

October 13, 2022

**BOARD OF EDUCATION
SUMMIT, NEW JERSEY**

The Board of Education held a Meeting on Thursday, October 13, 2022 beginning at 7:00 PM in the Summit High School Library/Media Center. Those present: Mr. Colón, presiding, Mr. Cho, Ms. Cohn, Ms. Justice, Ms. Miller, Mr. Porac and Ms. Stanton. There were 21 audience members.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Services, Ms. Marr, Director of Student Personnel Services, Dr. Cordero, Director of Education, Mr. Torres, Assistant Business Administrator, and Ms. Callander, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS

- A. Harassment, Intimidation and Bullying ~ Self-Assessment ~ Investigation, Trainings, and Programs System - Crystal Marr
- B. Student Safety Data System - Scott Hough
- C. State Testing Data Presentation - Joseph Cordero

REPORT OF NEW HIRES

Mr. Colón moved approval of the following item under Report of New Hires:

- A. Approval to appoint the following new staff for the 2022-2023 school year, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Jenna Colineri	Assistant Principal	LCJSMS	\$100,500 (prorated)	October 31, 2022 (or sooner)	John Ciferni
Katherine Noble	Teacher of Family and Consumer Science (Fashion/Design)	SHS	BA-Step-17, \$78,706 (prorated)	November 15, 2022 (or sooner)	Jillian Bress
Maria Duran Sierra	ESL Teacher	LCJSMS	BA-Step-10, \$64,756 (prorated)	November 15, 2022 (or sooner)	Will Rojas

Motion seconded by Ms. Stanton. The roll was called and all voted "Aye." The motion was declared adopted.

A 5-minute recess was taken at this time.

PRESIDENT'S ANNOUNCEMENTS

Mr. Colón spoke about the following:

- Events promoting the “Stamping Out the Stigma” initiative at Summit H.S. including the Mental Awareness Club, Self-Care Fair, Red Ribbon Week program focusing on the dangers of fentanyl, guest speakers, and workshops
- Informal Coffee at Washington School on October 19th with Superintendent Hough, President Colón, and Vice President Cho

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- Successful in-person Back to School Nights – thanks to teachers and administrators
- Week of Respect
- Franklin & Washington Schools' Hispanic Heritage Month events
- Brayton “Say Hello” Week
- Lincoln-Hubbard's first staff/student play date
- Washington's annual Wellness Walk
- LCJSMS STOKES weekend a great success
- Summit H.S. fall play to be held 11/17 – 11/19 – tickets on sale 10/14

Ms. Miller moved the following under Superintendent's Report:

A. Approval to review the following reports of Harassment, Intimidation and Bullying:

1. 9/18/2022 - 199
2. 9/21/2022 - 200
3. 9/21/2022 - 201
4. 9/29/2022 - 202
5. 9/30/2022 - 203
6. 10/3/2022 - 204

B. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
9/12/2022	6239987339	4
9/12/2022	3217826588	4
9/15/2022	9528705774	4
9/19/2022	7455612764	4

Motion was seconded by Mr. Cho. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

STUDENT BOARD REPRESENTATIVE REPORT – Lena Kifnidis

Ms. Kifnidis spoke about the following:

- PSAT/SAT tests at Summit H.S.
- Athletics: student athletes committed to college; Boys Varsity soccer team won first round game vs. Union; accomplishments of members of the Girls Varsity volleyball team; cross-country team accomplishments
- Matt Lameo won a Speech & Debate national award
- Praised the mental health assembly that recently took place at Summit H.S. and thanked the guest speaker for his openness about his addiction and road to recovery

ADDITIONS / REVISIONS TO THE AGENDA

Mr. Jess announced each of the additions/revisions to the agenda – and stated all changes to the agenda are noted in **bold text** within these Minutes.

