

January 14, 2021

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, January 14, 2021 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Ms. Miller, presiding, Mr. Bonner, Mr. Cho, Mr. Colón, Ms. Primack, Mr. Weinreich, and Dr. Wong.

Also present were Mr. Hough, Superintendent of Schools, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Education Services, Ms. McCann, Director of Education, Ms. Lopez, Assistant Director of Education, and Ms. Sarno, Assistant Business Administrator. There was one member of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

A. National Merit Scholars Acknowledgment - Stacy Grimaldi, Principal, Summit High School

Amelia Adams
Kyrylo Bakumenko
William Cho
Lucas Daniel
Rubika Elangovan
Lucas Eng
David Fu
Anna Gilbert
Charlotte Girouard
Nils Holman
Avery Johnson
Alexander Jones
Kathleen Landis
Daniel Naiman
Phillip Ripsam-Walsh
Riley Semler
Brandon Shaw
Riley Sidebottom
Amelia Yu
Anthony Yu
Stella Zhang

B. 2021-2022 Budget Overview - Scott Hough & Louis Pepe

PRESIDENT’S ANNOUNCEMENTS

Ms. Miller spoke about the following:

- Correction to last month’s announcement that an agreement was reached with the SPA – it was reported prematurely
- The decision to have remote instruction for these past weeks after the holidays was a good one to keep our community happy, health, and safe
- Negotiations are ongoing with the SEA
- The budget process is moving along – thanks to the Operations Committee, Scott, Lou, and Kathy for their hard work
- Monday is MLK Day – hope it is a “day on” instead of a “day off”

SUPERINTENDENT’S REPORT

Mr. Hough spoke about the following:

- Happy New Year – hopes that families and staff had a wonderful holiday and got time to spend with loved ones during the break
- We’ve demonstrated that we are able to successfully deploy quality instruction throughout the year thus far
- Continue to work on our district goal related to social justice initiatives – MLK is a day to get involved and help others
- Lincoln-Hubbard 5th grade students partnered with SAGE residents in a great effort
- Congratulations to all staff and students in the music program
- Winter sports are underway and are streamed live in some cases
- Monthly enrollment report

Mr. Weinreich moved approval of the following item listed under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying: None
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
 1. 12/11/2020 - 151
- C. Suspensions
Summit High School – None

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
12/16/2020	8478383536	1- in-school

Motion seconded by Mr. Colón. The roll was called, and all voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Dr. Wong reported on the following: curriculum budgeting including staggering the rewrites, K-5 Go Math licensing, course proposals for MS & HS; Family survey data; special pilot program incorporating a 5th year of high school
- B. Operations Committee – Mr. Colón reported on the following: 2021-2022 budget process, including challenges; 5-year long range facilities plan; 2019-2020 audit finalization; building reopening on January 14
- C. Policy Committee – Mr. Bonner reported on the following: mandated policies up for first reading on tonight’s agenda – athletic emergencies, home school participation, and student seizure action plan
- D. Communications Committee – Mr. Weinreich reported on the following: timing of Covid communications; SHS principal & AD’s role in communicating key information related to school building closures
- E. Negotiations Committee – Ms. Miller reported a meeting on December 22nd with the SEA and plan to meet at the end of this month to continue the conversations
- F. Liaison Reports – None

PUBLIC COMMENT – None

APPROVAL OF BOARD MINUTES

Mr. Bonner moved approval of the following item listed under Approval of Board Minutes:

- A. Approval of Minutes of the following meeting:
 - 1. December 10, 2020 Regular & Executive Meetings

Motion seconded by Mr. Weinreich. The roll was called, Ms. Primack abstained, and all others voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Colón moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (none at this time)

- B. Approval of the following Barbara and Harold Gottesman Family Foundation Funding:
 1. Gift to the Immigrant Student Scholarship Fund in the amount of \$8,000.00 made in December, 2020 which adds to the funding benefiting students in graduation year 2020

- C. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2020-2021 School Year:

<u>Student ID</u>	<u>School</u>	<u>Route</u>	<u>Contractor</u>
#2567627079	Lincoln-Hubbard Elementary	360EC	Busy Bee Transportation
#5870933542	LCJ Summit Middle School	360EC	Busy Bee Transportation

Approval for the transportation contract with Union County Educational Services Commission for the 2020-2021 School Year in accordance and subject to the CPI increase of 1.70% as listed below:

<u>Contractor</u>	<u>Route #</u>	<u>Aide Per Diem</u>	<u>Per Diem Rate</u>
Busy Bee Transportation	360EC	\$0.00	\$298.00

