BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The annual Reorganization/Regular Meeting was held on Thursday, May 10, 2018, in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Mr. Bonner, Ms. Miller, Ms. Primack, and Ms. Wong. Ms. McCann was absent.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, and Ms. Sarno, Assistant Business Administrator. There were 35 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

ADMINISTRATION OF OATH

Assistant Superintendent/Board Secretary Louis J. Pepe administered the oath of office to Peggy Wong, re-appointment Board member, and Michael Colón and Josh Weinreich, newly appointed Board members.

ELECTION OF PRESIDENT

Mr. Pepe asked for nominations for Board President.

Mr. Bonner moved approval of Debra McCann as Board President. Motion seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

ELECTION OF VICE PRESIDENT

Mr. Pepe asked for nominations for Board Vice President.

Ms. Miller moved approval of Vanessa Primack as Board Vice President. Motion seconded by Ms. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

OUTGOING PRESIDENT’S COMMENTS - RICHARD HANLEY

“Good Evening Everyone! I’m going to start where most President’s end with their outgoing comments. I’d like to start by saying thank you to my wife Amy and my children Kevin, Connor, Claudia, Samantha and yes you, Maggie, the only one who was able to make it here tonight. As I’ve said before, a board member’s family makes just as much sacrifice as the Board member by picking up the slack on the home front, and while they are not often recognized I do so tonight by saying thank you again for all of your patience as I spent countless hours away from you each month, and I look forward to spending a lot more time with you going forward.”
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Next, I’d like to thank the administration and my fellow Board Members for all of your support and hard work to achieve a job well done this past year. Live TV, the Focus Areas, three contracts successfully negotiated, a new employment agreement with our Superintendent June Chang, a great budget outcome with a transparent process, and a move to one meeting a month that required focus and discipline to maintain the integrity of the information disclosure, exploration of ideas and adequate discussion leading to solid decision making. These were the highlights. All of these were the hallmarks of a District Administration and Board that were committed to excellence and to balancing the demands and considerations of all constituents while ultimately doing what’s right for the students, their families, our staff and the citizens of Summit.

Specifically, I’d like to thank Chris for his engagement and leadership this past year guiding our work on the focus areas. Vanessa, your value was evident in our negotiations sessions and I appreciated your willingness to tackle some tough policy initiatives. Donna, you were a quick study and ramped quickly sharing your knowledge of the community having served on other Boards. Peggy, you came in a bit late, but quickly gained steam and also worked to gain traction and get your sea legs in a new world. Thank you for all of your efforts and welcome to Josh and Michael, you’ve got a high bar to reach but you’re joining a great team. I’ve already reflected my gratitude to David Dietze who couldn’t be here tonight. So that leaves me to turn to Deb McCann. Deb, you’re a great friend, and your contributions to the students and staff in the past four years can’t be measured. I’ve often said and I will repeat it again, you deserve Board Member of the year every year. I know that your leadership over the next two years will continue to keep our District on course and striving for excellence, and I wish you all the best. And I hope you’re enjoying watching this on TV tonight and continue to get well and get back here soon.

During my incoming remarks a year ago, I laid out several goals for the board. The first was to protect and advocate for the Summit Board of Education as an institution and continue to take advantage of our unique Board structure, one that is appointed rather than elected. Goal #1 was to stay true to our mission developing the best educational offering for our students while not getting in the weeds to pursue individual policies or agendas. We performed well, functioning in our role ensuring the District is operating efficiently and effectively and overseeing and managing the Superintendent, the District’s CEO. This Board was supportive but challenging in its oversight of our educational experts. Another example of achieving this goal was after receiving some concerns from the community, our Policy Committee reviewed one of our own policies as well as state laws and regulations relating to a Board of Education Member running for another elected office while sitting on a BOE. The committee concluded that we have solid governance standards in this area and recommended no changes.

The second goal of this Board was to continue to emphasize our existing Focus Areas. Our marching orders, set three years prior, were to seek to raise achievement for all, empowering our children to reach their potential, to cultivate a love of learning, while sustaining superior educational programs through timely investment and strong financial oversight.

A few examples of our accomplishments this year include continued investment, despite a difficult budget environment, in our learning workshop program, working to build a strong academic foundation for every student in their early educational years. In addition, we crafted fair and reasonable agreements with all three of our labor organizations that firmly reinforced an environment
of respect and appreciation for our staff and enabled them to focus all of their energies on cultivating their own love of learning as well as our children.

We accomplished all of these and other operational objectives aligned with our existing focus areas, while working to establish a new set of Focus Areas. We did so, but not until we went through a detailed and thorough process listening intently to all stakeholders as we shaped the strategy for the next three years.

The third goal was to make continued progress improving our communications and transparency. As a Board who represents the community, I indicated last May that one of our most important assets is the ability to listen to residents and families and be current on what is going on. In previous years we had talked a lot about increasingly focusing on data and analytics to guide us, and I offered last May that inputs from our community are equally as important as test scores or studies when considering data points to inform us on our progress. We took the data you offered in the form of feedback, brought it into the District’s discussions and added it to the mosaic that we review as we made decisions.

Other examples of increased communications include a notable increase in our social media utilization and presence. This year we also rolled out monthly board meetings live on TV, a monthly President’s letter, and while that letter is pushed to an expanding email distribution list, we’re also now posting that letter and all President communications on the website in the President’s corner. Finally, we reinvigorated the BOE coffees using various locations including the schools and offering times on weekends, leading to significantly better attendance. I think the results of all these efforts are positive. We’re seeing more information making its way to our residents, and we’re actually seeing greater attendance at our monthly Board meetings in recent months. We’ve got students and residents feeling engaged and I believe respected when they walk to the microphone during a board meeting to discuss their concerns or pay a compliment. That two-way communication, while sometimes difficult or uncomfortable, is progress. I think we’ve achieved our goal of being more communicative and transparent.

As I prepared for this evening, I began to move thoughts away from my year as President and began to reflect on all that I’ve witnessed since January of 2013. As I think about the people who sought to meet with me as a Board Member or those who stepped up to that microphone, I think history tells us it is usually about something they want - a new athletic offering, a program or class that we don’t offer, or it is possibly to express a frustration at how they have been treated or that they observed something they don’t think is right in our public-school system. In most cases, after they’re done communicating their thoughts, they don’t get an answer or a correction on the spot, and as a result turn away from the engagement, or specifically that microphone, frustrated. They most likely think the Board and administration don’t listen or care, or we have misguided priorities. Unfortunately, as the Superintendent or Board of Education member, our public-school system rarely is able to turn on a dime and enable us to immediately react to individual requests or thoughts shared. We have to consider the District’s strategy and priorities, and what is best and financially sustainable within our limited budgets for all 4200 students, so we can’t flip a switch and make things happen or fix something, and it leaves most thinking that things can never change.

