

January 16, 2020

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education Meeting was held on Thursday, January 16, 2020 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. Primack, presiding, Mr. Bonner, Mr. Colón, Ms. McCann, Ms. Miller, Mr. Weinreich, and Dr. Wong.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Education Services, Ms. Lopez, Assistant Director of Education, and Ms. Sarno, Assistant Business Administrator. There were 102 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

A. National Merit Scholars Presentation of Books to their Favorite Teacher

- Katrina Lin -- Ms. Donat -- *Excellent Sheep* by William Deresiewicz
Hannah Mercurio -- Ms Buettner -- *Out of My Mind* by Sharon Draper
Ryan Colón -- Mr. Adam Leaman -- *How Math Explains the World: A Guide to the Power of Numbers, from Car Repair to Modern Physics*
Elizabeth Maloney -- Mrs. McCauley -- *Where The Sidewalk Ends* by Shel Silverstein
Aaron Tobias -- Mr. Baragona -- *Educated* by Tara Westover
Ethan Zucker -- Monika Bartlett -- *Less* by Andrew Sean Greer
Julia Gangi -- Mrs. Friedman -- *The Disappearing Spoon* by Sam Kean
Andrei Zhukov -- Mr. Baragona -- *Brick By Brick 1,2,3*
Sophie Zachara -- Allison Flockhart -- *Talking To Strangers* by Malcolm Gladwell
Eric Baier -- TBD - TBD
Christopher Taylor -- Ms. Stelmach -- *The Disappearing Spoon* by Sam Kean
Matthew Bronikowski -- Kevin Kostibos -- *Belichick* by Ian O'Connor
Beatrice Halper -- Mr. Rapp -- *The Musician Says* compiled by Benedetto LoBalbo
Stephanie Eliseo -- David Field -- *Oh, The Places You'll Go* by Dr. Seuss
Kiana Yip -- Don Tobey -- *Educated* by Tara Westover
Carly Noble -- Mr. Magdalenski -- *Catch 22* by Joseph Heller
Sarah McGhee -- Mrs. Ashley Garcia -- *Personal History* by Katharine Graham
Rebecca DelRosso -- Ms. Wells -- *The More Beautiful World Our Hearts Know Is Possible* by Charles Eisenstein
David Staub -- Schauer -- *Rolling Stone - The 90's*
Anna, Forrest -- TBD - TBD
Jeffrey Fowler -- Mrs. Bennett (Tiffany Bennett, LCJSMS) -- *How Not To Be Wrong* by Jordan Ellenberg
Ryan Shimek -- Jeremy Morman -- *Chasing New Horizons: Inside the Epic First Mission to Pluto*
Jose Osorio -- Mrs. Hermo -- *La Colmena* by Camilo Jose Cela

Kevin Palphreyman – TBD - TBD

Zach Silberstein – TBD - TBD

Jack Quinn -- Joan Lu -- *A Brief History of China* by Jonathan Clements

Elizabeth Offer -- Ms. Shue -- *Doing Good Better* by William Macaskill

Renee Hayford --Howarth -- *Europe - The Lonely Planet Guide*

Maggie Roemer -- Ms. Von Liebttag -- Jill Lepore - *These Truths*

Alex Supran -- Mr. Whiteside (LCJSMS) -- *Lies My Teacher Told Me* - James Loewen

B. 2020-2021 Budget Overview – Louis Pepe & Tanya Lopez

C. Anthony P. Sciarrillo, Esq. - Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, Negotiation Procedures

Mr. Chang spoke about his retirement from Summit Public Schools as of July 1, 2020.

PRESIDENT’S ANNOUNCEMENTS

Ms. Primack spoke about the following:

- Wishes for success on Mr. Chang’s future endeavors
- RFP on the superintendent search – high expectations on the process and will continue to communicate to the public
- Congratulations to Summit’s National Merit Scholars!

