
SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

MEETING AGENDA

Thursday, December 10, 2020 – 7:00 PM
Summit H.S. Library/Media Center

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement - Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

Board Members	Present	Absent
Ms. Donna Miller, President		
Mr. Chris Bonner, Vice President		
Mr. Yon Cho		
Mr. Michael Colón		
Ms. Vanessa Primack		
Mr. Josh Weinreich		
Dr. Peggy Wong		

Others Present:

Mr. Scott Hough, Superintendent of Schools
Mr. Robert Gardella, Director of Human Resources
Ms. Jennifer McCann, Director of Education
Ms. Kathy Sarno, CPA, Asst. Business Administrator

Mr. Louis J. Pepe, RSBA, SFO, Asst. Superintendent/BS
Ms. Doreen Babis, Director of Special Services
Ms. Tanya Lopez, Asst. Director of Education

January Meeting

Thursday, January 14, 2021 - 7:00 PM
Summit H.S. Library/Media Center

www.summit.k12.nj.us

**SUMMIT BOARD OF EDUCATION MEETING AGENDA
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IV. Presentations and Discussions (7:00 - 7:20)

A. Summit Educational Foundation - Fall 2020 Grants - Amy Burke

Approval to accept the Summit Educational Foundation Fall 2020 Grants in the amount of
\$ _____

Motion by _____, seconded by _____
CB YC MC VP JW PW DM

V. President's Announcements (7:20– 7:30)

VI. Superintendent's Report (7:30 - 7:40)

A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying: None

B. Approval to review the following reports of Harassment, Intimidation and Bullying:
None

C. Suspensions

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
11/10/2020	7718595912	2

Motion by _____, seconded by _____
CB YC MC VP JW PW DM

VII. Committee Reports (7:40 – 8:10)

- A. Education Committee
- B. Operations Committee
- C. Policy Committee
- D. Communications Committee
- E. Negotiations Committee
- F. Liaison Reports

VIII. Public Comment (8:10 – 8:30)

- A. Public Comment on Items on the Agenda
- B. Public Comment on Items not on the Agenda

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REMAINDER OF MEETING (8:30 – 9:00)

IX. Approval of Board Minutes

A. Approval of Minutes of the following meetings:

1. November 12, 2020 Regular & Executive Meetings

Motion by _____, seconded by _____
CB YC MC VP JW PW DM

X. School Board Operation

- A. Approval of travel for staff members (none at this time)
- B. Approval of submission of the NJ Single Accountability Continuum (NJQSAC) District Performance Review for School Year 2020-2021 to the Union County Superintendent of Schools
- C. Approval of the Interlocal Service Agreement between the City of Summit and the Board of Education for the maintenance and repair of Board of Education athletic fields for the calendar year 1/01/21 - 12/31/21 in the amount of \$64,151.49
- D. Approval of the Uniform State Memorandum of Understanding Between Education and Law Enforcement Officials (New Providence, Summit & Millburn Emergency Services Dispatch Center)
- E. Approval of Related Services Contract with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for student #9778971097 to receive speech/language services for the 2020-2021 school year at a cost of \$230/hour
- F. Approval of Change Order #7 from Integrity Roofing Inc. for Summit H.S. Partial Roof Replacement for liquidated damages representing 30 days at \$500/day for a total deduct in the amount of \$15,000
- G. Approval of Proposal #2104548498 from Apple Computer, Inc. P.O. Box 281877, Atlanta, GA 30384-1877 for computer equipment in the amount of \$20,893.00 as per Educational Services Commission of NJ (ESCNJ - Formerly MRESC) Bid Identifier #ESCNJ 18/19-67 Apple Contract #1062153
Note: lease account

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H. Approval of Quote #10635 from Lee Distributors, Inc., P.O. Box 447, Vernon, NJ 07462 for furniture for LCJSMS in the amount of \$11,567.58 as per Educational Services Commission of NJ ESCNJ Bid #17/18-16 7/2/17-7/1/2020
Note: to be reimbursed by SEF

