

February 14, 2019

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education Meeting was held on Thursday, February 14, 2019 in the Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. McCann, presiding, Mr. Bonner, Mr. Colón, Ms. Miller, Ms. Primack, Mr. Weinreich, and Ms. Wong.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, Ms. Babis, Director of Special Services, Ms. Cebula, Assistant Director of Education, and Ms. Sarno, Assistant Business Administrator. There were 27 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS

1. HIB/SSDS Presentation – June Chang & Laura Kaplan
2. 2019-2020 Budget Update - June Chang & Louis Pepe

Board members and members of the public asked questions at this time regarding the budget presentation and Mr. Pepe and Mr. Chang responded.

3. Update on District Goals – Jennifer McCann & Michelle Cebula

PRESIDENT'S ANNOUNCEMENTS

President McCann spoke about the following:

- Reminder that schools and offices are closed February 18th & 19th
- District highlights including: Speech & Debate wins; community service projects throughout the schools; SHS production of *Pippin* will run February 27 to March 2; student and athlete spotlights now on the district's Facebook page

SUPERINTENDENT'S REPORT

Mr. Chang spoke about the following:

- Update on district climate and upcoming ADL presentation
- Highlights at all district schools

Ms. Primack moved the following under Superintendent's Report:

- A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:

11/28/18 - 120
12/14/18 - 121

- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
1//14/19 - 122
1/21/19 - 123
1/23/19 - 124
1/28/19 - 125

C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/09/2019	3045090572	4
1/15/2019	1793557859	3
1/18/2019	2731406204	4
1/25/2019	8260107378	4
1/25/2019	1610465357	4
1/25/2019	5477652977	4

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/11/2019	7807591478	3
1/11/2019	1406298323	3
1/15/2019	4957190115	1 in-school
1/16/2019	2814268960	2.5
1/18/2019	5387648691	2
1/29/2019	2933126069	3.5

Seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Ms. Primack reported on the following: science curriculum; discussion with Doreen Babis, Director of SES regarding programs & offerings for special education students; update on board goals
- B. Operations Committee – Mr. Bonner reported on the following: bid process for turf field; budget calendar and update
- C. Policy Committee – Ms. Wong reported on the following: review of policies on for first reading tonight
- D. Communications Committee – Ms. Miller reported on the following: framed the district overview – beginning to work on the “who we are” statement on our website
- E. Negotiations Committee - No report
- F. Liaison Reports
- Ms. Miller attended and reported on the Mayor’s Forum on Diversity meeting
 - Ms. Wong attended and reported on the Union County School Board Association meeting

PUBLIC DISCUSSION

Ms. Stein commented on the upcoming ADL meeting and opportunity to schedule another for those unable to attend; suggestion of a citizens advisory diversity committee.

Mr. High stated that in his opinion, the majority of the community supports full-day kindergarten; he thanked the board for including it in the budget.

Ms. Wilson asked a question regarding transition of special education students. Ms. Babis responded.

Mr. Gold advocated for the science curriculum subject sequence to begin with biology rather than physics.

Various parents and Mr. Vartan of Common Council advocated for universal FDK as part of the budget.

Ms. Raplan requested a policy be put in place to allow any student, regardless of age, to take an AP test.

APPROVAL OF BOARD MINUTES

Ms. Wong moved approval of the following item under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:
 - 1. January 17, 2019 Regular Meeting

Seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Bonner moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. Approval to accept the 2017-2018 Audit - Comprehensive Annual Financial Report (attached)
- C. Approval to accept the 2017-2018 Audit – Comprehensive Annual Financial Report – Corrective Action Plan (attached)
- D. Approval of the Special Education Medicaid Initiative (SEMI) Action Plan (as per attached)
- E. Approval to accept the Settlement Agreement, and Addendum to Settlement Agreement, between Summit Board of Education and parents of student #6348728567

