BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education Meeting was held on Thursday, March 14, 2019 in the Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. McCann, presiding, Mr. Bonner, Mr. Colón, Ms. Mille:, Ms. Primack, Mr. Weinreich, and Ms. Wong.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, Ms. Babia, Director of Special Services, Ms. Cebula, Assistant Director of Education, and Ms. Sarno, Assistant Business Administrator. There were 51 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESIDENT’S ANNOUNCEMENTS

President McCann spoke about the following:

- District highlights including: Students Helping Students at SHS, Holocaust & Genocide Studies class went to Washington DC, a win for our Speech & Debate team in Montville; elementary schools celebrated “Read Across America” this past week; special thanks to Jennifer McCann for organizing the ADL parent presentation; Hoops for Humanity basketball game today at LCJSMC raised money for the American Heart Association; Teacher Feature – highlighting HS teacher, Kevin Schauer on our district website
- Upcoming events: Faces of Forensics at SHS on March 18; LCJSMC production of High School Musical on March 22-23; SPARC Pancake Breakfast at SHS on March 30; STEAM Carnival at Jefferson School on April 6

SUPERINTENDENT’S REPORT

Mr. Chang spoke about the following:

- Highlights at all district schools
- Invitation to the community to come out to the District Arts Festival at Summit HS on March 29
- Summit HS has five students recognized as National Merit Scholar finalists: Yulia Kuzniar, Kelsey Lee, Sebrina Li, William Lusty, and Alexander McDonald
- Athletic highlights: Boys Swim Team won UC and North 2 Group C State Sectional Championships; Boys Ice Hockey won UC and Group C State Championship; Malcolm Sidebottom became the seventh boys basketball player in school history to score 1000 points in his career; Jack Bunting finished third in the long jump for all of NJ in indoor track and set a new school record of 22’4”; Unified Basketball team completed its inaugural season to a resounding success; Four Girls Ice Hockey players were selected to play in the NJ Girls All-Star game – Morgen Shung, Emily Sharpe, Caroline Sharpe, Leah Rubinshtein (who also led all NJ Girls Ice Hockey players in goals & points as a freshman)
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- Addressed the on-going discussion regarding class size, which has had discussions in both the Education Committee & Policy Committee – we are not going to a class size of 26 but we will need to evaluate enrollment continuously between now and the beginning of the new school year.

President McCann added that this process has been going on for many years – there has been no change in the policy – and that we want to hear all of the concerns so they can be taken into account to do what’s best for the district.

Mr. Weinreich moved the following under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
   - 1/14/19 - 122
   - 1/21/19 - 123
   - 1/23/19 - 124
   - 1/28/19 - 125

B. Approval to review the following reports of Harassment, Intimidation and Bullying:
   - 2/15/19 - 126

C. Suspensions
   Summit High School
<table>
<thead>
<tr>
<th>Date</th>
<th>State ID#</th>
<th>Days Suspended</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/12/19</td>
<td>1093677370</td>
<td>4</td>
</tr>
<tr>
<td>2/12/19</td>
<td>6253324018</td>
<td>4</td>
</tr>
<tr>
<td>2/12/19</td>
<td>6269354526</td>
<td>4</td>
</tr>
</tbody>
</table>

   Lawton C. Johnson Summit Middle School
<table>
<thead>
<tr>
<th>Date</th>
<th>State ID#</th>
<th>Days Suspended</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/04/19</td>
<td>4957190115</td>
<td>1 in-school</td>
</tr>
<tr>
<td>2/20/19</td>
<td>2947419720</td>
<td>1</td>
</tr>
<tr>
<td>2/22/19</td>
<td>7718595912</td>
<td>1 in-school</td>
</tr>
<tr>
<td>2/25/19</td>
<td>9684128568</td>
<td>2</td>
</tr>
<tr>
<td>2/28/19</td>
<td>3695855883</td>
<td>1 in-school</td>
</tr>
</tbody>
</table>

Seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

A. Education Committee – Ms. Primack reported on the following: Laura Kaplan attended the meeting and presented an overview of the social & emotional competencies as directed by the DOE; professional development update and review of what’s offered throughout the year; thanks to Doug Orr for the in-service technology training

B. Operations Committee – No report

C. Policy Committee – Ms. Wong reported on the following: reviewed two new policies to comply with state regulations regarding antidote administration to include the middle school and the transgender policy; we are in compliance with both; modification of the
policy on CDL and related substance testing
D. Communications Committee – Ms. Miller reported on the following: board communications – speed of information, forms and methods of communications, how to engage our communities, how to respect ethics guidelines; update of meeting with TAPinto Summit staff – keeping lines of communication open and positive
E. Negotiations Committee - No report
F. Liaison Reports
  • Ms. Primack attended the SEF grant meeting – the deadline is March 15

PUBLIC DISCUSSION

Mr. Getzendanner read a statement opposing the 2.6% tax increase.

