

March 11, 2021

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, March 11, 2021 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Ms. Miller, presiding, Mr. Bonner, Mr. Cho, Mr. Colón, Ms. Primack, and Dr. Wong. Mr. Weinreich was absent.

Also present were Mr. Hough, Superintendent of Schools, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Services, Ms. McCann, Director of Education, Ms. Lopez-Gonzalez, Assistant Director of Education, and Ms. Sarno, Assistant Business Administrator. There were ten members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

- A. Mid-Year Goals Review – Scott Hough, Superintendent, and Jennifer McCann, Director of Education

PRESIDENT'S ANNOUNCEMENTS

Ms. Miller spoke about the following:

- Since March 2020 we have endured a terrible pandemic; however, we have remained committed to the education and well-being of every student; we have worked to optimize the sweet spot of health/safety and the maximization of a “normal” student experience including instruction and co-curriculars; we are grateful that we can offer an expanded learning experience, especially with our MS and HS students
- Thanks to our district leaders, administrators, and staff representatives for working so hard on this
- Pleased that our local Department of Health supports our movement to expand capacity for student learning
- Thanks to the public for keeping us apprised of how you feel about our progress
- We are looking forward to a bit ofprecedented times

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- Many of our students are involved with co-curriculars, athletics, and after school programs and I want to reiterate how important these activities are to us, too

- Update on the spring season as it relates to contract tracing and making that process a little more refined and smoother
- Celebrated “Read Across America” with many activities
- Congrats to the MS Boys Basketball team and Varsity Girls Ice Hockey team for a job well done
- Happy to announce there is a full spring sports season this year
- We opened the Summit Parent Learning Series (virtual workshops) to assist in students’ social and emotional well-being as well as technology tips and teachings
- Congratulations to our staff members for being recognized by their peers in the Union County Teacher Recognition Program for the 2020-2021 school year:

*Holly Nemeth – JPC/WPC*  
*Stephanie DeCarlo Major – Brayton School*  
*Ann Zanelli – Franklin School*  
*Bea Mendez – Jefferson School*  
*Tom Simmons – Lincoln-Hubbard School*  
*Patty Uzzolino – Washington School*  
*Nicole Finnegan – LCJ Summit Middle School*  
*Monika Bartlett – Summit High School*

- All afternoon remote instruction cancelled on March 26<sup>th</sup> – now a single session day
- Enrollment numbers

Mr. Bonner moved approval of the following item listed under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:  
None
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:  
None
- C. Suspensions  
Summit High School  
None

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
3/4/2021	6422477112	1 in-school
3/5/2021	9564841842	1 in-school

Motion seconded by Mr. Colón. The roll was called, and all voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Dr. Wong reported on the following: progress toward each of the district goals discussed and depicted in the presentation; revamp of IDEAs criteria; discussion of the REACH clinician
- B. Operations Committee – Mr. Colón reported on the following: discussion of the current FY 2020-2021 budget and thanks to the Business Office in ensuring that the Covid grants are highly utilized; discussion and preparation for Phase 2 extended learning; food service plan and costs; final budget for 2021-2022
- C. Policy Committee – Mr. Bonner reported on the following: review of policies regarding removal of a Board member; school safety, and earned sick leave law
- D. Communications Committee – Ms. Miller reported on the following: feedback and input from the community and planning next steps for the timeline of information on expanded learning; future video communications
- E. Negotiations Committee – Ms. Miller reported on upcoming meetings with the SEA and tonight’s approval of the MUA with the SPA
- F. Liaison Reports – Dr. Wong spoke about the upcoming SEF event in April

PUBLIC COMMENT

Mr. Gross stated he applauds the return of extracurricular activities and the strides taken to expand in-person learning; important to recognize those that have acted responsibly by following the rules and socially distancing, and the need to challenge the local DOH on recommendations that do not fit the district model.

Mr. Bealy echoed Mr. Gross’ comments in thanking the district but reiterated the story of a senior last year whose dream of being a team captain was shattered due to the pandemic.

Mr. Carlos thanked the administration for their efforts to expand in-person learning but stated they have a way to go; wants the superintendent to be more transparent and hold recurring meetings with the public.

Dan Miller, SEA President spoke about the need for remote learning following the spring break.

A parent spoke about how private schools are an appealing option for Summit parents because they are fully opened and the need to include people in the reopening decisions.

Wendy Donat, SEA VP, stated that teachers are exhausted, overworked, and emotionally drained and looking forward to when students are in the classroom.

