

April 11, 2019

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education Meeting was held on Thursday, April 11, 2019 in the Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. McCann, presiding, Mr. Bonner, Mr. Colón, Ms. Miller, Ms. Primack, Mr. Weinreich, and Ms. Wong.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, Ms. Babis, Director of Special Services, and Ms. Sarno, Assistant Business Administrator. There were 9 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESIDENT'S ANNOUNCEMENTS

President McCann spoke about the following:

- General overview of the composition of the board, board committees, current administration, Cabinet members, and encouraged the public to view themselves as partners
- Highlights around the district

SUPERINTENDENT'S REPORT

Mr. Chang spoke about the following:

- Swastika found in a LCJSMS 6th grade bathroom
- Sad news to share of the passing of Derrick Nelson, Principal of Westfield H.S. – he interned here in Summit. Our thoughts are with our friends in Westfield over this tragic loss
- District highlights: Autism Awareness month activities; Community Helper Day at the Primary Centers; leadership program at Brayton; Lincoln-Hubbard 5th graders spent time at SAGE Eldercare; Franklin 5th graders had their “living wax museum” with a twist – for a quarter you could “bring to life” each of the historical figures, with proceeds going to the Mighty Max fund in honor of Max Goldstein; Jefferson’s Cultural Festival is tomorrow; LCJSMS students made bag lunches to support the “Be the Change” organization; Summit H.S.’s Choral Festival happening this evening
- Athletic highlights: Too many to list...boys lacrosse is ranked #8 in NJ, girls lacrosse ranked #3 in NJ & #15 nationally, boys tennis ranked #9 in NJ

Ms. Primack moved the following under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
2/15/19 - 126
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
None

C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
3/08/2019	1610465357	10
3/08/2019	9829975132	4
3/26/2019	4211331373	10

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
3/12/2019	5709203633	1 in-school
3/13/2019	3884878866	1 in-school
3/14/2019	1408963940	1 in-school
3/19/2019	2742761807	1 in-school
3/27/2019	9599293577	1 in-school
3/28/2019	2814268960	2

Seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Ms. Primack reported on the following: the inclusion process including IEP’s; SEF grants cycle; learning workshop data and investment in the process
- B. Operations Committee – Mr. Bonner reported on the following: update on the current year budget; Ms. Sarno’s maternity leave – Mr. Torres will fill in temporarily; status on kindergarten tuition refunds; SHS turf replacement
- C. Policy Committee – No report
- D. Communications Committee – Ms. Miller reported on the following: discussion of district overview header – body of the overview has been delegated by category; review of communication methods
- E. Negotiations Committee - No report
- F. Liaison Reports – No report

PUBLIC DISCUSSION

Parents of current student(s) living on Kent Place Boulevard spoke about a residency issue.

APPROVAL OF BOARD MINUTES

Ms. Miller moved approval of the following item under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:
 - 1. March 7, 2019 Special Budget Meeting & Executive Session
 - 2. March 14, 2019 Regular Meeting
 - 3. March 25, 2019 Special Budget Meeting

Seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Bonner moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves that \$1,370,534 of the capital reserve balance is hereby appropriated to be used as follows:

Synthetic Turf Replacement at Summit H.S. Project	\$1,279,679
Additional Bleacher Work at LCJSMS & SHS	\$ 66,055
Gym floor resurfacing at Summit H.S.	\$ 24,800

- C. Approval of Synthetic Turf and Installation proposal dated 3/15/19 from Shaw Sports Turf, 185 South Industrial Boulevard, Calhoun, GA 30701 in the amount of \$617,094 as follows:

Synthetic Turf & Installation 125,965 SF	\$ 504,658
Alt #1 - Landscape Turf & Installation 1,816 SF	12,823
Alt #2 - Removal/Disposal of Existing Turf	97,730
Alt #3 - Maintenance Equipment	1,883

Pricing provided under costing established by the Education Services Commission of New Jersey via Shaw Sports Turf Field Direct purchasing program; *ESCNJ 18/19-55 Synthetic Turf - Repair, Maintenance and Replacement Bid* TURF STRIPING PLAN-1 State Project No. 39-5090-050-19-1000

Note: This project will be funded through withdrawal of capital reserve as per item B

D. WHEREAS, the Summit Board of Education advertised for bids for the Synthetic Turf Replacement Project at Summit High School (“Project”); and