SUPERINTENDENT’S REPORT

Ms. Miller moved the following under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
11/11/2019 - 134
11/13/2019 - 135
11/14/2019 - 136

B. Approval to review the following reports of Harassment, Intimidation and Bullying:
11/18/2019 - 137
10/31/2019 - 138
12/11/2019 - 139
09/24/2019 -140
11/21/2019 - 141

C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
12/04/2019	8599853217	10
12/09/2019	4957190115	1

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
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12/20/2019

2230833034

1 day and 1 in-school

Seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Ms. Miller reported on the following: Special Services Director Doreen Babis spoke about a Rutgers University Consultancy to assist the CST with information and expertise; 2020-21 budgetary discussion with respect to curriculum including rewrites, updates and professional development
- B. Operations Committee – Mr. Bonner reported on the following: high level preliminary discussions regarding the 2020-21 budget – looking at going over the 2% CAP; discussion of technology cash flows and leasing options; administrative request for a “mental health clinician” position; Summit H.S. partial roof repair – Mr. Pepe gave information about the process and bid opening on February 6th; State food service audit went well
- C. Policy Committee – Mr. Colón reported on the following: discussion of the earned sick leave policy on tonight’s agenda
- D. Communications Committee – Dr. Wong welcomed Laurene Callander, the district’s new Communications Officer
- E. Negotiations Committee – Ms. Primack reported on the following: committee met with Tony Sciarrillo and started discussions to prepare for negotiations
- F. Liaison Reports – Mr. Colón attended the SEF meeting where finances were discussed as well as the 2020 fundraising campaign; Ms. Primack went to the PTO President’s Council meeting and discussed school rankings, the methodologies used, and how to interpret this data; Ms. Primack also attended the NJSBA security workshop where Mr. Pepe was presenting

PUBLIC COMMENT

Ms. Wilson asked for clarification of both the purpose and cost of the requested “clinician” position. Mr. Pepe and Ms. Babis responded.

APPROVAL OF BOARD MINUTES

Ms. Miller moved approval of the following item under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:

- | | |
|----------------------|-------------------------------------|
| 1. December 12, 2019 | Regular Meeting |
| 2. January 8, 2020 | Special Meeting & Executive Session |

Seconded by Mr. Colón. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Bonner moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. Approval of Memorandum of Agreement with Montclair State University, Upper Montclair, NJ 07043 to provide a speech therapist intern for the remainder of the 2019-2020 school year
- C. Approval of Agreement with Kean University, Union, NJ 07083 to provide a school psychology intern for the remainder of the 2019-2020 school year
- D. Approval of the donation from the Summit H.S. PTO in the amount of \$5,065 for the fulfillment of teacher grants (as per attached)
- E. Approval of the donation from Ruth Faris, 111 Prospect Street, Westfield, NJ of a Baldwin Concert Grand Piano to the Summit H.S. Music Department, appraised at \$21,000
- F. Approval of Quote #24935973.01-W1 dated 12/11/19 from GovConnection, Inc., 732 Milford Road, Merrimack, NH 03054 for lease of technology equipment at a cost of \$13,109.26 as per technology lease #12944

Additional quotes received from:

Continental Resources, Somerset NJ
Howard Computers, Laurel, MS
CDW Government, Chicago, IL

- G. Approval of Quote #1000420453580.1 dated 11/12/19 from Dell Marketing LP, One Dell Way, Round Rock, TX 78682 for Oracle software licensing and support at a cost of \$15,328.34

Additional quote received from DCW-G, LLC - Vernon Hills, IL \$16,836.00

- H. Approval to hold the OM3D program at Summit High School on April 15-16, 2020
- I. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:
 - December 16, 2019 – 8:05am – Jefferson Primary Center parking lot - Bus Route 16, as supervised by Pamela Southard
 - December 12, 2019 – 8:02am and 8:30am – In front parking lot of LCJ Summit Middle School - Bus Route 16, as supervised by Christine Lijoi
 - December 18, 2019 – 8:40am – In front of Summit High School - Bus Route 12, as supervised by Stacy Grimaldi
 - December 09, 2019 – 8:15am – Franklin School parking lot - Bus Route CS-160 with K&S Transportation, as supervised by Janice Tierney
 - December 16, 2019 – 9:00am – in front of Jefferson Elementary School - Bus Route 14, as supervised by Dr. Joseph Cordero
- J. Approval of the following Barbara and Harold Gottesman Family Foundation Funding:
 - 1. Gift to the Immigrant Parenting Institute in the amount of \$10,000.00 made in December, 2019 for additional 2019-2020 scholarship expenses