APPROVAL OF BOARD MINUTES

Ms. Primack moved approval of the following item listed under Approval of Board Minutes:

A. Approval of Minutes of the following meeting:

1. February 11, 2021            Regular Meeting & Executive Session
2. March 4, 2021             Special Budget Meeting & Executive Session

Motion seconded by Mr. Bonner. The roll was called, and all voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Cho moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members - none at this time
- B. Approval of submission of the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Elementary and Secondary School Emergency Relief Fund II (ESSER II) grant application
- C. Approval of acceptance of the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Elementary and Secondary School Emergency Relief Fund II (ESSER II) in the amount of \$1,116,314 as follows:

ESSER II Allocation	\$1,006,709
Learning Acceleration	\$ 64,605
Mental Health Supports & Services	\$ 45,000
- D. Upon the recommendation of the Negotiations Committee, the Board approves Tentative Agreements 1 and 2a, as well as the Memorandum of Agreement and salary distribution with Summit Principals Association, for the dates of July 1, 2020 - June 30, 2021
- E. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:
  - February 23, 2021 – 12:30pm – In Community Center parking lot - Bus Route 12, as supervised by Brian Murtagh
  - February 24, 2021 – 7:38am – In front of Summit High School - Bus Route 16, as supervised by Elizabeth Aaron
- F. Approval of Quote #11473 from Lee Distributors, Inc., PO. Box 447, Vernon, NJ 07462 for student table sneeze barriers (plastic dividers) at a cost of \$46,000  
Note: Emergency purchase excluded from public purchasing law, and based on original quote obtained for the materials. Funding for this purchase covered by the CARES Act

- G. Approval of Proposal from Broadcast Integration Service, LLC, 807 Park Avenue #4, Hoboken, NJ 07030 for media studio equipment at Summit H.S. at a cost of \$17,246  
Note: Sole source provider
- H. Approval of agreement with Hackensack Meridian Carrier Clinic, 252 County Road 601, Belle Mead, NJ 08502 for placement of student #2814268960 in the East Mountain Youth Lodge Residential Treatment Program beginning March 1, 2021 for the remainder of the 2020-2021 school year at a cost of \$58,140 (prorated)
- I. Approval of Quote #KD021831 from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747 for offsite backup renewals and maintenance at a cost of \$10,941.12  
Note: These are renewals to existing proprietary software and service of systems already in place
- J. Approval of Quote #1097589-2 from Follett School Solutions, Inc., 1340 Ridgeview Drive, McHenry, IL 60050-7048 for software and services at a cost of \$7,992  
Note: Sole source provider
- K. Approval of an anonymous donation of art & photography supplies to the Summit High School Fine, Performing & Practical Arts Department in December, 2020 valued at \$850
- L. Approval of proposal submitted by Tracy Hart DBA Mindful Life on Demand, LLC, Cranford, NJ, to provide staff wellness activities (yoga, mindfulness, self-care strategies) as part of the District's wellness initiative for the 2020-2021 school year at a cost of \$85/hour for a maximum of 20 hours  
Note: funding for this activity will be offset with the wellness allowance included in the District's annual agreement with Aetna

Motion was seconded by Mr. Colón. The roll was called, and all present voted "Aye." The motion was declared adopted.

#### PERSONNEL

Ms. Primack moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
  - 1. Ashley Seifert, Long-Term Physical Education Teacher Substitute, Summit High School, \$225/day, effective March 3, 2021, for the remainder 2020-2021 school year
  - 2. Armando Quiroz, Leave-Replacement World Language Supervisor, District, \$99,813 (prorated), effective May 18, 2021 (or sooner), for the 2020-2021 school year (if rehired for the 2021-2022 school year, he will receive an increase of 2.5% for a salary of \$102,308)

