

May 7, 2020

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education held a Remote Reorganization/Regular Meeting on Thursday May 7, 2020 beginning at 7:00 PM in accordance with the New Jersey Department of Community Affairs Local Operational Guidance – Covid-10: Guidance for Remote Public Meetings in New Jersey. Those present: Mr. Bonner, Mr. Colón, Ms. Miller, Ms. Primack, Mr. Weinreich and Dr. Wong.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. McCann, Director of Education, Ms. Lopez, Assistant Director of Education, Ms. Babis, Director of Special Education Services, and Ms. Sarno, Assistant Business Administrator. There were 25 people watching remotely.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

ADMINISTRATION OF OATH

Assistant Superintendent/Board Secretary Louis J. Pepe administered the oath of office to Donna Miller, returning Board Member, and Yon Cho, new Board Member.

ELECTION OF PRESIDENT

Mr. Pepe asked for nominations for Board President.

Mr. Colón moved approval of Donna Miller as Board President. Motion seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

ELECTION OF VICE PRESIDENT

Mr. Pepe asked for nominations for Board Vice President.

Mr. Weinreich moved approval of Chris Bonner as Board Vice President. Motion seconded by Dr. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

OUTGOING PRESIDENT’S COMMENTS – VANESSA PRIMACK

“It’s a great day to be a Hilltopper! Thank you Madam President, members of the Board of Education, Mr. Chang, members of the Cabinet, Administration and staff and, of course, members of the community. I have been humbled and honored to serve as Board of Education president.

Typically the outgoing president speaks to the achievements of the District over the preceding year. While I always enjoy celebrating the many accomplishments, and there are many, it strikes me that these achievements best come from our Superintendent, Cabinet, Building and Supervisory

Administrators, and our wonderful staff. They are the ones who conceive, plan, nurture, and toil so that our educational community can benefit from curriculum and programming that is relevant, innovative and impactful.

And I am not even speaking about the last seven plus weeks of remote learning, support, engagement and community. That topic would take me all night, and Madam President and my fellow board members will not likely indulge me that far.

One Board cannot truly stand alone and say “this is because of us,” because educational programming accomplishment has been and continues to be the work of so many wonderful people - including prior Boards of Education. Each Board uses a disciplined focus as the strategic and policy-driven arm of the district to build upon what has come before in order to reach the next pinnacle. As Board members, we rely and honor the work of our predecessors and add our voices in a way that moves the discussion to its next rightful place to support students and staff - all with one sole purpose: student achievement and growth.

This Board fully embraced and carried out that role with commitment, collaboration, respect and a deep sense of responsibility.

So now I offer thanks. And again, if I do this justice, we will be here all night. So my apologies for any errors and omissions.

First, to June Chang. Last May I spoke of my deep respect for your talent, your insight into the delicate balance between academic achievement and social/emotional skills, and your willingness to re-evaluate. My sentiments remain true today. We spent time this past fall highlighting the district’s incredible accomplishments under your leadership, and I offer my sincerest thanks. I would like tonight to say a particular thank you for one theme that has been an integral part of your work and vision. Adaptability has been a cornerstone in your educational philosophy and in the initiatives that you brought to Summit. The importance of adaptability, flexibility and the need to pivot with rapidly changing times took on a radical new importance these past seven weeks, and because of your work to integrate those tenets from a new perspective into the Summit culture and curriculum, our students have been well-served during this challenging pandemic. Thank you.

To the Cabinet, the Principals, Assistant Principals, Supervisors, Teachers, Aides, Office Administrators, Custodial and Maintenance staff - thank you for your extraordinary devotion to the students and excellence in education. Your talents, passion and incredible abilities make Summit the best place to go to school.

To my fellow Board members - you have always made yourselves available to me and have been such an immense help. I could not have carried out my duties this year without each of you.

A “never can really express it” thank you to Donna Miller. You have been right next to me on every step of this journey and I have learned more from you in this year than I could ever articulate without lots of commas. I thank you for your time, wisdom, point of view, willingness to listen and willingness to knock sense into me too many times to count.

Thank you to all my friends and family who supported and encouraged me. You were my cheerleaders and my shoulders to cry on, and I am so grateful for how much you enrich my life.

Finally, a special acknowledgment and thank you must go to my children - Alexis, Susannah and Lauren. No one is happier tonight than the three of you. This has been quite the year, and you were troopers, and now you're going to realize what really happens when mom has extra time and attention. You have been warned.

A year ago, I remarked that it takes many people to get ready for students to come through the doors of a school building. One factor is constant among everyone engaged in this work - the shared goal to provide the best to our children in the Summit Public Schools. And when we work together with respect, a collaborative spirit, and a shared commitment to open, honest discourse and problem solving, we are truly united and positioned to best serve this common purpose. Now, more than ever, we will need all of us working together with trust and collaboration to address the challenges we face, all in support of our students. And I can think of no better person to lead this effort than Donna Miller. Summit schools and Summit school students are beyond lucky to have someone of Donna Miller's caliber, experience, ability and dynamic leadership at the helm. So Madam President, members of the board, members of the administration and staff, members of the community, I thank you and offer my service."

NEW PRESIDENT'S ADDRESS – DONNA MILLER

"Good evening. I hope this day finds everyone in the Summit community healthy.

I'm humbled and honored to be named Board of Education President. Michael, thanks for your kind words a few moments ago--I intend to live up to them.

Vanessa, thanks for the endless hours you devoted this year to preparing me. You had your hands full! Your commitment to and compassion for every single Summit student is a benchmark that I'll measure myself against every day.

Thanks to the entire Board for trusting me with the job.