But let’s take a brief look back not over the past year but the past 5½ years. I think you’ll be surprised at the amount of changes that the Administration has pursued and that the Boards have been supportive of, many as a result of people stepping up to the microphone. As I sat and wrote this last night, I was able to come up with the following high-level changes.
We spent $17 mil in facilities, moving our Franklin students out of trailers, building new science labs in the Middle School, renovating our Middle School Auditorium, expanding our Jefferson Elementary School footprint. With great foresight, we significantly enhanced our building security through these investments including man traps and revised our policies to reduce unnecessary and hard to monitor visitations in our buildings. Also, we were leading edge by throwing out the accepted playbook on our response to a crisis situation in the buildings, and have now trained staff and students on ALICE, the new procedures on how to prepare and react should someone enter a school with the intent to do harm.

Financially, we continued to invest heavily in all of our programs, yet our overall school budgets have run on average increases at 1% during my 6 budget cycles on the board and well below inflation, compared to an average increase of greater than 4% in the four years prior to my joining the Board.

We developed and rolled out a Tuition based Full Day Kindergarten program which has grown from 40 students to over 160 projected for this fall.

In Guidance, we initiated a five-year plan which led to counselors serving the elementary schools, greater resources and personnel dedicated to our substance abuse programs including 1M3D. And we added a full-time college specialist at the High School.

In academics, we’ve developed a much stronger STEAM platform through investments across our curriculum, events and additional facilities to support the program. We rolled out a 1:1 initiative that now stretches down to the fifth grade. We’ve expanded our AP and honors class offerings and built our literacy and learning workshop programs substantially. We’re about to expand our curriculum tonight by renovating and investing in a Culinary Arts program. Not to be overlooked, we successfully adopted Common Core and implemented the PARCC testing flawlessly. No small academic feat. Finally, each year we seem to be graduating more kids from all ethnicities and socioeconomic backgrounds into the most competitive colleges, and we seem to set a new record for students commended through the National Merit Scholar program, with this year topping 37 such commendations.

We’ve revised our District Goals to be more academically specific and focused, and constructed them in a way that often spans 2 or 3 years and enables us to measure student achievement across all ages and provide information helping us identify problems and address them for long term solutions rather than short term fixes.

In Staffing – we’ve seen major changes. We made the AD role a full-time position. We beefed up our curriculum administration and included data analysis into the role and job description. We combined the communication role with other administrative responsibilities, while also expanding the volume and methods of communications with the community. We’ve supported our teachers in the classroom through revised but more impactful and cost effective professional development programs. At the same time, we’ve provided for additional financial support for them to further their own education, and we are witnessing our staff getting record numbers of advanced degrees and bringing this expertise into our classrooms. We’ve rolled out a new Marshall Rubric that results in more frequent observations of teacher instruction, evaluations, and real time feedback on how to improve upon our instructional practices.
We recruited and then retained a new Superintendent with a long-term vision of being a national and global educational leader. I’ve been a part of this new Superintendent search, and also now work with a new Director of Human Resources, Director of Curriculum, Athletic Director, new Guidance leader, and 5 new building principals (btw we only have 8 buildings). We have a brand-new team in place at almost every level of the leadership.

In special education, we expanded our in-District Autism program, first at the Middle School, and then SHS to keep some of our children in District as well as bring back others who had been forced to go elsewhere.

In the area of fine performing and practical arts, we’ve supported a 37% increase in budget over the past 5 years, despite the difficult financial climate. We continue to receive state and national recognition for our theater and arts programs.

In the area of athletics, we’ve added Gymnastics and Sailing, and achieved a top 10 national ranking for the quality of our athletic offering and student participation.

We’ve embraced our diversity and have begun the process of changing our own mindset, championing diversity as a real strength of the Summit School District and the learning process, rather than something that needs to be addressed and overcome. These were all initiatives that the administration has pursued and the Board Members have been supportive of in the past five years.

Yet there are even more initiatives that I was actively involved with and supportive of as the Administration sought to change and grow.

We rolled out a new website a few years back, and shortly after, “Telling the Summit Story” was introduced to outline the value proposition of the Summit Public Schools, and this Stories best days are yet to come with work pending by the administration in the coming year. We added Teacher Feature and Student Spotlight to move past highlighting things not only done on the football field or in the class, but students and teachers that were excelling across a broad spectrum of activities.

This year as mentioned earlier, we began televising live the Board meetings, to adapt to our families’ busy schedules and lives so they can be better informed about the direction of our programs, their own child’s educational experience and environment, and frankly, to keep track of how 51% of their tax dollars are being utilized but not requiring them to physically attend or dial in on a Thursday at 7pm.

I was a believer and a promoter as the administration considered The Pathways project. Through Pathways, students and their families can identify specific coursework available and proper sequencing from middle school through the high school to pursue a passionate interest, or simply prepare and plan academically to meet the standards of the colleges they strive to attend.

I have been a strong supporter of expanding our AP performance, therefore, last month’s announcement where we move our school year start date into August in the future is something I believe will yield significant academic dividends in the years to come.

In our District Goals this year, I was an outspoken supporter when the Administration suggested that we explore Community Service as the 4th Pillar. I can’t think of a better way to broaden our offering
to help our students grow and fulfill their true potential and give back to the world that has given them such advantages as they are raised in Summit, NJ.

In the area of our staff, I'm especially proud of our successful negotiations of the three contracts and significantly building on a culture of mutual respect with our personnel. It was the first time in over 12 years that all three were negotiated and settled before the contracts ran out. In addition, I was a believer along with the Administration that as a Board we could be much more efficient and effective evaluating personnel in the District who were seeking tenure. We completely overhauled the tenure process in the past two years, though the public doesn't see it as we do all of that work in closed session, however they will see the benefits down the road as we continue to attract and retain the best talent to teach our students.

For those paying attention, Lou and I and other Board Members worked hard two years ago to overhaul our budget schedule and communication process, to give more time for digestion and comments by the public and reinforce where we were focusing key investments and where we were finding savings, to ensure everyone could see our efforts at being fiscally responsible while continuing to make investments that will help us meet our ever-changing student needs.

Finally, I can't reflect on the past five years without mentioning PE Exemption - the topic that got me to that microphone and spurred my interest to get involved. If any of you have a student that has or might in the future take advantage of that exemption and ultimately benefit academically, it was all worth the effort I put in.

