

SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

MEETING AGENDA

**Thursday, March 14, 2019 – 7:00 PM
Summit High School Library/Media Center**

- I. Call to Order and Flag Salute**
- II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:
“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

Board Members	Present	Absent
Ms. Debra McCann, President		
Ms. Vanessa Primack, Vice President		
Mr. Chris Bonner		
Mr. Michael Colón		
Ms. Donna Miller		
Mr. Josh Weinreich		
Ms. Peggy Wong		

Others Present:

Mr. June Chang, Superintendent of Schools	Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS
Dr. Matthew Block, Dir. of Human Resources	Ms. Jennifer McCann, Director of Education
Ms. Kathy Sarno, CPA, Asst. Business Administrator	Ms. Michelle Cebula, Asst. Director of Education
Ms. Doreen Babis, Director of Special Services	

Upcoming Meetings	Special Budget	Monday, March 25, 2019 - 6:30 PM City Hall Council Chambers
	April Meeting	Thursday, April 11, 2019 - 7:00 PM Summit H.S. Library/Media Center

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MARCH 14, 2019

IV. Presentations & Discussions

V. President's Announcements (7:10 – 7:20)

VI. Superintendent's Report (7:20 – 7:30)

A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:

- 1//14/19 - 122
- 1/21/19 - 123
- 1/23/19 - 124
- 1/28/19 - 125

B. Approval to review the following reports of Harassment, Intimidation and Bullying:
2/15/19 - 126

C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
2/12/2019	1093677370	4
2/12/2019	6253324018	4
2/12/2019	6269354526	4

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
2/04/2019	4957190115	1 in-school
2/20/2019	2947419720	1
2/22/2019	7718595912	1 in-school
2/25/2019	9684128568	2
2/28/2019	3695855883	1 in-school

Motion by _____, seconded by _____
CB MC DM VP JW PW DMc

VII. Committee Reports (7:30 – 8:00)

- A. Education Committee
- B. Operations Committee
- C. Policy Committee
- D. Communications Committee
- E. Negotiations Committee
- F. Liaison Reports

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VIII. Public Discussion (8:00 – 8:30)

- A. Questions/Comments on Items on the Agenda
- B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:30 – 9:00)

IX. Approval of Board Minutes

- A. Approval of the minutes of the following meetings:
 - 1. February 14, 2019 Regular Meeting
 - 2. February 14, 2019 Executive Sessions

Motion by _____, seconded by _____
CB MC DM VP JW PW DMc

X. School Board Operation

- A. Approval of travel for staff members (as per attached)
- B. **RESOLVED** that the Summit Public Schools accepts and approves, as recommended by the Superintendent, the approval to proceed with the High School Synthetic Turf Replacement (the Project):

WHEREAS, the Summit Public Schools in the County of Union, New Jersey (the “Board”), desires to proceed with school facilities projects consisting generally of: High School Synthetic Turf Replacement

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED that the Summit Public Schools approves as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education (NJDOE) for approval. This project is designated “Other Capital and Maintenance” and the Board is not seeking state funding.

**SUMMIT BOARD OF EDUCATION MEETING AGENDA
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Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of information to the New Jersey Department of Education.

- C. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#6348728567	EPIC	CS-683EC	Ideal Transportation
#4291466989	LCJ Summit Middle School	CS-709N	Nelvi Transportation

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem	Per Diem Rate
Ideal Transportation	CS-683EC	\$55.00	\$210.00
Nelvi Transportation	CS-709N	\$0.00	\$184.00

- D. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#1204397342	Chancellor Academy	CS-722N	First Care Medical

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem	Per Diem Rate
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**SUMMIT BOARD OF EDUCATION MEETING AGENDA
MARCH 14, 2019**

First Care Medical	CS-722N	\$0.00	\$159.00
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E. Approval of Quote #020818-1 from Mobile Defenders, 3990 44th Street SE, Kentwood, MI 49512 for Chromebook refurbishment parts & accessories at a cost of \$18,871.25 as per Hunterdon County ESC Cooperative Purchasing Program #HCEC-Tech-17-02-r1

F. Approval of 2017-2018 Per Pupil costs for Tuition Adjustment Purposes:

Preschool/K	\$11,313
Elementary Grades 1-5	\$14,491
Middle School Grades 6-8	\$14,368
High School Grades 9-12	\$15,638
Learning and/or Lang. Disability	\$15,944

