

November 19, 2018

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education Meeting was held on Monday, November 19, 2018 (rescheduled from November 15 due to inclement weather) in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. McCann, presiding, Mr. Bonner, Mr. Colón, Ms. Miller, Ms. Primack, and Ms. Wong. Mr. Weinreich was absent.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, Ms. Sarno, Assistant Business Administrator, Ms. Babis, Director of Special Services, and Ms. Cebula, Assistant Director of Education. There were 32 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESIDENT'S ANNOUNCEMENTS

President McCann spoke about the following:

- Start of school
- Full-Day Kindergarten process
- Jefferson School Cultural Arts Assembly
- LCJSMS Public Policy Convention
- Summit H.S. College Night
- Student Spotlight – Jane DiSibio

SUPERINTENDENT'S REPORT

Mr. Chang spoke about the following:

- November 15<sup>th</sup> weather event
- Wrestling co-op with Chatham; Summit HS Football – North 2 Group 3 State Champs!
- JPC & WPC kindergarteners joined together for an International Celebration
- Congrats to two SHS juniors – Aaron Tobias awarded the *Economics for Leaders* Certificate of Achievement; Carly Noble awarded *The National Academy of Future Scientists and Technologists* Award of Excellence
- ASBO International awarded Summit Public Schools the “Certificate of Excellence in Financial Reporting” – presented to Louis Pepe, Assistant Superintendent for Business. Also recognized were Kathy Sarno, Assistant Business Administrator and the Business Office staff: Elizabeth Boak, Jeannine Dotten, Kristin Heesters, Patricia Laguna, and Emilio Torres.

Mr. Bonner moved the following under Superintendent's Report:

- A. Approval to affirm the Superintendent's decision following receipt of reports of

Harassment, Intimidation and Bullying:  
9/27/18-110

- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
- 10/02/18 - 111
  - 10/10/18 -112
  - 10/17/18 - 113
  - 10/17/18 - 114
  - 10/19/18 - 115
  - 10/24/18 - 116
  - 10/26/18 - 117

- C. Suspensions  
Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
10/03/2018	1204397342	4
10/12/2018	1610465357	4
10/12/2018	2647744596	4
10/17/2018	9842724884	4
10/17/2018	4125072789	4

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
10/11/2018	9215807188	1
10/15/2018	3217826588	1
10/15/2018	5314029125	1
10/16/2018	2742761807	1
10/30/2018	3025922764	1

Seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Ms. Primack reported on the following: possible use of therapy dogs in the district; IXL data; ELL update; universal FDK
- B. Operations Committee – Mr. Bonner reported on the following: FY 18 audit update; SJBS baseball field upgrade; universal FDK;
- C. Policy Committee – No report
- D. Communications Committee – Ms. Miller reported on the following: FDK communication needs; telling the Summit Story; communication needs
- E. Negotiations Committee - No report
- F. Liaison Reports – Ms. Miller reported on the Mayor’s Committee on Diversity meeting she attended

PUBLIC DISCUSSION

Mr. Getzendanner presented tough issues facing the State of New Jersey and as a result we should not entertain universal full-day kindergarten. He does not approve of raising taxes for the program.

Ms. Schaeffer read a statement prepared by Mayor Nora Radest regarding her support of universal full-day kindergarten and why it should be included in the 2019-2020 budget. She went on to express concern for the families that cannot afford to pay tuition.

Ms. Wilson asked a question regarding the financial breakdown and impact of full-day kindergarten. Mr. Pepe responded.

Ms. Brennan advocated for FDK saying she does not believe in tuition or the lottery based on her perception of the inequity of the existing tuition FDK vs. ½ day.

Mr. Lefco pointed out the potential benefits of early intervention for students and also the demand for education and the value add for home values.

Another parent spoke of the Facebook profile “Summit NJ Facebook Support of FDK” to get the message out.

Ms. Acosta read a statement on behalf of the Hispanic Parent Association in support of FDK.

Another parent stated she agreed with all previous statements supporting FDK.

A new resident to the town stated he was very much in favor of FDK and spoke about esteem and support for each child.