- K. Approval of an overnight field trip for OM3D leaders on April 14, 2020, at the Grand Summit Hotel, to debrief with local first responders
- L. WHEREAS, pursuant to N.J.A.C.6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C.6A:23A-7.1 et seq., and

BE IT RESOLVED, that the Summit Board of Education approves establishing the maximum expenditure for the 2020-2021 school year, not to exceed \$1,500.00 for regular business travel, pursuant to Policy #6471, and

BE IT RESOLVED, that the Summit Board of Education approves establishing a maximum travel expenditure amount of \$199,000 for the 2020-2021 school year. The maximum travel expenditure for the 2019-2020 school year is \$199,000 of which \$45,455.19 has been spent and \$17,161.02 is encumbered to date.
- M. Approval to submit amendment to FY2020 IDEA Preschool and Basic to include FY2019 carryover
- N. Approval to submit amendment to FY2020 ESSA to include FY2019 carryover
- O. Approval of Quote #SPS-FY20A from Rutgers University Behavioral Health Care, School Community Programs, 671 Hoes Lane West, Piscataway, NJ 08855-1392 for a contract period of 2/1/2020-6/15/2020, in an amount not to exceed \$9,000 to provide consulting services to school staff in order to reduce or eliminate severe emotional and behavioral difficulties and provide extensive support to the most at-risk students
- P. Approval of Agreement with Union County Educational Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 for Home Instruction - Trinitas Regional Medical Center at a cost of \$50/hour for a 30-day period beginning on 1/17/20

Seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Dr. Wong moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
 - 1. Adrianna A. Reyes, ESL Teacher, Franklin Elementary School and Jefferson Elementary School, MA-Step-1, \$61,489 (prorated), effective January 2, 2020, for the remainder of the 2019-2020 school year
 - 2. Vanessa Mahoney, .2 World Language Teacher, Franklin Elementary School, \$225/day (prorated), effective January 7, 2020, for the remainder of the 2019-2020 school year
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher

credentials:

1. Christine Cartisser, \$100/day, effective January 17, 2020
2. Vanessa Mahoney, \$100/day, effective January 7, 2020

C. Approval of the following Changes of Assignment:

1. Beverly Verdi, from Special Assignment Nurse, District, to School Nurse, Wilson Primary Center, BA-15-Step-6, (salary, not step, to be adjusted for the 2020-2021 salary guide) effective August 27, 2020, for the 2020-2021 school year
2. Guy Poggi, from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Wilson Primary Center, no change in salary, effective January 2, 2020, for the remainder of the 2019-2020 school year
3. Margaret Reynolds, from Inclusion Aide, Wilson Primary Center, to Long-Term Grade 2 Teacher Substitute, \$225/day, effective January 2, 2020, until the return of the full-time staff member
4. Victoria Jordan, from Long-Term Kindergarten Teacher Substitute, Jefferson Primary Center, to Inclusion Aide, Jefferson Primary Center, Aide-Step-1, \$34,907 (prorated), effective January 27, 2020 through February 21, 2020, then Long-Term Kindergarten Teacher Substitute, Jefferson Primary Center, \$225/day, effective February 24, 2020, for the remainder of the 2019-2020 school year
5. Donna Anderle, from Substitute, District, to Long-Term Sub Aide, Jefferson Primary Center, \$189.71/day, effective February 24, 2020, for the remainder of the 2019-2020 school year

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

1. Ingrid Alt, Inclusion Aide, Franklin Elementary School, Aide-Step-1, \$34,907, effective February 12, 2020, for the 2019-2020 school year
2. David Connolly, Playground Aide, Brayton Elementary School, \$38/hour, effective February 7, 2020, or sooner pending criminal history clearance

E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

1. Jaclyn Profili, Office Substitute, \$15/hour, effective January 2, 2020
2. Victoria McGreal, Clerical Substitute, \$18/hour, effective January 16, 2020

F. Approval to accept the resignation of the following staff:

1. Gerson Gomes, Long-Term Custodian Substitute, effective December 13, 2019
2. Ashley Jackowski, Inclusion Aide, Jefferson Elementary School, effective January 24, 2020