WHEREAS, the bid submitted by the putative lowest bidder for the Project, The LandTek Group, Inc. (“LandTek”), is materially defective because the total amount of work to be performed by LandTek exceeds its aggregate rating as approved by the New Jersey Department of Treasury, Division of Property Management and Construction (“DPMC”) at the time of the bid opening, which is a material, non-waivable defect; and

WHEREAS, the lowest responsible bid for the Project was submitted by Applied Landscape Technologies, Inc., for a total contract price of \$599,585 as follows:

Base bid	\$465,285 (inclusive of contingency)
Alt #1 Fence Repair	\$ 83,975
Alt #2 Scoreboard	\$ 24,225
Alt #3 Gym Entrance Area	\$ 26,100

WHEREAS, the bid submitted by Applied Landscape Technologies, Inc. is responsive in all materials respects; and

WHEREAS, the Board desires to award the contract for the Project to Applied Landscape Technologies, Inc.

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby rejects the bid submitted by LandTek Group, Inc. because it is materially defective.
2. The Board hereby awards the contract for the Synthetic Turf Replacement Project at Summit High School to Applied Landscape Technologies, Inc. in a total contract amount of \$599,585.
3. This award is expressly conditioned upon Applied Landscape Technologies furnishing the requisite documentation as required in the project specifications, including the insurance certificate, bonds, and an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.
4. The Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project.

5. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Note: This project will be funded through withdrawal of capital reserve as per item “B”

- E. Approval to accept a donation from Summit Basketball Club for the Summit H.S. boys and girls basketball grant positions for the 2018-2019 season in the amount of \$16,802
- F. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
 - 1. Summit Board of Education reimbursement for Pomptonian charges for a Latino Literacy meal for Brayton Elementary on 03/01/19 for \$86.25
- G. Approval of agreement with Romana Kulikov, MD, NJ Neurology, Inc., 400 Center Street, Garwood, NJ 07027 to provide neurological/neurodevelopmental evaluations, on an as-needed basis, for the 2018-2019 school year at a cost of \$600 per evaluation
- H. Approval of agreement with Lewis M. Milrod, MD, Pediatric Neurology and Sleep Medicine, 80 Lincoln Highway (State Route 27), Edison, NJ 08820 to provide pediatric neurology consultations, on an as-needed basis, for the 2018-2019 school year at a cost of \$550 per consultation
- I. Approval of recognition of Project Graduation as an approved event sponsored by the Board of Education
- J. Approval of Tuition Contract with Chancellor Academy, 157 West Pkwy, Pompton Plains, NJ 07444 for student #1204397342 to attend for the 2018-2019 school year beginning February 27, 2019 at a cost of \$375.46/day
- K. Approval of Proposal dated 3/27/19 from A. Scheppe Landscaping, P.O. Box 594, New Providence, NJ 07974 in the amount of \$14,350 as follows:

Backstop alteration at Jefferson School	\$12,500
Installation of new gate for the bullpen at Jefferson	850
Rework of visitors’ bullpen at Lincoln-Hubbard	1,000

Note: Additional Quote from Eagle Fence, Branchburg, NJ \$ 8,500
(award of quote Determined by SJBS based on quality and better understanding of project)

Funds to be reimbursed by Summit Junior Baseball/Softball

- L. Approval of Quote #KD017841 from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747 for one-year renewal of premium hardware support at a cost of \$12,237.35 for 8/9/19 - 8/8/20 as per WSCA/NASPO Contract #B27160/AR602 (Networking)
- M. Approval of the Nonpublic School **Additional Funding** Security Aid Program Agreements for the participating schools located within this district
- N. Approval of Transportation Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for Route 937, effective 3/1/19 (replaces Route 964 which was in effect until 2/28/19)
- O. Approval of proposals dated April 11, 2019 from Nickerson Corporation, 515 Union Avenue, Union Beach, NJ 07735 for bleacher replacements at Summit H.S. and LCJSMS in the amount of \$295,008 as follows:

Bleachers at Summit H.S.	\$202,620
Bleachers at LCJSMS	\$ 92,388

Note: Funding for this project to be covered by withdrawal from capital reserve as approved in the 2019-2020 budget and item B

- P. Approval of Proposal #20354 dated 12/21/18 from J&J Gym Floors, LLC, 77 Michael Drive, Wayne, NJ 07470 for gym floor resurfacing at Summit H.S. in the amount of \$24,800

