

July 12, 2018

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education Meeting was held on Thursday, July 12, 2018, in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. McCann, presiding, Mr. Bonner, Mr. Colón, Ms. Miller, Ms. Primack, Mr. Weinreich, and Ms. Wong.

Also present were Mr. Chang, Superintendent, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, Ms. Sarno, Assistant Business Administrator, and Ms. Babis, Director of Special Services. There were 7 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS & DISCUSSIONS

1. HIB ITP and Self-Assessment Data - Laura Kaplan
2. SSDS - June Chang
3. Class of 2018 Outcome Data - Laura Kaplan and Amy Herber
4. 2017-2018 Board Goals Update - Jennifer McCann

PRESIDENT'S ANNOUNCEMENTS

President McCann stated the Board Retreat will be held on Tuesday, July 17th; goals for the upcoming school year will be on the agenda for approval at the September 13th meeting.

SUPERINTENDENT'S REPORT

Mr. Chang spoke about the following:

- FLASH summer program in full swing with 430 students participating in 42 courses led by 36 teachers and 32 student workers and volunteers
- The S.E.T. program, organized by Dr. Block, will be held August 13-16 with 30 teachers anticipated to attend along with 20 district administrators & supervisors
- The 2018-2019 begins on August 30th for staff; September 4th for students

Ms. Miller moved the following under Superintendent's Report:

- A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:
3/26/18-88
4/23/18-94
5/1/18-95
5/1/18-96

4/30/18-97
5/16/18-98
5/9/18-99
5/18/18-100
4/30/18-101
4/25/18-102
5/9/18-103
5/28/18-104

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

6/6/18-105
5/31/18-106
6/8/18-107
6/15/18-108
6/8/18-109

C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
6/06/2018	2477003025	4
6/12/2018	4151123107	10

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
6/01/2018	6119873252	1
6/01/2018	7807591478	1
6/20/2018	9677974979	1
6/21/2018	1408963940	1
6/21/2018	3879703513	1

Seconded by Ms. Primack. The roll was called and all present voted "Aye." The motion was declared adopted.

COMMITTEE REPORTS

- A. Education Committee – Ms. Primack reported on the following: board goals; COGAT tests; proposed selection of the psychology textbook; 2019-2020 calendar
- B. Operations Committee – No report
- C. Policy Committee – No report
- D. Communications Committee – No report
- E. Negotiations Committee - No report
- F. Liaison Reports – None

PUBLIC DISCUSSION

None

APPROVAL OF BOARD MINUTES

Mr. Weinreich moved approval of the following item under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:
 - 1. June 14, 2018 Regular Meeting
 - 2. June 14, 2018 Executive Session

Seconded by Mr. Bonner. The roll was called and all present voted "Aye." The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Primack moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. Approval of Tuition Contract between Summit Board of Education and Cerebral Palsy of North Jersey, 220 S Orange Ave # 300, Livingston, NJ 07039 for student #3390168697 to attend Horizon High School for the 2018-2019 school year beginning July 2, 2018 at a cost of \$79,291.80
- C. Approval of Tuition Contracts between Summit Board of Education and The Arc Kohler School, 1137 Globe Avenue, Mountainside, NJ 07092 for students #1026245451, #5762253583, and #6351012155 to attend for the 2018-2019 school year beginning July 2, 2018 at a cost of \$78,141.18 each
- D. Approval of Tuition Contract between Summit Board of Education and The Center School, 2 Riverview Drive, Somerset, NJ 08873 for student #1460695926 to attend for the 2018-2019 school year beginning July 2, 2018 at a cost of \$69,646
- E. Approval of Tuition Contract between Summit Board of Education and Terranova Group Inc. t/a Chapel Hill Academy, 31 Chapel Hill Rd, Lincoln Park, NJ 07035 for student #2878002926 to attend for the 2018-2019 school year at a cost of \$71,190
- F. Approval of Tuition Contract between Summit Board of Education and Academy 360-Lower School, 1 Sunset Ave, Verona, NJ 07044 for student #4876504705 to attend for the 2018-2019 school year beginning July 2, 2018 at a cost of \$75,323.15
- G. Approval of Tuition Contract between Summit Board of Education and Celebrate the Children, 230 Diamond Spring Rd, Denville, NJ 07834 for student #3552153376 for the 2018-2019 school year at a cost of \$71,500
- H. Approval of Agreement for Transition Services Contract between Summit Board of Education and Union County Educational Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 that includes Skills Trainer Services & SLE Coordinator Services provided at Summit H.S. for 36 weeks during the 2018-2019 school year at a cost of \$65,214
- I. Approval of Tuition Contract Agreement between Summit Board of Education and