The point of this walk down memory lane is to show you that change, positive change, is actually happening at light speed and right under our noses here in the Summit Public Schools. I see it from behind the scenes, but you would have likely missed it as you are not required to pay as much attention as a Board Member is. We have changed the people, the processes, the product and ultimately our kids’ futures, with all that we’ve accomplished in the past five years. But most importantly I think we’ve established a solid foundation so that in the next five years we can take on even bigger challenges. I think Summit is now poised and well positioned to be a leader in public education at a national level. Sure, public education is working well here in Summit, but I believe many of you would agree it is not working as well across our country and it doesn’t appear to be changing. Therefore, I encourage our Board, our administrators and educators to continue to seek a higher level of performance here at home but begin to think how we can break glass and really change the way we are approaching our children's education. I believe these will be difficult conversations, and uncomfortable for some, but through the relationships we’ve built along with a culture of respect and trust, all of Summit can come together and make change happen, and thereby lead at the national level by breaking down some of the structural barriers that are disadvantage many children today. I believe this and Future Boards can sit down with all of our professionals to consider how we at the local level might break through real barriers to a) get our own educational system to a global level, and b) serve as an example of leadership and represent the future of education in this country.

With all that you’ve accomplished as an administration, and with the support of this new Board, I look forward with excitement to sitting down in front of the TV on future Thursdays and seeing what you come up with over the next five years for Summit Public Schools.
I want to express my appreciation to the City of Summit for giving me this chance to serve. I can assure you, I got out way more than I put in. Thank you and good evening.”

REORGANIZATION APPOINTMENTS AND DESIGNATIONS

Ms. Miller moved the following under Reorganization Appointments and Designations:

A. Approval of the following Board of Education Committees for 2018-2019:

<table>
<thead>
<tr>
<th>Education</th>
<th>Operations</th>
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<tr>
<td>Vanessa Primack*</td>
<td>Chris Bonner*</td>
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<td>Michael Colón</td>
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<td>Debra McCann, Alt.</td>
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<td>Donna Miller*</td>
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<td>Josh Weinreich</td>
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<td>Peggy Wong</td>
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<td>Michael Colón, Alt.</td>
<td>*Committee Chair</td>
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<td>Garden State Coalition</td>
<td>Debra McCann</td>
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<td>SEF Board</td>
<td>Vanessa Primack</td>
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<tr>
<td>Union County Ed Services Commission</td>
<td>Josh Weinreich</td>
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<tr>
<td>Board of School Estimate</td>
<td>Debra McCann/Chris Bonner</td>
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<tr>
<td>NJ School Boards Delegate</td>
<td>Debra McCann</td>
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<tr>
<td>Union County School Boards Delegate</td>
<td>Peggy Wong</td>
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<td>PTO Executive Board</td>
<td>Debra McCann</td>
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PRESENTATIONS

1. Summit Educational Foundation - Spring 2018 Grants - Susan Thatch

Mr. Bonner moved the following:

Approval to accept the Summit Educational Foundation Spring 2018 Grants in the amount of $285,960

Motion seconded by Ms. Miller. The roll was called and all voted “Aye.” The motion was declared adopted.
PRESIDENT’S ANNOUNCEMENTS

Vice President Primack spoke about the following:

- Student Highlight: SHS student Steve Molina
- Summit’s Louis Pepe was honored by the New Jersey Association of School Business Officials with a Distinguished Service Award as well as School Business Administrator of the Year
- Diversity Job Fair held this Saturday at Summit H.S.
- Other events throughout the district - check out your school pages on the district website

REORGANIZATION APPOINTMENTS AND DESIGNATIONS (continued)

B. Approval of Reorganization Appointments and Designations

Board Secretary - Louis J. Pepe, RSBA
Custodian of Records - Louis J. Pepe, RSBA
Public Agency Compliance Officer - Louis J. Pepe, RSBA
Emergency Management Officer - Louis J. Pepe, RSBA
School Safety Specialist - Louis J. Pepe, RSBA
Treasurer of School Moneys – Marge Gerba
Medical Inspector - Dr. Amy Gruber, Overlook Family Practice
Attendance Officer – Alicia Subervi
Affirmative Action Officer – Matthew Block
ADA/504 Compliance Officer - Director of Special Education Services
Homeless Liaison – Director of Special Education Services
Asbestos Hazard Emergency Response Act - Karl & Associates/Angelo Palumbo
Right To Know/IAQ/IPM - Angelo Palumbo
OSHA/AHERA/Lockout/Tagout - Angelo Palumbo
Substance Abuse Coordinator – Amy Herber
Safety & Health Designee - Monica Cattano
Title IX Coordinator – Matthew Block
Technology Director - Douglas Orr
Data Coordinator - Alan Sipes

C. Board Policies

BE IT RESOLVED that the written By-Laws, Board Policies, Regulations, and Job Descriptions previously and duly adopted contained in the Board of Education Policy Book are hereby adopted by the Board and shall govern all actions and business to come before this Board

D. District-wide Curriculum, Textbooks & School Programs

BE IT RESOLVED that the Summit Board of Education approves all existing curriculum, textbooks and school programs adopted to this date, which shall remain in effect. The Board may adjust the curriculum as the school year progresses.
E. Approval of appointment of Louis J. Pepe as Qualified Purchasing Agent, and Establishment of Bidding Threshold resolution (attached)


BE IT RESOLVED that the Business Office Purchasing Manual and Standard Operating Procedures Manual previously and duly adopted by the Board shall govern all purchases and procedures that fall under the responsibility of the School Business Administrator

G. Approval of renewal of membership in the Diploma Joint Insurance Fund for school years 2018-2021 (as per attached)

H. Approval of appointment of Louis J. Pepe as Fund Commissioner to the Diploma Joint Insurance Fund, and Kathy Sarno, Alternate

I. Approval of reappointment of Brown & Brown Benefit Advisors as “Broker of Record for Health Benefits” for the 2018-2019 school year

J. Approval of reappointment of Willis, LLC, as “Broker of Record for Property Casualty” for the 2018-2019 school year

K. Approval of reappointment of Lerch, Vinci & Higgins, LLP as district auditors for the 2018-2019 school year, and they are hereby authorized to carry out the 2017-2018 Comprehensive Annual Financial Review (CAFR) for the district

L. Approval of Legal Services Agreement with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, for the 2018-2019 school year

M. Approval of reappointment of Porzio, Bromberg & Newman, P.C., as district board attorneys for the 2018-2019 school year