- D. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:
- December 1, 2020 – 8:58am – In front of Jefferson Primary Center - Bus Route 13, as supervised by Evan Kozak
 - December 3, 2020 – 8:05am – In front parking lot of LCJ Summit Middle School - Bus Route 13, as supervised by Christine Lijoi
 - November 30, 2020 – 12:35pm – Franklin School parking lot - Bus Route CS-160 with K&S/Jaris Transportation, as supervised by Janice Tierney
 - December 02, 2020 – 2:55pm – Franklin School parking lot - Bus Route CS-29 with Nelvi Transportation, as supervised by Janice Tierney
 - December 2, 2020 – 9:00am – driveway of Jefferson Elementary School - Bus Route 14, as supervised by Dr. Joseph Cordero
 - December 3, 2020 – 7:50am – In front parking lot of LCJ Summit Middle School Bus Route #360EC with Busy Bee Transportation, as supervised by Christine Lijoi
- E. Approval of Settlement Agreement between Summit Board of Education and parents of student #8131905834 as per attorney recommendation
- F. Approval to submit amendment to FY2021 IDEA Preschool and Basic to include FY2020 carryover
- G. Approval to submit amendment to FY2021 ESEA to include FY2020 carryover
- H. Approval of EI Associates, 8 Ridgedale Avenue, Cedar Knolls, NJ, as Architect of Record to revise, update, and submit the district’s Long Range Facilities Plan (LRFP) to the State of New Jersey Department of Education Office of Facilities

Note: LRFP contains updated demographic study based on October 15th enrollments as recorded in the district’s ASSA

- I. Approval of submission of the CARES Act Elementary and Secondary School Emergency Relief (ESSER) grant application amendment to include additional funds
- J. Approval of acceptance of the revised CARES Act Elementary and Secondary School Emergency Relief (ESSER) funds in the amount of \$331,549 as follows:

Public share (Summit)	\$259,195
Non-public share	\$ 72,354
- K. Approval of Staffing Service Agreement dated January 13, 2021 with Therapy Travelers, LLC, 355 Redondo Avenue, Long Beach, CA 90814 to provide the services of a Rehabilitation Therapist on an as needed basis for the 2020-2021 school year
- L. Approval of *revised* Settlement Agreement between Summit Board of Education and parents of student #2397012436 as per attorney recommendation

Motion was seconded by Mr. Cho. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Primack moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
 - 1. Maria Constandinou, Leave-Replacement Grade 3 Teacher, Franklin Elementary School, MA-Step-1, \$61,907 (prorated), effective January 19, 2021 through June 30, 2021, with 2 overlap days at \$100/day
 - 2. Cary Cardona Muniz, Long-Term Spanish Teacher Substitute, Brayton Elementary School and Washington Elementary School, \$225/day, effective February 8, 2021 through June 10, 2021, with 3 overlap days at \$100/day
 - 3. Kaliope Diakos, School Nurse, Lincoln-Hubbard Elementary School, BA-Step-10, \$63,351 (prorated), effective January 14, 2021 for the 2020-2021 school year
 - 4. Grace Kobilarcik, English Teacher, Summit High School, MA-Step-2, \$62,407 (prorated), effective December 1, 2020 for the 2020-2021 school year
- B. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
 - 1. Tyler Sicola, Inclusion Aide, Franklin Elementary School, Aide-Step-1, \$35,717 (prorated), effective January 4, 2021

2. Jennifer Barrasso, Part-Time Library Assistant, Brayton Elementary School, Secretary III-Step-1, (.4167) \$15,248 (prorated), effective January 14, 2021, for the 2020-2021 school year (*revised* from the November 12, 2020 Agenda)
 3. Diane Smith, Inclusion Aide, Franklin Elementary School, Aide-Step-2, \$36,676 (prorated), effective January 14, 2021
- C. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:
1. Arshia Javed, \$100/day, effective November 25, 2020
 2. Sierra Schiff, \$100/day, effective January 19, 2021
- D. Approval of the following Changes of Assignment:
1. Maylin Rivera, from Long-Term Grade 2 Teacher Substitute, Franklin Elementary School, to Leave-Replacement Grade 5 Teacher, Franklin Elementary School, BA-Step-1, \$57,151 (prorated), effective January 18, 2021 through June 14, 2021
 2. Donna Niebanck, from Library Aide, Jefferson Primary Center and Jefferson Elementary School, to School Secretary, Jefferson Primary Center, Secretary VI-Step-V, \$46,458 (prorated), effective February 1, 2021, for the 2020-2021 school year
 3. Khayani Reese, from Long-Term Social Worker Substitute, to Leave-Replacement Social Worker, Special Education Services, MA-Step-1, \$61,907 (prorated), effective January 21, 2021 until the return of the employee
- E. Approval to accept the resignation of the following staff:
1. Nicholas C. Hague, Custodian, Summit High School, effective December 11, 2020
 2. David Jimerson II, Inclusion Aide, Summit High School, effective December 23, 2020
- F. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Heidi Klebaur, Grade 1 Teacher, Washington Elementary School, effective March 1, 2021
- G. Approval of maternity leave/family leave for the following staff:
1. Jessica Chiarolanzio, Instructional Aide, Jefferson Primary Center, paid leave effective March 22, 2021 through May 7, 2021, unpaid leave effective May 10, 2021 through October 19, 2021
 2. Angela Wolkiser, Physics Teacher, Summit High School, paid leave effective August 27, 2020 through November 12, 2020, unpaid leave effective November 13, 2020 through February 22, 2021, unpaid child-care leave, effective February 23, 2021 through August 24, 2021 (*revised* from the July 9, 2020 Agenda)
 3. Megan Calkins Shiue, ESL Teacher, Wilson and Jefferson Primary Centers, paid leave effective March 15, 2021 through May 7, 2021, unpaid leave effective May 10, 2021 through October 19, 2021, unpaid child-care leave effective October 20, 2021 through January 21, 2022