I. Approval of the *additional* Nonpublic School Security Initiative Program Agreements for the participating schools located within this district as follows:
 St. Teresa of Avila School \$ 2,975.00 (approved 11/12/20)
Oratory Prep \$ 67,725.00
Kent Place School \$109,200.00

J. Approval to accept a donation from the Summit HS Boys Soccer Boosters in the amount of \$7,753 to fund the grant position for 2020

K. Approval for the following transportation arrangements with Morris-Union Jointure Commission for the 2020-2021 School Year:

<u>Student ID</u>	<u>School</u>	<u>Route</u>	<u>Contractor</u>
#9778971097	DLC – New Providence	MU925	MUJC

Approval for the renewal of transportation contracts with Morris-Union Jointure Commission for the 2020-2021 School Year in accordance and subject to the CPI increase of 1.70% as listed below:

<u>Contractor</u>	<u>Route #</u>	<u>Aide Per Diem Rate</u>	<u>Annual Cost</u>
MUJC	MU925	\$36.58	\$15,736.50

L. Approval of Quote #ATPQ38184 from Aspire Technology Partners, LLC, 25 James Way, Eatontown, NJ 07724 for computer equipment at a cost of \$14,233.09 as per NASPO ValuePoint Cooperative Purchasing Organization (formerly WSCA-NASPO) Contract #87720

Note: This contract is being awarded under a National Cooperative Purchasing Agreement and as such will be advertised as to that effect under the authority of N.J.S.A. 52:34-6.2(b)(3)

Motion by _____, seconded by _____
 CB YC MC VP JW PW DM

XI. Personnel

A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:

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1. Jenny Chismark, Science Teacher, Lawton C. Johnson Summit Middle School, BA+15-Step-7, \$62,333 (prorated), effective December 14, 2020 for the 2020-2021 school year
 2. Abigail Litterio, Long-Term Grade 1 Teacher Substitute, Washington Elementary School, \$225/day, effective January 18, 2021, ending date to be determined based on the return of the classroom teacher
 3. Michelle Parkhurst, Long-Term Grade 1 Teacher Substitute, Washington Elementary School, \$225/day, effective November 30, 2020 through April 7, 2021, add to the substitute list, \$100/day, effective April 8, 2021
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:
1. Mary Beth Cianci, \$100/day, effective December 8, 2020
 2. Chelsea Wojciechowski, \$100/day, effective December 1, 2020
- C. Approval of the following Changes of Assignment:
1. Deborah Cooney, from Long-Term Grade 2 Substitute Teacher, Franklin Elementary School, to Leave Replacement Grade 2 Teacher, Franklin Elementary School, BA+15-Step-1, \$58,946 (prorated), effective November 16, 2020, ending date to be determined based on the return of the classroom teacher
 2. Shannon Corea, from Cafeteria/Playground Aide, Wilson Primary Center, to Cafeteria/Playground Aide, Jefferson Primary Center, effective November 25, 2020, no change is salary
 3. Kristen Akian, from School Nurse, Lincoln-Hubbard Elementary School, to School Nurse, Summit High School, no change in salary, effective January 4, 2021 for the 2020-2021 school year
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Lesley Padilla, Inclusion Aide, Franklin Elementary School, Aide-Step-2, \$36,676 (prorated), effective December 14, 2020, or sooner, for the 2020-2021 school year
 2. Laura Charos, Inclusion Aide, Jefferson Elementary School, Aide-Step-1, \$35,717 (prorated), effective December 15, 2020, or sooner, for the 2020-2021 school year
- E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
1. Sheri Frank, RN, School Nurse, District, \$225/day, effective December 3, 2020
- F. Approval to accept the resignation of the following staff:

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1. Linneth Sedano, Inclusion Aide, Franklin Elementary School, effective November 25, 2020 (*revised* from the November 12, 2020 Agenda)
 2. Wayne Wells, Custodian, Lincoln-Hubbard Elementary School, effective December 31, 2020
 3. Stacy Callaway, Inclusion Aide, Franklin Elementary School, effective December 23, 2020
 4. Christelle Monawar, French Teacher, Summit High School, effective January 22, 2021, or sooner should a replacement be found
 5. Asha von Liebttag, English Teacher, Summit High School, effective December 23, 2020
- G. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Eileen Mortenson, Secretary, Jefferson Primary Center, effective February 1, 2021
- H. Approval of maternity leave/family leave for the following staff:
1. Delane Bickelhaupt, Part-Time Inclusion Aide, Jefferson Primary Center, unpaid FMLA, effective November 30, 2020 through December 23, 2020
 2. Lori Alfone, Grade 3 Teacher, Franklin Elementary School, paid leave effective January 21, 2021 through April 9, 2021, unpaid leave effective April 12, 2021 through September 22, 2021
 3. Jennilee Curran, Kindergarten Teacher, Jefferson Primary Center, paid leave effective October 26, 2020 through December 8, 2020, unpaid leave effective December 9, 2020 through March 16, 2021 (*revised* from the September 10, 2020 Agenda)
 4. Melissa Daly, Special Education Teacher, Lawton C. Johnson Summit Middle School, paid leave effective April 5, 2021 through April 30, 2021, unpaid leave effective May 3, 2021 through June 10, 2021
- I. Approval for employee #4673 to take an unpaid leave of absence effective, November 25, 2020 through June 30, 2021
- J. Approval for employee #9130 to take EFMLEA, \$200/day, effective November 30, 2020 through December 4, 2020
- K. Approval of the following, for their participation in administering the ACT Admissions Test, on Saturday, October 10, 2020:
Standard Testing Room Proctors (\$125 each):
1. Maria Whiteside
 2. Alexander Whiteside
 3. Frederique Roduit
 4. Winifred Caetta

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5. Jack Marranhao

Non-Standard Testing Room Proctor (\$185):

1. Rasheedah Tucker (non-Summit employee)

Hall Monitor:

1. Mary-Ann Terrett - Standard Time \$100
2. Sandra Soltis - Non-Standard Time \$130

Test Center Supervisor (\$250):

1. Simone Baskerville

- L. Approval to adjust the Franklin Elementary School I&RS Coordinator Stipend to Jessica Breznak, Step-1A, \$624.60 and Lindsay Corbett, Step-1A, \$763.40 (*adjusted* from the September 10, 2020 Agenda)

Motion by _____, seconded by _____
CB YC MC VP JW PW DM

XII. Policies

First Reading

- 7440 - School District Security (M) Revised
- 7510 - Use of School Facilities (M) Revised

Second Reading

- 3157 - Work from Home During Mandatory Government School Facilities Closing (New)
- 6440 - Cooperative Purchasing (M) Revised
- 6470.01 - Electronic Funds Transfer and Claimant Certification (M) (New)
- 7450 - Property Inventory (M) (Revised)
- 8561 - Procurement Procedures for School Nutrition Programs (M) (Revised)

Motion by _____, seconded by _____
CB YC MC VP JW PW DM

XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the December Bills List as listed below:
 1. Regular Bills Fund 10 \$ 881,144.09
 2. Special Revenue Fund 20 \$ 271,758.58

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3. Capital Projects	Fund 30	\$ - 0 -
4. Enterprise Fund	Fund 60	\$ - 0 -
Sub Total All Funds		\$1,152,902.67
5. Food Service	Fund 61	\$ 81,309.63
Total All Bills		\$1,234,212.30

- B. Approval of the monthly payroll for November 2020 - \$5,049,365.23
- C. Approval of budget adjustments and line item transfers for October 2020
- D. Approval of Secretary and Treasurer’s Report for October 2020
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of October 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion by _____, seconded by _____
 CB YC MC VP JW PW DM

XIV. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action taken as a result of this session.

1. Personnel

Motion by _____, seconded by _____, and carried to move to Executive Session at _____ PM.

Roll Call
 CB YC MC VP JW PW DM

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Motion by _____, seconded by _____, and carried to reconvene to public session at _____ PM.

Roll Call

CB YC MC VP JW PW DM

XV. Adjourn

Motion by _____, seconded by _____, and carried to adjourn the meeting at _____ PM.

Roll Call

CB YC MC VP JW PW DM