Immigrant Funds, effective July 1, 2017 through September 1, 2017

O. Approval to void the remaining term of the current contract, set to expire June 30, 2018, between the Board of Education and June Chang, Superintendent of Schools

P. Approval of the Contract of Employment between the Board of Education and June Chang for the position of Superintendent of Schools for the period July 1, 2017 through June 30, 2020, as reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A-3.1 (contract on file)

Q. Approval of Curriculum Projects for summer 2017 at the curriculum rate of $46.47/hour (list attached)

R. Approval to appoint Raheem Pierce, Seasonal Custodian, Summit Public Schools, $9/hour, effective June 23, 2017 through August 31, 2017

S. Approval to appoint all staff members to work as Athletic Event Workers, as needed, for the 2017-2018 school year (list attached)

T. Approval of curriculum writing/staffing recommendations (list attached)

U. Approval of maternity/family leave for the following staff:
   1. Gina Mahon, Grade 4 Teacher, Washington Elementary School, paid leave,
AGENDA FOR WORKSHOP/REGULAR MEETING
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effective February 27, 2018 through April 21, 2018, unpaid leave, effective
April 24, 2018 through September 28, 2018, unpaid/childcare leave, effective
September 29, 2018 through June 30, 2019
2. Nicole Plevniak, School Psychologist, Summit High School, paid leave, effective
September 5, 2017 through October 5, 2017, unpaid leave, effective October 6, 2017
to January 12, 2018
3. Stefanie Jurista, Guidance Counselor, Lawton C. Johnson Summit Middle School,
paid leave, effective October 24, 2017 through December 13, 2016, unpaid leave,
effective December 14, 2016 through March 20, 2017, unpaid/childcare leave,
effective March 21, 2017 through May 31, 2017 (adjusted from the July 21, 2016
Agenda)

V. Approval to appoint the following seasonal custodians, pending criminal history review,
effective June 15, 2017:
1. Frank Fiorito
2. Cameron Guarino
3. Eric Kaufman
4. Chris Edmundo
5. Jonathan Reyes-Cano
6. Star Shea
7. Matthew Sinunu

W. Approval to appoint the following Co-Curricular Advisors for the 2017-2018 school year:
1. Jeff Fluharty, Jefferson School Newspaper and RJTV $3,147 (salary, not step, to be
   adjusted for the 2017-2018 salary guide)
2. Jennifer Beck, Jefferson School Student Council $4,829 (salary, not step, to be
   adjusted for the 2017-2018 salary guide)

X. Approval to appoint Jonathan Hornung as Assistant Baseball Coach for the 2017 Spring
Season, Step-1-A, $7,354. to be paid by a grant from Summit Jr. Baseball Club

Y. Approval to appoint 2017 Summer Counseling Staff (list attached)

Z. Approval to appoint Susan Clamser and Matthew Ferry to the ESY 2017 position of Aide,
from June 28, July 5 - August 4 (24 days), at the Aide (hourly rate)

AA. Approval to appoint Summer 2017 FLASH Student Workers (list attached)

BB. Approval to appoint Christine Watson and Jessica Breznak to the After School Learning
Workshop, Franklin Elementary School, at the curriculum rate of $46.47/hour,
(paid via timesheet), for the 2016-2017 school year
AGENDA FOR WORKSHOP/REGULAR MEETING  
JUNE 14, 2017

CC. Approval to pay the following 10-month secretaries three (3) days pay over the contracted 187 days:
   1. MaryAnn Terrett $558.56
   2. Joanne Ryan $930.27

DD. Approval to appoint the following staff for SNAP Summer Program at Jefferson Elementary School for summer 2017:
   1. Stephanie Gleason, Teacher/Coordinator, $46.47/hour, up to 102 hours - Title I
   2. Jackie Campagna, Teacher, $46.47/hour, up to 96 hours - Title I
   3. Matthew Santos, Teacher, $46.47/hour, up to 96 hours - Title I
   4. Carrie Pederson, Teacher, $46.47/hour, up to 96 hours - Title I
   5. Kristen Scaglione, Substitute Teacher, $46.47/hour - Title I
   6. Janet Warbeck, Teacher, $46.47/hour, up to 96 hours - Title III