COMMITTEE REPORTS

- A. Education Committee – Ms. Justice reported on the following: student safety data presentation by Crystal Marr; discussion of the supervisor transitions to the MS resulting in a more collaborative environment; OM3D program to be presented in March 2023
- B. Operations Committee – Mr. Cho reported on the following: update on the bond – DOE in the process of reviewing the projects, and once approval is given it will be presented by Common Council for first and second readings; SHS HVAC update shows 94% of the project is complete – still awaiting one roof top unit for the band room; water main valve repair will impact the area near SHS the weekend of November 10-12; P/T bus driver was hired to mitigate high transportation costs and a district custodian also received his CDL license and can begin driving routes; discussion of school security – establishment of an internal School Security Committee; school board members to attend the NJSBA conference from October 24-26; renovations ongoing at Jefferson; family of former board member Tom O'Rourke want to honor him with a scholarship to be given to one male and one female recipient; 2021-2022 audit in progress; preparation and submission of 3-year facilities maintenance plan
- C. Policy Committee – Ms. Cohn reported on the following: abolishment of weekly Covid-19 and vaccination requirement policy; revision of policies regarding home instruction, remote/virtual instruction, attendance, care of school property, and outstanding meal charges; approval of all policies for first and second readings on tonight's agenda
- D. Communications Committee – Ms. Miller reported on the following: emergency system tested with positive results; superintendent to continue staff lunches twice a year; third-party audit of district website; creation of an internal Communications Committee; continuing discussion of district processes to improve communication
- E. Negotiations Committee – Mr. Colón reported that the committee did not meet
- F. Liaison Reports –
 - Vice President Cho attended the first SEF board meeting – grant cycle is in the works, and they are planning the first in-person fundraising event in three years
 - President Colón and Ms. Miller attended the U.C. School Boards Association meeting – discussion of recently signed legislation; school safety

PUBLIC COMMENT

A Summit H.S. sophomore spoke of the importance of educating students on the dangers of fentanyl – would like to see fentanyl awareness and discussion in MS and HS health curriculum.

Motion by Ms. Miler, seconded by Ms. Cohn, unanimously approved by voice vote to close public comment.

APPROVAL OF BOARD MINUTES

Mr. Cho moved approval of the following items under Approval of Board Minutes:

A. Approval of Minutes of the following meetings:

1. September 8, 2022 Regular Meeting & Closed Session

Motion seconded by Ms. Cohn, unanimously approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Stanton moved approval of the following items under Curriculum/Instruction/Program:

- A. Approval of anticipated 2022-2023 out-of-state and/or overnight field trips (list attached)
- B. Approval of the 2022-2023 Unified Champion Schools Commitment Form continuing Summit Public Schools as a Unified Champion District, creating and implementing Unified Sports, Youth Leadership, and Whole School Engagement activities that promote inclusion, equity, friendships, and dignity among students with and without disabilities
- C. Approval of Quote 293153.1 from Curriculum Associates, 153 Rangeway Road, North Billerica, MA 01862-0901 for i-Ready Assessments at LCJ Summit Middle School and Summit High School at a cost of \$26,483
- D. Approval of Memorandum of Agreement with Montclair State University, Upper Montclair, NJ 07043 for students enrolled in the School Psychology Program to provide intern services to the district during the 2022-2023 school year
- E. Approval of Affiliation Agreement with Seton Hall University, South Orange, NJ 07079 for students enrolled in the School Psychology Program to provide intern services to the district beginning January 2, 2023 for the 2022-2023 school year
- F. Approval of contract with Suzi Millar, Hope Heals Wellness Center, 956 Evergreen Drive, Branchburg, NJ 08876 to provide professional development training to staff during the 2022-2023 school year at a cost of \$3,500
Note: to be paid with ESSER II funds
- G. Approval of the recommendation by the District Supervisor of Mathematics to dispose of the following outdated (older than 10 years) textbooks, as they no longer serve as worthy instructional tools:

1. (40) Calculus textbooks titled, “Calculus: Graphical, Numerical, Algebraic” SFAW Publishing, 1999, ISBN 0-201-32445-8
2. (155) Pre-Calculus textbooks titled, “Advanced Mathematical Concepts; Precalculus with Applications” Glencoe Publishing, 1997, ISBN 0-02-824314-5

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

FINANCE

Mr. Cho moved the following items under Finance:

Upon the recommendation of the School Business Administrator to the Superintendent:

- A. Approval of the October Bills List as listed below:
- | | | |
|---------------------|---------|----------------|
| 1. Regular Bills | Fund 10 | \$3,865,691.64 |
| 2. Special Revenue | Fund 20 | \$ 375,650.82 |
| 3. Capital Projects | Fund 30 | \$ - 0 - |
| 4. Enterprise Fund | Fund 60 | \$ 924.34 |
| Sub Total All Funds | | \$4,242,266.80 |
| 5. Food Service | Fund 61 | \$ 217,489.75 |
| Total All Funds | | \$4,459,756.55 |
- B. Approval of the monthly payroll for September 2022 - \$5,103,743.15
- C. Approval of budget adjustments and line-item transfers for July 2022 and August 2022
- D. Approval of Secretary and Treasurer’s Reports for July 2022 and August 2022
- E. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of July 2022 and August 2022 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. Approval to pay Alison Grill an additional \$130.40 for travel reimbursement due to the change in the mileage reimbursement rate as of July 1, 2022

- H. Re-approval of travel resolutions from the July 18, 2022 agenda for Allison Grill and Chiara Levy to attend the NACAC National College Conference to note that these are funded by the SEF
- I. Approval to accept the Unified Champion Schools (UCS) grant from Special Olympics NJ for the 2022-2023 school year in the amount of \$4,000
- J. Approval to accept an anonymous donation of a \$1,000 Shop-Rite gift card to support the Summit High School food pantry which provides food for any student in need
- K. Approval of **revised** Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to **receive** student #2114718070 on a tuition-paying basis for the 2022-2023 school year in the amount of \$77,773
- L. Approval of **revised** Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to **receive** student #1210142778 on a tuition-paying basis for the 2022-2023 school year in the amount of \$54,056
- M. Approval of **revised** Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to **receive** student #5133810338 on a tuition-paying basis for the 2022-2023 school year in the amount of \$78,199
- N. Approval of **revised** Tuition Contract Agreement between Summit Board of Education and Garwood Board of Education, 400 Second Avenue, Garwood, NJ 07027 to **receive** student #6261388054 on a tuition-paying basis for the 2022-2023 school year in the amount of \$56,887
- O. Approval of **revised** Tuition Contract Agreement between Summit Board of Education and Lodi Board of Education, 8 Hunter Street, Lodi, NJ 07644 to **receive** student #9709039326 on a tuition-paying basis from July 1, 2022 to October 21, 2022 at a cost of \$22,090.83
- P. Approval of Edwards Engineering Group to provide Civil/Site Engineering & Land Surveying Professional Services for the Summit High School Lower Athletic Field project at a cost not to exceed \$144,885
- Q. Approval for the following school year transportation arrangement with Morris County Educational Services Commission for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#8471437312	Brayton Elementary	CS-027	FYFA
#2115371662	Brayton Elementary	CS-027	FYFA

#8749441207	Franklin Elementary	CS-160	K&S Transportation
#2717471499	Franklin Elementary	CS-160	K&S Transportation
#6342018128	Franklin Elementary	CS-160	K&S Transportation
#7162908084	Franklin Elementary	CS-160	K&S Transportation
#8388472941	Franklin Elementary	CS-160	K&S Transportation
#6094060378	Franklin Elementary	CS-160	K&S Transportation
#4838314833	Franklin Elementary	CS-160	K&S Transportation

Approval for the school year transportation contract with Morris County Educational Services Commission for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
FYFA	CS-027		\$69,457.50
K&S Transportation	CS-160		\$119,916.72

