

October 15, 2020

**BOARD OF EDUCATION
SUMMIT, NEW JERSEY**

The Board of Education held a Meeting on Thursday, October 15, 2020 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Ms. Miller, presiding, Mr. Bonner, Mr. Cho, Mr. Colón, Ms. Primack, Mr. Weinreich and Dr. Wong.

Also present were Mr. Hough, Superintendent of Schools, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. McCann, Director of Education, Ms. Lopez, Assistant Director of Education, Ms. Babis, Director of Special Education Services, and Ms. Sarno, Assistant Business Administrator. There was one member of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

A. 2020-2021 Board Goals – Scott Hough and Jennifer McCann

PRESIDENT'S ANNOUNCEMENTS

Ms. Miller spoke about the following:

- Thanks to members of Cabinet for their hard work on the district goals amidst the busy year
- Thanks to the entire district for their hard work in reopening efforts, to the parents and community at large for their commitment in reopening efforts, and additional thanks for adhering to all the rules and guidelines amidst this Covid environment
- Met for a successful Board Retreat

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- Thanks to the teachers, secretaries, custodial staff and our administration for all their efforts
- Reiterated travel advisory and quarantine requirements
- Fall sports are open and underway; the NJSIAA has approved opening of winter sports as long as it can be done safely
- Week of Respect celebrated October 5th; November 3rd is Election Day and our staff will be engaged in professional development
- Shared enrollment numbers for each school

Mr. Weinreich moved approval of the following items listed under Superintendent's Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying: (none)
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
 - 1. 8/18/2020 - 147
 - 2. 9/10/2020 - 148
 - 3. 8/26/2020 – 149
 - 4. 10/6/2020 - 150
- C. Suspensions (none)

Motion seconded by Dr. Wong. The roll was called, and all voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Dr. Wong reported on the following: Covid-19 and enrollment updates; staff feedback and concerns (ongoing); NJSLA updates; ACT testing update; anti-racism and PD plans for October 19th – November 3rd a multi-topic PD day; IEP assessments; 2021-2022 school calendar to be approved on or before the December 10th meeting
- B. Operations Committee – Mr. Colón reported on the following: 2021-2022 budget; 5-year business plan; Covid-19 safety and air quality purchasing plans, expenses/funding; 2020-2021 audit and budget status updates; construction project updates
- C. Policy Committee – Mr. Bonner reported on the following: several policy changes including employment contracts, gifted & talented students, work from home (new), emergency crisis situations
- D. Communications Committee – Mr. Weinreich reported on the following: communications with respect to Covid testing status, positive cases, and practicing preventative measures
- E. Negotiations Committee – Ms. Miller reported they met with SPA on October 10th and discussed a shared understanding of how to proceed and created a schedule of meeting dates moving forward; will meet with the SEA on October 29th
- F. Liaison Reports – Dr. Wong attended an SEF meeting on September 22nd with introductions of all the members and stated the grants process is underway; Ms. Miller attended a virtual meeting of a group of Board of Education presidents that get together every so often to collaborate and share ideas

PUBLIC COMMENT - None

APPROVAL OF BOARD MINUTES

Mr. Weinreich moved approval of the following item listed under Approval of Board Minutes:

A. Approval of Minutes of the following meeting:

1. September 10, 2020 Regular Meeting

Motion seconded by Mr. Bonner. The roll was called, and all voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Dr. Wong moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (none at this time)
- B. Approval of the Board Goals for 2020-2021 as presented by Superintendent Scott Hough
- C. Approval of acceptance of the CARES Act Coronavirus Relief Funds in the amount of \$167,472
- D. Approval of acceptance of the CARES Act Coronavirus Relief Fund Nonpublic Digital Divide Technology funds in the amount of \$46,156
- E. Approval of resolution “Submission of Comprehensive Maintenance Plan” and Form M-1 as per N.J.A.C. 6A:26A (as per attached)
- F. Approval to submit the School Nursing Services Plan for the 2020-2021 school year to the County Superintendent
- G. Approval of Proposal for Professional Services from Kelly’s Educational Services, Inc., P.O. Box 3311, Camp Verde, AZ 86322 for the purpose of conducting student evaluations at the cost of \$1,000/evaluation and \$100/hour for follow-up, as needed
- H. Approval of Tuition Contract Agreement between Summit Board of Education and Garwood Board of Education, 400 Second Avenue, Garwood, NJ 07027 to receive student #6261388054 on a tuition-paying basis for ESY 2020 in the amount of \$1,537 and the 2020-2021 school year in the amount of \$41,340
- I. Approval of Tuition Contract Agreement between Summit Board of Education and Mountainside Board of Education, 1497 Woodacres Drive, Mountainside, NJ 07092 to receive student #1007623179 on a tuition-paying basis for ESY 2020 in the amount of \$1,741 and the 2020-2021 school year in the amount of \$67,065