G. Approval of the following overnight and/or out-of-state field trips:

1. March 20, 2019 for 31 students and 4 chaperones from Summit High School to attend the *Lion King* at the Minskoff Theatre, New York, NY

H. WHEREAS, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Summit Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2018-2019 school year; and

WHEREAS, the Board of Education has now reviewed indicators of the achievement of those goals; now, therefore,

IT IS HEREBY RESOLVED this 14th day of March, 2019 that the Summit Board of Education makes the determination that the merit goals have been completed and are submitted to the Executive County Superintendent of Schools for approval before payment as required by law per NJAC 6A:23A-3.1

I. Approval of revised Tuition Contract with EPIC School, 238 N. Farview Ave, Paramus, NJ 07652 for student #6348728567 to attend for the 2018-2019 school year beginning February 25, 2019 at a cost of \$107,706.90 (prorated)

J. Approval to accept the Settlement Agreement between Summit Board of Education and parents of student #3407136453 per attorney recommendation

K. Approval of proposal dated 2/26/19 from S&M Interiors, LLC, 631 Columbia Street, New Milford, NJ 07646 for fabrication and installation of gym window curtains at Franklin School in the amount of \$6,384

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- L. Approval of Quote #9387 dated 1/14/19 from Lee Distributors Inc., P.O. Box 447, Vernon, NJ 07462 for furniture for the Franklin School Library/Information Center at a cost of \$14,497.27 as per Ed Data Bid #8576, Artco Bell MSRP Furniture
- M. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
 - 1. Summit Board of Education reimbursement for Zappia's charges for a Latino Literacy meal on 12/07/18 for \$49.00
- N. Approval of Agreement between the Summit Board of Education and The PEP Foundation, Inc., 43 Franklin Place, Summit, NJ (as per attached)

Motion by _____, seconded by _____
CB MC DM VP JW PW DMc

XI. Personnel

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
 - 1. Anna Petrich, Long-Term Inclusion Aide Substitute, Lawton C. Johnson Summit Middle School, Aide-Step-3, \$194.71/day, effective March 6, 2019 through March 31, 2019
 - 2. Tamara Amos, Long-Term English as a Second Language (ESL) Teacher Substitute, Lincoln-Hubbard Elementary School, \$225/day, effective March 18, 2019 for the 2018-2019 school year with one overlap day on March 15, 2019 at \$100/day
 - 3. Michelle Duggan, Long-Term Inclusion Aide Substitute, Summit High School, Aide-Step-3, \$194.71/day, effective March 22, 2019 for the 2018-2019 school year
 - 4. Alldina Nikovic, Inclusion Aide, Wilson Primary Center, Aide-Step-1, \$33,956 (prorated), effective March 29, 2019, or sooner, for the 2018-2019 school year
 - 5. Charles Muller, Long-Term Inclusion Aide Substitute, Jefferson Primary Center, Aide-Step-3, \$194.71/day, effective April 5, 2019 for the 2018-2019 school year
 - 6. Christine Harrington, Special Education Teacher/Instructional Aide, Lawton C. Johnson Summit Middle School, BA+15-Step-10 (.5) \$32,173 and Aide-Step-3 (.5) \$17,913 = \$50,086 (prorated), effective May 1, 2019 for the 2018-2019 school year with two overlap days at \$100/day
 - 7. Donna Ngai, Long-Term Inclusion Aide Substitute, Jefferson Primary Center, Aide-Step-3, \$194.71/day, effective March 29, 2019, or sooner, for the 2018-2019 school year
 - 8. William Hannis, Long-Term 4th Grade Teacher Substitute, Franklin Elementary School, \$225/day, effective April 8, 2019 through June 10, 2019 with two overlap days at \$100/day