N. Approval of reappointment of John B. Comegno II, Esquire, Comegno Law Group, P.C., 521 Pleasant Valley Avenue, Moorestown, New Jersey 08057 as Special Counsel for the 2018-2019 school year

O. Approval of reappointment of EI Associates, Inc., as district board “Architects of Record” for the 2018-2019 school year

P. Approval of reappointment of OMNI Financial Group, Inc. to serve as third party administrator (TPA) for the district’s 403(b) and 457(b) plans for the 2018-2019 school year

Q. Bank Depositories

BE IT RESOLVED, that the Board of Education of the City of Summit approve the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below:
<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>BANK</th>
<th>SIGNATORIES</th>
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<tr>
<td>(2) General Accounts</td>
<td>Investors Bank</td>
<td>Board Pres./Board Sec./Treas./School Money</td>
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<tr>
<td>Benefits - Main Account</td>
<td>Investors Bank</td>
<td>Deposit Only</td>
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<tr>
<td>Benefits - Main Acct. (Aetna)</td>
<td>Investors Bank</td>
<td>Deposit Only</td>
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<tr>
<td>Benefits - Aetna Reserve</td>
<td>Investors Bank</td>
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<tr>
<td>Benefits - FSA Account</td>
<td>Investors Bank</td>
<td>Deposit Only</td>
</tr>
<tr>
<td>Payrol</td>
<td>Investors Bank</td>
<td>Board Secretary/Treas./School Money</td>
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<tr>
<td>Critchfield Scholarship</td>
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<tr>
<td>McGeorge Scholarship Fund</td>
<td>Investors Bank</td>
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R. Establishment of Procedure for Signing of Checks

WHEREAS, the Summit Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board;

BE IT RESOLVED, that the signatures of the Board President, the Board Secretary and the Treasurer of School Moneys shall be required on checks issued in payment of bills; and

BE IT FURTHER RESOLVED, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll

S. Approval of Petty Cash Fund:

WHEREAS, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements, which strengthen the fiscal control and accountability for petty cash funds.

BE IT RESOLVED, upon recommendation of the Business Administrator that the Summit Board of Education approve the following Petty Cash Accounts to be established and replenished by the rules and regulations for Petty Cash Funds:

BUSINESS OFFICE - $100.00 - Signatory: Business Administrator/Secretary and Senior Accounts Clerk. Individual reimbursements are not to exceed $50.00.

OFFICE OF SPECIAL SERVICES - $150.00 - Director of Special Services and Secretary. Individual reimbursements are not to exceed $50.00.

TECHNOLOGY OFFICE - $50.00 - Technology Coordinator and Secretary. Individual reimbursements are not to exceed $50.00.
SUMMIT HIGH SCHOOL - $100.00 - Principal and Secretary. Individual reimbursements are not to exceed $50.00.

LAWTON C. JOHNSON SUMMIT MIDDLE SCHOOL - $100.00 - Principal and Secretary. Individual reimbursements are not to exceed $50.00.

ELEMENTARY SCHOOLS - $100.00 each - Principals and Secretaries. Individual reimbursements are not to exceed $50.00.

SHS ATHLETICS ACTIVITY ACCOUNT $2,500.00 - Director of Athletics and Secretary. Individual reimbursements are not to exceed $50.00.

SHS GUIDANCE DEPARTMENT - $25.00 - Director of Guidance and Secretary. Individual reimbursements are not to exceed $25.00.

SHS FAMILY CONSUMER SCIENCE - $100 - Supervisor and Teacher. Individual reimbursements are not to exceed $50.00.

SHS SCIENCE - $35.00 - Supervisor of Science and Principal. Individual reimbursements are not to exceed $35.00.

SHS FLASH SUMMER PROGRAM - $100.00 - Coordinator and Assistant Coordinator. Individual reimbursements are not to exceed $50.00.

THE SUMMIT PRIMARY CENTER AT WILSON - $100.00 - Principal and Secretary. Individual reimbursements are not to exceed $50.00.

THE SUMMIT PRIMARY CENTER AT JEFFERSON - $100.00 - Principal and Secretary. Individual reimbursements are not to exceed $50.00.

T. Designation of Official Newspapers for Legal Notices

BE IT RESOLVED, that the newspapers for the Board’s legal ads to be hereby established as the Star Ledger and Union County Local Source

U. Approval of Notice for 2018-2019 Board of Education Meeting Dates (attached)

V. Tax Sheltered Annuity Companies

BE IT RESOLVED, that upon the recommendation of the Business Administrator, the current Tax Sheltered Annuity Companies, in accordance with the district’s agreement with OMNI Financial Group as third party administrators, open for enrollment to any Summit Board of Education employee for the 2018-2019 school year:

AXA Equitable
Ameriprise/Riversource
VALIC

Lincoln Investment
Foresters Financial
Voya Financial (Formerly ING)
W. Approval of Aflac (American Family Life Assurance Company of Columbus) to offer voluntary paid supplemental insurance to all Summit School District full time employees for the 2018-2019 school year

X. WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq., and

BE IT RESOLVED, that the Summit Board of Education approves establishing the maximum expenditure amount for the 2018-2019 school year, not to exceed $1,500.00 for regular business travel, pursuant to Policy #6471, and

BE IT RESOLVED, that the Summit Board of Education approves establishing a maximum travel expenditure amount of $110,000.00 for the 2018-2019 school year. The maximum travel expenditure amount for the 2017-2018 school year is $99,000.00, of which: $70,113.28 has been spent and $10,470.91 is encumbered to date.

Y. Approval of Agreements with Union County Educational Services Commission for the 2018-2019 school year for the following (as per attached):

- Chapter 226 – Nonpublic School Nursing Services
- Nonpublic School Individuals with Disabilities Education Act-B (IDEA-B) Funds Basic
- Chapters 192-193 Auxiliary and Handicapped Services to Eligible Nonpublic Students
- Nonpublic Textbooks
- Nonpublic School Technology Program

Z. Approval of 2018-2019 Holiday Schedule for 12-month employees (attached)

AA. Approval of payroll schedule for 2018-2019 school year (attached)

BB. Approval of Agreement for Participation and Coordinated Transportation Services for the 2018-2019 school year with:

- Union County Education Services Commission (UCESC)
- Morris Union Jointure Commission (MUJC)
- Sussex County Regional Transportation Cooperative (SCRTC)
- Monmouth Ocean County Educational Services Commission
- Middlesex Regional Educational Services Commission
- Hunterdon County Educational Services Commission
- Educational Service Commission of Morris County
- Mercer County Educational Services Commission