And, since a Board President is just a temporary "shiny link" on a very long chain of other Board leaders I'd like to acknowledge three other Board Presidents on that chain who, in their own wonderful ways, have helped me and will continue to do so I'm sure, as I take my turn in this role. Thank you to Celia Colbert, Rick Hanley and Deb McCann. Each of you, I hope, knows why.

And finally, a shout out to the organization that started me on my Summit volunteer career path 24 years ago. In my humble opinion it's the best volunteer training ground around. Rock on Junior League of Summit. Thank you. Keep cranking out women ready to serve their communities. We need every one of them. And with that, let's turn to the moment at hand.

The moment at hand is nuts. Am I right? This moment presents itself differently than any other moment in the past. We feel that difference. It makes us uncertain about the school year ahead. It makes us wonder what the future holds and what everything will look like.

Feeling uncertain and perhaps overwhelmed is understandable at this time. But I'm here to say that the Summit School District is NOT outmatched by this moment. The Board of Education is not outmatched. I for one am comforted by the knowledge that THIS moment, for all its unplanned differences, shifts and changes, remains firmly grounded in two familiar Summit mainstays.

The first is work. The second is the hope and enthusiasm activated when we think about tackling that work together. Mission-driven work and hope. These are the bedrock of the Summit Board of Education and our district. Work and hope got us to this moment, and they are our continued focus at this time. So allow me to bring them into clear view for the coming year.

Let's first talk about the work before us. It's all based on our Board's mission to strategically govern the schools--not to operate them. In the coming year your Board of Education has 4 major objectives:

- Interview, select and onboard a new Superintendent of Schools.
As far as governance goes, this is the most important job a Board can undertake and I assure our community that the six people next to me feel the gravity of it. And we have a challenge in front of us because our district, under the direction and vision of Superintendent Chang, has made spectacular strides. Finding a person with the vision, skills and temperament to lead us to even GREATER places is a challenge. But the Board is up for it. We're going to find someone who understands Summit's commitment to excellence. And when we find that person, we look forward to introducing him or her to our students, our faculty and our community. Stay tuned.
- The Board will support our students, teachers and administrators when they return to the Summit school buildings.
And that day will come. We're planning for it already, and will continue to do so. The Board will leave the practical planning for that to our exceptional educators, who are at the heart of what we do in Summit. When and how we deliver our four pillars of academics, arts, athletics and service may look different, at least at first, and teachers and building administrators are the passionate professionals with the skills to envision and execute what that looks like for us. And we, the Board, in partnership with the superintendent and talented cabinet, will play our part. We'll support a smooth re-entry through work in our committees. We'll ensure our buildings are ready and teachers have what they need, that our programs are spot on and impactful for this moment—and beyond, and that our valuable resources are deployed wisely to meet the needs of every child, no matter how that child returns to us.
- We'll continue to negotiate with our labor partners
Hilltopper magic is an important asset that every Summit Board must sustain. Our magic, in part, comes from the teachers who stand before our students and those who work to support those teachers, day in and day out, year after year. Educators are essential. Was there ever any doubt? If there was, I trust that two months of "school-from-the-kitchen-table!" might have chipped away at it. Our negotiation committee will continue to work on a fair and reasonable agreement with teachers, support staff, principals and supervisors.
- Finally, we'll identify our District Focus Areas for 2021 through 2024.
The District Focus Areas are developed every three years with input from the community. As a Board that represents the community, the information gathered through a survey and focus groups will be an important agenda item for this year's Board as it develops new areas of focus. I look forward to sharing more information about Focus Area development in the coming months.

And of course, by the way, all the work I just outlined will be carried out WHILE we continue to do the work that we TYPICALLY undertake. Per usual, we will bring effort to our current Focus Areas. We will create goals for this academic year to keep ourselves accountable. We will, as always, oversee the refinement and improvement of our curriculum. We will ask for data that allows us to measure the impact of our programs and analyze that data to understand how every single child is achieving and to what degree. We

will get updates on the social and emotional wellbeing of our children. We will ask about technology needs and how we can best support the use of technology. We will fund clubs and activities that offer a well-rounded experience. We will maintain policies that enable student achievement, safety and the effective running of the district. We will continue to communicate with the intent to be as open and transparent as laws and rules of ethics allow us to be. We will go to games and musicals and ceremonies, we will applaud our students for reaching, striving, trying, making it happen and we will listen to you at our public meetings, at our more informal coffees and on our sidewalks in town...because we're your PARTNERS in OPTIMIZING the education of your children and we care about them and what you have to say. And, of course, we'll do the thing you all love us to do: We'll oversee the process of creating a fiscally responsible budget.

We have important work to do this year. But I say again, we're not outmatched. In this moment as the Board considers the work ahead we have the confidence that comes from hope.

And we have hope, because we're tethered to our Summit traditions that make our community, our district and, frankly, our Board, so special.

These traditions include--but of course are not limited to...

- our community's active and vocal commitment to education. It's the foundation for everything else.
- Our spirit of partnership. The web of connections present within our district and with the greater community are too vast to list here. We'd be here all night. Those person-to-person, and organizational partnerships unite us--even when we may disagree. They are vital and a part of that Summit magic I spoke about moments ago.
- And speaking of partnerships we have a tradition of collegiality among board members--Chris, Peggy, Michael, Josh, Vanessa, we enjoy working with each other immensely...until we don't...so we work until we do again. You guys are great! And Yon, we look forward to having you with us and all the contributions you'll bring.
- And this spirit extends to our respect for our superintendent and cabinet. June, Lou, Kathy, Jenn, Tanya, Rob, Laurene, Doreen...you are simply the best and in the interest of time let me leave it at that.
- We have a strong tradition of process.
- We have a tradition of a politics-free board and...
- We have a tradition of stewardship and responsibility. As I said at the outset of these comments, no board works in a vacuum. We are actually a continuum of volunteers dedicated to one thing and one thing only: a tradition student achievement.