Ms. Capsavage stated that she feels the half-day program is not enough time.

A father thanked the board for providing an opportunity for his three daughters to attend FDK and said he feels that some families are priced out due to the tuition.

Ms. Acosta applauded the diversity efforts of the City and schools and stated there should be an effort to improve reaching out to minorities.

#### APPROVAL OF BOARD MINUTES

Ms. Miller moved approval of the following item under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:
  - 1. October 18, 2018 Regular Meeting
  - 2. October 18, 2018 Executive Session

Seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

#### SCHOOL BOARD OPERATION

Ms. Primack moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)

- B. Approval of Settlement Agreement between Summit Board of Education and parents of student #2571035634 as per attorney recommendation
- C. Approval to continue a fee-based full-day kindergarten program for the 2019-2020 school year at the Jefferson and Wilson Primary Centers at a tuition rate of \$5,500 to include the reduced rate of \$1,650 and free rate of \$550 in accordance with the National School Free/Reduced Lunch Program. Enrollment to be determined by lottery and consisting of (6) classes of 23 students each with Superintendent authorization of an additional (2) classes
- D. Approval of Preschool tuition for the 2019-2020 school year in the amount of \$3,875 to include the reduced rate of \$1,162.50 and free rate of \$387.50 in accordance with the National School Free/Reduced Lunch Program
- E. Approval of donation from Erin & Debra McCann, 4 Colt Road, Summit, NJ 0790, on behalf of friends of Dawne Hausman, in the amount of \$750 to purchase a bench for Franklin School
- F. Approval of Estimate #WWC-432 from F.J.M. Inc. T/A Quality Refrigeration, P.O. Box 684, Pittstown, NJ 08867 for repair of the LCJSMS walk-in cooler including equipment, materials, fittings, and all labor in the amount of \$8,600
- G. **RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the Cooperative Sports Program approved by the NJSIAA for Wrestling between the School District of the Chathams and the City of Summit Public Schools for 2018-2019 and 2019-2020 school year
- H. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
  - 1. Summit Board of Education reimbursement for payment made to The Latino Family Literacy Project for elementary and preschool grade book collections – House of Literacy - in the amount of \$240
  - 2. Summit Board of Education reimbursement for payment made to The Latino Family Literacy Project for Family Phonics Workbook sets in the amount of \$720
  - 3. Summit Board of Education reimbursement for payment made to Heinemann for English language book set in the amount of \$217.81
  - 4. Summit Board of Education reimbursement for Pomptonian charges for Latino Literacy meals and coffee setups at the following: Brayton Library on 9/21/18 for \$125, Middle School Library on 10/10/18 for \$37.50 and High School Orchestra Room on 10/18/18 for \$37.50
  - 5. Summit Board of Education reimbursement for Zappia's charges for a Latino Literacy meal on 9/21/18 for \$44
- I. Approval of the Nonpublic School Technology Initiative Program Agreements and Nonpublic Security Aid Program Agreements for the participating schools located within the Summit district for the 2018-2019 school year
- J. Approval for the following **extended summer transportation** arrangements with Morris-Union Jointure Commission for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#6351012155	Arc Kohler School	953S	MUJC
#1026245451	Arc Kohler School	953S	MUJC
#5762253583	Arc Kohler School	953S	MUJC
#1455330957	DLC - Warren	938S	MUJC
#3790772089	ECLC	961S	MUJC
#8516142505	PG Chambers	942S	MUJC
#4876504705	Spectrum 360	905S	MUJC

Approval for the renewal of **extended summer transportation** contracts with Morris-Union Jointure Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
MUJC	953S	\$183.94	\$20,065.74
MUJC	938S	\$49.05	\$5,582.26
MUJC	961S	\$44.14	\$2,325.91
MUJC	942S	\$51.50	\$5,481.47
MUJC	905S		\$1,874.93

- K. Approval for the following bus aide costs for student #6505721158 for 215 days at \$45.00 per day:

Student ID	School	Per Diem Cost	Annual Cost
#6505721158	Archway Programs	\$45.00	\$9,675.00

- L. Approval for the following transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#2878002926	Chapel Hill Academy	E-0586	Le Noirs Transport