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- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
1. Jessica DeVirgilio, \$50/per half day, effective February 26, 2019
 2. Grace Kobilarcik, \$80/day, effective March 15, 2019
 3. William Hannis, \$100/day, effective March 15, 2019
- C. Approval of the following Change of Assignment:
1. Miriam Kargbo-Jackson, from Inclusion Aide, Jefferson Primary Center, to Long-Term Substitute Teacher, Wilson Primary Center, \$225/day, effective April 5, 2019 for the 2018-2019 school year
 2. Helga Runo, from Inclusion Aide, Jefferson Elementary School, to Long-Term Substitute Teacher, Wilson Primary Center, \$225/day, effective March 27, 2019 for the 2018-2019 school year
 3. Chantal DuBrey, from Grade 1 Substitute Teacher, replacing JS, Franklin Elementary School, to Grade 1 Substitute Teacher, replacing MM, Franklin Elementary School, \$225/day, effective May 1, 2019 for the 2018-2019 school year
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Beatriz Lebron, Playground Aide, Franklin Elementary School, \$38/hour, effective March 22, 2019 for the 2018-2019 school year
 2. Natalie Petrides, Lunch Phone Aide Substitute, District, \$16.58/hour, effective March 12, 2019
- E. Approval to accept the resignation of the following staff:
1. Sandra Lillo, Inclusion Aide, Wilson Primary Center, effective March 5, 2019
 2. Brigid Le Minez, French Teacher, Lawton C. Johnson Summit Middle School, June 30, 2019
- F. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Susan Hollerbach, School Nurse, Lincoln-Hubbard Elementary School, effective May 1, 2019 (adjusted from the February 14, 2019 Agenda)
 2. Ronna Silagi, Science Teacher, Lawton C. Johnson Summit Middle School, effective July 1, 2019
 3. Janet Gibney, Grade 1 Teacher, Jefferson Elementary School, effective July 1, 2019
- G. Approval of maternity/family leave for the following staff:
1. Jennifer Fout, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective January 22, 2019 through March 5, 2019 and unpaid leave, effective March 6, 2019 through June 5, 2019 and unpaid/childcare leave effective June 6, 2019 through June 18, 2019 (adjusted from the November 15, 2018 Agenda)

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2. Laura Gibson, Health and Physical Education Teacher, Summit High School, paid leave effective October 29, 2018 through December 21, 2018 and unpaid leave, effective January 2, 2019 through April 1, 2019 and unpaid/childcare leave, effective April 2, 2019 through April 30, 2019 (adjusted from the September 13, 2018 and October 18, 2018 Agendas)
 3. Approval of FMLA leave for Victoria Egner, Inclusion Aide, Lawton C. Johnson Summit Middle School, effective March 6, 2019 through March 31, 2019
 4. Approval of FMLA leave for Sharon Delagarde, Inclusion Aide, Brayton Elementary School, effective January 11, 2019 through April 10, 2019
- H. Approval to appoint the following staff as Jefferson Elementary School Actor's Guild (JAG) advisors, at the curriculum rate of \$48/hour, for the 2018-2019 school year:
1. Jeffrey Fluharty - up to 80 hours
 2. Kristen Scaglione - up to 50 hours
 3. Ashley Yospin - up to 10 hours
- I. Approval of Colin Breivogel, Lawton C. Johnson Summit Middle School, Math Team Advisor, up to 66 hours at the curriculum rate of \$48/hour, effective September 2018 through February 2020, (funded by SEF Grant)
- J. RESOLVED, the Board of Education, after a consideration of the facts and the recommendation of the administration, approves the Memorandum of Agreement with the Summit Education Association and employee #4377, with respect to reimbursement of accumulated sick leave at the time of retirement from employment with the Board (see attached)
- K. Approval of Agreement with the Summit Education Association to modify language in the 2017-2020 Contract in Article 22, Section 1, Subsection II (see attached)
- L. Approval to add a 7th class, 4 days/week, for Samantha Barrow, Lincoln-Hubbard Elementary School Teacher, \$2,163.92, effective March 18, 2019 through June 7, 2019
- M. Approval to allocate Title II money (Acct.#20-270-100-100-07) to fund 50% of a class size reduction teacher's salary at Jefferson Elementary School. Rachelle Angebrandt (replacing Carrie Pederson): Base Salary \$55,886 (\$27,943 local and \$27,943 grant)

Motion by _____, seconded by _____
CB MC DM VP JW PW DMc

XII. Policies

First Reading

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- P5330.04 Administering an Opioid Antidote (M) (New)
- P5756 Transgender Student (M) (New)
- P4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)

Second Reading

- P2415.06 Unsafe School Choice Option (M) (Revised)
- P2422 Health and Physical Education (M) (Revised)
- P2610 Educational Program Evaluation (M) (Revised)
- P5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P5600 Student Discipline/Code of Conduct (M) (Revised)
- P5611 Removal of Students for Firearms Offenses (M) (Revised)
- P5612 Assaults on District BOE Members or Employees (M) (Revised)
- P5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P7440 School District Security (M) (Revised)
- P8461 Reporting Violence, Vandalism, HIB, Alcohol, and other Drug Offenses (M) (Revised)
- P8561 Procurement Procedures for School Nutrition Program (M) (Revised)