EE. Approval to appoint Matthew Fercy to replace JoAnn Mendl to run the after school Chess Program, Brayton Elementary School, up to 18 hours, at the curriculum rate of $46.47/hour (funded by the PTO), effective March 30, 2017 through June 8, 2017

FF. Approval to withhold salary increment for 2017-2018 for employee #6739

   WHEREAS, a recommendation was made by the Superintendent of Schools to the Summit Board of Education ("Board") to withhold the 2017-2018 employment and adjustment increment of employee #6739.

   WHEREAS, the Board has considered the recommendation of the Superintendent of Schools and approves same;

NOW, THEREFORE BE IT RESOLVED, the Board of Education on the recommendation of the Superintendent approve the withholding of the employment increment and adjustment increment of employee #6739 for the 2017-2018 school year; and

BE IT FURTHER RESOLVED that employee #6739's salary for the 2017-2018 school year shall be $82,082, which is the same salary received for the 2016-2017 school year.

GG. Approval to appoint Brendan Murillo, Seasonal Custodian, pending criminal history review, $9/hour, effective June 26, 2017

HH. Approval for Laura Blum to receive the following stipends for holding a Certificate of Advanced Graduate Study beyond a Masters Degree: $850 for 2015-2016, $850 for 2016-2017, and $850 for the 2017-2018 school year, to be added to her base salary
AGENDA FOR WORKSHOP/REGULAR MEETING
JUNE 14, 2017

Motion by ____________, seconded by ____________
CB    DC    DD    DMc    DM    VP    RH

XIII. Policies

First Reading
P3240  Professional Development for Teachers and School Leaders
P5460  High School Graduation

Motion by ____________, seconded by ____________
CB    DC    DD    DMc    DM    VP    RH

XIV. Finance

Upon the recommendation of the Business Administrator to the Superintendent:
A. Approval of the June Bills List as listed below:

1. Regular Bills         Fund 10      $ 707,831.75
2. Special Revenue      Fund 20      $ 183,027.55
3. Capital Projects     Fund 30      $  - 0 -
4. Enterprise Fund      Fund 60      $ 1,890.93
   Sub Total All Funds  $ 892,750.23
5. Food Service         Fund 61      $ 185,529.59
   Total All Bills      $1,078,279.82

B. Approval of the monthly payroll for May 2017 - $4,748,901.46

C. Approval of budget adjustments and line item transfers for April 2017

D. Approval of Secretary and Treasurer’s report for April 2017

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of April 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt
AGENDA FOR WORKSHOP/REGULAR MEETING
JUNE 14, 2017

that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. Approval of payment to N.J. Unemployment Compensation Fund for quarter ending 3/31/17 in the amount of $7,386.15

G. Approval of continued payment of bills and line item transfers by the Business Office up to and including June 30, 2017 and the Board further directs the Assistant Superintendent for Business/Board Secretary to ensure all such bills and transfers have been reviewed by the Superintendent

Note: All bills and transfers resulting from Fiscal Year End Close Out will appear on the July 20, 2017 agenda for approval by the Board

H. Approval of clearing of outstanding checks in the payroll account (list attached)

I. Approval of clearing of outstanding checks in the treasurer’s account (list attached)

Motion by ________________, seconded by ________________
CB     DC     DD     DMc     DM     VP     RH

XV. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

Motion by ________________, seconded by ________________, and carried to move to Executive Session at _____ PM.
Roll Call
CB     DC     DD     DMc     DM     VP     RH

Motion by ________________, seconded by ________________, and carried to reconvene to public session at _____ PM.
Roll Call
CB     DC     DD     DMc     DM     VP     RH

XVI. Adjourn
AGENDA FOR WORKSHOP/REGULAR MEETING
JUNE 14, 2017

Motion by ______________, seconded by ______________, and carried to adjourn the meeting at _____ PM.