Note: Additional quote obtained from Mathusek Sport Flooring \$29,400

Note: This project will be funded through withdrawal of capital reserve as per item “B”

Motion was seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Primack moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
 - 1. Bianca Brucato, Long-Term Substitute Resource Room Teacher, Lincoln-Hubbard Elementary School, \$225/day, effective April 22, 2019 for the remainder of the 2018-2019 school year

2. Nancy Hanna, Inclusion Aide, Wilson Primary Center, Aide-Step-3, \$35,826 (prorated), effective April 22, 2019 for the remainder of the 2018-2019 school year
 3. Carmelina Del Guercio-Evans, Long-Term Substitute Inclusion Aide, Wilson Primary Center, Aide-Step-3 (.5), \$97.36/day, effective April 3, 2019 for the remainder of the 2018-2019 school year
 4. Jessica Prisco, Elementary School Teacher, Washington Elementary School, MA-Step-4, \$62,110, for the 2019-2020 school year
 5. Jasmine Thompson, Long-Term Aide Substitute, Jefferson Elementary School, \$184.54/day, effective April 22, 2019, for the remainder of the 2018-2019 school Year
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
1. Dylan Liu, \$80/day, effective April 12, 2019
- C. Approval of the following Change of Assignment:
1. Nicoleta Pop, from Inclusion Aide, Jefferson Elementary School, to Long-Term Substitute ESL Teacher, Jefferson Elementary School \$225/day, effective April 6, 2019 for the remainder of the 2018-2019 school year
 2. Jennifer Skeenes, from Inclusion Aide, Lincoln-Hubbard Elementary School, to Inclusion Aide, Wilson Primary Center, no change in salary, effective April 22, 2019 for the remainder of the 2018-2019 school year
 3. Tanya Batorsky, from Inclusion Aide, Washington Elementary School, to Long-term Substitute Art Teacher, Jefferson Elementary School and Lincoln-Hubbard Elementary School, \$225/day, effective May 29, 2019 for the remainder of the 2018-2019 school year
 4. Claudia Gutierrez, from ESL Teacher, Summit High School, to ESL Teacher, Jefferson Elementary School, no change in salary, for the 2019-2020 school year
 5. Steven Brooks, from Leave Replacement Elementary School Teacher, Washington Elementary School, to Grade 4 Teacher, Washington Elementary School, BA-Step-5, \$60,733 for the 2019-2020 school year
 6. Gina Mahon, from Full-Time Elementary Teacher, Washington Elementary School, to Part-Time Special Education Teacher, Washington Elementary School, MA-Step-11 (.5), \$35,122 for the 2019-2020 school year
 7. Michele Brill, from Full-Time Special Education Teacher, Washington Elementary School, to Part-Time Special Education Teacher, Washington Elementary School, BA-Step-5 (.5), \$29,431 for the 2019-2020 school year
 8. Kristen Akian, from Special Assignment School Nurse, District, to School Nurse, Lincoln-Hubbard Elementary School, no change in salary, effective May 1, 2019 for the remainder of the 2018-2019 school year
- D. Approval to appoint the following support staff, pending criminal history review and

background checks as required by law:

1. Claudia Desmond, Lunch Phone Aide, District, \$16.58/hour, effective March 25, 2019 for the remainder of the 2018-2019 school year
- E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
1. Shannon Corea, Lunch Phone Aide Substitute, District, \$16.58/hour, effective March 7, 2019 for the remainder of the 2018-2019 school year
 2. Beatriz Lebron, Clerical Substitute, District, \$13/hour, and Lunch Phone Aide Substitute, District, \$16.58/hour, effective March 25, 2019 for the remainder of the 2018-2019 school year
- F. Approval to accept the resignation of the following staff:
1. Colleen Dunne, French Teacher, Summit High School, effective June 30, 2019
 2. Stephanie Mangioglu, Vocal Music Teacher, Brayton Elementary School and Franklin Elementary School, effective June 30, 2019
 3. Helen Bremert, Biology Teacher, Summit High School, effective June 30, 2019
 4. Carmelina Dombrowski, Phone Aide, Lincoln-Hubbard Elementary School, effective March 22, 2019
 5. Jennifer Cerra-Johansson, (.5) Basic Skills Teacher, Franklin Elementary School, effective June 7, 2019
- G. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Michael A. Sandor, Supervisor of Health and Physical Education, Summit High School, effective July 1, 2019
- H. Approval of maternity/family leave for the following staff:
1. Approval of FMLA leave for Victoria Egner, Inclusion Aide, Lawton C. Johnson Summit Middle School, effective March 6, 2019 through June 5, 2019 (adjusted from the March 14, 2019 Agenda)
- I. Approval of the following Summit High School Science Teachers to teach an extra class from March 11, 2019 through April 12, 2019. Each teacher will be paid for 25 class periods at their individual daily rate:
1. Nicole Terhune - \$1,575.00
 2. Michele Mansfield - \$1,662.00
 3. Jennifer Renn - \$1,625.00
 4. Chelsea Barreto - \$1,393.00
- J. Approval of FLASH Teachers for summer 2019 at the curriculum rate of \$48/hour (list attached)
- K. Approval of Rebecca Hoffler, Franklin Elementary School, Running Club Advisor,