- R. Approval for the following transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#7882454407	Academy 360 - Upper	Q-090	Complete Care

Approval for the transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem Rate	Per Diem Cost
Complete Care	Q-090	\$50.00	\$350.00

- S. Approval for the following transportation arrangements with Morris-Union Jointure Commission for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#3790772089	ECLC	MU909	MUJC

#2873858345	ECLC	MU919	MUJC
#1026245451	Arc Kohler School	MU937	MUJC
#5762253583	Arc Kohler School	MU937	MUJC
#6351012155	Arc Kohler School	MU937	MUJC
#1455330957	DLC - Warren	MU984	MUJC
#9778971097	DLC – Warren	MU982	MUJC
#4876504705	Spectrum 360 - Upper	MU991	MUJC

Approval for the renewal of transportation contracts with Morris-Union Jointure Commission for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
MUJC	MU909	\$55.51	\$24,277.05
MUJC	MU919	\$0.00	\$11,726.50
MUJC	MU937	\$103.08	\$56,557.92
MUJC	MU984	\$37.01	\$24,431.42
MUJC	MU982	\$50.75	\$38,575.75
MUJC	MU991	\$0.00	\$16,120.61

- T. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#1460695926	The Center School	CS-84	Nelvi Transportation
#2616134941	The Center School	CS-84	Nelvi Transportation
#6348728567	EPIC	CS-160	K&S Transportation
#2397012436	Sage Day School	CS-26	Jaris Transportation
#9962821215	Somerset Hills Learning Inst.	CS-294	Best Transportation
#5778037141	Cornerstone Day School	CS-580	Nelvi Transportation
#4058433894	Calais School	CS-188EC	Prestige Transportation

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem	Per Diem Rate
Nelvi Transportation	CS-84	\$0.00	\$260.00
K&S Transportation	CS-160	\$0.00	\$400.00
Jaris Transportation	CS-26	\$70.00	\$463.00
Bets Transportation	CS-294	\$95.00	\$410.00
Nelvi Transportation	CS-580	\$0.00	\$295.54
Prestige Transportation	CS-188EC	\$0.00	\$478.00

- U. Approval of agreement with Dr. Bryan Fennelly, 8 Shunpike Road, Madison, NJ 07940 to provide psychiatric evaluations during the 2022-2023 school year, as needed, at a revised cost of \$740 per evaluation (\$775 per emergency evaluation)
- V. Approval of Service Agreement with Scott Bagish Educational Services, LLC, 164 Meyersville Road, Chatham, NJ 07928 to provide evaluation services during the 2022-2023 school year as follows:
 - 1. Educational Evaluations/Written Reports \$470.00
 - 2. Oral Language/Additional Evaluation \$ 80.00
 - 3. Supplementary Subtests \$ 80.00/test
 - 4. Additional Educational Evaluations/Reports \$470.00
 - 5. Required Child Study Team Meetings \$100.00/hour
- W. Approval of Agreement with Educational Services Commission of New Jersey, 1660 Stelton Road, Piscataway, NJ 08854 to provide five hours of instructional services per week to student #7869196916 at a cost of \$74 per hour
- X. Approval of revised Tuition Contract with Celebrate the Children for student #3552153376 to attend for the 2022-2023 school year at a cost of \$109,080 (revision due to addition of extraordinary services)
- Y. Approval of Quote dated 11/6/22 from School Health, 5600 Apollo Drive, Rolling Meadows, IL 60008 to service district AED units at a cost of \$9,145
- Z. Approval of the Annual Service Agreement renewal with Eastern DataComm, 44 Commerce Way, Hackensack, NJ 07601, for the LENS2 maintenance contract, contract period: 09/30/22 – 09/29/23 for \$13,600.00
- AA. Approval of the Annual Telephone Maintenance Agreement renewal with Eastern DataComm, 44 Commerce Way, Hackensack, NJ 07601, for the Mitel maintenance contract, contract period: 09/30/22 – 09/29/23 for \$39,953.00

