SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

MEETING AGENDA
Thursday, December 13, 2018 – 7:00 PM
Summit High School Library/Media Center

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
   Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:
"The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975."

III. Roll Call

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<tr>
<th>Board Members</th>
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<th>Absent</th>
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<tr>
<td>Ms. Debra McCann, President</td>
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<td>Ms. Vanessa Primack, Vice President</td>
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<td>Mr. Chris Bonner</td>
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<td>Mr. Michael Colón</td>
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<td>Ms. Donna Miller</td>
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<td>Mr. Josh Weinreich</td>
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<td>Ms. Peggy Wong</td>
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Others Present:
Mr. June Chang, Superintendent of Schools
Dr. Matthew Block, Dir of Human Resources
Ms. Kathy Sarno, CPA, Asst. Business Administrator

January Meeting
Thursday, January 17, 2019 - 7:00 PM
Summit H.S.Library/Media Center

www.summit.k12.nj.us
IV. Presentations & Discussions (7:10 - 7:30)

A. Summit Educational Foundation - Fall 2018 Grants - Maggie Bauman

Approval to accept the Summit Educational Foundation Fall 2018 Grants in the amount of $______

Motion by ____________, seconded by ____________

CB  MC  DM  VP  PW  JW  DMc

B. Presentation of the 2017-2018 Audit - Louis J. Pepe, RSBA

V. President’s Announcements (7:30 – 7:40)

VI. Superintendent’s Report (7:40 – 7:50)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
   10/02/18 - 111
   10/10/18 - 112
   10/17/18 - 113
   10/17/18 - 114
   10/19/18 - 115
   10/24/18 - 116
   10/26/18 - 117

B. Approval to review the following reports of Harassment, Intimidation and Bullying:
   11/13/18 - 118
   11/14/18 - 119

C. Suspensions
   Summit High School

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   Lawton C. Johnson Summit Middle School

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SUMMIT BOARD OF EDUCATION MEETING AGENDA  
DECEMBER 13, 2018

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11/01/2018  6531411796  1
11/15/2018  2947419720  1 in-school
11/28/2018  8469128104  1

Motion by _____________, seconded by ______________
CB   MC   DM   VP   PW   JW   DMc

VII. Committee Reports (7:50 – 8:20)

A. Education Committee
B. Operations Committee
C. Policy Committee
D. Communications Committee
E. Negotiations Committee
F. Liaison Reports

VIII. Public Discussion (8:20 – 8:50)

A. Questions/Comments on Items on the Agenda
B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:50 – 9:30)

IX. Approval of Board Minutes

A. Approval of the minutes of the following meeting:

1. November 19, 2018    Regular Meeting

Motion by _____________, seconded by ______________
CB   MC   DM   VP   PW   JW   DMc

X. School Board Operation

A. Approval of travel for staff members (as per attached)

B. Approval of Contract with Passaic County Technical Institute, 45 Reinhardt Road, Wayne, NJ 07470 for interpreter services for student #7810546585 for the 2018-2019 school year at a cost of $29,820.20
C. Approval to accept the donation from the Summit Medical Group in the amount of $325 to fund half the cost of the bus for a Summit H.S. field trip to Summit Medical Group

D. Approval to accept the donation from Friends of SHS Women’s Soccer to fund the girls’ soccer grant position for 2018 in the amount of $7,354

E. Approval of the donation of light towers from Investors Bank used at the Friday Night Lights football game on October 19, 2018 in the amount of $3,377

F. Approval of the following Gottesman Family Foundation Parenting Institute expenditure:
   1. Summit Board of Education reimbursement for Zappia’s charges for Latino Literacy meals on 10/05/18, 10/19/18, 11/02/18 and 11/30/18 for $218
   2. The Latino Family Literacy Project Washington School Adult ESL Course supplies reimbursement for Anna M. Gomez in the amount of $92.82

G. Approval of the Uniform State Memorandum of Understanding Between Education and Law Enforcement Officials for the 2018-2019 school year

H. Approval of Settlement Agreement between Summit Board of Education and parents of student #9545246049 as per attorney recommendation

I. Approval of purchase from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747 for computer equipment in the amount of $15,893.80 as per WSCA/NASPO Contract #B27160 & WSCA/NASPO Contract #AR602 (networking)

J. Approval of Quote #4521 dated 12/4/18 from Sphero, Inc., 4772 Walnut Street, Suite 206, Boulder, CO 80301 for ten SPRK+PowerPacks in the amount of $17,000
   Note: Ccompany is the sole source for this item