CC. Approval of Cooperative Purchasing with Educational Data Services, Inc. for the 2018-2019 school year; licensing and maintenance fee $9,800

DD. Approval of procurement of goods and services through state agencies (state contracts on file and active with the N.J. Department of Treasury, Division of Purchase & Property)

EE. Approval of continued participation in various state and national cooperative contracts
as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost for the 2018-2019 school year to include:

- Middlesex Regional Educational Cooperative Pricing System
- TCPN (The Cooperative Purchasing Network), Houston, TX
- GSA.GOV (United States General Services Administration), Washington, DC
- PEPPM Technology Bidding & Purchasing Program, Milton, PA
- US Communities, Gaithersburg, MD
- Hunterdon County Educational Services Commission, Lebanon, NJ
- NASPO Value Point Cooperative Purchasing Organization

Further be it resolved, that the QPA be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws

FF. Approval to appoint the newly-elected board president, Debra McCann, and newly appointed chair of the Operations Committee, Chris Bonner, as Board of School Estimate members to complete the 2018 calendar year, effective May 10, 2018

GG. Approval of re-adoption of Safety & Security Emergency Operating Plans

Motion seconded by Ms. Wong. The roll was called, and all voted “Aye.” The motion was declared adopted.

SUPERINTENDENT’S REPORT

Mr. Chang spoke about the following:

- Franklin School will honor Detective Matthew Tarentino with a tree dedication and bronze plaque for his impact on our school communities and his positive influence overall
- Upcoming events throughout the district - check our website for dates and information
- Both the boys & girls varsity lacrosse teams are Union County Champions
- Teacher Appreciation Week & School Nurses Day - thanks to all of the dedicated individuals who educate and care for our students

Mr. Bonner moved approval of the following items listed under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
   2/23/18: 8-80
   2/23/18: 8-81
   2/23/18: 8-82
   3/06/18: 8-84
   3/12/18: 8-85
   3/13/18: 8-86
   3/19/18: 8-87
B. Approval to review the following reports of Harassment, Intimidation and Bullying:
3/02/18-83
4/05/18-90
4/05/18-91
4/17/18-92
4/13/18-93

C. Suspensions - April 2018

**Summit High School**

<table>
<thead>
<tr>
<th>Date</th>
<th>State ID#</th>
<th>Days Suspended</th>
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<tbody>
<tr>
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<td>4/25/2018</td>
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<td>4/27/2018</td>
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**LCJ Summit Middle School**

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<thead>
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<th>Days Suspended</th>
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<tr>
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<tr>
<td>4/09/2018</td>
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<tr>
<td>4/18/2018</td>
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</tr>
<tr>
<td>4/23/2018</td>
<td>8320041339</td>
<td>1</td>
</tr>
</tbody>
</table>

Motion seconded by Ms. Miller. The roll was called, and all voted “Aye.” The motion was declared adopted.

**APPROVAL OF BOARD MINUTES**

Ms. Wong moved approval of the following items listed under Approval of Board Minutes:

A. Approval of the minutes of the following meetings:

1. April 19, 2018 (Regular & Executive)
2. May 1, 2018 (Special Evaluation - Regular & Executive)

Motion seconded by Ms. Miller. The roll was called, Mr. Colón and Mr. Weinreich abstained, and all others voted “Aye.” The motion was declared adopted.
COMMITTEE REPORTS

A. Education Committee – Mr. Bonner reported on the following: iExel; discussion of projected class sizes/facilities for full day kindergarten;
B. Operations Committee – Ms. Miller reported on the following: security planning; gas auction; Aetna concerns; culinary arts program. Mr. Pepe gave a presentation at this time to review & update where we’ve come from - and where we’re going with the culinary arts renovations.
C. Policy Committee – No report
D. Communications Committee – No report
E. Negotiations Committee - No report
F. Liaison Reports – None

PUBLIC DISCUSSION

A parent of a special education student stated his desire to have Dr. Kachmar-Desonne’s replacement be vetted properly. He followed up with an inquiry as to the staff turnover at Franklin and the evaluation of administrators - Mr. Chang responded. Lastly, regarding the culinary arts renovation, he questioned the typical run rate of reserve amounts. Mr. Pepe responded.

A Franklin parent asked about the policy of looping in regards to a letter received by some 2nd grade parents and asked that a communication letter be sent out addressing this issue. Mr. Chang responded.

A parent wanted to add her sincere appreciation for the work being done for the students of Summit by both Board members and administrators.

SCHOOL BOARD OPERATION

Ms. Miller moved approval of the following items under School Board Operation:

A. Approval of travel for staff members (as per attached)

B. Approval of Agreement between Summit Board of Education and AHS Hospital Corp./Overlook Medical Center, Overlook Family Practice/Chatham Family Practice Associates and Dr. Amy Gruber, 99 Beauvoir Avenue, Summit, NJ to provide physician services from July 1, 2018 through June 30, 2019

C. Approval to set the last day of school for students Pre-K through 12th grade – single session on June 21, 2018, and last day for staff on June 22, 2018

D. Approval of the Vehicle Maintenance Agreement between Summit Board of Education and Morris-Union Jointure Commission for the term July 1, 2018 through June 30, 2019 at a cost of $73.50/hour

E. Approval of Special Education Tuition Contract between Summit Board of Education and Union County Education Services Commission covering any and all students attending one or more schools operated by UCESC during the
2018-2019 school year

F. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and Actual Solutions, P.O. Box 446, Berkeley Heights, NJ 07922 at a cost of $55/hour on an as-needed basis

NOTE: district to be reimbursed by Brayton School PTO

G. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and Education, Inc., 15 Main Street, Suite 1, Plymouth, MA 02360 at a cost of $44/hour on an as-needed basis

H. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and High Focus, 16 Commerce Drive, Cranford, NJ 07016 at a cost of $40/hour on an as-needed basis

I. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and PESI (Professional Education Services, Inc.) 34 South Delsea Drive, Glassboro, NJ 08028 at a cost of $40/hour on an as-needed basis

J. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and Stepping Forward, 26 Main Street, Chatham, NJ 07928 at a cost of $40/hour on an as-needed basis

K. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and Brookfield Academy, 1099 Haddonfield-Berlin Road, Cherry Hill, NJ 08002 at a cost of $40/hour on an as-needed basis

L. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and American Tutor, 2 Ilene Court, Hillsborough, NJ 08844 at a cost of $45/hour on an as-needed basis