So yes, this moment is different. But, by focusing on the mission-driven work ahead of us, by remaining grounded in our traditions that bring us hope and comfort at uncertain times, I'm pretty sure we're going to be just fine. Or better. Or fantastic.

With that, I leave you by invoking yet another Summit Board of Education tradition. I leave you by saying; Let's Get Back To Work. Thank you."

REORGANIZATION APPOINTMENTS AND DESIGNATIONS

Dr. Wong moved the following under Reorganization Appointments and Designations:

- A. Approval of the following Board of Education Committees for 2020-2021:

Education

Peggy Wong*
Chris Bonner
Vanessa Primack
Donna Miller, Alt.

Operations

Michael Colón*
Chris Bonner
Yon Cho
Josh Weinreich, Alt.

Negotiations

Donna Miller*
Peggy Wong
Josh Weinreich
Vanessa Primack, Alt.

Policy

Chris Bonner*
Yon Cho
Vanessa Primack
Michael Colón, Alt.

Communications

Josh Weinreich*
Michael Colón
Donna Miller
Yon Cho, Alt.

*Committee Chair

Liaison Assignments

Community Liaisons – Yon Cho & Michael Colón
Garden State Coalition – Donna Miller
SEF Board – Peggy Wong
Union County Ed Services Commission – Josh Weinreich
Board of School Estimate – Donna Miller & Michael Colón
NJ School Boards Delegate – Donna Miller
Union County School Boards Delegate – Chris Bonner
PTO Executive Board – Donna Miller

- B. Approval of the following ad-hoc committee for the purpose of planning the superintendent search:

Chris Bonner
Donna Miller
Vanessa Primack
Michael Colón, Alternate

PRESENTATIONS

1. Summit Educational Foundation - Spring 2020 Grants

Ms. Miller moved the following:

Approval to accept the Summit Educational Foundation Spring 2020 Grants in the amount of \$231,609

Motion seconded by Ms. Primack. The roll was called and all voted “Aye.” The motion was declared adopted.

At this time, Mr. Bonner read the following statement from Mayor Nora Radest:

“Good evening everyone. First I want to thank Debra McCann for six years of tremendous service to the Board of Education. Deb has an astonishing work ethic; she worked tirelessly to ensure that Summit Public School students receive an excellent education and that Summit taxpayers receive high value for their tax dollars. Deb has a full plate; she is a fulltime businesswoman, wife and mother, yet she often attended many school events in order to support and get to know our students and faculty. When Deb was president of the Board of Education the community addressed the somewhat controversial issue of full day kindergarten. Deb’s calm demeanor and fair approach during the public discussion of FDK allowed everyone to be heard in a respectful atmosphere, something that is often hard to achieve when people have deep yet differing opinions. Deb, we all appreciate the dedication you have shown to our community and I hope you enjoyed your service as well. Enjoy some free time and please do not be a stranger.

Second, I want to welcome Yon Cho to the Board of Education. I know you have deep ties to our community and schools with four children having attended (and still attending) the Summit Public Schools. Yon and his wife, Francie, and their children have lived in Summit since 2000 and the Chos have been active participants and volunteers in many organizations in Summit. Yon coached sports when his children were young, has been active in the Boy Scouts, served on the board of the Summit Educational Foundation and is currently on the YMCA board of trustees. Yon worked for forty years in the financial industry, having recently retired after 30 years from Lehman Brothers. Yon will undoubtedly be an ardent advocate for our public schools while keeping a clear eye on our school budget. I hope you will enjoy the collegial working relationship that is a hallmark of the Summit Board of Education.

Third, I am delighted to reappoint Donna Miller to the Board and I wish her well as the Board president of the 2020-2021 academic year. Donna, thank you for continuing to serve our community and I know you will provide strong leadership this year as you and the Board navigate the unprecedented demands upon our school community as a result of the COVID-19 pandemic, as well as the transition to a new Superintendent of Schools. Please know that you all have my full support. Lastly, I want to thank Superintendent June Chang for his great work in Summit. Your fresh vision of education and your commitment to our students and teachers has been unwavering. The Summit community benefited from your leadership and I hope you gained from us as well. I wish you well in your new post; they are lucky to have you. Please stay in touch with us.”

PRESIDENT’S ANNOUNCEMENTS

Ms. Miller spoke about the following:

- Superintendent search update: 58 candidates; 21 screened; 10 were presented to the Board on May 4th
- Pleased to present the recommendation to appoint Robert Gardella as the acting Superintendent effective June 1, 2020

SUPERINTENDENT’S REPORT

Mr. Chang spoke about the following:

- Congratulations to Donna Miller and Chris Bonner
- Thanks to teachers during this appreciation week
- Thanks to past and present Board Members, Cabinet, Principals, and the Summit community

REORGANIZATION APPOINTMENTS AND DESIGNATIONS (continued)