3. Kristi Lange, Long-Term Grade 4 Teacher Substitute, Lincoln-Hubbard Elementary School, \$225/day, effective March 26, 2021 for the remainder of the 2020-2021 school year
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:
1. Lisa Dadourian, \$100/day, effective March 12, 2021
  2. Cheryl Ricci, \$100/day, effective March 12, 2021
  3. Ann Marie Licatese, \$100/day, effective March 22, 2021
- C. Approval of the following Changes of Assignment:
1. Sahar Rimawi, from Inclusion Aide, Lincoln-Hubbard Elementary School, to Long-Term Grade 4 Teacher Substitute, Lincoln-Hubbard Elementary School, \$225/day, effective March 12, 2021 (or sooner), ending date to be determined
  2. Kayla Kempf, from Substitute Teacher, District, to Long-Term Inclusion Aide Substitute, Lawton C. Johnson Summit Middle School, \$194.11/day, effective April 5, 2021, for the remainder of the 2020-2021 school year
  3. Charles Muller, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Long-Term Special Education Teacher Substitute, Lawton C. Johnson Summit Middle School, \$225/day, effective April 5, 2021, for the remainder of the 2020-2021 school year
  4. Abigail Litterio, from Long-Term Substitute Teacher, Washington Elementary School, to Leave-Replacement Grade 1 Teacher, Washington Elementary School, BA-Step-1, \$57,151 (prorated), effective March 1, 2021, for the remainder of the 2020-2021 school year
  5. Michelle Cavanaugh, from Grade 4, Leave-Replacement Teacher, Washington Elementary School, to Elementary Teacher, Washington Elementary School, no change in salary, effective April 5, 2021, for the remainder of the 2020-2021 school year
  6. Meghan Locker, from Long-Term Teacher Substitute, Washington Elementary School, to Inclusion Aide, Washington Elementary School, Aide-Step-1, \$35,717 (prorated), effective April 4, 2021, for the remainder of the 2020-2021 school year
  7. Qefsere Ferizi, from Inclusion Aide Substitute, Brayton Elementary School, to Inclusion Aide, Brayton Elementary School, Aide-Step-1, \$35,717 (prorated), effective March 12, 2021, for the remainder of the 2020-2021 school year
  8. Ann Marie Licatese, from Long-Term Kindergarten Teacher Substitute, Jefferson Primary Center, to Long-Term Grade 5 Teacher, Brayton Elementary School, \$225/day, effective April 5, 2021 through the remainder of the 2020-2021 school year, with 2 overlap days on March 25 & 26, 2021 at \$100/day
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

1. Marybeth Cianci, Part-Time Library Secretary, Jefferson Elementary School, Secretary 3-Step-1, \$36,593 (prorated)  $.4167 = \$15,248$ , effective March 4, 2021, for the remainder of the 2020-2021 school year
  2. Jacqueline Hannon, Long-Term Inclusion Aide Substitute, Jefferson Primary Center, \$194.11/day, effective March 22, 2021 (or sooner), for the remainder of the 2020-2021 school year
- E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
1. Lisa Dadourian, Clerical Substitute, \$13/hour, effective March 12, 2021
  2. Marybeth Cianci, Lunch Phone Coverage, \$16.58/hour, effective March 4, 2021
  3. Mary Durnin, Long-Term Aide Substitute, Lincoln-Hubbard Elementary School, \$25.88/hour, effective March 5, 2021
- F. Approval to accept the resignation for the purpose of retirement of the following staff:
1. James Woods, Supervisor of Social Studies, Summit High School, effective July 1, 2021
  2. Marian Furda, Grade 1 Teacher, Washington Elementary School, effective July 1, 2021
- G. Be It Resolved, the Summit Board of Education and the Summit Education Association (SEA) agree, in principle, on the attached Memorandum of Agreement, regarding Summit High School Athletics
- H. Be It Resolved, the Summit Board of Education and the Summit Education Association (SEA) agree, in principle, on the attached Memorandum of Agreement, regarding Summit Middle School Athletics
- I. Approval of maternity leave/family leave for the following staff:
1. Marie Brice, Inclusion Aide, Jefferson Elementary School, paid leave effective April 26, 2021 through May 11, 2021, unpaid leave effective May 12, 2021 through June 14, 2021
  2. Rachel Scanlon, Behaviorist, Special Services, paid leave effective December 3, 2020 through February 2, 2021, unpaid leave effective February 3, 2021 through May 6, 2021, and unpaid child-care leave effective May 7, 2021 through May 31, 2021 (*revised* from the September 10, 2020 and February 11, 2021 Agendas)
  3. Lindsay Corbett, Special Education Teacher, Brayton, Franklin and Washington Elementary Schools, paid leave effective May 28, 2021 through June 10, 2021, paid day on June 11, 2021, unpaid leave day on June 14, 2021
  4. Jessica Chiarolanzio, Inclusion Aide, Jefferson Primary Center, paid leave effective March 15, 2021 through May 7, 2021, unpaid leave effective May 10, 2021 through October 18, 2021 (*revised* from the January 14, 2021 Agenda)