M. Approval of Agreement for home instruction services for the 2018-2019 school year between Summit Board of Education and Silvergate Prep/Obanta/GenPsych, 10 Finderne Avenue, Building 10, Bridgewater, NJ 08807 at a cost of $45/hour on an as-needed basis

N. Approval of Agreement for psychiatric consultations for the 2018-2019 school year between Summit Board of Education and Platt Psychiatric Associates, LLC, 904 B2-908 A2 Pompton Avenue, Cedar Grove, NJ 07009 at a cost up to $1200 per consultation on an as-needed basis

O. Approval of Agreement for psychiatric evaluation referrals for the 2018-2019 school year between Summit Board of Education and Mark P. Faber, MD, 594 Valley Road, Upper Montclair, NJ 07043 at a cost of $550 per evaluation on an as-needed basis
P. Approval of Agreement for evaluations for the 2018-2019 school year between Summit Board of Education and Advancing Opportunities, 1005 Whitehead Road Extension, Suite 1, Ewing, NJ 08638 at a cost of $925 per evaluation on an as-needed basis

Q. Approval of Agreement for evaluations for the 2018-2019 school year between Summit Board of Education and J.G. Moreno, MD, 205 Ridgedale Avenue, Florham Park, NJ 07932 at a cost of $550 per evaluation on an as-needed basis

R. Approval of Agreement for evaluations for the 2018-2019 school year between Summit Board of Education and R. Christopher Stucky, MD, 744 Mountain Boulevard, Watchung, NJ 07069 at a cost of $400 per evaluation on an as-needed basis

S. Approval of annual contract with Trinitas Healthcare Corporation Therapy Services to provide professional services to special education students for the 2018-2019 school year at the rate of $86/hour for OT/PT therapy services and $91/hour for speech services on an as-needed basis

T. Approval of Contract for In-School Nursing Services between Summit Board of Education and Bayada Home Health Care, Inc., 6 Commerce Drive, Cranford, NJ 07016 for the 2018-2019 school year, as needed

U. Approval of Contract for Nursing Services between Summit Board of Education and Epic Health Services, Inc., 307 Fellowship Road, Suite 314, Mt. Laurel, NJ 08054 for the 2018-2019 school year, as needed

V. Approval of Tuition Agreement between Summit Board of Education and Union County Vocational-Technical Schools, 1776 Raritan Road, Scotch Plains, NJ 07076 for students attending UCVTS for the 2018-2019 school year

W. Approval of Agreement for School-to-Career Transition Services between Summit Board of Education and Jewish Vocational Service, 7 Glenwood Avenue, Lower Level, East Orange, NJ 07017 for the 2018-2019 school year, as needed

X. Approval of Agreement for neurodevelopmental evaluations for the 2018-2019 school year between Summit Board of Education and Lara Morse, MD, 95 Madison Avenue, Suite 103, Morristown, NJ 07960 at a cost of $762 per evaluation


Z. Approval of Agreement for neurodevelopmental evaluations for the 2018-2019 school year between Summit Board of Education and Gingerbread Kidz, LLC, 24 Heritage Drive, East Hanover, NJ 07936 at a cost of $400 per evaluation
AA. Approval of Agreement for psychiatric evaluations for the 2018-2019 school year between Summit Board of Education and Bartky Healthcare Center, LLC, 5513 W. Pleasant Avenue, Livingston, NJ 07039 at a cost of $1,200 per evaluation

BB. Approval of Agreement for Augmentative Communication and Assistive Technology evaluations for the 2018-2019 school year between Summit Board of Education and Educational Enterprises, Bergen County Special Services, 540 Fairview Avenue, Paramus, NJ 07652 at a cost of $850 per evaluation

CC. Approval of Agreement for Augmentative Communication and Assistive Technology evaluations for the 2018-2019 school year between Summit Board of Education and P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 at a cost of $995 per evaluation

DD. Approval of Agreement for Transition Assessments for the 2018-2019 school year between Summit Board of Education and Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 at a cost of $1607 per assessment

EE. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
   1. Summit Board of Education reimbursement of LFLP Child Care Monitor stipend for Lara Donoghue, for 09/29, 10/06, 11/03, 11/17, and 12/15/17, in the amount of $200.00

FF. Approval of Special Education Fee for Services Agreement between Summit Board of Education and Morris Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for students #1455330957 and #1982426200 to attend DLC-Warren for the 2018-2019 school year at a cost of $92,222 each

GG. RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves that $600,000 of the capital reserve balance is hereby appropriated to be used towards the following facility project as awarded May 10, 2018:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Project Bid Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Culinary Project 2018 at Summit H.S.</td>
<td>$953,400</td>
</tr>
</tbody>
</table>

Total estimated project cost of $1,205,000 to be funded as follows:
- Capital Reserve Withdrawal: $600,000
- Enterprise Fund 60 acct:
  - Food Service Account: $405,000
  - FLASH Program: 200,000
  - Funds Total: $1,205,000

HH. Approval to allow Arista Builders & Designers Inc., 329 Jackson Mills Road, Jackson, NJ 08527 to withdraw their bid of $737,000 for the Culinary Arts Renovations at Summit H.S., as the bidder claims the bid contains mathematical errors, and it has been determined to be in the best interest of the Board to allow withdrawal.
II. Approval of award for Culinary Arts Renovations at Summit H.S. to Mark Construction Inc., 81 Lester Street, Suite 2, Wallington, NJ 07057 in the amount of $953,400 based on base bid of $988,000 (inclusive of contingency) with Alt#1 ($13,600) and Alt#2 ($22,500)

JJ. Approval of Quote #8537 dated 4/11/18 from Virco % Lee Distributors, Highway 65 South, Conway, AR 72032 for furniture for the Summit H.S. culinary arts classroom in the amount of $7,551.60 as per Ed Data Bid #8576

KK. Approval of Quote #36897 dated 3/16/18 from Barry’s Appliance & TV, 565 Union Avenue, Bridgewater, NJ 08807 for culinary equipment for the Summit H.S. culinary Arts classroom in the amount of $38,209

Note: additional quote received from Karl’s Appliance, Paramus, NJ $30,312.49 does not include refrigerator/freezer component as the vendor could not quote this required equipment

LL. Approval of cost estimate dated 4/11/18 from PSEG, Cranford, NJ 07016 to run the required gas line to the Summit H.S. culinary arts classroom in the amount of $7,968.34

MM. Approval of additional technology equipment for the culinary arts classroom at Summit H.S. in the total amount of $13,689.42 obtained through multiple quotes (as per attached)