C. Approval of Reorganization Appointments and Designations

Board Secretary - Louis J. Pepe, RSBA
Custodian of Records - Louis J. Pepe, RSBA
Public Agency Compliance Officer - Louis J. Pepe, RSBA
Emergency Management Officer - Louis J. Pepe, RSBA
School Safety Specialist - Louis J. Pepe, RSBA
Treasurer of School Moneys – Tamara Baldwin
Medical Inspector - Dr. Amy Gruber, Overlook Family Practice
Attendance Officer – John Ciferni
Affirmative Action Officer – Robert Gardella
ADA/504 Compliance Officer - Doreen Babis
Homeless Liaison – Doreen Babis
Asbestos Hazard Emergency Response Act - Karl & Associates/Angelo Palumbo
Right To Know/IAQ/IPM - Angelo Palumbo
OSHA/AHERA/Lockout/Tagout - Angelo Palumbo
Substance Abuse Coordinator – Amy Herber
Safety & Health Designee - Ann Zanelli
Title IX Coordinator – Robert Gardella
Technology Director - Douglas Orr
Data Coordinator - Alan Sipes

D. Approval to appoint the newly-elected board president, Donna Miller, and newly Appointed chair of the Operations Committee, Michael Colón, as Board of School Estimate members to complete the 2020 calendar year, effective May 7, 2020

E. Board Policies

BE IT RESOLVED that the written By-Laws, Board Policies, Regulations, and Job Descriptions previously and duly adopted contained in the Board of Education Policy Book are hereby adopted by the Board and shall govern all actions and business to come before this Board

F. District-wide Curriculum, Textbooks & School Programs

BE IT RESOLVED that the Summit Board of Education approves all existing curriculum, textbooks and school programs adopted to this date, which shall remain in effect. The Board may adjust the curriculum as the school year progresses.

G. Approval of appointment of Louis J. Pepe as Qualified Purchasing Agent, and Establishment of Bidding Threshold resolution (attached)

H. Business Office Purchasing Manual & Standard Operating Procedures Manual

BE IT RESOLVED that the Business Office Purchasing Manual and Standard Operating Procedures Manual previously and duly adopted by the Board shall govern all purchases and procedures that fall under the responsibility of the School Business Administrator

- I. Approval of re-adoption of Safety & Security Emergency Operating Plans
- J. Approval of appointment of Louis J. Pepe as Fund Commissioner to the Diploma Joint Insurance Fund, and Kathy Sarno, Alternate
- K. Approval of reappointment of Brown & Brown Benefit Advisors as “Broker of Record for Health Benefits” for the 2020-2021 school year
- L. Approval of reappointment of Willis, LLC, as “Broker of Record for Property Casualty” for the 2020-2021 school year
- M. Approval of reappointment of Lerch, Vinci & Higgins, LLP as district auditors for the 2020-2021 school year, and they are hereby authorized to carry out the 2019-2020 Comprehensive Annual Financial Review (CAFR) for the district
- N. Approval of Legal Services Agreement with Sciarillo, Cornell, Merlino, McKeever & Osborne, LLC, for the 2020-2021 school year
- O. Approval of reappointment of Porzio, Bromberg & Newman, P.C., as district board attorneys for the 2020-2021 school year
- P. Approval of reappointment of John B. Comegno II, Esquire, Comegno Law Group, P.C., 521 Pleasant Valley Avenue, Moorestown, New Jersey 08057 as Special Counsel for the 2020-2021 school year
- Q. Approval of reappointment of EI Associates, Inc., as district board “Architects of Record” for the 2020-2021 school year
- R. Approval of reappointment of OMNI Financial Group, Inc. to serve as third party administrator (TPA) for the district’s 403(b) and 457(b) plans for the 2020-2021 school year
- S. Bank Depositories

BE IT RESOLVED, that the Board of Education of the City of Summit approve the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below:

ACCOUNT	BANK	SIGNATORIES
General Account	Investors Bank	Board Pres./Board Sec./Treas. School Moneys
Benefits - Main Acct. (Aetna)	Investors Bank	Deposit Only
Benefits - Aetna Reserve	Investors Bank	Deposit Only
Benefits - FSA Account	Investors Bank	Deposit Only
Payroll	Investors Bank	Board Secretary/Treas. School Money
Payroll Agency	Investors Bank	Board Secretary/Asst. Bus. Admin.
Cafeteria	Investors Bank	Board Secretary/Asst. Bus. Admin.
Critchfield Scholarship	Investors Bank	Board President/Board Secretary
Gottesman Family Foundation Scholarship	Investors Bank	Board President/Board Secretary

Mame Louise Reynolds McGeorge Scholarship Fund	Investors Bank	Board President/Board Secretary
Unemployment	Investors Bank	Board Secretary/Asst. Bus. Admin.
FLASH	Investors Bank	Board Secretary/Asst. Bus. Admin.

T. Establishment of Procedure for Signing of Checks

WHEREAS, the Summit Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board;

BE IT RESOLVED, that the signatures of the Board President, the Board Secretary and the Treasurer of School Moneys shall be required on checks issued in payment of bills; and

BE IT FURTHER RESOLVED, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll

U. Approval of Petty Cash Fund:

WHEREAS, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements, which strengthen the fiscal control and accountability for petty cash funds.

BE IT RESOLVED, upon recommendation of the Business Administrator that the Summit Board of Education approve the following Petty Cash Accounts to be established and replenished by the rules and regulations for Petty Cash Funds:

BUSINESS OFFICE - \$100.00 - Signatory: Business Administrator/Secretary and Senior Accounts Clerk. Individual reimbursements are not to exceed \$50.00.

OFFICE OF SPECIAL SERVICES - \$150.00 - Director of Special Services and Secretary. Individual reimbursements are not to exceed \$50.00.

TECHNOLOGY OFFICE - \$50.00 - Technology Coordinator and Secretary. Individual reimbursements are not to exceed \$50.00.