K. Approval for of the 2018-19 Parental Contract for Student Transportation – Route #P-5 to Horizon High School, Livingston, NJ for student #3390168697 in the amount of $294.40

Motion by ____________, seconded by ____________

CB    MC    DM    VP    PW    JW    DMc

XI. Personnel

A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
   1. Serena Bocchino, Long-Term Substitute Art Teacher, Summit High School, $225/day, effective December 17, 2018 through approximately January 30, 2019, and
SUMMIT BOARD OF EDUCATION MEETING AGENDA
DECEMBER 13, 2018

two overlap days at $100/day
2. Amanda Tarantino, Leave Replacement Language Arts Teacher, Lawton C. Johnson Summit Middle School, BA-Step-2, $56,320 (prorated) effective January 18, 2019 for the 2018-2019 school year, and two overlap days at $100/day
3. Sarannarie Jackson, Leave Replacement Social Studies Teacher, Lawton C. Johnson Summit Middle School, MA-Step-9, $66,593 (prorated), effective January 2, 2019 through June 3, 2019

B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
   1. Serena Bocchino, $100/day, effective December 14, 2018
   2. Allison Walker, $100/day, effective December 14, 2018
   3. Samantha Johnson, $100/day, effective December 14, 2018

C. Approval of the following Change of Assignment:
   1. Alicia Downey, from Secretary, Special Services, to Secretary, Lincoln-Hubbard Elementary School, Secretary-Category-6-Letter-R-11 Month, $47,339 (prorated), effective January 2, 2019 for the 2018-2019 school year
   2. Giovanni Mazza, from Custodian, Summit High School, to Custodian, Franklin Elementary School, no change in salary, effective January 1, 2019 for the 2018-2019 school year
   3. Charlie Frank, from Custodian, Franklin Elementary School, to Custodian, Summit High School, no change in salary, effective January 1, 2019 for the 2018-2019 school year
   4. Rodrigo Palomo, from Head Custodian, Franklin Elementary School, to Head Custodian, Summit High School, Custodian-4-Q, $58,972 (prorated) effective January 1, 2019 for the 2018-2019 school year
   5. Carlos Salguero, from Night Custodian, Summit High School, to Head Night Custodian, Summit High School, Custodian-Category-2-Step-2, $36,628 (prorated), effective January 1, 2019 for the 2018-2019 school year
   7. Robert Kersting, from Head Custodian, Jefferson Primary Center and Jefferson Elementary School, to Head Custodian, Lawton C. Johnson Summit Middle School, Custodian-4-G, $73,990 (prorated) effective June 1, 2019 for the 2019-2020 school year
   8. Carli Harrell, from Leave Replacement Resource Room Teacher, Lincoln-Hubbard Elementary School, to Leave Replacement Grade 3 Teacher, Lincoln-Hubbard Elementary School, no change in salary, effective February 1, 2019 through June 11, 2019
SUMMIT BOARD OF EDUCATION MEETING AGENDA
DECEMBER 13, 2018

9. Emily Maldonado, from Long-Term Substitute, Summit High School, to Long-Term Substitute, Summit High School, $225/day, effective March 26, 2019 through June 21, 2019

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
   1. Raymond McConnell, Night Custodian, Summit High School, Custodian-Category 1-Step-4, $37,753 (prorated) effective January 1, 2019 for the 2018-2019 school year

E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
   1. Carmen Del Guercio-Evans, Clerical Substitute, $13/hour, effective October 30, 2018

F. Approval to accept the resignation of the following staff:
   1. Niki Ivey, Inclusion Aide, Jefferson Elementary School, effective December 21, 2018
   2. Maria Wager, Step Team Assistant Coach, Summit High School, effective December 3, 2018
   3. Caitlin Lostan, Behaviorist, Jefferson Elementary School, effective January 4, 2019

G. Approval to accept the resignation for the purpose of retirement of the following staff:
   1. Jeffery Lamberto, Elementary School Counselor, effective July 1, 2019
   2. Nancy Laskowski, Secretary, Lawton C. Johnson Summit Middle School, effective January 1, 2019