- J. Approval of Tuition Contract Agreement between Summit Board of Education and Springfield Board of Education to receive student #2988120900 on a tuition-paying basis for the 2020-2021 school year in the amount of \$64,497
- K. Approval of Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to receive student #1210142778 on a tuition-paying basis for ESY 2020 in the amount of \$1,403 and the 2020-2021 school year in the amount of \$27,455
- L. Approval of Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to receive student #2114718076 on a tuition-paying basis for the 2020-2021 school year in the amount of \$90,602
- M. Approval of Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to receive student #5133810338 on a tuition-paying basis for the 2020-2021 school year in the amount of \$107,065
- N. Approval of Tuition Contract with Neptune Township Board of Education, 60 Neptune Blvd, Neptune City, NJ 07753 for student #7810546585 to attend for the 2020-2021 school year at a cost of \$55,000
- O. Approval of Tuition Contract with ECLC of New Jersey, 21 Lum Ave, Chatham Township, NJ 07928 for student #2873858345 to attend for the 2020-2021 school year at a cost of \$97,219.80
- P. Approval of Tuition Contract with ECLC of New Jersey, 21 Lum Avenue, Chatham Township, NJ 07928 for student #3790772089 to attend for the 2020-2021 school year at a cost of \$95,022
- Q. Approval of Tuition Contract with Newmark School, Inc., 1000 Cellar Ave, Scotch Plains, NJ 07076 for student #2571035634 to attend for the 2020-2021 school year at a district cost of \$39,000 *(this supersedes the current 2020-2021 contract approved by the Board of Education on September 10, 2020 in order to align with settlement agreement upon recommendation of attorney)*
- R. Approval for the following transportation arrangements with Delaware City Bus Company for the 2020-2021 School Year:

Student ID	School	Route	Contractor
#8407602608	Y.A.L.E. Academy	SU-01	Delaware City Bus

Approval for the transportation contract with Delaware City Bus Company for the 2020-2021 School Year in accordance and subject to the CPI increase of 1.70% as listed below:

Contractor	Route #	Aide Per Diem	Annual Cost
Delaware City Bus	SU-01	\$38,691.00	

- S. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2020-2021 School Year:

<u>Student ID</u>	<u>School</u>	<u>Route</u>	<u>Contractor</u>
#4259099304	Collier School	158EC	Prestige
#6348728567	EPIC	160EC	Jaris Transportation
#1460695926	The Center School	CS-368	K&S Transportation

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2020-2021 School Year in accordance and subject to the CPI increase of 1.70% as listed below:

<u>Contractor</u>	<u>Route #</u>	<u>Aide Per Diem</u>	<u>Per Diem Rate</u>
Prestige	158EC	\$0.00	\$325.00
Jaris Transportation	160EC	\$50.00	\$300.00
K&S Transportation	CS-368	\$0.00	\$294.93

- T. Approval for the following school year transportation arrangement with Morris County Educational Services Commission for the 2020-2021 School Year:

<u>Student ID</u>	<u>School</u>	<u>Route</u>	<u>Contractor</u>
#2717471499	Franklin Elementary	CS-160	K&S Transportation
#6342018128	Franklin Elementary	CS-160	K&S Transportation
#8128572656	Franklin Elementary	CS-160	K&S Transportation
#3185303921	Franklin Elementary	CS-160	K&S Transportation
#8388472941	Franklin Elementary	CS-160	K&S Transportation
#4838314833	Franklin Elementary	CS-160	K&S Transportation
#6901868338	Franklin Elementary	CS-160	K&S Transportation

Approval for the school year transportation contract with Morris County Educational Services Commission for the 2020-2021 School Year in accordance and subject to the CPI increase of 1.70% as listed below:

<u>Contractor</u>	<u>Route #</u>	<u>Aide Per Diem</u>	<u>Annual Cost</u>
K&S Transportation	CS-160		\$66,877.65

- U. Approval for the following transportation arrangements with Morris-Union Jointure Commission for the 2020-2021 School Year:

<u>Student ID</u>	<u>School</u>	<u>Route</u>	<u>Contractor</u>
#6351012155	Arc Kohler School	MU937	MUJC
#1026245451	Arc Kohler School	MU937	MUJC
#5762253583	Arc Kohler School	MU937	MUJC
#3790772089	ECLC	MU930	MUJC
#1455330957	DLC - Warren	MU984	MUJC
#4876504705	Spectrum 360 - Upper	MU991	MUJC
#9778971097	DLC – New Providence	MU918	MUJC

Approval for the renewal of transportation contracts with Morris-Union Jointure Commission for the 2020-2021 School Year in accordance and subject to the CPI increase of 1.70% as listed below:

<u>Contractor</u>	<u>Route #</u>	<u>Aide Per Diem</u>	<u>Annual Cost</u>
MUJC	MU937	\$137.16	\$65,598.56
MUJC	MU930	\$50.79	\$27,314.44
MUJC	MU984	\$41.91	\$23,108.37
MUJC	MU991		\$26,413.13
MUJC	MU918	\$53.33	\$28,114.90

- V. Approval to utilize NCPA (National Cooperative Pricing Alliance) as a registered member to gain access to the national government cooperative purchasing agency. This cooperative purchasing agency will be added to our purchasing consortiums approved annually at the next reorganization meeting
- W. Approval of the SEF emergency grants totaling \$72,056 (as per attached)
- X. Approval to accept an anonymous donation in the amount of \$500 for the Summit H.S. Student Activity Fund
- Y. Approval of a donation from the Summit Police Athletic League (PAL) of 17 tents for use by our schools at a cost of \$3,155.07
- Z. Approval of a donation from the NFL Foundation for the Summit High School football program in accordance with the NFL Foundation’s player matching youth football grant program in the amount of \$5,000
- AA. Approval of Quote #KD021431 Ver. 2 from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747 for ChromeBooks at a cost of \$137,281.25 as per NASPO Value Point Contract: M0483 Computer Equipment, Peripherals and Related Services; State Contract 19-TELE-00656 & 89968 & Contract M7000 Data Communications Equipment #88796
Note: Funding for this purchase covered by the CARES Digital Divide Act
- BB. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
 - 1. Zappia’s charges for various Latino Family Literacy Celebrations at Jefferson Elementary School in the 2019-2020 school year totaling \$391.72
- CC. Approval of Quote #11207 from Lee Distributors, Inc., P.O. Box 447, Vernon, NJ 07462 for student table sneeze barriers at a cost of \$23,000
Note: Emergency purchase excluded from public purchasing law, and based on original quote obtained for the materials. Funding for this purchase covered by the CARES Act

- DD. Approval of Quote #3682223-00 for a 2-year annual AED Service Contract with School Health Corp., 5600 Apollo Drive, Rolling Meadows, IL 60008 at a cost of \$9,440/year
Note: Sole source provider
- EE. Approval of Quote #11180540 from CXtec, 5404 South Bay Road, Syracuse, NY 13212 for technology equipment at a cost of \$11,258.95
Note: additional quotes received from:
Trox, Chicago, IL \$14,425.75
Trifecta Networks, Oldsmar, FL \$11,250 (not including freight charges)
Elevate Global IT, CA \$12,375
- FF. Approval of Quote #3399182 from ITsavvy LLC, 313 South Rohlwing Road, Addison, IL 60101 for printer equipment at a cost of \$8,509.53
Note: additional quote from GovConnection, Merrimack, NH \$8,771.81
- GG. Approval to re-accept the CARES Act Elementary and Secondary School Emergency Relief (ESSER) Digital Divide funds in the amount of \$158,174 as previously approved at the August 13, 2020 Board meeting in order to comply with the timeline established by the NJ Department of Education Office of Grants Management
- HH. Approval of Affiliation Agreement with Seton Hall University, 400 South Orange Avenue, South Orange, NJ 07079 for students of the School of Health & Medical Sciences Clinical Education Program to provide intern services to the district in the fields of athletic training, occupational therapy, physical therapy, physician assistant, speech-language pathology and/or healthcare administration beginning June 1, 2019 to May 31, 2024