SUMMIT HIGH SCHOOL - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

LAWTON C. JOHNSON SUMMIT MIDDLE SCHOOL - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

ELEMENTARY SCHOOLS - \$100.00 each - Principals and Secretaries. Individual reimbursements are not to exceed \$50.00.

SHS ATHLETICS ACTIVITY ACCOUNT \$2,500.00 - Director of Athletics and Secretary. Individual reimbursements are not to exceed \$50.00.

SHS GUIDANCE DEPARTMENT - \$25.00 - Director of Guidance and Secretary. Individual reimbursements are not to exceed \$25.00.

SHS FAMILY CONSUMER SCIENCE - \$100 - Supervisor and Teacher. Individual reimbursements are not to exceed \$50.00.

SHS SCIENCE - \$35.00 - Supervisor of Science and Principal. Individual reimbursements are not to exceed \$35.00.

SHS FLASH SUMMER PROGRAM - \$100.00 - Coordinator and Assistant Coordinator. Individual reimbursements are not to exceed \$50.00.

THE SUMMIT PRIMARY CENTER AT WILSON - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

THE SUMMIT PRIMARY CENTER AT JEFFERSON - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

V. Designation of Official Newspapers for Legal Notices

BE IT RESOLVED, that the newspapers for the Board's legal ads to be hereby established as Union County Local Source (primary) and the Star Ledger (secondary)

W. Tax Sheltered Annuity Companies

BE IT RESOLVED, that upon the recommendation of the Business Administrator, the current Tax Sheltered Annuity Companies, in accordance with the district's agreement with OMNI Financial Group as third party administrators, open for enrollment to any Summit Board of Education employee for the 2020-2021 school year:

AXA Equitable	Lincoln Investment
Ameriprise/Riversource	Foresters Financial
VALIC	Voya Financial (Formerly ING)
Security Benefit	

X. Approval of AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary paid supplemental insurance to all Summit School District full time employees for the 2020-2021 school year

Y. Approval of Agreements with Union County Educational Services Commission for the 2020-2021 school year for the following:

- Chapter 226 – Nonpublic School Nursing Services
- Nonpublic School Individuals with Disabilities Education Act-B (IDEA-B) Funds Basic
- Chapters 192-193 Auxiliary and Handicapped Services to Eligible Nonpublic Students
- Nonpublic Textbooks
- Nonpublic School Technology Program
- Nonpublic Security Aid Program

- Z. Approval of Agreement for Participation and Coordinated Transportation Services for the 2020-2021 school year with:
- Union County Educational Services Commission (UCESC)
 - Morris Union Jointure Commission (MUJC)
 - Sussex County Regional Transportation Cooperative (SCRTC)
 - Hunterdon County Educational Services Commission
 - Educational Service Commission of Morris County
 - Monmouth Ocean County Educational Services Commission
 - Mercer County Educational Services Commission
- AA. Approval of Cooperative Purchasing with Educational Data Services, Inc. for the 2020-2021 school year; licensing and maintenance fee \$10,136
- BB. Approval of procurement of goods and services through state agencies (state contracts on file and active with the N.J. Department of Treasury, Division of Purchase & Property)
- CC. Approval of continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost for the 2020-2021 school year to include:
- Educational Services Commission of NJ (ESCNJ)
 - TCPN (The Cooperative Purchasing Network), Houston, TX
 - GSA.GOV (United States General Services Administration), Washington, DC
 - PEPPM Technology Bidding & Purchasing Program, Milton, PA
 - US Communities, Gaithersburg, MD
 - Hunterdon County Educational Services Commission, Lebanon, NJ
 - NASPO Value Point Cooperative Purchasing Organization
 - National Joint Powers Alliance (NJPA), Staples, MN
 - The Interlocal Purchasing System (TIPS), Pittsburg, TX
- Further be it resolved, that the QPA be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws
- DD. Approval to appoint All Risk Property Damage Restoration, 501 Kennedy Blvd., Somerdale, NJ 08083 as district emergency restoration company as needed for the 2020-2021 school year under NJ State Approved Co-op Bid ESCNJ 1718-34
- EE. Approval for the purpose of recognizing liability coverage for a board-sponsored activity or event for any organization affiliated with and supporting the schools that is recognized by the Board of Education, at the discretion and approval of the Superintendent of Schools and School Business Administrator. Furthermore, the officers and members of the organization, but only with respect to their liability for activities they perform on behalf of the designated organization, are hereby covered under the district's insurance, subject to the policy terms and conditions; however, this insurance is excess over any other insurance, whether primary, excess or any other basis

- FF. Approval of Indoor Air Quality Plan revised July 21, 2018 in compliance with the Public Employees Occupational Safety and Health (PEOSH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.C. 12:100-13)(2007)
- GG. Approval of Notice for 2020-2021 Board of Education Meeting Dates (attached)
- HH. Approval of 2020-2021 Holiday Schedule for 12-month employees (attached)
- II. Approval of Payroll Schedule for 2020-2021 school year (attached)

Motion seconded by Mr. Bonner. The roll was called, Mr. Cho abstained on item “O” and all voted “Aye.” The motion was declared adopted.