5. Ashley Raven, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective June 4, 2021 through June 14, 2021, unpaid leave effective August 25, 2021 through November 29, 2021
  6. Robert Mauriello, Inclusion Aide, Brayton Elementary School, up to 60 days of unpaid FMLA between, March 3, 2021 and June 14, 2021
  7. Gabrielle Fittipaldi, Special Education Teacher, Wilson Primary Center, paid leave effective May 6, 2021 through June 14, 2021, unpaid leave effective August 25, 2021 through November 29, 2021
- J. Approval of the 2020-2021 Session 4 Spring Coaching Recommendations (list attached)
- K. Approval of the following employees to teach an extra 6th assignment, effective February 22, 2021 (end date to be determined):
1. Helene Blanton, French Teacher, Summit High School, \$88.69/day
  2. Emmanuelle Lorient-Apruzzese, French Teacher, Lawton C. Johnson Summit Middle School, \$65.79/day
  3. Joseph Cannuscio, French Teacher, Lawton C. Johnson Summit Middle School, \$61.27/day
  4. Frederique Roduit-Bosi, Inclusion Aide, Summit High School, \$45/day
- L. Approval of Vince Termini as a Volunteer for the Wrestling Team (winter sport) (pending completion of his substitute certification)
- M. Approval to appoint Maria Orgeira as Latino Literacy Instructor, at the curriculum rate of \$48/hour, up to 27 hours, (funded by the Gottesman Grant)
- N. Addendum to adjust the salary of Patricia Fontan, Latino Literacy Coordinator to \$27,000 (\$14,000 Gottesman Grant, \$13,000 Summit Board of Education)
- O. Approval to pay the following staff for working on Saturday, February 6, 2021, to administer the ACTs:
- a. Standard Testing Room Proctors:
    1. Debora Booth - \$125
    2. Alexander Whiteside - \$125
    3. Matthew DeFonzo - \$125
    4. John Wilson - \$125
    5. Lauren Ettinger - \$125
  - b. Non-Standard Testing Room Proctors:
    1. Marie Whiteside - \$185
    2. Winnie Caetta - \$185
  - c. Hall Monitors (Standard Time):
    1. Mary Ann Terrett - \$100



- 2. Tiffany Guzman- \$100
- 3. Mercedes Priolo - \$100
  
- d. Hall Monitor (Non-Standard Time):
  - 1. Sandra Soltis - \$130
  
- e. Test Center Supervisor:
  - 1. Simone Baskerville - \$250
  
- P. Approval to enter into a severance agreement with employee number 7453, and to accept resignation of employee number 7453 for the purposes of retirement effective April 1, 2021
  
- Q. Approval of Susan Harden as a morning extra help teacher, Brayton Elementary School, at the curriculum rate of \$48/hour, up to 34 hours, (funded by Title One)

Motion was seconded by Dr. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

### POLICIES

Mr. Bonner moved the following items under Policies:

#### First Reading

- P - 0145 - Board Member Resignation and Removal (Revised) (M)
- P - 7430 - School Safety (Abolished) (M)
- R - 1642 - Earned Sick Leave Law (Revised) (M)
- R - 7430 - School Safety (Abolished) (M)

#### Second Reading

None

Motion was seconded by Mr. Cho. The roll was called, and all present voted “Aye.” The motion was declared adopted.

### FINANCE

Mr. Cho moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the March Bills List as listed below:
  - 1. Regular Bills Fund 10 \$1,011,194.89
  - 2. Special Revenue Fund 20 \$ 196,379.65

3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$1,207,574.54
5.	Food Service	Fund 61	\$ 65,490.66
	Total All Bills		\$1,273,065.20

- B. Approval of the monthly payroll for February 2021 - \$4,857,160.54
- C. Approval of budget adjustments and line item transfers for January 2021
- D. Approval of Secretary and Treasurer’s Report for January 2021
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of January 2021 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 6/30/20 in the amount of \$31,993.18

Motion was seconded by Dr. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

At this time, Ms. Miller stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, March 11, 2021 to discuss:
  - 1. Personnel
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

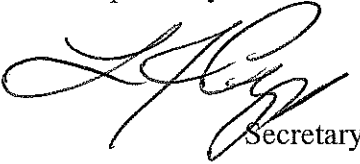
Motion by Mr. Colón, seconded by Mr. Bonner, and carried to Executive Session at 8:26 PM.

The Board returned to Public Session at 8:39 PM.

ADJOURNMENT

Motion by Mr. Bonner, seconded by Ms. Primack, and carried to adjourn the meeting at 8:41 PM.

Respectfully submitted,



Secretary