NN. Approval of contract with Frontline Education, 1400 Atwater Drive, Malvern, PA 19355, for Frontline Central Implementation Services for the 2018-2019 school year, as reviewed and recommended by the Director of Human Resources, at a cost of $11,000 as follows:

- Startup Cost (one-time): $3,000
- Annual Subscription (recurring): $8,000

OO. Approval of Tuition Contract between Summit Board of Education and Chancellor Academy, 157 W Pkwy, Pompton Plains, NJ 07444 for student #2819159863 to attend for the remainder of the 2017-2018 school year beginning on May 3, 2018 at a cost of $12,206 (prorated)

PP. Approval for the following revised transportation arrangement with Educational Services Commission of NJ (Middlesex) for the 2017-2018 School Year, effective 04/01/18:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
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<tbody>
<tr>
<td>#9926978487</td>
<td>CPC High Point, Morganville</td>
<td>T1170</td>
<td>J-L Transportation</td>
</tr>
</tbody>
</table>

Approval for the revised transportation contract with Educational Services Commission of NJ (Middlesex) for the 2017-2018 School Year in accordance and subject to the CPI increase of 0.30% as listed below:
QQ. Approval to accept the donation of an upright bass, cover, bows, and stand to the Summit H.S. Music Department valued at $1,850 from Vince & Joy Kavanagh, 17 Plain Street, Summit, NJ

RR. Approval to accept a donation in the amount of $3,997.80 from the Summit Boosters Association to purchase two complete volleyball net systems for Summit H.S.

SS. Approval to accept the donation from Summit Ice Hockey Association, Inc. in the amount of $58,397.13 for the 2017-2018 Summit H.S. ice hockey teams

TT. Approval of the following out-of-state field trips:
1. May 31, 2018 for 33 students and 3 chaperones from Summit High School to attend the Brooklyn Museum of Art, to participate in a guided tour of a Latin American art exhibit

UU. Approval to join National Joint Powers Alliance (NJPA) cooperative purchasing agency located at 202 12th St NE, Staples, MN 56479 at no cost for the purpose of expanding cooperative purchasing opportunities for the 2017-2018 and 2018-2019 school years

VV. Approval to continue to purchase natural gas service through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCP (as per attached)

Motion was seconded by Ms. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Miller moved approval of the following items under Personnel:

A. Approval to appoint the following new staff, pending criminal history review and ability to obtain appropriate NJ certification:
1. Aron Dooley, Technical Education Teacher, Summit High School, MA-Step-17, $85,389, for the 2018-2019 school year
2. Maureen Montalbetti, Long-Term Substitute Student Assistance Counselor, Summit High School, $225/day, effective May 14, 2018 through the remainder of the 2017-2018 school year

B. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
1. Rebecca Knott, Long-Term Substitute Teacher, Summit High School, $225/day, effective April 30, 2018 through June 22, 2018
2. Rebecca Brown, Long-Term Substitute Teacher, Summit High School, $225/day,
effective April 19, 2018 through June 22, 2018
3. Patrick Wallace, Long-Term Substitute ESL Teacher, Lincoln-Hubbard Elementary School, $225/day, with an overlap day at $100/day, effective May 10, 2018 through the remainder of the 2017-2018 school year
4. Mina Mohammadi, $100/day, effective May 11, 2018

C. Approval of the following Change of Assignment:
1. Ashley Raven, from 7th Grade ELA Teacher, Lawton C. Johnson Summit Middle School, to Drama Teacher, Lawton C. Johnson Summit Middle School, no change in salary, for the 2018-2019 school year
2. Jennilee Curran, from Instructional Aide, Jefferson Primary Center, to Long-Term Substitute Teacher, Jefferson Primary Center, $225/day, effective May 17, 2018 through the remainder of the 2017-2018 school year
3. Marie Williams-Villegas, from District Substitute, to Long-Term Substitute Inclusion Aide, Wilson Primary Center, $179.52/day, effective April 23, 2018 through the remainder of the 2017-2018 school year
4. Christine Reinholt, from Part-Time English Teacher, Summit High School, to Full-Time English Teacher, Summit High School, MA-Step-7, $64,228 for the 2018-2019 school year
5. Natalie Petrides, from District Substitute, to Long-Term Substitute Inclusion Aide, Jefferson Primary Center, $179.52/day, effective May 21, 2018 through the remainder of the 2017-2018 school year
6. Molly Maher, from Part-Time Inclusion Aide, Summit High School, to Full-Time Inclusion Aide, Summit High School, Aide-Step-2, $33,939 (prorated), effective April 30, 2018 through the remainder of the 2017-2018 school year

D. Approval to appoint the following substitute support staff, pending criminal history review:
1. Maybell Cromwell, Clerical Substitute, $15/hour, effective May 11, 2018
2. Cleen Manion, Clerical Substitute, $15/hour, effective May 11, 2018

E. Approval to appoint the following support staff, pending criminal history review:
1. Kethy Brunooge, Principal’s Secretary/Office Manager, Lawton C. Johnson Summit Middle School, Class-VII-Step-L, $57,171, effective July 2, 2018
2. James Freedon, Part-Time Security Officer, Lawton C. Johnson Summit Middle School, $30/hour, up to 540 hours, for the 2018-2019 school year

F. Approval of maternity/family leave for the following staff:
1. Valerie Shadle, ESL Teacher, Lincoln-Hubbard Elementary School, paid leave, effective May 11, 2018 through June 22, 2018, and unpaid leave, effective August 30, 2018 through December 3, 2018, and unpaid childcare leave, effective December 4, 2018 through December 4, 2019
2. Allison Ahearn, Resource Room Teacher, Lincoln-Hubbard Elementary School, unpaid leave, effective August 30, 2018 through December 3, 2018 and unpaid childcare leave, effective December 4, 2018 through January 4, 2019
3. Christine Watson, Grade 5 Teacher, Franklin Elementary School, paid leave, effective August 30, 2018 through September 14, 2018, and unpaid leave, effective September 17, 2018 through December 17, 2018, and unpaid childcare leave, effective December 18, 2018 through December 20, 2018
Minutes of Reorganization/Regular Meeting - May 10, 2018 - Page 22

G. Approval to accept the resignation for the purpose of retirement of the following staff:
   1. Joanne Ryan, Office Secretary/Receptionist, Lawton C. Johnson Summit Middle School, effective June 1, 2018