Approval for the transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route	Aide Per Diem Rate	Per Diem Cost
Le Noirs Transport	E-586		\$50.27

M. Approval for the following **extended summer** transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#5929767645	Summit Middle School	SQ-114	Maya Transportation
#7652928354	Summit Middle School	SQ-114	Maya Transportation
#3150039632	Summit Middle School	SQ-115	N&M Transportation
#6021974150	Summit Middle School	SQ-115	N&M Transportation
#6171788315	Summit Middle School	SQ-115	N&M Transportation
#6897129177	Summit Middle School	SQ-115	N&M Transportation

Approval for the **extended summer** transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem Rate	ESY Cost
Maya Transportation	SQ-114		\$7,300.80
N&M Transportation	SQ-115		\$5,798.04

N. Approval for the following transportation arrangements with Educational Services Commission of NJ (Middlesex) for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#9926978487	CPC High Point, Morganville	9130	Nelvi Transportation

Approval for the transportation contract with Educational Services Commission of NJ (Middlesex) for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
Nelvi Transportation	9130		\$31,618.74

O. Approval for the following transportation arrangements with Morris-Union Jointure Commission for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#6351012155	Arc Kohler School	MU964	MUJC
#1026245451	Arc Kohler School	MU964	MUJC
#5762253583	Arc Kohler School	MU964	MUJC
#3790772089	ECLC	MU930	MUJC
#1455330957	DLC - Warren	MU984	MUJC
#4876504705	Spectrum 360	MU962	MUJC

Approval for the renewal of transportation contracts with Morris-Union Jointure Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
MUJC	MU964	\$183.93	\$94,617.09
MUJC	MU930	\$46.59	\$19,755.10
MUJC	MU984	\$54.00	\$32,306.50
MUJC	MU962		\$14,278.43

P. Approval for the following school year transportation arrangement with Morris County Educational Services Commission for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#2337983956	Washington Elementary	CS-160	K&S Transportation
#6560554223	Washington Elementary	CS-160	K&S Transportation
#8417473468	Washington Elementary	CS-160	K&S Transportation
#9059457133	Washington Elementary	CS-160	K&S Transportation
#7467934417	Washington Elementary	CS-160	K&S Transportation
#5923009441	Washington Elementary	CS-160	K&S Transportation

Approval for the school year transportation contract with Morris County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
K&S Transportation	CS-160		\$41,580.00

- Q. Approval for the following **extended summer transportation** arrangements with Union County Educational Services Commission for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#7810546585	Passaic County Technical Institute	416SN	K&S Transportation

Approval for the renewal of extended summer transportation contracts with Union County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
K&S Transportation	416SN		\$1,638.00

- R. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2018-2019 School Year:

Student ID	School	Route	Contractor
#3390168697	Horizon High School	CS-448	Golden Arrow
#7882454407	Newmark School	CS-215	Euphrates
#1460695926	The Center School	CS-368	Jaris Transportation
#4357010625	Newmark High School	CS-004	Busy Bee Transport
#6177015886	Rutgers UBHC	CS-383	Nelvi Transportation
#7810546585	Passaic County Vo-Tech	CS-625	K&S Transportation
#5239287522	Recovery High School	CS-299	Busy Bee Transport
#8516142505	PG Chambers	450EC	First Care Medical

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

Contractor	Route #	Aide Per Diem	Per Diem Rate
Golden Arrow	CS-448	\$30.66	\$119.90
Euphrates	CS-203	\$12.00	\$80.67
Jaris Transportation	CS-04	\$32.00	\$168.00
Busy Bee Transport	CS-025	\$10.15	\$73.08
Nelvi Transportation	CS-224		\$57.67



K&S Transportation	CS-383		\$142.10
Busy Bee Transport	CS-175		\$123.00
First Care Medical	CS-46	\$50.00	\$275.00

- S. Approval of SHS PTO grants totaling \$7,999.90 (as per attached)

Motion was seconded by Ms. Wong. The roll was called, Ms. McCann abstained on item "E" only and all present voted "Aye." The motion was declared adopted.