The remainder of the discussion was statements from parents regarding class size.

President McCann thanked everyone for the time and stated the next Coffee with the Superintendent would be April 25 beginning at 7:00pm in the Franklin School library.

Ms. Miller asked the President to clarify the process and forum for board meetings and public discussion at board meetings.

APPROVAL OF BOARD MINUTES

Ms. Miller moved approval of the following item under Approval of Board Minutes:

A. Approval of the minutes of the following meetings:

1. February 14, 2019     Regular Meeting
2. February 14, 2019     Executive Sessions

Seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Primack moved approval of the following items under School Board Operation:

A. Approval of travel for staff members (as per attached)

B. RESOLVED that the Summit Public Schools accepts and approves, as recommended by the Superintendent, the approval to proceed with the High School Synthetic Turf Replacement (the Project):

  WHEREAS, the Summit Public Schools in the County of Union, New Jersey (the “Board”), desires to proceed with school facilities projects consisting generally of: High School Synthetic Turf Replacement
WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED that the Summit Public Schools approves as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education (NJDOE) for approval. This project is designated “Other Capital and Maintenance” and the Board is not seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of information to the New Jersey Department of Education.

C. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2018-2019 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#6348728567</td>
<td>EPIC</td>
<td>CS-683EC</td>
<td>Ideal Transportation</td>
</tr>
<tr>
<td>#4291466989</td>
<td>LCJ Summit Middle School</td>
<td>CS-709N</td>
<td>Nelvi Transportation</td>
</tr>
</tbody>
</table>

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem</th>
<th>Per Diem Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ideal Transportation</td>
<td>CS-683EC</td>
<td>$55.00</td>
<td>$210.00</td>
</tr>
<tr>
<td>Nelvi Transportation</td>
<td>CS-709N</td>
<td>$0.00</td>
<td>$184.00</td>
</tr>
</tbody>
</table>

D. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2018-2019 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
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<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem</th>
<th>Per Diem Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Care Medical</td>
<td>CS-722N</td>
<td>$0.00</td>
<td>$159.00</td>
</tr>
</tbody>
</table>

E. Approval of Quote #020818-1 from Mobile Defenders, 3990 44th Street SE, Kentwood, MI 49512 for Chromebook refurbishment parts & accessories at a cost of $18,871.25 as per Hunterdon County ESC Cooperative Purchasing Program #HCESC-Tech-17-02-r1

F. Approval of 2017-2018 Per Pupil costs for Tuition Adjustment Purposes:
   - Preschool/K: $11,313
   - Elementary Grades 1-5: $14,491
   - Middle School Grades 6-8: $14,368
   - High School Grades 9-12: $15,638
   - Learning and/or Lang. Disability: $15,944

G. Approval of the following overnight and/or out-of-state field trips:
   1. March 20, 2019 for 31 students and 4 chaperones from Summit High School to attend the *Lion King* at the Minskoff Theatre, New York, NY

H. WHEREAS, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Summit Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2018-2019 school year; and

WHEREAS, the Board of Education has now reviewed indicators of the achievement of those goals; now, therefore,

IT IS HEREBY RESOLVED this 14th day of March, 2019 that the Summit Board of Education makes the determination that the merit goals have been completed and are submitted to the Executive County Superintendent of Schools for approval before payment as required by law per NJAC 6A:23A-3.1

I. Approval of revised Tuition Contract with EPIC School, 238 N. Farview Ave, Paramus, NJ 07652 for student #6348728567 to attend for the 2018-2019 school year beginning February 25, 2019 at a cost of $107,706.90 (prorated)

J. Approval to accept the Settlement Agreement between Summit Board of Education and parents of student #3407136453 per attorney recommendation

K. Approval of proposal dated 2/26/19 from S&M Interiors, LLC, 631 Columbia Street, New Milford, NJ 07646 for fabrication and installation of gym window curtains at
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Franklin School in the amount of $6,384

L. Approval of Quote #9387 dated 1/14/19 from Lee Distributors Inc., P.O. Box 447, Vernon, NJ 07462 for furniture for the Franklin School Library/Information Center at a cost of $14,497.27 as per Ed Data Bid #8576, Artco Bell MSRP Furniture

M. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
   1. Summit Board of Education reimbursement for Zappia’s charges for a Latino Literacy meal on 12/07/18 for $49.00

N. Approval of Agreement between the Summit Board of Education and The PEP Foundation, Inc., 43 Franklin Place, Summit, NJ (as per attached)