Motion by _____, seconded by _____
CB MC DM VP JW PW DMc

XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the March Bills List as listed below:

1. Regular Bills	Fund 10	\$ 668,184.24
2. Special Revenue	Fund 20	\$ 60,921.63
3. Capital Projects	Fund 30	\$ - 0 -
4. Enterprise Fund	Fund 60	\$ - 0 -
Sub Total All Funds		\$ 729,105.87
5. Food Service	Fund 61	\$ 148,030.79
Total All Bills		\$ 877,136.66

B. Approval of the monthly payroll for February 2019 - \$4,827,160.53

C. Approval of budget adjustments and line item transfers for January 2019

D. Approval of Secretary and Treasurer's Report for January 2019

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E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of January 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion by _____, seconded by _____
CB MC DM VP JW PW DMc

XIV. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

Motion by _____, seconded by _____, and carried to move to Executive Session at _____ PM.

Roll Call
CB MC DM VP JW PW DMc

Motion by _____, seconded by _____, and carried to reconvene to public session at _____ PM.

Roll Call
CB MC DM VP JW PW DMc

XV. Adjourn

Motion by _____, seconded by _____, and carried to adjourn the meeting at _____ PM.

Roll Call
CB MC DM VP JW PW DMc

Summit Board of Education Approval of Travel and Related Expense Reimbursement Form

SUMMIT PUBLIC SCHOOLS

14 Beekman Terrace, Summit, NJ 07901

Board of Education Meeting Date: 14-Mar-19

NOTES:

1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
2. Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

Types of Travel	Code
Staff Training & Seminar	1
Conventions/Conference	2
Regular District Business	3
Retreat	4

* Reimbursable Expenses

Staff	Type of Travel	Location of Travel	Occurrences	Grant Funded	Date(s) of Travel	Travel / Mileage	Parking	Tolls	Lodging Nights	Lodging Costs	Meal Exp.	Other Exp.	Conference
M. Carlin	1	New Brunswick, NJ	1		3/26/2019							259.00	BER Develop Growth Mindset in Mathematics
A. Palumbo	2	Atlantic City, NJ	3		3/11/19 - 3/13/19	82.42			2	194.00	54.50	200.00	NJ School Buildings & Grounds Association 2019 Expo
M. Martino	2	Atlantic City, NJ	3		3/11/19 - 3/13/19	82.42			2	194.00	54.50	200.00	NJ School Buildings & Grounds Association 2019 Expo
A. Ferrogine	1	Atlantic City, NJ	1		3/1/2019							225.00	Assoc of Student Assistance Professionals of NJ Conference
J. Froisland	1	Hamilton, NJ	4		3/4/19, 3/12/19, 3/18/19, 3/25/19			19.60					NJ DOE School Safety Specialist Training
B. Slezak	1	Livingston, NJ	1		2/28/2019							249.00	Heinmann Strategies & Structures for Reading & Writing
A. Kelly	1	Livingston, NJ	1		2/28/2019							209.00	Heinmann Strategies & Structures for Reading & Writing
S. Viswanath	1	New Brunswick, NJ	1		3/22/2019							150.00	AMTNJ/Rutgers DIMACS Workshop
C. Bennett	1	New Brunswick, NJ	1		3/22/2019							150.00	AMTNJ/Rutgers DIMACS Workshop
C. Allian	1	New Brunswick, NJ	1		3/22/2019							150.00	AMTNJ/Rutgers DIMACS Workshop
A. Gentul	1	New Brunswick, NJ	1		3/22/2019							150.00	AMTNJ/Rutgers DIMACS Workshop
L. Pepe	2	Ashburn, VA	3		4/4/19 - 4/6/19							0.00	ASBO Int'l Editorial Advisory Committee Meeting (cost covered by ASBO Int'l)
A. Da Silva	1	Edison, NJ	1	IDEA	3/19/2019	16.24						199.99	High Functioning Autism Seminar
A. Brown	1	Edison, NJ	1	IDEA	3/19/2019	15.31						199.99	High Functioning Autism Seminar
K. Thomas	1	Whippany, NJ	1		5/17/2019							209.00	The 35th Annual Winners! Workshop
L. Dolan	2	Long Branch, NJ	2		10/17/19 & 10/18/19							292.00	2019 FEANJPSA/NJASCD Fall Conference

* Or as determined in accordance with board of education travel policy.