### PERSONNEL

Mr. Colón moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
1. Devin Glinsky, Long-Term Substitute 5th Grade Teacher, Brayton Elementary School, \$225/day, effective February 14, 2019 through June 30, 2019
  2. Chantal DuBrey, Long-Term Substitute 1st Grade Teacher, Franklin Elementary School, \$225/day, effective December 3, 2018 through May 1, 2019
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
1. Kristen Staub, \$100/day, effective August 1, 2018 (adjusted from the July 12, 2018 Agenda)
- C. Approval of the following Change of Assignment:
1. Kenneth Strickland, from Long-Term Substitute Special Education Teacher, to Long-Term Substitute Inclusion Aide, Summit High School, Aide-Step-3, \$194.71/day, effective October 25, 2018 through March 24, 2019
  2. Kristen Akian, from Substitute School Nurse, District, to Special Assignment School Nurse, District, BA-Step-10, \$62,256 (prorated), effective November 5, 2018 for the 2018-2019 school year
  3. Jessica DeVirgilio, from Physical Education Aide, Franklin Elementary School, to Long-Term Substitute Physical Education Teacher, Wilson Primary Center, effective October 5, 2018 through October 18, 2018, \$225/day, to then return to her role as Physical Education Aide, Franklin Elementary School
  4. Jessica Breznak, from Long-Term Substitute 5th Grade Teacher, Franklin Elementary School, to Leave Replacement Elementary Teacher, Franklin Elementary School, MA-Step-2, \$61,076 (prorated), effective November 16, 2018 through June 30, 2019
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Shayna Kaplan, Playground Aide, Brayton Elementary School, \$38/hour, effective November 12, 2018
  2. Rachelle Angebrandt, Inclusion Aide, Jefferson Elementary School, Aide-Step-2, \$34,889 (prorated), effective November 19, 2018 through June 30, 2019

- E. Approval to accept the resignation of the following staff:
1. Adam Kestler, Playground Aide, Brayton Elementary School, effective November 7, 2018
- F. Approval to accept the resignation for the purpose of retirement of the following staff:
1. John Sturm, Jr., Head Custodian, Summit High School, effective January 1, 2019
  2. Elizabeth Schneekloth, Inclusion Aide, Franklin Elementary School, effective February 1, 2019
- G. Approval of maternity/family leave for the following staff:
1. Joy Nastasi, LLI/BSI Teacher, Wilson Primary Center, paid leave, effective January 2, 2019 through February 26, 2019, and unpaid leave, effective February 27, 2019 through May 29, 2019, and unpaid/childcare leave, effective May 30, 2019 through June 30, 2019 (adjusted from the October 18, 2018 Agenda)
  2. Jennifer Fout, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave, effective January 22, 2019 through March 19, 2019, and unpaid leave, effective March 20, 2019 through June 14, 2019
  3. Caitlin Gabriele, Grade 3 Teacher, Lincoln-Hubbard Elementary School, paid leave, effective February 4, 2019 through March 11, 2019, and unpaid leave, effective March 12, 2019 through June 11, 2019
  4. Christine Watson, Grade 5 Teacher, Franklin Elementary School, paid leave, effective August 30, 2018 through September 21, 2018 and unpaid leave, effective September 24, 2018 through December 21, 2018, and unpaid/childcare leave, effective December 22, 2018 through June 30, 2019 (adjusted from the May 10, 2018 Agenda)
- H. Approval of Janet Warbeck for up to 78 hours to provide LLI Tutoring for Jefferson Elementary School ELL students, at the curriculum rate of \$48/hour, funded by Title III
- I. Approval to extend Carli Harrell as a Leave Replacement Teacher, Lincoln-Hubbard Elementary School through March 18, 2019, MA-Step-3, \$61,510 (prorated)
- J. Approval to pay the following staff members of Lincoln-Hubbard Elementary School for After School Activities, (paid by Lincoln-Hubbard PTO):
- |                    |             |       |
|--------------------|-------------|-------|
| 1. Rosemary Kovach | Legos       | \$525 |
| 2. Ashley Yospin   | 3D Printing | \$525 |
| 3. Chelsea Jordan  | 3D Printing | \$525 |
- K. Approval for Ronald Cooper to work at annual/special events, up to 106 overtime hours, to be paid time and one half his hourly rate of \$38.37/hour for any hours over 40 hours/week, for the 2018-2019 school year
- L. Approval to appoint the following substitute school nurses, pending criminal history review, background checks as required by law, and ability to obtain NJ Substitute School Nurse Credential:
1. Laurie Rufolo, \$225/day, effective November 16, 2018
- M. Approval to pay Christina Petruzzella, Long-Term Substitute Science Teacher, Summit High School, one overlap day on November 1, 2018, upon the return of the staff member on leave, \$100/day (adjusted from the September 13, 2018 Agenda)