per attorney recommendation

- F. Approval to operate an academic summer school during summer 2019
- G. Approval to operate an enrichment summer school (FLASH) during summer 2019
- H. Approval of Tuition Contract with Academy 360 - Lower School, 1 Sunset Avenue, Verona, NJ 07044 for student #7882454407 to attend for the 2018-2019 school year beginning February 4, 2019 at a cost of \$75,323.15 (prorated)
- I. Approval of Tuition Contract with Bergen County Technical Schools/Bergen County Special Services, 540 Farview Avenue, Room 2300, Paramus, NJ 07652 for student #8374664567 to attend Brownstone School for the 2018-2019 school year beginning January 14, 2019 at a cost of \$61,560 (prorated)
- J. Approval of Tuition Contract with EPIC School, 238 N. Farview Ave, Paramus, NJ 07652 for student #6348728567 to attend for the 2018-2019 school year beginning February 21, 2019 at a cost of \$107,706.90 (prorated)
- K. Approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2018-2019 school year
- L. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
 - 1. The Latino Family Literacy Program reimbursement to Maleek Nevels of Pomptonian for MS Food Service reimbursement from 12/13/18 in the amount of \$120.00
 - 2. The Latino Family Literacy Program reimbursement to Cheryl Dagner of Pomptonian for BES Food Service reimbursement from 12/14/18 in the amount of \$120.00
- M. Approval of Agreement with Actual Solutions, P.O. Box 446, Berkeley Heights, NJ 07922 to provide home instruction services for the 2018-2019 school year at a revised cost of \$60/hour on an as-needed basis
- N. Approval of Contract with Elizabeth Sheehy Vision Service, 1541 Forrest Trail Circle, Toms River, NJ 08753 to provide vision services for one hour per week from February 2019 to May 2019 at a cost of \$175/hour
- O. Approval of Agreement with Monique A. Coleman, 407 Lincoln Avenue, Highland Park, NJ 08904 to provide vision services on an as-needed basis for the 2018-2019 school year at a cost of \$125/hour
- P. Approval of Quote #9368 dated 1/14/19 from Safco Products Company, % Lee Distributors, 9300 West Research Center Drive, New Hope, MN 55428 for furniture for Washington School at a cost of \$10,356.80 per NJ State Contract #A81729
Note: To be paid from Title I funds
- Q. Approval of the Quarterly Service Agreement with Automated Logic, 100 Delawanna Avenue, Suite 400, Clifton, NJ 07014, for the Energy Management System, contract period: 07/01/18 – 06/30/19 for \$6,404.00

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
 - 1. Melissa Daly, Special Education Teacher, Lawton C. Johnson Summit Middle School, MA-Step-13, \$73,625 (prorated), effective March 15, 2019 for the remainder of the 2018-2019 school year
 - 2. Stefanie Attia, Long-Term Substitute Teacher, Lincoln-Hubbard Elementary School, \$225/day, effective February 4, 2019 through May 28, 2019
 - 3. Suzete Costa-Ponik, Long-Term Grade 5 Teacher, Brayton Elementary School, \$225/day, effective February 20, 2019 for the remainder of the 2018-2019 school year
 - 4. Stefanie DeVizio, LLD Special Education Teacher, Jefferson Primary Center, BA-Step-4, \$57,354 (prorated), effective March 25, 2019, or sooner, for the remainder of the 2018-2019 school year
 - 5. Haleigh Sehrt, Long-Term Substitute Instructional Aide, Brayton Elementary School, Aide-Step-2, \$189.61/day, effective February 15, 2019 through March 30, 2019, and Long-Term Substitute Teacher, Brayton Elementary School, \$225/day, effective March 31, 2019 through June 30, 2019

- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
 - 1. Kevin Mahoney, \$100/day, effective February 15, 2019

- C. Approval of the following Change of Assignment:
 - 1. Robin Cornelison, from Long-Term Aide Substitute, Franklin Elementary School, to Inclusion Aide, Franklin Elementary School, Aide-Step-3, \$35,826 (prorated), effective February 1, 2019, for the remainder of the 2018-2019 school year (adjusted from the January 17, 2019 agenda)
 - 2. Jill Collins, from part-time Special Education Teacher/Instructional Aide, to Special Education Teacher, Lawton C. Johnson Summit Middle School, BA-15-Step-4, \$54,149 (prorated), effective May 1, 2019 through June 30, 2019
 - 3. Jennilee Curran, from Inclusion Aide, Jefferson Primary Center, to Long-Term Substitute Kindergarten and Art Teacher, Wilson and Jefferson Primary Centers, \$225/day, effective March 16, 2019, for the remainder of the 2018-2019 school year

- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
 - 1. Nicoleta Pop, Instructional Aide, Jefferson Elementary School, Aide-Step-3, \$35,826 (prorated), effective February 20, 2019 through June 30, 2019
 - 2. Troy Perlzak, ABA Inclusion Aide, Jefferson Elementary School, Aide-Step-3, \$35,826 (prorated), effective February 15, 2019 through June 30, 2019
 - 3. Stephanie Gabrielli Schelhorn, Inclusion Aide, Wilson Primary Center, Aide-Step-3, \$35,826 (prorated), effective February 27, 2019 through June 30, 2019
 - 4. Linneth Sedano, Inclusion Aide, Wilson Primary Center, Aide-Step-3, \$35,826 (prorated), effective April 8, 2019 through June 30, 2019
 - 5. Thomas Smail, Long-Term Inclusion Aide Substitute, Wilson Primary Center, \$184.54/day (prorated), effective February 15, 2019 for the remainder of the 2018-2019 school year
 - 6. Dolores Sartorius, Long-Term Substitute Aide, Brayton Elementary School,