4. Ana Ventoso, World Language Supervisor, District, paid leave effective April 5, 2021 through June 3, 2021, unpaid leave effective June 4, 2021 through November 16, 2021, unpaid child-care leave effective November 17, 2021 through June 30, 2022
 5. Kathy Sarno, Assistant Business Administrator, Business Office, paid leave effective April 8, 2021 through May 21, 2021, additional paid leave effective May 24, 2021 through August 11, 2021, unpaid leave effective August 12, 2021 through November 3, 2021, unpaid child-care leave effective November 4, 2021 through November 3, 2022
- H. Approval of the following 2020-2021 salary adjustments due to advanced degrees earned, for the following staff members, effective February 1, 2021:
1. Benjamin Carapezza, MA+30, Step-8
 2. Elizabeth Guella, BA+15, Step-7
 3. Jenna Colineri, BA+15, Step-12
 4. Michelle Keane, BA+15, Step-3
 5. Awilda Jerez, Masters, Step-7
 6. Kayla Ryder, BA+15, Step-2
 7. Yeri Lopez, MA+30, Step-12
 8. Kristen Akian, BA+15, Step-12
- I. Approval to pay Wayne Wells \$925.92 for 6 unused vacation days at \$154.32/day
- J. Approval to appoint Laura Muldoon as the English to Spanish Translator, Jefferson Elementary School, maximum of 60 hours, \$2,880/stipend, effective December 11, 2020
- K. Approval to appoint Bruce Fenska, Middle School Boys Basketball Coach, at 60% of the Step-3 Stipend, \$4,892 (*revised* from the November 9, 2020 Agenda)
- L. Approval to appoint Kevin Kostibos, Winter Weight Room Supervisor, \$3,046, effective January 14, 2021 through March 26, 2021
- M. Approval of the Spring Musical Co-Curricular Recommendations for the 2020-2021 school year, Lawton C. Johnson Summit Middle School (list attached)
- N. Approval of staff to assist with the Spring Musical, Lawton C. Johnson Summit Middle School, to be paid through the Student Activities Fund at the completion of the Musical (list attached)
- O. Approval of staff members that worked on December 12, 2020, to administer the ACTs at Summit High School (list attached)
- P. Approval to pay Nicholas Hague for 5 unused vacation days @ \$84.28 = 421.40

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Dr. Wong moved the following items under Policies:

First Reading

- 0164.6 Bylaw - Remote Public Board Meetings During a Declared Emergency (M) New
- 2431 - Athletic Competition (M) Revised
- 5330.05 - Seizure Action Plan (M) New

Second Reading

- 7440 - School District Security (M) Revised
- 510 - Use of School Facilities (M) Revised

Motion was seconded by Mr. Bonner. The roll was called, and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Weinreich moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the January Bills List as listed below:

1.	Regular Bills	Fund 10	\$ 668,578.31
2.	Special Revenue	Fund 20	\$ 135,844.06
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$ 804,422.37
5.	Food Service	Fund 61	\$ 54,757.15
	Total All Bills		\$ 859,179.52
- B. Approval of the monthly payroll for December 2020 - \$4,864,071.05
- C. Approval of budget adjustments and line item transfers for November 2020
- D. Approval of Secretary and Treasurer’s Report for November 2020
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of November 2020 that no line item account has

encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Dr. Wong. The roll was called and all present voted "Aye." The motion was declared adopted.

ADJOURNMENT

Motion by Mr. Bonner, seconded by Ms. Primack, and carried to adjourn the meeting at 8:02 PM.

Respectfully submitted,


Secretary