Motion was seconded by Mr. Cho. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Primack moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
1. Heidi Pilla, Science Teacher, Jefferson Elementary School, BA-Step-3, \$58,151 (prorated), effective October 1, 2020, for the 2020-2021 school year and from August 27, 2020 through September 30, 2020, Substitute Teacher, Jefferson Elementary School at \$225/day (adjusted from the September 10, 2020 Agenda)
 2. Margaret McCullough, Long-Term Substitute Teacher, Summit High School, \$225/day, effective September 29, 2020 through October 23, 2020
 3. Adelino Neves, Long-Term Teacher Substitute, Lawton C. Johnson Summit Middle School, \$225/day, effective October 6, 2020 (end date to be determined)

4. Nicole Tranchina, Part-Time Leave Replacement Special Education Teacher, Jefferson Primary Center, MA-Step-2, (.5) \$31,204 (prorated), effective October 19, 2020, for the 2020-2021 school year
 5. Marcin Waclawek, Long-Term Strings Teacher Substitute, Franklin Elementary School and Lawton C. Johnson Summit Middle School, \$225/day, effective October 7, 2020 through (approximately) December 23, 2020
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:
1. William Rupkey, \$100/day, effective October 16, 2020
 2. Tyler Fuller, \$100/day, effective October 16, 2020
 3. Stephanie Ward, \$100/day, effective October 16, 2020
 4. Cynthia Verhave, \$100/day, effective October 16, 2020
 5. Maylin Rivera, \$100/day, effective October 19, 2020
 6. Qefser Ferizi, \$80/day, effective October 16, 2020
 7. Meghan Locker, \$100/day, effective October 19, 2020
 8. Christen Zeledon, \$80/day, effective October 16, 2020
 9. Gwen Franco, \$100/day, effective October 16, 2020
 10. Emily Hamburger, \$100/day, effective October 16, 2020
 11. Tyler Fuller, \$80/day, effective October 16, 2020 (adjusted from Agenda)
 12. Austin B. Sayre, III, \$100/day, effective October 16, 2020
 13. Jane Green, \$100/day, effective October 16, 2020
- C. Approval of the following Changes of Assignment:
1. Leidy Ramirez-Franco, from Inclusion Aide, Jefferson Elementary School, to School Counseling Secretary, Summit High School, Secretary-V, Step-2, \$42,401(prorated), effective September 19, 2020, for the 2020-2021 school year
 2. Matthew DeFonzo, from Inclusion Aide, Summit High School, to Long-Term Physical Education Teacher Substitute, \$225/day, effective October 7, 2020 through October 28, 2020, then returning to the Inclusion Aide position
 3. Donna Anderle, from Long-Term Grade 4 Teacher, Washington Elementary School, to Leave-Replacement Grade 4 Teacher, Washington Elementary School, MA-Step-1, \$61,907 (prorated), effective October 16, 2020, for the 2020-2021 school year
 4. Karla Ruiz, from Inclusion Aide Substitute, Washington Elementary School, to Inclusion Aide, Washington Elementary School, Aide-Step-1, \$35,717 (prorated), effective November 30, 2020, for the 2020-2021 school year
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Jennifer Gonnella, Building Coverage, Wilson Primary Center, \$38/hour, effective September 21, 2020

2. Ann Licatase, Long-Term Substitute Inclusion Aide, Wilson Primary Center, Aide-Step-1, \$194.11/day, effective October 14, 2020 through November 24, 2020
 3. Melanie McBride, Secretary to the Office of Curriculum and Instruction/Education, Board of Education Office, Secretary VI, Step-4, \$46,724 (prorated), effective November 2, 2020 (or sooner, pending criminal history review), for the 2020-2021 school year
- E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
1. Thomas Smail, Lunch Phone Coverage Substitute, \$16.58/hour, effective October 1, 2020
- F. Approval to accept the resignation of the following staff:
1. Lesli Cestona, School Counseling Secretary, Summit High School, effective September 18, 2020
 2. Timothy Lynch, Inclusion Aide, Franklin Elementary School, effective October 30, 2020
 3. Chloe Genakos, Science Teacher, Lawton C. Johnson Summit Middle School, effective December 12, 2020
- G. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Laura Schaffer, Social Studies Teacher, Lawton C. Johnson Summit Middle School, effective January 1, 2021
 2. Jean Fay, School Nurse, Summit High School, effective January 1, 2021
 3. Katherine Syciarz, Inclusion Aide, Washington Elementary School, effective December 1, 2020 (last day of pay November 25, 2020)
 4. Elizabeth Wolfer, Inclusion Aide, Brayton Elementary School, effective December 1, 2020 (last day of pay November 13, 2020)
- H. Approval of Co-Curricular Recommendations for the 2020-2021 school year, Lawton C. Johnson Summit Middle School (list attached)
- I. Approval to adjust the salary for Casey Sink to \$1,976.40 for teaching an extra 6th Math class, Summit High School, September 1, 2020 through September 15, 2020 (adjusted from the September 10, 2020 Agenda)
- J. Approval of maternity leave/family leave for the following staff:
1. Beverly Verdi, School Nurse, Wilson Primary Center, unpaid leave December 14, 2020 through December 15, 2020, paid leave effective December 16, 2020 through January 11, 2021, unpaid leave effective January 12, 2021 through April 15, 2021
 2. Samantha Hadley, Special Education Teacher, Brayton Elementary School, paid leave effective December 14, 2020 through February 1, 2021, unpaid leave effective February 2, 2021 through May 5, 2021