- BB. Approval of the Paging System Support Agreement renewal with Eastern DataComm, 44 Commerce Way, Hackensack, NJ 07601, for the High School Paging System support contract, account #14558, contract period: 09/30/22 – 09/29/23 for \$2,250.00
- CC. Approval of Quote from Hall Pass, 5050 Quorum Drive, Suite 700, Dallas, TX 75254 to provide a school visitor management pilot program for the 2022-2023 school year at a cost of \$4,862.25 for equipment and \$1,167.00 for maintenance and monitoring
- DD. Approval of Quote #LW22-0902-SPSD-3-MTR-TK from Andrews Network Enterprises, 4 Laurel Ridge Road, Ocean View, NJ 08230 for a 3-year subscription for student protection software at a cost of \$9,000 for year 1; \$12,000 for year 2; and \$12,000 for year 3
- EE. Approval of Professional Services Agreement with Parette Somjen Architects, 439 Route 46 East, Rockaway, NJ 07866 to include Information Gathering & Documentation of Existing Conditions, Schematic Design, Preliminary Budgeting and NJDOE Project Application, Design Development, Construction Procurement Services, Construction Documents, and Contract Administration Services for Summit High School Theatrical Lighting Replacement in the amount of \$31,500
- FF. Approval of the Nonpublic School Technology Initiative Program spending plans for the participating schools located within this district as follows:
- | | |
|--------------------------------|-----------|
| 1. Oratory Prep | \$ 15,681 |
| 2. Oak Knoll School | \$ 20,429 |
| 3. Central Presbyterian Church | \$ 1,037 |
- GG. Approval of the Nonpublic School Security Program spending plans for the participating schools located within this district as follows:
- | | |
|----------------------|-----------|
| 1. Oratory Prep | \$ 80,565 |
| 2. Oak Knoll School | \$104,960 |
| 3. Kent Place School | \$130,380 |

Motion was seconded by Ms. Miller. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Cho moved the following items under School Board Operation:

- A. Approval of the School Safety and Security Plan annual Review Statement of Assurance for submission to the Union County Office of Education
- B. Approval of the Board Goals for 2022-2023 as presented by Superintendent Hough at the September 8, 2022, Board of Education meeting
- C. Approval of the Uniform State Memorandum of Understanding Between Education and Law Enforcement Officials (New Providence, Summit & Millburn Emergency Services Dispatch

Center)

- D. Approval of “Submission of Comprehensive Maintenance Plan” and Form M-1 as per N.J.A.C. 6A:26A (as per attached)
- E. Approval to submit the School Nursing Services Plan for the 2022-2023 school year to the County Superintendent

Motion was seconded by Ms. Stanton. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

PERSONNEL

Ms. Miller moved the following items under Personnel:

- A. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	Pay Rate	Effective Date
Gia Bandeira	\$125/day	October 14, 2022
Yana Allocca	\$125/day	October 14, 2022
David Hoffman	\$125/day	October 14, 2022
Callyn Cass	\$125/day	September 29, 2022

