

December 13, 2018

**BOARD OF EDUCATION  
SUMMIT, NEW JERSEY**

The Board of Education Meeting was held on Thursday, December 13, 2018 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. McCann, presiding, Mr. Bonner, Mr. Colón, Ms. Miller, Ms. Primack, Mr. Weinreich, and Ms. Wong.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, Ms. Sarno, Assistant Business Administrator, Ms. Babis, Director of Special Services, and Ms. Cebula, Assistant Director of Education. There were 21 members of the public in attendance.

**NOTICE OF CERTIFICATION**

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

**PRESENTATIONS**

- A. Summit Educational Foundation - Fall 2018 Grants - Maggie Bauman & Mary Beth Driscoll

Ms. Primack moved the following:

Approval to accept the Summit Educational Foundation Fall 2018 Grants in the amount of \$257,351.00

Seconded by Mr. Weinreich. The roll was called and all present voted "Aye." The motion was declared adopted.

- B. Presentation of the 2017-2018 Audit - Louis J. Pepe, RSBA

**PRESIDENT'S ANNOUNCEMENTS**

President McCann spoke about the following:

- Condemnation of the symbols of hate found in the MS and HS; thanks and appreciation to the administration, principals, teachers & all staff for creating a culture of love and support providing a platform of unity and discussions on diversity
- Clarified the district's communications process
- Highlights from the schools including SHS Speech & Debate team success; LCJSMS fall play; D-1 college athletes signing day; Jefferson spelling bee champs; Immigrant Students scholarships; Summit Choir competition
- Student Highlight – Matt Kohaut
- Teacher Video Spotlight – Jenny Parkes

**SUPERINTENDENT'S REPORT**

Mr. Chang spoke about the following:

- Reiterate President McCann’s condemnation of the symbols of hate found in the MS & HS – engaging our staff and the community to ensure that we move towards a positive discussion and awareness; thanks to SEF for provided resources; district working to coordinate efforts so this is continued not just today but throughout the year and into subsequent years
- Resolution on the agenda tonight to expand additional sections of the FDK program based on high demand
- Primary Centers – Day of Giving – collecting donations to SAGE, SHIP, Grace’s Refrigerator and Bridges; learning about budgeting money, wants vs. needs
- Elementary Schools – Outstanding performance of The Lion King Jr. at Lincoln-Hubbard; Jefferson Spelling Bee; Washington’s “Flaunt It” competition
- Summit High School – Challenge Day program focusing on breaking down the walls of separation and isolation and replacing them with compassion and understanding
- Athletics – Boys’ Ice Hockey currently ranked #1 public school team in NJ; Boys’ Swimming ranked #11 in NJ; Football finished ranked #22 in NJ; Upcoming Pete Tierney Memorial Holiday Tournament

Mr. Weinreich moved the following under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

10/02/18 - 111  
10/10/18 - 112  
10/17/18 - 113  
10/17/18 - 114  
10/19/18 - 115  
10/24/18 - 116  
10/26/18 - 117

- B. Approval to review the following reports of Harassment, Intimidation and Bullying:

11/13/18 - 118  
11/14/18 - 119

- C. Suspensions  
Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
11/13/2018	1353858417	13
11/13/2018	2647744596	13
11/14/2018	1793557859	4
11/28/2018	4841433198	2.5
11/28/2018	1353858417	2.5

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
11/01/2018	2141647049	1
11/01/2018	6073628073	1
11/01/2018	6531411796	1
11/15/2018	2947419720	1 in-school

11/28/2018

8469128104

1

Seconded by Ms. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

### COMMITTEE REPORTS

- A. Education Committee – Ms. Primack reported on the following: Director of SES transition to Summit – programs, plans for the future; strengthening the connection between general and special education, streamlining the 504 process, working closely with guidance teams, supporting initiatives on providing awareness of mental health issues; discussion with Amy Herber regarding social/emotional needs of students; SEF grants
- B. Operations Committee – Mr. Bonner reported on the following: finalizing the audit; start of the 2019-2020 budget process including personnel/payroll; turf field project timeline; fencing upgrade at Franklin thanks to SJBS donation; mid-year county budget review
- C. Policy Committee – Ms. Wong reported on the following: review of the substance abuse policy and recommendation to modify the policy to shorten the timeframe; review of live animals in the schools policy and recommendation for clarification
- D. Communications Committee – Ms. Miller reported on the following: review of communication protocols
- E. Negotiations Committee - No report
- F. Liaison Reports – No report

### PUBLIC DISCUSSION

Numerous parents had comments related to their dissatisfaction with the current FDK lottery process.