- N. Approval to appoint Donald Bayer to work as a Home Instruction Tutor, \$50/hour, effective October 29, 2018, for the 2018-2019 school year
- O. Approval of the following staff for their roles in assisting with the 2018-2019 drama season, Lawton C. Johnson Summit Middle School, (paid through the LCJSMS student activities account, made payable to the Summit Board of Education)
- Our Town - fall play:
- |                                        |         |
|----------------------------------------|---------|
| 1. Jaimie Bass - Production Assistant  | \$1,000 |
| 2. Benjamin Carapezza - Sound Crew     | \$ 600  |
| 3. Megan Kaczka - Costume Coordinator  | \$1,000 |
| 4. Mallory Mortillaro - Publicity Crew | \$ 500  |
- High School Musical Jr. - spring musical:
- |                                              |         |
|----------------------------------------------|---------|
| 1. Amy Wysoczynski - Choreography            | \$1,500 |
| 2. Megan Kaczka - Costume Coordinator        | \$ 700  |
| 3. Jaimie Bass - Production Assistant        | \$1,000 |
| 4. Benjamin Carapezza - Production Assistant | \$ 600  |
| 5. Mallory Mortillaro - Publicity Crew       | \$ 500  |
| 6. Nicole Finnegan - Production Assistant    | \$ 300  |
- P. Approval of Betty Ann Conrad, Long-Term Substitute Inclusion Aide, Jefferson Primary Center, Aide-Step-1, \$184.54/day, effective November 2, 2018 through December 3, 2018
- Q. Approval to extend Robin Cornelison, as a Long-Term Substitute Inclusion Aide, Franklin Elementary School, Aide-Step-3, \$194.71/day, effective January 2, 2019 for the 2018-2019 school year
- R. Approval of Melissa Bryan and Claudia Gutierrez for up to 130 hours each, to provide After School Tutoring for Summit High School ELL students, at the curriculum rate of \$48/hour, funded by Title III Immigrant
- S. WHEREAS, the Board and Employee No. 8493 have concluded that it is in their respective interest to enter into a separation agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Settlement Agreement and Release with Employee No. 8493 pursuant to the terms set forth therein, and authorizes the Board Secretary to execute the same

Motion was seconded by Ms. Primack. The roll was called and all present voted "Aye." The motion was declared adopted.

## POLICIES

Ms. Wong moved the following items under Policies:

### Second Reading

P1613 Disclosure and Review of Applicant's Employment History (New) (M)

Motion was seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Miller moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the November Bills List as listed below:

1.	Regular Bills	Fund 10	\$1,089,192.51
2.	Special Revenue	Fund 20	\$ 128,701.36
3.	Capital Projects	Fund 30	\$ 443.91
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$1,218,337.78
5.	Food Service	Fund 61	\$ 164,875.85
	Total All Bills		\$1,383,213.63

B. Approval of the monthly payroll for October 2018 - \$4,857,420.24

C. Approval of budget adjustments and line item transfers for September 2018

D. Approval of Secretary and Treasurer’s reports for September 2018

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of September 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

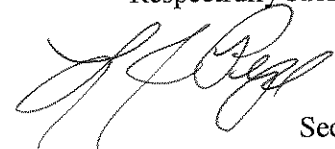
Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Primack, seconded by Ms. Wong, and carried to adjourn the meeting at 8:40 PM.

Respectfully submitted,



Secretary