- B. Approval of the following Changes of Assignment:
 - 1. Matthew DeFonzo, from Instructional Aide, Lawton C. Johnson Summit Middle School, to Long-Term Physical Education Teacher Substitute, Lawton C. Johnson Summit Middle School, \$225/day, effective October 13, 2022 through March 17, 2023
 - 2. Katherine Melilli, from Long-Term Grade 2 Teacher Substitute, Lincoln-Hubbard Elementary School, to Leave-Replacement Grade 2 Teacher, Lincoln-Hubbard Elementary School, MA-Step-1, \$63,635 (prorated), effective October 1, 2022 through May 22, 2023
 - 3. Sheily Lemos, from Lunch Aide, Jefferson Primary Center, to Lunch Aide, Wilson Primary Center, effective October 14, 2022
- C. Approval to appoint the following support staff, for the 2022-2023 school year, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
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Caitlin Dasti	Inclusion Aide	WPC	Step-2	\$38,829 (prorated)	October 15, 2022 (or sooner)	Amy Peixoto
Patrick Farrell	Night Custodian	LCJSMS	Step-8	\$45,178 (prorated)	October 14, 2022 (or sooner)	Sean Mulligan
Jazmin Amaya Monge	Lunch Aide	JPC	N/A	\$38/hour	October 12, 2022	J. Gonnella
Luiszeida Rascon Inzunza	Playground/Cafeteria Aide	FES	N/A	\$38/hour	October 31, 2022	D. Altafini
Michelle Cucciniello-Dagner	Lunch Aide	WPC	N/A	\$38/hour	October 12, 2022	Shannon Correa
Cassandra Kaplan	Confidential Secretary to the Director of Human Resources	Board of Education Office (District)	N/A	\$62,000 (prorated)	January 2, 2023	Brenda Nobile
Deborah Marks	Playground/Cafeteria Aide	FES	N/A	\$38/hour	October 14, 2022 (or sooner)	Danielle Kipness
Kristin Ciardella	Playground Aide	BES	N/A	\$38/hour	October 31, 2022 (or sooner)	New position
Melissa Harris	Phone Coverage	JPC/JES	N/A	\$16.58/hr	October 3, 2022	Sheily Lemos
Esperanza Cuenca	Custodian	WPC	Custodian-1-Step-4	\$39,948 (prorated)	November 15, 2022 (or sooner)	Luz Andrade-Potes
Tyree Dumas	Night Custodian	JPC	Custodian-1-Step-6	\$42,458 (prorated)	October 17, 2022	Manny Salguero
Bruce Harms	Bus Driver	District	N/A	\$28/hour	October 17, 2022	
Alexa Graham	Inclusion Aide	LCJSMS		\$206/day	October 11, 2022	

- D. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position and Pay Rate</u>	<u>Effective Date</u>
Gia Bandeira	Lunch Aide - \$38/hour	October 14, 2022
Cassandra Kaplan	Secretary - \$18/hour	October 15, 2022 - December 30, 2022

Melissa Harris	Clerical - \$13/hour	October 14, 2022
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- E. Approval to accept the resignation for the purpose of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Judith O'Donnell	Grade 4 Teacher	JES	January 1, 2023
Cynthia Vitale	Science Teacher	SHS	July 1, 2023

- F. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Carlos Garcia	Media Literacy Studio Manager	SHS	November 21, 2022
Luz Andrade-Potes	Custodian	WPC	October 3, 2022

- G. Approval of maternity leave/family leave for the following staff:

1. Brandon Kokoszka, Custodian, Franklin Elementary School, unpaid leave effective September 12, 2022 through December 2, 2022
2. Jennifer Schwarzenbek, Grade 1 Teacher, Franklin Elementary School, unpaid leave effective January 2, 2023 through March 24, 2023
3. Caitlin Gabriele, Grade 3 Teacher, Lincoln-Hubbard Elementary School, paid leave effective, December 10, 2021 through February 14, 2022, unpaid leave effective, February 15, 2022 through May 18, 2022, unpaid childcare leave effective, May 21, 2022 through May 22, 2023 (*revised* from the October 14, 2021 and June 23, 2022 Agendas)

- H. Approval of the Draft - *revised* Bus Driver job description (see attached)

- I. Approval to pay Buddy Teachers for 2022 at the summer curriculum rate of \$48.72/hour (list attached)

- J. Approval of the Winter Coaching Staff Recommendations 2022-2023 (list attached)

- K. Approval of the payroll for the Lawton C. Johnson Summit Middle School STOKES trip (list attached)

- L. Approval for Christine Murray, Inclusion Aide, to provide bus support to Vo-Tech, 30 minutes per day, \$28.83/hour, for the 2022-2023 school year