SUPERINTENDENT’S REPORT

Ms. Primack moved approval of the following items listed under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
2/27/2020 - 144
3/05/2020 - 145
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
None
- C. Suspensions - April 2020

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
None		

LCJ Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
None		

Motion seconded by Mr. Weinreich. The roll was called, and all voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Ms. Miller reported on the following: update on remote learning; Chromebook distribution to all students grades 3-12 and some students in grades K-2; thanks to Doug Orr and his team in their tireless efforts; review of SEF grants; update on social/emotional support for our students from Ms. Babis
- B. Operations Committee – Mr. Bonner reported on the following: update on NJ Direct Install lighting; our fields keeping in line with City directives; HS roof update; custodial and maintenance staff updates; Brayton Library renovation
- C. Policy Committee – No report
- D. Communications Committee – No report

- E. Negotiations Committee – Ms. Primack stated the negotiations are ongoing
- F. Liaison Reports – Mr. Colón attended the SEF grants meeting; Ms. Primack, Mr. Bonner and Mr. Colón met with the Principals Education Association

PUBLIC COMMENT (received via email)

Ms. Messina asked about considerations being discussed should school open in the fall. Mr. Pepe responded. She then asked for an update on the LCJSMS track renovation. Mr. Bonner and Mr. Pepe responded.

Ms. Frank asked if the summer FLASH program will be virtual. Ms. McCann responded.

Ms. Adams asked when information will be provided to the public regarding remote learning, student assessment, grading, and end of year activities. Ms. Miller and Ms. McCann responded.

APPROVAL OF BOARD MINUTES

Mr. Bonner moved approval of the following items listed under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:
 - 1. April 16, 2020 Regular & Executive
 - 2. April 27, 2020 Special Evaluation & Executive

Motion seconded by Ms. Primack. The roll was called, Mr. Cho abstained, and all voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Dr. Wong moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached) - None at this time
- B. Approval of the 2020-2021 school year lunch price lists (as per attached)
- C. Approval of Summit Public Schools Remote Instructional Learning Plan (as per attached)
- D. Approval to set the last day of school for students Pre-K through 12th grade – single session on June 15, 2020 and last day for staff on June 16, 2020
- E. Approval of Agreement with AHS Hospital Corp./Overlook Medical Center, Overlook Family Practice/Chatham Family Practice Associates and Dr. Amy Gruber, 99 Beauvoir Avenue, Summit, NJ to provide physician services from July 1, 2020 through June 30, 2021
- F. Approval of donation of approximately 500 3M N-95 respirator dust masks at a total market value of \$480.00 to local first responders and medical personnel in Summit

through Summit Public OEM and Overlook Hospital.

Note: approximately 6 cases at \$80/case

- G. Approval of the Vehicle Maintenance Agreement with Morris-Union Jointure Commission for the term July 1, 2020 through June 30, 2021 at a cost of \$78.03/hour
- H. Approval to defer the required payroll verification audit to the 2020-2021 school year
- I. Approval to reduce/refund tuition payments for the last quarter (April/May/June) by 50% for the 2019-2020 Preschool Tuition Program
- J. Approval of Tuition Contract with P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for student #6686989504 to attend for the 2020-2021 school year beginning July 6, 2020 at a cost of \$81,912.60
- K. Approval of Agreements with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for students #1982426200 and #1455330957 to attend DLC - Warren, from June 24 through August 8, 2020 at a cost of \$15,991 each
- L. Approval of Special Education Tuition Contract with Union County Education Services Commission covering any and all students attending one or more schools operated by UCESC during the 2020-2021 school year
- M. Approval of Tuition Agreement with Union County Vocational-Technical Schools, 1776 Raritan Road, Scotch Plains, NJ 07076 for students attending UCVTS for the 2020-2021 school year
- N. Approval of Agreement with Platt Psychiatric Associates, LLC, 904 B2-908 A2 Pompton Avenue, Cedar Grove, NJ 07009 for psychiatric consultations for the 2020-2021 school year, on an as-needed basis, at a cost up to \$1200 per consultation
- O. Approval of Agreement with Mark P. Faber, MD, 594 Valley Road, Upper Montclair, NJ 07043 for psychiatric evaluation referrals for the 2020-2021 school year, on an as-needed basis, at a cost of \$550 per evaluation
- P. Approval of Agreement with Advancing Opportunities, 1005 Whitehead Road Extension, Suite 1, Ewing, NJ 08638 for evaluations for the 2020-2021 school year, on an as-needed basis, at a cost of \$990 per Assistive Technology evaluations and \$1320 per AAC evaluations
- Q. Approval of annual contract with Trinitas Healthcare Corporation Therapy Services to provide professional services to special education students for the 2020-2021 school year, on an as-needed basis, at the rate of \$87.72/hour for OT/PT therapy services and \$92/hour for speech services
- R. Approval of Contract with Bayada Home Health Care, Inc., 6 Commerce Drive, Cranford, NJ 07081 for in-school nursing services for the 2020-2021 school year, as Needed