H. Approval of maternity/family leave for the following staff:
   1. Jennifer Parkes, Kindergarten Teacher, Wilson Primary Center, paid leave, effective March 18, 2019 through May 17, 2019, and unpaid leave, effective May 20, 2019 through October 22, 2019
   2. Meghan Nelson, Grade 3 Teacher, Brayton Elementary School, paid leave, effective April 1, 2019 through June 3, 2019, and unpaid leave, effective June 4, 2019 through November 12, 2019
   3. Laura Kaplan, Director of School Counseling, Summit High School, paid leave, effective April 26, 2018 through June 14, 2018, and unpaid leave, effective July 16, 2018 through October 8, 2018, and unpaid/childcare leave effective October 9, 2018 through January 1, 2019 (adjusted from the February 15, 2018 and June 14, 2018 Agendas)
   4. Juana Rodriguez, Art Teacher, Lawton C. Johnson Summit Middle School, paid leave, effective August 30, 2018 through October 3, 2018, and unpaid leave, effective October 4, 2018 through January 11, 2019, and unpaid/childcare leave effective January 12, 2019 through January 22, 2019 (adjusted from the April 19, 2018 Agenda)
SUMMIT BOARD OF EDUCATION MEETING AGENDA
DECEMBER 13, 2018

5. Caitlin Crimmins, Grade 4 Teacher, Franklin Elementary School, paid leave, effective April 8, 2019 through May 10, 2019, and unpaid leave, effective May 13, 2019 through June 7, 2019

I. Approval to pay the following Wilson Primary Center staff members for Family Math Night, at the curriculum rate of $48/hour, up to 5 hours each:
   1. Jackie Arturi
   2. Megan Calkins
   3. Natalie Vince
   4. Kara Saley
   5. Andrea Rivera

J. Approval to pay Andrea Sadow, Buddy Teacher for 2018, $288.

K. Approval to increase the rate for Bianca Brucato, Substitute Teacher, District, to $100/day as she earned her B.A. in Elementary Education, effective December 14, 2018

L. Approval to reappoint Patricia Fontan, Hispanic Community Liaison, stipend amount of $23,000 ($12,000 funded by Gottesman Foundation and $11,000 funded by District) for the 2018-2019 school year

M. Approval of Brooke Simandl, Step Team Coach, Summit High School, Stipend Step-2A, $6,003, for the 2018-2019 school year

N. Approval of Jennifer Fout and Amy Wysoczynski, as Team 6C Leaders, Lawton C. Johnson Summit Middle School, $551.50/each, for the 2018-2019 school year (adjusted from the June 14, 2018 Agenda)

O. Approval of Unified Basketball coaches, Brooke Simandl and Gary Pascal, $1,000 each, stipend paid by a grant from Special Olympics, effective January 3, 2019

Motion by ____________, seconded by ____________

CB MC DM VP PW JW DMc

XII. Policies

First Reading
P2650 Live Animals in School (Revised) (M)
P5530 Substance Abuse Students (Revised) (M)
XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the December Bills List as listed below:

   1. Regular Bills   Fund 10   $ 937,217.66
   2. Special Revenue Fund 20   $ 112,966.88
   3. Capital Projects Fund 30   $ 380,736.57
   4. Enterprise Fund   Fund 60   $  - 0 -
      Sub Total All Funds       $1,430,921.11
   5. Food Service   Fund 61   $ 109,868.73
      Total All Bills           $1,540,789.84

B. Approval of the monthly payroll for November 2018 - $4,883,249.20

C. Approval of budget adjustments and line item transfers for October 2018

D. Approval of Secretary and Treasurer’s Report for October 2018

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of October 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 6/30/18 in the amount of $6,155.05

G. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 9/30/18 in the amount of $45,038.81
SUMMIT BOARD OF EDUCATION MEETING AGENDA
DECEMBER 13, 2018

Motion by _____________, seconded by _____________
CB  MC  DM  VP  PW  JW  DMc

XIV.  Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

Motion by ________________, seconded by ________________, and carried to move to Executive Session at _____ PM.

Roll Call
CB  MC  DM  VP  PW  JW  DMc

Motion by ________________, seconded by ________________, and carried to reconvene to public session at _____ PM.

Roll Call
CB  MC  DM  VP  PW  JW  DMc

XV.  Adjourn

Motion by ________________, seconded by ________________, and carried to adjourn the meeting at _____ PM.

Roll Call
CB  MC  DM  VP  PW  JW  DMc
### Summit Board of Education Approval of Travel and Related Expense Reimbursement Form

**Board of Education Meeting Date:** 11-Dec-18

**NOTES:**
1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
2. Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

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<td>Conventions/Conference</td>
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<td>Regular District Business</td>
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<th>Other Exp.</th>
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* Or as determined in accordance with board of education travel policy.

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Prepared by: Kathy Samo
Assistant Business Administrator