Former Board President Hanley questioned the lottery numbers and asked how many students that were placed on the wait list in the past were accommodated. Mr. Chang responded.

A number of parents voiced their concerns related to the recent events – one felt her students did not receive a more immediate response; another agreed and hoped the messaging would not die down; another had suggestions to improve the communication system; and another parent said she is looking for more investigation into where the symbols of hate are stemming from.

The president of Speak Up Summit commented that she feels voices are not being heard related to the Hispanic community.

Mr. Hanley commended the board for their hard work and encouraged the public to speak up publicly rather than via social media; he also handed out a study related to “Summit Kindergarten Evaluation” and asked the board to review it.

### APPROVAL OF BOARD MINUTES

Mr. Weinreich moved approval of the following item under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:

1. November 19, 2018 Regular Meeting

Seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Bonner moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. Approval of Contract with Passaic County Technical Institute, 45 Reinhardt Road, Wayne, NJ 07470 for interpreter services for student #7810546585 for the 2018-2019 school year at a cost of \$29,820.20
- C. Approval to accept the donation from the Summit Medical Group in the amount of \$325 to fund half the cost of the bus for a Summit H.S. field trip to Summit Medical Group
- D. Approval to accept the donation from Friends of SHS Women’s Soccer to fund the girls’ soccer grant position for 2018 in the amount of \$7,354
- E. Approval of the donation of light towers from Investors Bank used at the Friday Night Lights football game on October 19, 2018 in the amount of \$3,377
- F. Approval of the following Gottesman Family Foundation Parenting Institute expenditure:
  - 1. Summit Board of Education reimbursement for Zappia’s charges for Latino Literacy meals on 10/05/18, 10/19/18, 11/02/18 and 11/30/18 for \$218
  - 2. The Latino Family Literacy Project Washington School Adult ESL Course supplies reimbursement for Anna M. Gomez in the amount of \$92.82
- G. Approval of the Uniform State Memorandum of Understanding Between Education and Law Enforcement Officials (New Providence, Summit & Millburn Emergency Services Dispatch Center) for the 2018-2019 school year
- H. Approval of Settlement Agreement between Summit Board of Education and parents of student #9545246049 as per attorney recommendation
- I. Approval of purchase from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747 for computer equipment in the amount of \$15,893.80 as per WSCA/NASPO Contract #B27160 & WSCA/NASPO Contract #AR602 (networking)
- J. Approval of Quote #4521 dated 12/4/18 from Sphero, Inc., 4772 Walnut Street, Suite 206, Boulder, CO 80301 for ten SPRK+PowerPacks in the amount of \$17,000  
Note: Company is the sole source for this item
- K. Approval for of the 2018-19 Parental Contract for Student Transportation – Route #P-5 to Horizon High School, Livingston, NJ for student #3390168697 in the amount of \$294.40

- L. Approval of quote dated 10/14/18 from Eagle Fence & Supply, Inc., 3220 Route 22 West, Branchburg, NJ 08876-3430 for fencing at Franklin School at a cost of \$7,680  
Note: to be paid with a donation from Summit Jr. Baseball & Softball
- M. Approval to accept a donation from Summit Jr. Baseball & Softball for fencing at Franklin School in the amount of \$7,680
- N. Approval to authorize the Superintendent of Schools to open additional sections of full-day kindergarten at Wilson & Jefferson Primary Centers as deemed appropriate

Motion was seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

### PERSONNEL

Ms. Wong moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
  - 1. Serena Bocchino, Long-Term Substitute Art Teacher, Summit High School, \$225/day, effective December 17, 2018 through approximately January 30, 2019, and two overlap days at \$100/day
  - 2. Amanda Tarantino, Leave Replacement Language Arts Teacher, Lawton C. Johnson Summit Middle School, BA-Step-2, \$56,320 (prorated) effective January 18, 2019 for the 2018-2019 school year, and two overlap days at \$100/day
  - 3. Saramarie Jackson, Leave Replacement Social Studies Teacher, Lawton C. Johnson Summit Middle School, MA-Step-9, \$66,593 (prorated), effective January 2, 2019 through June 3, 2019
  - 4. Kyle Brescher, Long-Term Substitute Mathematics Teacher, Summit High School, \$225/day, effective January 2, 2019 through May 8, 2019
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
  - 1. Serena Bocchino, \$100/day, effective December 14, 2018
  - 2. Allison Walker, \$100/day, effective December 14, 2018
  - 3. Samantha Johnson, \$100/day, effective December 14, 2018
- C. Approval of the following Change of Assignment:
  - 1. Alicia Downey, from Secretary, Special Services, to Secretary, Lincoln-Hubbard Elementary School, Secretary-Category-6-Letter-R-11 Month, \$47,339 (prorated), effective January 2, 2019 for the 2018-2019 school year
  - 2. Giovanni Mazza, from Custodian, Summit High School, to Custodian, Franklin Elementary School, no change in salary, effective January 1, 2019 for the 2018-2019 school year
  - 3. Charlie Frank, from Custodian, Franklin Elementary School, to Custodian, Summit High School, no change in salary, effective January 1, 2019 for the 2018-2019 school year
  - 4. Rodrigo Palomo, from Head Custodian, Franklin Elementary School, to Head