- S. Approval of Contract with Epic Health Services, Inc., 307 Fellowship Road, Suite 314, Mt. Laurel, NJ 08054 for nursing services for the 2020-2021 school year, as needed
- T. Approval of Agreement with Jewish Vocational Service, 7 Glenwood Avenue, Lower Level, East Orange, NJ 07017 for school-to-career transition services and assessments for the 2020-2021 school year, as needed
- U. Approval of Agreement with The Learning Tree Multilingual Evaluations & Consulting, Inc., 18 Sheppard Place, Suite G, Edison, NJ 08817 for bilingual evaluations for the 2020-2021 school year at a cost of \$800 per evaluation
- V. Approval of Agreement with Educational Enterprises, Bergen County Special Services, 540 Fairview Avenue, Paramus, NJ 07652 for Augmentative Communication and Assistive Technology evaluations for the 2020-2021 school year at a cost of \$950 per evaluation and \$975 per AAC evaluation
- W. Approval of Agreement with P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for Augmentative Communication and Assistive Technology evaluations for the 2020-2021 school year at a cost of \$1059.50 per evaluation
- X. Approval of Agreement with Romana Kulikov, MD, NJ Neurology, Inc., 400 Center Street, Garwood, NJ 07027 to provide neurological/neurodevelopmental evaluations, on an as-needed basis, for the 2020-2021 school year at a cost of up to \$600 per evaluation
- Y. Approval of Agreement with Lewis M. Milrod, MD, Pediatric Neurology and Sleep Medicine, 80 Lincoln Highway (State Route 27), Edison, NJ 08820 to provide pediatric neurology consultations, on an as-needed basis, for the 2020-2021 school year at a cost of \$550 per consultation
- Z. Approval of Agreement with Speech & Hearing Associates, 121 South Euclid Avenue, Westfield, NJ 07090-2129 to provide evaluations and therapy, as needed, during the 2020-2021 school year
- AA. Approval of Agreement with Dr. Ankur Desai, 901 W. Main Street, Freehold, NJ 07728 to provide psychiatric evaluations, as needed, during the 2020-2021 school year at a cost of \$600 per evaluation
- BB. Approval of Agreement with Dr. Bryan Fennelly, 8 Shunpike Road, Madison, NJ 07940 to provide psychiatric evaluations, as needed, during the 2020-2021 school year at a cost of \$700 per evaluation (\$760 per emergency evaluation)
- CC. Approval of an anonymous donation in the amount of \$764.91 to be applied against unpaid meal balances for identified students in accordance with the donation
- DD. Approval to accept a donation of \$725 from the Summit Foundation for the purchase of hotspots
- EE. Approval of Authorization for Additional Services with UCESC, 45 Cardinal Drive,

Westfield, NJ 07090 to provide Speech Therapy to SID #6177015886 at Lamberts Mill Academy from July 1 through August 12, 2020, one time per week at a cost of \$78/session

- FF. Approval of Agreement with NextMark Foundation, Inc., 1000 Cellar Avenue, Scotch Plains, NJ 07076 to provide online training for district paraprofessionals at a cost of \$2,875 (to be funded through IDEA)
- GG. Approval of Quote #00023997 from IBoss, Inc., 101 Federal Street, 23rd Floor, Boston, MA 02110 for malware defense features expansion at a cost of \$7,476.83
Note: Sole source provider
- HH. Approval of Proposal from Explore eLearning, LLC, 110 Avon Street, Suite 300, Charlottesville, VA 22902 for Gizmos at a cost of \$8,912.50
Note: To be reimbursed by SEF Grant
- II. Approval of Proposal #2020-TB041420 from Dynamic Security, 29 Northfield Avenue, Edison, NJ 08837-3806 for security equipment at a cost of \$7,412.12 as per Bid 103-MCSSSDCPS-18-03 Building Physical Security Solutions

Motion was seconded by Mr. Colón. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Miller moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review and ability to obtain appropriate NJ certification:
 - 1. (Item removed from the agenda)
 - 2. Julie Cahillane, Long-Term Inclusion Aide Substitute, Washington Elementary School, Aide-Step-2, \$35,866 (prorated), effective August 27, 2020 through November 30, 2020 (salary, not step to be adjusted per the 2020-2021 salary guide)
 - 3. Victoria Jordan, Kindergarten Teacher, Jefferson Primary Center, BA-Step-5, \$58,861, effective August 27, 2020, for the 2020-2021 school year (salary, not step to be adjusted per the 2020-2021 salary guide)
 - 4. Julia Cicchino, Drama Teacher, Lawton C. Johnson Summit Middle School, MA-Step-1, \$61,489, effective August 27, 2020, for the 2020-2021 school year (salary, not step to be adjusted per the 2020-2021 salary guide)
 - 5. Jillian Borruso, Part-Time, Long-Term Speech Therapist Substitute, \$225/day, effective April 30, 2020, for the remainder of the 2020-2021 school year
 - 6. Kelley Schupak, Long-Term Speech Therapist Substitute, \$300/day, with two overlap days at \$100/day, effective April 21, 2020, for the remainder of the 2020-2021 school year
 - 7. Michael Dougherty, Long-Term Grade 5 Teacher Substitute, Washington Elementary School, \$225/day, effective August 27, 2020 through December 23, 2020, (rate may be adjusted per the 2020-2021 salary guide)
 - 8. Donna Anderle, Long-Term Grade 4 Teacher Substitute, Washington Elementary School, \$225/day, effective August 27, 2020 through December 23, 2020, (rate may

be adjusted per the 2020-2021 salary guide)

- B. Approval of the following Change of Assignments:
 - 1. Danielle Ridge, from Part-Time Resource Teacher, Wilson Primary Center, to Part-Time Resource Teacher, Washington Elementary School, effective August 27, 2020, for the 2020-2021 school year
 - 2. Colleen Cregg, from Special Education Teacher, Summit High School, to Transition Coordinator, Summit High School, effective August 27, 2020 for the 2020-2021 school year
 - 3. Ashley Raven, from Drama Teacher, Lawton C. Johnson, Summit Middle School, to ELA Teacher, Lawton C. Johnson Summit Middle School, effective August 27, 2020 for the 2020-2021 school year
 - 4. Emily Maldonado, from Leave Replacement Special Education Teacher, Summit High School, to Special Education Teacher, Summit High School, MA+30-Step-2, \$63,154 and an additional \$850 for a 2nd Masters Degree, effective August 27, 2020 for the 2020-2021 school year (salary, not step to be adjusted per the 2020-2021 salary guide)

- C. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
 - 1. Elizabeth Sharp, School Nurse, Brayton Elementary School, BA-Step-3, \$57,601, (prorated), effective 5/1/2020, for the 2019-2020 school year. (adjusted from the April 16, 2020 Agenda)