G. Approval to accept the resignation for the purpose of retirement of the following staff:

1. June Chang, Superintendent of Schools, effective June 30, 2020

H. Approval of maternity/family leave for the following staff:

1. Lauren Ettinger, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective April 27, 2020 through May 28, 2020, unpaid leave effective May 29, 2020 through November 3, 2020
2. Kara Saley, Kindergarten Teacher, Jefferson Primary Center, paid leave effective

February 26, 2020 through April 28, 2020, unpaid leave effective April 29, 2020 through June 30, 2020

3. Erin Corea, Grade 4 Teacher, Brayton Elementary School, paid leave effective March 25, 2020 through May 27, 2020, unpaid leave effective May 28, 2020 through November 2, 2020

- I. Approval of the following 2019-2020 salary adjustments due to advanced degrees earned, for the following staff members, effective February 1, 2020:
 1. Katarina McKee - BA+15, Step-6
 2. Kara Saley, - MA+30, Step-4
 3. Kevin Zaleski - MA+30, Step-13
 4. Jacek Lodziato - MA-Step-5
 5. Lauren Ettinger - MA-Step-4
 6. Matthew Carder - MA-Step-6
 7. Lorie Mason - MA+30-Step-14
 8. Kyle Dattola - MA-Step-11
 9. Diana Nelson - BA+15-Step-3
 10. Daniel Trench - BA+15-Step-6
 11. Beth Thomas - MA+30-Step-20
 12. Gertrudis Lopez-Cohen - MA+30-Step-21
 13. Melissa Gavarny - MA-Step-8
- J. Approval to add an extra 6th class for Melissa Sarracino, Spanish Teacher, Lawton C. Johnson Summit Middle School, \$7,948, effective January 2, 2020 through June 16, 2020
- K. Approval to add an extra 6th class for Claudia Gutierrez, ESL Teacher, Jefferson Elementary School, \$6,273, effective January 2, 2020 through June 16, 2020
- L. Approval to appoint Theresa Blaesser, Speech Language Pathologist, to work one additional day per week, \$433.51/day, Jefferson Primary Center, effective January 2, 2020 through approximately January 31, 2020
- M. Approval of the following staff for Afterschool Enrichment Classes, Brayton Elementary School, at the curriculum rate of \$48/hour, up to 8 hours each, effective January 14, 2020 through February 26 2020:
 1. John Murphy - iMovie
 2. Dennis McLaughlin - iMovie
 3. Anne Terkovich - Sewing
 4. Robert Mauriello - Rube Goldberg Machines
 5. Kayla Ryder - Ukulele
 6. Courtney Kacynzski - substitute
- N. Approval to pay Eric Frazier for 5 unused vacation days at \$104.93/day, for a total of \$524.65
- O. Approval to pay Ricardo Parra-Sanchez for 17 unused vacation days at 203.90/day, for a total of \$3,466.30

Motion was seconded by Mr. Bonner. The roll was called, and all present voted “Aye.” The motion was declared adopted.

POLICIES

Mr. Bonner moved the following items under Policies:

First Reading

P 1642 - Earned Sick Leave Law (M) New

Motion was seconded by Ms. Miller. The roll was called, and all present voted “Aye.” The motion was declared adopted.

FINANCE

Dr. Wong moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the January Bills List as listed below:

1. Regular Bills	Fund 10	\$ 947,961.31
2. Special Revenue	Fund 20	\$ 124,819.79
3. Capital Projects	Fund 30	\$ 31,993.89
4. Enterprise Fund	Fund 60	\$ - 0 -
Sub Total All Funds		\$1,104,774.99
5. Food Service	Fund 61	\$ 160,101.55
Total All Bills		\$1,264,876.54

B. Approval of the monthly payroll for December 2019 - \$ 4,833,814.84

C. Approval of budget adjustments and line item transfers for November 2019

D. Approval of Secretary and Treasurer’s Reports for November 2019

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of November 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Colón. The roll was called and all present voted “Aye.” The motion was declared adopted.

At this time, Ms. Primack stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, January 16, 2020 to discuss:

1. Negotiations
2. Personnel – Superintendent Search

B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Mr. Weinreich, seconded by Mr. Bonner, and carried to Executive Session at 8:46 PM.

The Board returned to Public Session at 10:21 PM.

ADJOURNMENT

Motion by Ms. McCann, seconded by Dr. Wong, and carried to adjourn the meeting at 10:22 PM.

Respectfully submitted,


Secretary