H. Approval to accept the resignation of the following staff:
   1. Allison Barofsky, Special Education Teacher, Summit High School, effective June 30, 2018
   2. Jonathan Hornung, Grade 1 Teacher, Lincoln-Hubbard Elementary School, effective June 30, 2018
   3. Nataly Romero, ESL Teacher, Summit High School, effective June 30, 2018
   4. James Tweed, Special Education Teacher and Wrestling Coach, Summit High School, effective June 30, 2018
   5. Elizabeth Rego, Grade 5 Teacher, Franklin Elementary School, effective May 1, 2018
   6. Dalil Mirrione, Principal, Franklin Elementary School, effective June 30, 2018
   7. Jessica Kelly, Learning Workshop Teacher, Brayton Elementary School, effective June 30, 2018
   8. Danielle Dees, Mathematics Teacher, Summit High School, effective June 30, 2018

I. Approval of reappointment of non-tenured staff members for 2018-2019 (list attached)

J. Approval of reappointment of non-tenured staff members with tenure for 2018-2019 (list attached)

K. Approval of reappointment of school aide positions for 2018-2019 (list attached)

L. Approval of reappointment of tenured staff members for 2018-2019 (list attached)

M. Approval of reappointment of custodial/maintenance staff members for 2018-2019 (list attached)

N. Approval of reappointment of secretarial staff members for 2018-2019 (list attached)

O. Approval to appoint all certificated staff to provide home instruction for the 2018-2019 school year at the home instruction rate of $50/hour

P. Approval to appoint all certificated staff to participate in Summer 2018 IEP meetings at the curriculum rate, as needed

Q. Approval to appoint all aides in-district to support special education students in after-school activities, as needed, at the appropriate hourly rate for the 2018-2019 school year to be paid via timesheet

R. Approval to appoint Monica Cattano as the district nurse coordinator for the 2018-2019 school year, $4,636

S. Approval to appoint staff for Summer 2018 Child Study Team positions at the per diem rate (list attached)
T. Approval to appoint staff for the ESY 2018 positions per hourly rate (list attached)

U. Approval to appoint Mary Ellen Cuneo, AP Proctor, Summit High School, $19/hour (paid via timesheet), effective May 7, 2018 through May 18, 2018

V. Approval to appoint the following staff members to perform summer tech work, up to 120 hours each, at the curriculum rate of $48/hour:
   1. Nicole Gutierrez
   2. Matthew Schachtel
   3. Loren MacTaggart
   4. Gertrudis Lopez-Cohen

W. Approval of Marissa Reynolds, Brayton Elementary School, to monitor early morning computer lab, $48/hour, (funded by Title I), effective April 25, 2018

X. Approval to appoint staff to the Family Nights for 2017-2018 school year at the curriculum rate of $48/hour, 8 hours each (list attached), (adjusted from the February 15, 2018 agenda)

Y. Approval to pay the following staff members for assisting with the S-Cubed program, Lawton C. Johnson Summit Middle School, $48/hour, up to 70 hours:
   1. Tonyamarie Ramsay
   2. Megan Kaczka
   3. Benjamin Carapezza
   4. Jeana Colineri

Z. Approval to terminate the employment contract of employee #9395, in accordance with the notice provision of the contract, effective May 30, 2018

AA. Approval of recommendation not to extend an employment contract to employee #9259 for the 2018-2019 school year

BB. Approval to suspend the Payroll Coordinator job description (see attached)

CC. Approval of the Staff Accountant job description (see attached)

DD. Approval to pay the following Jefferson Elementary School support staff at their hourly aide rate of $25.25, for attending a one-hour PARCC Training Session:
   1. Mary Doran
   2. Christopher Ceci
   3. Elizabeth Carpenter
   4. Meghan Muccioli
   5. Kiren Nedo

EE. Approval to pay the following staff members for advising the after school program, "Beyond the Bell", at the curriculum rate of $48/hour up to $8,086, (funded by SEF grant):
   1. Lawrence Johnson
   2. Marilyn Rand
3. Nicole Macias
4. Nicole Gutierrez

FF. Approval to pay Athletic Trainers, Karen Manista, $4,351 (prorated) and Allison Flockhart, $3,480.80 (prorated), stipends for the 2017-2018 school year, (adjusted from the April 21, 2017 agenda)

GG. Approval to pay Athletic Trainers, Karen Manista and Allison Flockhart a stipend in the amount of $4,351 each, for the 2018-2019 school year

HH. Approval of FLASH Teachers for summer 2018 at the curriculum rate of $48/hour, (list attached), (adjusted from the April 19, 2018 agenda)

II. Approval to appoint all staff members to work as Athletic Event Workers, as needed, for the 2018-2019 school year, (list attached)

JJ. Approval to appoint Jeffrey Fluhraty for the stipend position of Roaring Jaguar/RJTV, Step-3, $3,147, for the 2018-2019 school year

KK. Approval of Anne Paris, Kindergarten Teacher, Wilson Primary Center, unpaid FMLA, effective April 30, 2018 through June 22, 2018

Motion was seconded by Ms. Wong. The roll was called, and all present voted “Aye.” The motion was declared adopted.

FINANCE

Ms. Wong moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the May Bills List as listed below:

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<th></th>
<th>Description</th>
<th>Fund</th>
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<tr>
<td>2</td>
<td>Special Revenue</td>
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<tr>
<td>3</td>
<td>Capital Projects</td>
<td>30</td>
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</tr>
<tr>
<td>4</td>
<td>Enterprise Fund</td>
<td>60</td>
<td>$53.90</td>
</tr>
<tr>
<td></td>
<td>Sub Total All Funds</td>
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<td>$883,855.66</td>
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<tr>
<td>5</td>
<td>Food Service</td>
<td>61</td>
<td>$126,691.80</td>
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<tr>
<td></td>
<td>Total All Bills</td>
<td></td>
<td>$1,010,547.46</td>
</tr>
</tbody>
</table>

B. Approval of the monthly payroll for April 2018 - $4,899,588.03

C. Approval of budget adjustments and line item transfers for March 2018

D. Approval of Secretary and Treasurer’s reports for March 2018

E. Monthly Budgetary Line Item Status Certification:
Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of March 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

At this time, Ms. Primack stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, May 10, 2018 to discuss:

1. Legal - Student Issue
2. Personnel - Director of SES Search

B. That the matter discussed will be made public if and when confidentiality is no longer required
   and action pursuant to said discussion shall take place only at a public meeting.

Motion by Mr. Weinreich, seconded by Ms. Miller, and carried to Executive Session at 9:28 PM.

The Board returned to Public Session at 10:04 PM.

ADJOURNMENT

Motion by Ms. Wong, seconded by Ms. Miller, and carried to adjourn the meeting at 10:05 PM.

Respectfully submitted,

[Signature]
Secretary