\$48/hour for 10 hours (paid by the PTO)

- L. Approval of Emilio Torres, CPA, as acting Assistant Business Administrator from June 17, 2019 to December 31, 2019 with a monthly stipend of \$1,000
- M. Approval to appoint Christopher Miller and Haleigh Sehart, as the after school Chess Club Advisors, Brayton Elementary School, from April 11, 2019 through May 30, 2019, up to 12 hours each, at the curriculum rate of \$48/hour (paid by the PTO)
- N. Approval to terminate the employment contract of employee #9598, in accordance with the notice provision of the contract, effective April 2, 2019, and to pay the employee for 2 unused vacation days at \$145.20/day = \$290.40
- O. Approval to pay Courtney Kaczynski, Coding Club Advisor, Brayton Elementary School, at the curriculum rate of \$48/hour, up to 15 hours, effective April 11, 2019 through May 30, 2019 (paid by the PTO)
- P. Approval to pay the following staff members for the S-Cubed program, Lawton C. Johnson Summit Middle School, at the curriculum rate of \$48/hour, up to 75 hours each:
 - 1. Tonyamarie Ramsay
 - 2. Megan Kaczka
 - 3. Emily Hitchens
 - 4. Jenna Colineri
- Q. Approval of the following staff members to run Family Technology Night, at the curriculum rate of \$48/hour, up to 6 hours each:
 - 1. Kelly Klaif - Franklin Elementary School
 - 2. Loreli Stochaj - Franklin Elementary School
 - 3. Carole Stubeck - Lincoln Hubbard Elementary School
 - 4. Alexandra Kelly - Lincoln Hubbard Elementary School
- R. Approval to pay Matthew Ferry, Flag Football Advisor, Brayton Elementary School, at the curriculum rate of \$48/hour, up to 9 hours, effective April 11, 2019 through May 30, 2019 (paid by the PTO)
- S. Approval to pay Marissa Reynolds, Instructional Aide, Brayton Elementary School, to work 15 minutes extra per day in the morning to open the computer lab, \$6.32/per 15 minutes, effective April 22, 2019 through June 6, 2019 (funded by Title I)

Motion was seconded by Ms. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Ms. Wong moved the following items under Policies:

First Reading

None

Second Reading

P5330.04 Administering an Opioid Antidote (M) (New)

P5756 Transgender Student (M) (New)

P4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)

Motion was seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Ms. Primack moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the April Bills List as listed below:

1.	Regular Bills	Fund 10	\$1,024,610.33
2.	Special Revenue	Fund 20	\$ 225,085.45
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ 249.00
	Sub Total All Funds		\$1,249,944.78
5.	Food Service	Fund 61	\$ 195,429.23
	Total All Bills		\$1,445,374.01

B. Approval of the monthly payroll for March 2019 - \$4,698,533.73

C. Approval of budget adjustments and line item transfers for February 2019

D. Approval of Secretary and Treasurer’s reports for February 2019

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of February 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s

monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 12/31/18 in the amount of \$55,702.03

Motion was seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

At this time, Ms. McCann stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, April 11, 2019 to discuss:
 - 1. Personnel
 - 2. Legal
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Miller, seconded by Mr. Bonner, and carried to Executive Session at 8:00 PM.

The Board returned to Public Session at 8:40 PM.

ADJOURNMENT

Motion by Mr. Colón, seconded by Mr. Weinreich, and carried to adjourn the meeting at 8:41 PM.

Respectfully submitted,


Secretary