Roll Call

CB   DC   DD   DMe   DM   VP   RH
## Summit Board of Education Approval of Travel and Related Expense Reimbursement Form

**Board of Education Meeting Date:** 14-Jun-17  
**NOTES:**  
1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.  
2. Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

### Types of Travel
- Staff Training & Seminar
- Conventions/Conference
- Regular District Business
- Retreat

<table>
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<tr>
<th>Staff</th>
<th>Type of Travel</th>
<th>Location of Travel</th>
<th>Occurrences</th>
<th>Grant Funded</th>
<th>Dates of Travel</th>
<th>Travel / Mileage</th>
<th>Parking</th>
<th>Tolls</th>
<th>Lodging Nights</th>
<th>Lodging Costs</th>
<th>Meal Exp</th>
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<th>Conference</th>
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*Or as determined in accordance with board of education travel policy.*
Digital Newsroom -- This should be Computer Applications
Contact: Michelle Cebula
1 teacher @ 20 hrs. Jennifer Mitterko

Math Strategies
Contact: Michelle Cebula
1 teacher @ 10 hrs. Louis Castano

Forensics
Contact: Michelle Cebula
1 teacher @ 10 hrs. Louis Castano

Math Rewrite
Contact: Michelle Cebula
9 teachers @ 10 hrs. each
Grade 6: Bridgette Moore, Christine Balak, Joanne Finnem
Grade 7: Tiffany Bennett, Tonya Ramsay, Emily Hitchen
Grade 8: Katarina McKee, Colin Breivogel, Karen Cotter

Math Study Skills
Contact: Michelle Cebula
1 teacher @ 10 hrs. Louis Castano

PBL teachers
1. Alex Whiteside
2. Mallory Mortillaro
3. Joanne Finnen
4. Jacek Lodziato
5. Aysha Hussain
6. Bridgette Moore
7. Nicole Macias
8. Meredith Cohen
9. Megan Kazka
10. Brigid LeMinez
11. Karen Cotter

ESL Novice
Alexandra Aguilar

ESL Foundations
Alexandra Aguilar
To: Staff  
From: Patrick Scarpello  
Date: May 4, 2017  
Re: Athletic position openings for the 2017-2018 athletic season.

Individuals applying need to be available for all home games for the entire season.

FALL SPORTS

Athletic Site Manager
1 When and if needed $50-$100

Football
3 Ticket Sellers - $51.00  
4 Ticket Takers - $46.00  
1 Clock Operator - $51.00  
1 Announcer - $51.00  
Crowd Control - $46.00 (when needed)

Field Hockey and Soccer
1 Clock Operator - $51.00

WINTER SPORTS

Boys & Girls Basketball
1 Ticket Seller - $51.00  
2 Ticket Takers - $46.00  
1 Clock Operator - $35 Freshman, $35 Junior Varsity, $45 Varsity  
1 Announcer - $51.00  
Crowd Control - $46.00 (when needed)

Ice Hockey
1-2 Site Mgr./Crowd Control $65-$70

Athletic Site Manager
1 When and if needed $50 - $100

SPRING SPORTS

Boys and Girls Lacrosse
1 Clock Operator - $51.00

MS- HS Track & Field
Meet Official - $55.00 (As needed, 3-5 HS, 7MS)

Athletic Site Manager
1 When and if needed - $50 - $100

Please indicate your interest by completing an online application by May 31, 2017
To: Mr. June Chang  
Fr: Ms. Jennifer Ambrose and Ms. Michelle Derpich  
Date: June 1, 2017

We would like to make the following curriculum writing/staffing recommendations:

**ELEMENTARY**

**K-5 Taking A Stand up to 15 hrs. each @ $46.47**
Cheryl Brennan  
Stefanie DeCarlo  
Jeffrey Lambert  
Andrea Sadow  
Nicholas Santangelo

**K-5 ELA Alignment to NJSLS**
2 Literacy Coaches up to 5 hrs. each @ $46.47:
Staci Kaplan  
Tanya Lopez
6 teachers up to 10 hrs. each @ $46.47:
Natalie Vince  
Kristen Scaglione  
Meghan Garibaldi  
Matt Santos  
Cathy Alberico  
Michele Colucci

**4/5 Gifted & Talented Rewrite up to 15 hrs. each @ $46.47**
Staci Kaplan  
Tanya Lopez  
Michelle Hawley  
Abigail Emerson  
Barbara Slezak  
Brittany Schwartz  
Loreli Stochaj

**K-5 Math Assessments & Enrichment Activities up to 15 hrs. each @ $46.47**
Natalie Vince  
Kristen Scaglione  
Rosalyn Kovash  
Courtney Nelson  
Ann Anderson  
Diane Dreisbach  
Matt Ferry  
Debbie Yendrick  
Linda Stanziale  
Melissa Nestor  
Liz Rego  
P.J. McCarthy  
Danielle Greco
K-5 Science Revisions up to 15 hrs. each @ $46.47
Arthur Rogers
Natalie Vince
Marian Furda
Janet Gibney
Tanya Lopez
Eleanor Wang
Tara DiGiovanni
Debbie Yendrick
Lori Kerzner
Alex Kelly
Kara Driscoll
Carmela Valles

K-5 Social Studies Rewrite up to 25 hrs. each @ $46.47
Staci Kaplan
Tanya Lopez
Arthur Rogers
Kristen Scaglione
Natalie Vince
Amy Chambers
Maryclare Poole
Jen Schwarzenbek
Meghan Garibaldi
Jess Prisco
Carrie Pedersen
Samantha Fano
Matt Ferry
Debbie Yendrick
Alex Kelly
Lori Kerzner
Val Smith
Loreli Stochaj
Barbara Sleazak
Carmela Valles

MIDDLE SCHOOL

Digital Newsroom (Computer Applications) up to 20 hrs. @ $46.47
Jennifer Mitterko

Math Strategies up to 10 hrs. @ $46.47
Louis Castano

Forensics up to 10 hrs. @ $46.47
Louis Castano
Math Rewrite up to 10 hrs. each @ $46.47
Bridgette Moore
Christine Balak
Joanne Finnen
Tiffany Bennett
Tonya Ramsay
Emily Hitchen
Katarina McKee
Colin Breivogel

Math Study Skills up to 10 hrs. @ $46.47
Louis Castano

PBL Grades 6-12 up to 20 hrs. each @ $46.47
Alex Whiteside
Mallory Mortillaro
Joanne Finnen
Jacek Lodzlatko
Aysha Hussain
Bridgette Moore
Nicole Macias
Meredith Cohen
Megan Kazka
Karen Cotter
Brigid LeMinez

Chorus up to 20 hrs. each @ $46.47
Dan King
Colleen Schoderbek

Band up to 20 hrs. each @ $46.47
Alex Bocchino
Rebecca Hoffler

Orchestra up to 20 hrs. each @ $46.47
Robert Anderson
Joann Manhardt

Art Grades 6/7 up to 10 hrs. @ $46.47
Juana Rodriguez

Artist as Student up to 10 hrs. @ $46.47
Juana Rodriguez

ESL Novice up to 20 hrs. @ $46.47
Alexandra Aguiar

ESL Foundations up to 20 hrs. @ $46.47
Alexandra Aguiar
Advisory up to 15 hrs. each @ $46.47
Cristina Casani
Jenna Colineri
Joanne Finnen
Lawrence Johnson
Stefanie Jurista
Maria Wager