3. Lara Donohue, Grade 4 Teacher, Washington Elementary School, paid leave effective May 4, 2020 through June 16, 2020, unpaid leave effective August 27, 2020 through November 24, 2020, unpaid child-care leave, effective November 25, 2020 through June 20, 2021 (adjusted from the February 13, 2020 Agenda)
 4. Jessica Breznak, Grade 5 Teacher, Franklin Elementary School, paid leave effective January 15, 2021 through March 16, 2021, unpaid leave effective March 17, 2021 through June 10, 2021
 5. Suzanne Zadik, unpaid FMLA, on December 22, 2020, unpaid child-care leave effective December 23, 2020 through June 30, 2021
- K. Approval of the recommendations from the Office of Curriculum and Instruction (see attached) Note: Jefferson Family Math Night teachers changed to Eileen Scanlon and Randi Katz
- L. Approval to pay Kathleen Murphy, Confidential Secretary to the Superintendent, a stipend of \$1,150/month for September 2020, for taking on all administrative roles and responsibilities due to the retirement of the Office of Curriculum Secretary
- M. Approval to suspend the Secretary to the Assistant Superintendent job description (see attached)
- N. Approval of the Secretary to the Director of Curriculum and Instruction / Education job description (see attached)
- O. Motion to approve administrative leave, with pay, for employee #6132, per the Superintendent's recommendation (tabled for discussion in executive session)
- P. Approval to appoint Katelyn George to the stipend position, Jefferson School Student Council Advisor, Step-1-A, \$4,010, for the 2020-2021 school year
- Q. Approval of the Lawton C. Johnson Summit Middle School Fall 2020 Coaches (see attached)
- R. Approval of Summer/Fall Coaches 2020 (see attached) (adjusted from the September 10, 2020 Agenda)
- S. Approval of Employment Contract between Summit Board of Education and Daniel Healy, Athletic Director/Physical Education Supervisor, for the 2020-2021 school year at a compensation rate of \$135,048
- T. Approval of Ronald Cooper to work at annual/special events, up to 70 overtime hours, to be paid time and one-half his hourly rate of \$40.58/hour, for any time over 40 hours/week, for the 2020-2021 school year

- U. Approval of Co-Curricular Recommendations for the 2020-2021 school year, Summit High School (see attached) Note: Stipend for Yearbook Editor changed to \$3,112.50 each
- V. Approval to appoint Theresa Blaesser, Speech Language Pathologist, Jefferson Primary Center, to work 2 additional days per week, \$455.93/day, effective September 15, 2020 through December 23, 2020, (paid via timesheet)
- W. Approval to pay Stefanie Jurista, Guidance Counselor, Lawton C. Johnson Summit Middle School \$374.96, for an additional day worked over summer 2020
- X. Approval for Danielle DeGraw, Physical Education Teacher, Lawton C. Johnson Summit Middle School, to teach an extra 6th assignment, \$57.95/day, effective October 6, 2020 (end date to be determined)
- Y. Approval to amend the effective date for Gloria Wang, Long-Term Teacher Substitute, Lawton C. Johnson Summit Middle School, to August 27, 2020
- Z. Be It Resolved, the Summit Board of Education and the Summit Education Association (SEA) agree, in principle, on the attached Memorandum of Agreement, regarding Summit Middle School Athletics (memo attached)
- AA. Approval to pay the following staff, for the After School Social Skill Program (A3 Alliance), Lawton C. Johnson Summit Middle School, at the curriculum rate of \$48/hour, up to 28 weeks, (funded by IDEA), effective October 20, 2020:
 - 1. Julia Jo
 - 2. Megan Kaczka
 - 3. Amelia Kropa
 - 4. Brooke Simandl
 - 5. Anna Petritsch (substitute)
- BB. Approval of the following Summit High School Math Teachers to teach an extra class from September 1, 2020 through October 30, 2020 (adjusted from the September 10, 2020 Agenda):
 - 1. Christina Allian - \$3,800.16
 - 2. Angelique Bender - \$3,081.96
 - 3. Caroline Bennett - \$2,433.90
 - 4. Brianna Kane - \$2,412.06
 - 5. Casey Sink - \$4,081.56
- CC. Approval to reallocate funds from two unused stipends at Summit High School, Quiz Bowl (\$3,629) and Yearbook Finance (\$3,524), to provide a stipend for Debate Club in the amount of \$5,225, for the 2020-2021 school year