O. Be It Resolved, that the Board of Education approve the recommendation of the Business Administrator to close the following accounts and transfer any additional balance into the General Operating fund as they are no longer operationally necessary and have be accounted for by the district auditors with respect to current fund balance that is unassigned/unreserved in the 2019-2020 budget:

<table>
<thead>
<tr>
<th>Acct. #</th>
<th>Title</th>
<th>Financial Institution</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>53-9901607</td>
<td>Benefits - Main</td>
<td>Investors Bank</td>
<td>$635,001.48</td>
</tr>
<tr>
<td>53-9901559</td>
<td>General Fund Account</td>
<td>Investors Bank</td>
<td>$ 67,628.13</td>
</tr>
</tbody>
</table>

Note: Balances subject to change depending on interest accrued

P. Approval of the Nonpublic School **Additional Funding** Security Aid Program Agreements for the participating schools located within this district

Q. Approval of Excess Medical and Catastrophic student accident insurance as prepared by Willis of New Jersey, Inc. as follows:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Carrier</th>
<th>Effective</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Excess Medical</td>
<td>Bob McCloskey</td>
<td>8/01/18</td>
<td>$6,371</td>
</tr>
<tr>
<td>Catastrophic</td>
<td>Bob McCloskey</td>
<td>8/01/18</td>
<td>$2,505</td>
</tr>
</tbody>
</table>

Motion was seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Mr. Weinreich moved approval of the following items under Personnel:

A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
   1. Anna Petrich, Long-Term Inclusion Aide Substitute, Lawton C. Johnson Summit
Middle School, Aide-Step-3, $194.71/day, effective March 6, 2019 through March 31, 2019

2. Tamara Amos, Long-Term English as a Second Language (ESL) Teacher Substitute, Lincoln-Hubbard Elementary School, $225/day, effective March 18, 2019 for the 2018-2019 school year with one overlap day on March 15, 2019 at $100/day

3. Michelle Duggan, Long-Term Inclusion Aide Substitute, Summit High School, Aide-Step-3, $194.71/day, effective March 22, 2019 for the 2018-2019 school year

4. Alldina Nikovic, Inclusion Aide, Wilson Primary Center, Aide-Step-1, $33,956 (prorated), effective March 29, 2019, or sooner, for the 2018-2019 school year

5. Charles Muller, Long-Term Inclusion Aide Substitute, Jefferson Primary Center, Aide-Step-3, $194.71/day, effective April 5, 2019 for the 2018-2019 school year

6. Christine Harrington, Special Education Teacher/Instructional Aide, Lawton C. Johnson Summit Middle School, BA+15-Step-10 (.5) $32,173 and Aide-Step-3 (.5) $17,913 = $50,086 (prorated), effective May 1, 2019 for the 2018-2019 school year with two overlap days at $100/day

7. Donna Ngai, Long-Term Inclusion Aide Substitute, Jefferson Primary Center, Aide-Step-3, $194.71/day, effective March 29, 2019, or sooner, for the 2018-2019 school year

8. William Hannis, Long-Term 4th Grade Teacher Substitute, Franklin Elementary School, $225/day, effective April 8, 2019 through June 10, 2019 with two overlap days at $100/day

B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
1. Jessica DeVirgilio, $50/per half day, effective February 26, 2019
2. Grace Kobilaarcik, $80/day, effective March 15, 2019
3. William Hannis, $100/day, effective March 15, 2019

C. Approval of the following Change of Assignment:
1. Miriam Kargbo-Jackson, from Inclusion Aide, Jefferson Primary Center, to Long-Term Substitute Teacher, Wilson Primary Center, $225/day, effective April 5, 2019 for the 2018-2019 school year
2. Helga Runo, from Inclusion Aide, Jefferson Elementary School, to Long-Term Substitute Teacher, Wilson Primary Center, $225/day, effective March 27, 2019 for the 2018-2019 school year
3. Chantal DuBrey, from Grade 1 Substitute Teacher, replacing JS, Franklin Elementary School, to Grade 1 Substitute Teacher, replacing MM, Franklin Elementary School, $225/day, effective May 1, 2019 for the 2018-2019 school year

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Beatriz Lebron, Playground Aide, Franklin Elementary School, $38/hour, effective March 22, 2019 for the 2018-2019 school year
2. Natalie Petrides, Lunch Phone Aide Substitute, District, $16.58/hour, effective March 12, 2019

E. Approval to accept the resignation of the following staff:
1. Sandra Lillo, Inclusion Aide, Wilson Primary Center, effective March 5, 2019
2. Brigid Le Minez, French Teacher, Lawton C. Johnson Summit Middle School, June 30, 2019

F. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Susan Hollerbach, School Nurse, Lincoln-Hubbard Elementary School, effective May 1, 2019 (adjusted from the February 14, 2019 Agenda)
2. Ronna Silagi, Science Teacher, Lawton C. Johnson Summit Middle School, effective July 1, 2019
3. Janet Gibney, Grade 1 Teacher, Jefferson Elementary School, effective July 1, 2019

G. Approval of maternity/family leave for the following staff:
1. Jennifer Fout, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective January 22, 2019 through March 5, 2019 and unpaid leave, effective March 6, 2019 through June 5, 2019 and unpaid/childcare leave effective June 6, 2019 through June 18, 2019 (adjusted from the November 15, 2018 Agenda)
2. Laura Gibson, Health and Physical Education Teacher, Summit High School, paid leave effective October 29, 2018 through December 21, 2018 and unpaid leave, effective January 2, 2019 through April 1, 2019 and unpaid/childcare leave, effective April 2, 2019 through April 30, 2019 (adjusted from the September 13, 2018 and October 18, 2018 Agendas)
3. Approval of FMLA leave for Victoria Egner, Inclusion Aide, Lawton C. Johnson Summit Middle School, effective March 6, 2019 through March 31, 2019
4. Approval of FMLA leave for Sharon Delagarde, Inclusion Aide, Brayton Elementary School, effective January 11, 2019 through April 10, 2019

H. Approval to appoint the following staff as Jefferson Elementary School Actor’s Guild (JAG) advisors, at the curriculum rate of $48/hour, for the 2018-2019 school year:
1. Jeffrey Fluharty - up to 80 hours
2. Kristen Scaglione - up to 50 hours
3. Ashley Yospin - up to 10 hours

I. Approval of Colin Breivogel, Lawton C. Johnson Summit Middle School, Math Team Advisor, up to 66 hours at the curriculum rate of $48/hour, effective September 2018 through February 2020, (funded by SEF Grant)

J. RESOLVED, the Board of Education, after a consideration of the facts and the recommendation of the administration, approves the Memorandum of Agreement with the Summit Education Association and employee #4377, with respect to reimbursement of accumulated sick leave at the time of retirement from employment with the Board (see attached)

K. Approval of Agreement with the Summit Education Association to modify language in the 2017-2020 Contract in Article 22, Section 1, Subsection II (see attached)

L. Approval to add a 7th class, 4 days/week, for Samantha Barrow, Lincoln-Hubbard Elementary School Teacher, $2,163.92, effective March 18, 2019 through June 7, 2019

M. Approval to allocate Title II money (Acct.#20-270-100-100-07) to fund 50% of a class size reduction teacher’s salary at Jefferson Elementary School. Rachelle Angebrandt
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(replacing Carrie Pederson): Base Salary $55,886 ($27,943 local and $27,943 grant)

N. Approval to appoint Stephanie Gleason for up to 6 hours at the curriculum rate of $48/hour for Jefferson Family Science Night

O. Approval to appoint Maryclare Poole for up to 60 hours at the curriculum rate of $48/hour for Brayton Grade 1 After School Workshop Program

P. Approval of William Hannis as a Volunteer Baseball Coach for spring '2019

Motion was seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Mr. Weinreich moved the following items under Policies:

First Reading
P5330.04 Administering an Opioid Antidote (M) (New)
P5756 Transgender Student (M) (New)
P4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)

Second Reading
P2415.06 Unsafe School Choice Option (M) (Revised)
P2422 Health and Physical Education (M) (Revised)
P2610 Educational Program Evaluation (M) (Revised)
P5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P5600 Student Discipline/Code of Conduct (M) (Revised)
P5611 Removal of Students for Firearms Offenses (M) (Revised)
P5612 Assaults on District BOE Members or Employees (M) (Revised)
P5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P7440 School District Security (M) (Revised)
P8461 Reporting Violence, Vandalism, H1B, Alcohol, and other Drug Offenses (M) (Revised)
P8561 Procurement Procedures for School Nutrition Program (M) (Revised)

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Ms. Primack moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the March Bills List as listed below:

1. Regular Bills Fund 10 $ 668,184.24
2. Special Revenue Fund 20 $ 60,921.63
3. Capital Projects Fund 30 $ - 0 -
4. Enterprise Fund Fund 60 $ - 0 -
   Sub Total All Funds $ 729,105.87
5. Food Service Fund 61 $ 148,030.79
   Total All Bills $ 877,136.66

B. Approval of the monthly payroll for February 2019 - $ 4,827,160.53

C. Approval of budget adjustments and line item transfers for January 2019

D. Approval of Secretary and Treasurer’s reports for January 2019

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of January 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Miller, seconded by Mr. Colón, and carried to adjourn the meeting at 9:13 PM.

Respectfully submitted,

[Signature]
Secretary