- Custodian, Summit High School, Custodian-4-Q, \$58,972 (prorated) effective January 1, 2019 for the 2018-2019 school year
5. Carlos Salguero, from Night Custodian, Summit High School, to Head Night Custodian, Summit High School, Custodian-Category-2-Step-2, \$36,628 (prorated), effective January 1, 2019 for the 2018-2019 school year
  6. Guy Poggi, from part-time Inclusion Aide, Lincoln-Hubbard Elementary School, to full-time Inclusion Aide, Lincoln-Hubbard Elementary School, Aide-Step-3, \$35,826 (prorated), effective January 2, 2019 for the 2018-2019 school year
  7. Robert Kersting, from Head Custodian, Jefferson Primary Center and Jefferson Elementary School, to Head Custodian, Lawton C. Johnson Summit Middle School, Custodian-4-G, \$73,990 (prorated) effective June 1, 2019 for the 2018-2019 school year
  8. Carli Harrell, from Leave Replacement Resource Room Teacher, Lincoln-Hubbard Elementary School, to Leave Replacement Grade 3 Teacher, Lincoln-Hubbard Elementary School, no change in salary, effective February 1, 2019 through June 11, 2019
  9. Emily Maldonado, from Long-Term Substitute, Summit High School, to Long-Term Substitute, Summit High School, \$225/day, effective March 26, 2019 through June 21, 2019
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Raymond McConnell, Night Custodian, Summit High School, Custodian-Category 1-Step-4, \$37,753 (prorated) effective January 1, 2019 for the 2018-2019 school year
  2. Alice Englese, Special Education Services Secretary, Special Services, Secretary-Category-5-Step-6, \$45,679 (prorated), effective January 14, 2019, or sooner, for the 2018-2019 school year
  3. Mercedes Priolo, Middle School Secretary to the Assistant Principal, Lawton C. Johnson Summit Middle School, Secretary-Category-5-Step-5, \$44,332 (prorated) effective February 14, 2019, or sooner, for the 2018-2019 school year
  4. Bindya Patel, Playground Supervisor, Lincoln-Hubbard Elementary School, \$38/hour, effective December 14, 2018, for the 2018-2019 school year
  5. Tina Leonardis, Part-Time Inclusion Aide, Lincoln Hubbard Elementary School, Aide-Step-1 (.5), \$16,978 (prorated), effective December 17, 2018 through June 30, 2019, Ms. Leonardis will also remain in her Playground Supervisor position
  6. Brandon M. Kokoszka, Head Custodian, Franklin Elementary School, Custodian-Category-3-Step-9, \$47,956 (prorated), effective January 1, 2019, for the 2018-2019 school year
- E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
1. Carmen Del Guercio-Evans, Clerical Substitute, \$13/hour, effective October 30, 2018
- F. Approval to accept the resignation of the following staff:
1. Niki Ivey, Inclusion Aide, Jefferson Elementary School, effective December 21, 2018
  2. Maria Wager, Step Team Assistant Coach, Summit High School, effective December 3, 2018