**AGREEMENT BETWEEN THE SUMMIT BOARD OF EDUCATION
AND
THE PEP FOUNDATION, INC.**

WHEREAS, the PEP Foundation ("PEP") is a privately funded not-for-profit corporation, whose mission is to provide comprehensive academic, social, and emotional support to motivated Summit Public School students with demonstrated ability and financial need; and

WHEREAS, the PEP Foundation operates the PEP Program (the "Program"), which provides services and support to such Summit Public School students; and

WHEREAS, the Program has been successfully providing such services to deserving Summit School District students for over 25 years; and

WHEREAS, the Summit Board of Education (the "Board") wishes to facilitate the smooth operation of the Program by sharing information and students records in the most efficient way possible, while also maintaining the confidentiality of such records.

NOW, THEREFORE, in consideration of these premises, the parties agree as follows:

1. **Release of Student Information for Application.** PEP will obtain and provide to the Board signed authorization forms from the parent/guardian of each applicant to the Program, in the form attached hereto as Exhibit A, which will authorize the Board to provide PEP with copies of student records. The form will also authorize PEP to communicate with designated personnel of the school attended by the student who is applying for admission to the Program.
2. **Release of Student Information Once Accepted.** Once a student has been admitted to the Program, PEP will obtain and provide to the Board signed authorization forms from the parent/guardian of each accepted student, in the form attached as Exhibit B, which will authorize the Board to provide PEP with ongoing access to student records, including direct access to all information regarding the student at issue that is contained in the Board's electronic PowerSchool and Naviance systems. The release will also authorize PEP to communicate with designated personnel of the school attended by the student at issue. For students who remain in the program from year to year, a release will be signed at the beginning of each new school year.
3. **Release for Direct Access to PowerSchool and Naviance.** In the event the parent provides written authorization for direct access to a student's records in PowerSchool and Naviance, the Board shall open an account for the Executive Director of the Program to access only the records of those students for whom such authorization has been provided. PEP acknowledges and agrees that its access to PowerSchool and Naviance is limited to the records of those students enrolled in the program and for whom authorization has been provided and the Board shall monitor PEP's access to those programs to ensure that there will not be any unauthorized access to the confidential information of other Summit Public School students who are not enrolled in the PEP program.
4. **Confidentiality of Student Records.** PEP agrees to use the information obtained as a result of such access to student records only for the purposes for which the disclosure was made. PEP also agrees to maintain the records and information it obtains from the board, whether in hard copy or by

way of direct electronic access, in accordance with the Family Educational Rights and Privacy Act (FERPA) and N.J.A.C.6 A:32-7.1 et seq., including, but limited to, the limitations on the transfer of records or disclosure of personally identifiable information from education records to third parties without the written consent of the parent or adult student. A violation of any provision of the Agreement may result in the termination of PEP's direct access to the PowerSchool and Naviance systems.

5. **Modification or Amendment.** No amendment or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date written below.

SUMMIT BOARD OF EDUCATION

THE PEP FOUNDATION, INC.

By: _____
Debra McCann , Board President

By: _____
President of Board of Trustees

Attest: _____
Louis J. Pepe, Board Secretary

Attest: _____
Michael McCook, Executive Director

Date: _____

Date: _____



SUMMIT PUBLIC SCHOOLS

Board of Education | 14 Beekman Terrace | Summit New Jersey 07901-1702 | 908-918-2100

CHANGE TO AGREEMENT BETWEEN BOARD OF EDUCATION OF THE CITY OF SUMMIT
AND THE SUMMIT EDUCATION ASSOCIATION
September 1, 2017 - August 31, 2020

ARTICLE XXII -WORK HOURS/WORKLOAD/OVERTIME

1. SECRETARY - WORK HOURS/WORKLOAD

Section I: Summer Work Days - Elementary Secretaries

2. Sub-Section 2

Delete section I : Subsection 2 (on page 42) and replace with:

“The fourteen (14) work days will include the five (5) days in August prior to teacher arrival, as well as any teacher work days in August. The balance of the fourteen (14) days will be mutually agreed upon by the elementary secretary and the elementary principal. In the absence of mutual agreement, the balance of the fourteen (14) days will be added to their August work days.”

This change to the agreement was approved by majority vote of the Summit Board of Education at its meeting on March 14, 2019.

SIGNED:

SUMMIT EDUCATION ASSOCIATION

SUMMIT BOARD OF EDUCATION

By _____
Association President

By _____
Board President

By _____
Association Secretary

By _____
Board Secretary