- \$184.54/day, effective December 14, 2018 through February 14, 2019
7. Elvia Caravella, Inclusion Aide, Wilson Primary Center, Aide-Step-2, \$34,889 (prorated), effective March 1, 2019 through June 30, 2019
- E. Approval to accept the resignation of the following staff:
1. Patrick Wallace, ESL Teacher, Lincoln-Hubbard Elementary School, effective March 24, 2019
 2. Janet Warbeck, ESL Teacher, Jefferson Elementary School, effective April 8, 2019 or sooner should a replacement be found
- F. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Susan Hollerbach, School Nurse, Lincoln-Hubbard Elementary School, effective June 1, 2019
 2. Suanne Ackerman, Special Education Teacher, Lawton C. Johnson Summit Middle School, effective May 1, 2019
- G. Approval of maternity/family leave for the following staff:
1. Kathy Sarno, Assistant Business Administrator, District, paid leave effective June 17, 2019 through August 2, 2019 and unpaid leave, effective October 1, 2019 through December 31, 2019
 2. Francine Gibbons, Kindergarten Teacher, Wilson Primary Center, paid leave effective April 8, 2019 through June 10, 2019 and unpaid leave, effective June 11, 2019 through November 20, 2019 and unpaid/childcare leave, effective November 21, 2019 through January 23, 2020
 3. Megan McCue, Grade 1 Teacher, Franklin Elementary School, paid leave effective May 1, 2019 through June 21, 2019 and unpaid leave, effective August 28, 2019 through November 27, 2019
 4. Ryann Amiano, Special Education Teacher, Summit High School, paid leave effective May 13, 2019 through June 7, 2019 and unpaid leave, effective June 10, 2019 through September 20, 2019
- H. Approval of the 2018-2019 Spring Coaching Recommendations (list attached)
- I. Approval to appoint Barbara Tkach, Long-Term Substitute Special Education Teacher, Lawton C. Johnson Summit Middle School, \$225/day, effective February 13, 2019, until approximately, March 14, 2019
- J. Approval of the following staff for the Brayton Elementary School, After School Enrichment Program, \$48/hour, (funded by the PTO), effective January 22, 2019 through March 30, 2019:
1. John Murphy - up to 7.5 hours for iMovie
 2. Dennis McLaughlin - up to 7.5 hours for iMovie
 3. Scott Tanner - up to 7.5 hours for Fun in the Gym
- K. Approval to appoint Charles Muller, Long-Term Substitute LLD Teacher, Jefferson Primary Center, \$225/day, effective February 20, 2019 through March 22, 2019
- L. Approval to adjust the extra 6th teaching assignment salary for William Rohrback, Technology Teacher, Lawton C. Johnson Summit Middle School to \$5,473, due to

advanced degree, for the 2018-2019 school year

- M. Approval to appoint Adelino Neves, Long-Term Substitute Teacher, Lawton C. Johnson Summit Middle School, \$225/day, effective January 22, 2019 through February 22, 2019
- N. Approval of recommendations from the Office of Curriculum and Instruction (list attached)

Motion was seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Mr. Weinreich moved the following items under Policies:

First Reading

- P2415.06 Unsafe School Choice Option (M) (Revised)
- P2422 Health and Physical Education (M) (Revised)
- P2610 Educational Program Evaluation (M) (Revised)
- P5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P5600 Student Discipline/Code of Conduct (M) (Revised)
- P5611 Removal of Students for Firearms Offenses (M) (Revised)
- P5612 Assaults on District BOE Members or Employees (M) (Revised)
- P5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P7440 School District Security (M) (Revised)
- P8461 Reporting Violence, Vandalism, HIB, Alcohol, and other Drug Offenses (M) (Revised)
- P8561 Procurement Procedures for School Nutrition Program (M) (Revised)

Motion was seconded by Ms. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Ms. Primack moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the February Bills List as listed below:

1.	Regular Bills	Fund 10	\$1,139,576.89
2.	Special Revenue	Fund 20	\$ 90,024.90
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ 120.00
	Sub Total All Funds		\$1,229,721.79
5.	Food Service	Fund 61	\$ 145,068.41
	Total All Bills		\$1,374,790.20

- B. Approval of the monthly payroll for January 2019 - \$ 4,917,101.11

- C. Approval of budget adjustments and line item transfers for December 2018
- D. Approval of Secretary and Treasurer’s reports for December 2018
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

At this time, Ms. McCann stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 14, 2019 to discuss:
 - 1. Legal Matters
 - 2. Personnel
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

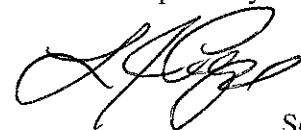
Motion by Mr. Weinreich, seconded by Mr. Bonner, and carried to Executive Session at 9:25 PM.

The Board returned to Public Session at 10:44 PM.

ADJOURNMENT

Motion by Mr. Bonner, seconded by Mr. Weinreich, and carried to adjourn the meeting at 10:45 PM.

Respectfully submitted,



Secretary