- M. Approval to adjust the salary for Robert Mauriello, Teacher, Brayton Elementary School, 2nd MA Degree, MA+30, Step-3, \$66,270 + \$850 (retroactive to August 31, 2022)

- N. Approval of the (attached list) staff to work as mentors/tutors for the Hilltopper Achievement Community (HAC) Scholars, 2 hours per month, at the curriculum rate of \$49.45/hour (funded by Title 1)

- O. Approval of the Summit High School Co-Curricular Advisors for the 2022-2023 school year (list attached) (*revised* from the July 18, 2022 Agenda)
- P. Approval of the recommendations from the office of Curriculum and Instruction (see attached)
- Q. Approval to pay Luz Andrade-Potes, Custodian, Wilson Primary Center, for unused vacation days: 2.5 days at \$99.58 = \$248.95
- R. Giovanni Mazza, Custodian, Franklin Elementary School, \$17/hour, effective September 27, 2022 (*revised* from the September 8, 2022 Agenda)
- S. Approval to add an extra 6th teaching assignment, Caitlin Reilly, ESL Teacher, Summit High School, \$9,590 effective October 17, 2022 through the remainder of the 2022-2023 school year
- T. Approval to pay the following staff to work as Aides, as needed, for the 2022-2023 Unified Sports Program, \$28.83/hour, effective September 23, 2022 (funded by IDEA)
 - 1. Jamie Veinberg (Aide)
 - 2. Noreen Boverly (Substitute)
 - 3. Lauren Weissberg (Substitute)
- U. Approval to pay the following staff for the After School Social Skills Program (A3 Alliance), Lawton C. Johnson Summit Middle School, \$49.45/hour, up to 32 weeks, (funded by IDEA), effective October 3, 2022:
 - 1. Brooke Simandi
 - 2. Megan Kaczka
 - 3. Julia Jo
 - 4. Tammy Skiff
- V. **Catherine Epstein, Long-Term Spanish Teacher Substitute, Lawton C. Johnson Summit Middle School and Summit High School, \$225/day, effective November 17, 2022 (or sooner), through date tbd**
- W. **Victoria Amarasiri, Leave Replacement Math Teacher, Lawton C. Johnson Summit Middle School, BA +15, Step 1, \$60,675 (prorated), effective October 24, 2022 (or sooner), through February 28, 2023**

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

POLICIES & REGULATIONS

Ms. Cohn moved the following under Policies & Regulations:

First Reading

P 1648.13 - School Employee Vaccination Requirements - Abolish

P 2412 - Home Instruction Due to Health Condition – Revision

R 2412 - Home Instruction Due to Health Condition - Revision
P 2425 - Emergency Virtual or Remote Instruction Program - (M) Revised
R 2425 - Emergency Virtual or Remote Instruction Program - (M) New
P 3270 - Professional Responsibilities - Recommended
R 3270 - Lesson Plans and Plan Books - Recommended
P 5200 - Attendance - Revision
R 5200 - Attendance - Revision
P 5513 - Care of School Property - (M) Revised
R 5513 - Care of School Property - (M) Revised
P 8550 - Meal Charges/Outstanding - Revision

Second Reading

P 0143.2 – High School Student Representative to the Board of Education (M) (Revised)
P 0163 – Quorum (Revised)
P 2415 – Every Student Succeeds Act (M) (Revised)
P 5517 – School District Issued Student Identification Cards (M) (Revised)

Motion was seconded by Ms. Stanton. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

Mr. Colón stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:


- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, October 13, 2022 to discuss:
 1. Personnel
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Miller, seconded by Ms. Stanton, and carried to move to Executive Session at 8:18 PM. The Board will not return following the Executive Session.

ADJOURNMENT

Motion by Mr. Cho, seconded by Ms. Justice, and carried to adjourn the meeting at 8:18 PM.

Respectfully submitted,


Derek J. Jess
School Business Administrator/
Board Secretary