Int. Mandarin Grade 8 up to 15 hrs. @ $46.47
Xia Zhang

Practical Spanish (aka Conversational Spanish 1) up to 25 hrs. @ $46.47
Silvia Vicente

HIGH SCHOOL

Band up to 15 hrs. each @ $46.47
Alex Bocchino
Steve Rapp

Wind Ensemble up to 15 hrs. each @ $46.47
Alex Bocchino
Steve Rapp

Music Theory/AP Music Theory Grades 11-12 up to 10 hrs. each @ $46.47
Dan King
Steve Rapp

String Orchestra up to 15 hrs. each @ $46.47
Robert Anderson
Barbara Vierschilling

Chorus/Treble up to 15 hrs. each @ $46.47
Dan King
Colleen Schoderbek

AP Studio Art 3D up to 10 hrs. @ $46.47
Meghan Scozzari

Int. Foods up to 10 hrs. each @ $46.47
Robin Hardesty
Jane Jones

Bakery/Pastry up to 10 hrs. each @ $46.47
Robin Hardesty
Jane Jones

ESL Advanced up to 20 hrs. @ $46.47
Ilanit Kaplan
Standard English for ELLs 1 up to 20 hrs. @ $46.47
Ilanit Kaplan

Standard English for ELLs 2 up to 20 hrs. @ $46.47
Nataly Romero

Standard English for ELLs 3 up to 20 hrs. @ $46.47
Nataly Romero

World History up to 7.5 hrs. each @ $46.47
Joseph Meier
Ashley Sularz

US History I up to 7.5 hrs. each @ $46.47
Mary Pat Colicchio
John Kratch

US History ii up to 7.5 hrs. each @ $46.47
Jude McGuire
William O'Regan

Holocaust & Genocide up to 15 hrs. @ $46.47
Lauren Wells

AP Government up to 15 hrs. @ $46.47
Steve Ertz

Honors US I up to 7.5 hrs. each @ $46.47
John Kratch
Andrea Laquerre

AP US History II up to 15 hrs. each @ $46.47
Wendy Donat

Poetry up to 15 hrs. @ $46.47
Elizabeth Buettner

Humanities up to 15 hrs. @ $46.47
Neal Munjack

Journalism up to 15 hrs. @ $46.47
Irina Itriyeva

Film Studies up to 15 hrs. @ $46.47
Karen Ingram

AP Physics up to 12.5 hrs. each @ $46.47
Tina Lee
Cynthia Retotar

Honors Chemistry up to 25 hrs. @ $46.47
Christine Stelmach

**Astronomy up to 15 hrs. @ $46.47**
Pete Koppenaal

**AP Physics C up to 15 hrs. @ $46.47**
Jeremy Mormon

**Marine Biology up to 15 hrs. @ $46.47**
John Shipley

**Zoology up to 15 hrs. @ $46.47**
Cynthia Vitale

**A&P up to 15 hrs. @ $46.47**
Nicole Terhune

**TV Production 1 up to 20 hrs. @ $46.47**
Carlos Garcia

**TV Production 2 up to 20 hrs. @ $46.47**
Carlos Garcia

**Latin IV up to 25 hrs. @ $46.47**
Dan Cummings

**French V up to 25 hrs. @ $46.47**
Helene Blanton

**Conversational Spanish 2 up to 20 hrs. @ $46.47**
Monika Bartlett

**Spanish 6 up to 20 hrs. @ $46.47**
Vanessa Hernandez
Request to approve the following staff for summer counseling at their per diem rates.

Requested by: Laura Kaplan

Date: June 1, 2017

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<th>Per Diem Rate</th>
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**TOTAL:**                                              |       |       |       |
|                                                       |       |       | $21,002.52 |

*new hires
## Payroll Checks

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## General Fund Checks

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*Based on accrual of the basis of accounting the services were rendered in a prior budget year that is now closed. The check was written off June 2013, therefore there is no recourse. We cannot charge to the current year.*