3. Caitlin Lostan, Behaviorist, Jefferson Elementary School, effective January 4, 2019
- G. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Jeffery Lambert, Elementary School Counselor, effective July 1, 2019
  2. Nancy Laskowski, Secretary, Lawton C. Johnson Summit Middle School, effective January 1, 2019
- H. Approval of maternity/family leave for the following staff:
1. Jennifer Parkes, Kindergarten Teacher, Wilson Primary Center, paid leave, effective March 18, 2019 through May 17, 2019, and unpaid leave, effective May 20, 2019 through October 22, 2019
  2. Meghan Nelson, Grade 3 Teacher, Brayton Elementary School, paid leave, effective April 1, 2019 through June 3, 2019, and unpaid leave, effective June 4, 2019 through November 12, 2019
  3. Laura Kaplan, Director of School Counseling, Summit High School, paid leave, effective April 26, 2018 through June 14, 2018, and unpaid leave, effective July 16, 2018 through October 8, 2018, and unpaid/childcare leave effective October 9, 2018 through January 1, 2019 (adjusted from the February 15, 2018 and June 14, 2018 Agendas)
  4. Juana Rodriguez, Art Teacher, Lawton C. Johnson Summit Middle School, paid leave, effective August 30, 2018 through October 3, 2018, and unpaid leave, effective October 4, 2018 through January 11, 2019, and unpaid/childcare leave effective January 12, 2019 through January 22, 2019 (adjusted from the April 19, 2018 Agenda)
  5. Caitlin Crimmins, Grade 4 Teacher, Franklin Elementary School, paid leave, effective April 8, 2019 through May 10, 2019, and unpaid leave, effective May 13, 2019 through June 7, 2019
  6. Courtney Kaczynski, Librarian, Brayton Elementary School, unpaid leave, effective December 17, 2018 through January 8, 2019
  7. Emily Dura, Special Education Teacher, Summit High School, paid leave effective October 25, 2018 through January 4, 2019, and unpaid leave, effective January 7, 2019 through April 3, 2019, and unpaid/childcare leave effective April 4, 2019 through April 3, 2020 (adjusted from the September 13, 2018 Agenda)
- I. Approval to pay the following Wilson Primary Center staff members for Family Math Night, at the curriculum rate of \$48/hour, up to 5 hours each:
1. Jackie Arturi
  2. Megan Calkins
  3. Natalie Vince
  4. Kara Saley
  5. Andrea Rivera
- J. Approval to pay Andrea Sadow, Buddy Teacher for 2018, \$288.
- K. Approval to increase the rate for Bianca Brucato, Substitute Teacher, District, to \$100/day as she earned her B.A. in Elementary Education, effective December 14, 2018
- L. Approval to reappoint Patricia Fontan, Hispanic Community Liaison, stipend amount of \$23,000 (\$12,000 funded by Gottesman Foundation and \$11,000 funded by District) for

the 2018-2019 school year

- M. Approval of Brooke Simandl, Step Team Coach, Summit High School, Stipend Step-2A, \$6,003, for the 2018-2019 school year
- N. Approval of Jennifer Fout and Amy Wysoczynski, as Team 6C Leaders, Lawton C. Johnson Summit Middle School, \$551.50/each, for the 2018-2019 school year (adjusted from the June 14, 2018 Agenda)
- O. Approval of Unified Basketball coaches, Brooke Simandl and Gary Pascal, \$1,000 each, stipend paid by a grant from Special Olympics, effective January 3, 2019
- P. Approval of Michelle Brill, Special Education Teacher, Washington Elementary School, to extend her unpaid/childcare leave, estimated date of return is August 28, 2019
- Q. Approval of Allison Gorman, Leave Replacement Resource Room Teacher, Washington Elementary School, to extend her position through the 2018-2019 school year, BA-Step-1, \$55,886 (adjusted from the June 14, 2018 Agenda)

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

### POLICIES

Mr. Weinreich moved the following items under Policies:

#### First Reading

- P2650 Live Animals in School (Revised) (M)
- P5530 Substance Abuse Students (Revised) (M)

Motion was seconded by Ms. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

### FINANCE

Ms. Wong moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the December Bills List as listed below:

1.	Regular Bills	Fund 10	\$ 937,217.66
2.	Special Revenue	Fund 20	\$ 112,966.88
3.	Capital Projects	Fund 30	\$ 380,736.57
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$1,430,921.11
5.	Food Service	Fund 61	\$ 109,868.73
	Total All Bills		\$1,540,789.84



- B. Approval of the monthly payroll for November 2018 - \$4,883,249.20
- C. Approval of budget adjustments and line item transfers for October 2018
- D. Approval of Secretary and Treasurer's reports for October 2018
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of October 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 6/30/18 in the amount of \$6,155.05
- G. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 9/30/18 in the amount of \$45,038.81

Motion was seconded by Mr. Bonner. The roll was called and all present voted "Aye." The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Primack, seconded by Mr. Weinreich, and carried to adjourn the meeting at 9:11 PM.

Respectfully submitted,

  
Secretary