- D. Approval of maternity/family leave for the following staff:
 - 1. Xia Zhang, Mandarin Teacher, Lawton C. Johnson Summit Middle School, paid leave effective, August 27, 2020 through October 7, 2020, unpaid leave effective, October 8, 2020 through January 14, 2021

- E. Approval to accept the resignation for the purpose of retirement of the following staff:
 - 1. Mary Doran, Inclusion Aide, Jefferson Elementary School, effective July 1, 2020
 - 2. Joy Stopol, Speech and Language Specialist, Jefferson Primary Center and Jefferson Elementary School, effective July 1, 2020

- F. Approval to accept the resignation of the following staff:
 - 1. Matthew Perkins, Mathematics Teacher, Summit High School, effective June 30, 2020
 - 2. Jennifer Schedlbauer, Kindergarten Teacher, Jefferson Primary Center, effective June 30, 2020

- G. Approval of reappointment of tenured staff members for 2020-2021 (list attached)

- H. Approval of reappointment of non-tenured staff members with tenure for 2020-2021 (list attached)

- I. Approval of reappointment of non-tenured staff members for 2020-2021 (list attached)

- J. Approval of reappointment of school aide positions for 2020-2021 (list attached)

- K. Approval of reappointment of custodial/maintenance staff members for 2020-2021 (list attached)
- L. Approval of reappointment of secretarial staff members for 2020-2021 (list attached)
- M. Approval to appoint all certificated staff to provide home instruction for the 2020-2021 school year at the home instruction rate of \$50/hour (rate may be adjusted per the 2020-2021 salary guide)
- N. Approval to appoint all certificated staff to participate in Summer 2020 IEP meetings at the curriculum rate, as needed
- O. Approval to appoint all aides in-district to support special education students in after-school activities, as needed, at the appropriate hourly rate for the 2020-2021 school year to be paid via timesheet (IDEA Funded)
- P. Approval to appoint Ann Zanelli as the district nurse coordinator for the 2020-2021 school year, \$4,636 (rate may be adjusted per the 2020-2021 salary guide)
- Q. Approval to appoint staff for Summer 2020 Child Study Team positions at the per diem rate (list attached)
- R. Approval to appoint staff for the ESY 2020 positions per hourly rate (appointment and payment is contingent upon program running) (list attached)
- S. Approval of FLASH Teachers for summer 2020 at the curriculum rate of \$48/hour (appointment and payment is contingent upon program running) (list attached)
- T. Approval of Emergency Family and Medical Leave Expansion Act - (EFMLEA) for the following staff:
 - 1. Suzanne Zadik, SES Speech Teacher, Franklin Elementary School, effective April 21, 2020 through June 16, 2020.
 - 2. Jennifer Curcio Della Penna, SES Speech Teacher, Brayton Elementary School, effective April 23, 2020 through June 16, 2020.
- U. Approval of the following 2020 FLASH stipends (appointment and payment is contingent upon program running):
 - 1. Matt Stanbro, Coordinator, \$9,750
 - 2. William O'Regan, Assistant Coordinator, \$8,750
- V. Approval for Heather Hans, Special Education Teacher, Jefferson Primary Center, to work an extra 6th, \$66.85/day, effective May 11, 2020 through June 16, 2020
- W. Approval to appoint the following staff to perform summer tech work, up to 120 hours each, at the curriculum rate of \$48/hour:
 - 1. Carrie Odgers-Lax
 - 2. Gertrudis Lopez-Cohen
 - 3. Nicole Finnegan
 - 4. Bonnie Weinstein

5. Matthew Schachtel

- X. Approval of recommendation not to extend an employment contract to employee #9530 for the 2020-2021 school year
- Y. Approval to accept the resignation of employee #9526, effective June 30, 2020
- Z. Approval of Robert Gardella as acting Superintendent of Schools from June 1, 2020 to September 1, 2020, with a monthly stipend of \$2,750 at the direction of the Board

Motion was seconded by Ms. Primack. The roll was called, and all present voted “Aye.” The motion was declared adopted.

POLICIES

Mr. Bonner moved the following items under Policies:

Second Reading

- P1581 - Domestic Violence (M) (Revised)
- P2422 - Health and Physical Education (M) (Revised)
- P7243 - Supervision of Construction (M) (Revised)
- P8220 - School Day (M) (Revised)
- P8462 - Reporting Potentially Missing or Abused Children (M) (Revised)

Motion was seconded by Mr. Weinreich. The roll was called, and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Colón moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the May Bills List as listed below:

1.	Regular Bills	Fund 10	\$ 493,646.90
2.	Special Revenue	Fund 20	\$ 90,969.56
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$ 584,616.46
5.	Food Service	Fund 61	\$ 17,824.53
	Total All Bills		\$ 602,440.99
- B. Approval of the monthly payroll for April 2020 - \$4,880,283.75
- C. Approval of budget adjustments and line item transfers for March 2020
- D. Approval of Secretary and Treasurer’s reports for March 2020

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of March 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Weinreich. The roll was called and all present voted "Aye." The motion was declared adopted.

At this time, Ms. Miller stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, May 7, 2020 to discuss:

1. Negotiations

B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Dr. Wong, seconded by Mr. Weinreich, and carried to Executive Session at 9:01 PM.

The Board returned to Public Session at 10:01 PM.

ADJOURNMENT

Motion by Mr. Bonner, seconded by Ms. Primack, and carried to adjourn the meeting at 10:02 PM.

Respectfully submitted,



Secretary