- DD. Approval to reallocate funds from one unused stipend at Lawton C. Johnson Summit Middle School, Newspaper (\$3,220), to provide a stipend for Peer Leaders in the amount of \$3,220, for the 2020-2021 school year
- EE. Approval to reallocate funds from one unused stipend at Lawton C. Johnson Summit Middle School, Science Olympiad (\$4,135), to provide a stipend for Science Club in the amount of \$4,135, for the 2020-2021 school year
- FF. Approval to *extend* EFMLEA for the following employees:

<u>Employee #</u>	<u>Dates Requested</u>
9613	8/31/2020 - 11/30/2020
8657	9/01/2020 - 10/20/2020
8661	8/27/2020 – 11/24/2020
- GG. Approval for the following employees to take EFMLEA:

<u>Employee #</u>	<u>Dates Requested</u>
9155	9/14/2020 - 09/18/2020
6905	9/15/2020 - 12/17/2020
- HH. Approval for employee #9581 to take an unpaid leave of absence, effective September 14, 2020 through November 13, 2020
- II. Approval of the following Non-Athletic Generic Stipends for the 2020-2021 school year:
 1. Jennifer Illis, Red Cross Club, Summit High School, \$4,341
 2. Colin Breivogel, Math Team, Lawton C. Johnson Summit Middle School, \$4,135
- JJ. Approval to appoint the following staff members as Jefferson Actor’s Guild (JAG) advisors for the 2020-2021 school year:
 1. Jeffrey Fluharty, up to 80 hours at \$48/hour
 2. Kristen Scaglione, up to 80 hours at \$48/hour
 3. Ashley Yospin, up to 14 hours at \$48/hour

Item “O” was tabled for discussion in executive session. Motion was seconded by Mr. Colón. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Mr. Bonner moved the following items under Policies:

First Reading

- 1620 - Administrative Employment Contracts (Revised) (M)
- 2464 - Gifted and Talented Students (Revised) (M)

8420 - Emergency Crisis Situation (Revised) (M)

Second Reading

1648 - Restart and Recovery Plan (New/Revised) (M)

1648.02 - Remote Learning Options for Families (New) (M)

1648.03 - Restart and Recovery Plan-Full-Time- Remote Instruction (New) (M)

5320 - Immunization (Revised) (R)

5330 - Administration of Medication (Revised) (M)

5330.04 - Administering an Opioid Antidote (Revised) (M)

Motion was seconded by Mr. Weinreich. The roll was called, and all present voted “Aye.” The motion was declared adopted.

FINANCE

Dr. Wong moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the October Bills List as listed below:

1.	Regular Bills	Fund 10	\$1,265,707.17
2.	Special Revenue	Fund 20	\$ 383,960.03
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund	\$ - 0 -
	Sub Total All Funds		\$1,649,667.20
5.	Food Service	Fund 61	\$ 77,838.72
	Total All Bills		\$1,727,505.92
- B. Approval of the monthly payroll for September 2020 - \$4,883,037.08
- C. Approval of budget adjustments and line item transfers for August 2020
- D. Approval of Secretary and Treasurer’s Report for August 2020
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June & July 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly

financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 3/31/20 in the amount of \$21,527.97

Motion was seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

At this time, Ms. Miller stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, October 15, 2020 to discuss:
 - 1. Personnel
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Primack, seconded by Dr. Wong, and carried to Executive Session at 7:58 PM.

The Board returned to Public Session at 8:16 PM.

Ms. Miller moved the following item under Personnel:

- O. Motion to approve administrative leave, with pay, for employee #6132, per the Superintendent’s recommendation

Motion was seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Primack, seconded by Mr. Colón, and carried to adjourn the meeting at 8:19 PM.

Respectfully submitted,



Secretary