DCCF, LLC, 295 Route 46 West, Budd Lake, NJ 07828 for student #3552153376 to attend the Limitless Summer Program from July 11 - August 10, 2018 at a cost of \$7,830

- J. Approval of contracts between Summit Board of Education and State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired, 153 Halsey Street, Newark, NJ 07101 for Education Level 1 services during the 2018-2019 school year for students #5504228228, #2115371662, #3790772089, #3390168697, and #6686989504 at a cost of \$1,900 each
- K. Approval of Tuition Contract between Summit Board of Education and ECLC of New Jersey, 21 Lum Avenue, Chatham, NJ 07928 for student #3790772089 to attend for the 2018-2019 school year beginning July 5, 2018 at a cost of \$86,766
- L. Approval of Agreement for neurological consultations for the 2018-2019 school year between Summit Board of Education and Dr. Romana Kulikova, 400 Center Street, Garwood, NJ 07027 at a cost of \$450 (in-office) and \$600 (out-of-office) per evaluation on an as-needed basis
- M. Approval of the donation of an upright piano to the Summit Music Department for use at Summit High School by Kelly Yee, 60 Canoe Brook Parkway, Summit, NJ 07901, in the amount of \$4,275
- N. Approval of the donation from the Summit H.S. Class of 1962 in the amount of \$3,370.09 to purchase furniture for the High School Library
- O. Approval of Bid #EDS8750 dated 5/22/18 from Music & Arts Center, 5295 Westview Drive, Suite 300, Frederick, MD 21703 for electronic string instruments in the amount of \$12,899.97 (to be reimbursed by an SEF grant)
Other bids requested:
 - Elefante Music, New Providence - no bid - unable to supply
 - Liss Music Center, Summit - no bid - unable to supply
- P. Approval of the overnight field trip on September 21-23, 2018 for 400 6th grade students, H.S. counselors, and adult chaperones to STOKES at Fairview Lake YMCA Camp in Newton, NJ as well as the STOKES Training Day for counselors on September 16, 2018
- Q. Approval of Summit High School Senior Class Picnic on Wednesday, September 12, 2018 from 5:00 - 8:00 PM to be held at Memorial Park - Picnic Grove
- R. Approval of acceptance of ESEA SFY2019 funds in the amount of \$463,045 as follows:

Title I	\$326,166
Title II	73,940
Title III	24,953
Title III - Immigrant	18,401
Title IV	19,585

- S. Approval of donation from Wilson Primary Center PTO in the amount of \$1,156.17 to purchase Maximum Seating BarcoBoard Wheelchair Accessible Table and Frame Protectors for the playground area
- T. Approval of donation from Summit Men's Lacrosse Alumni Association, Inc. in the amount of \$15,507 to fund the 2018 boys' lacrosse grant positions
- U. Approval of donation from Summit Jr. Baseball in the amount of \$7,753 to fund the 2018 baseball coach grant position
- V. Approval of donation from the Summit Boys Volleyball Association in the amount of \$11,452.20 to fund 2018 boys volleyball
- W. Approval of donation from Summit Boosters in the amount of \$3,780.64 to purchase a sim machine for use by the athletic trainers

Motion was seconded by Ms. Wong. The roll was called and all present voted "Aye." The motion was declared adopted.

PERSONNEL

Mr. Bonner moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
 - 1. John Ciferni, Assistant Principal, Lawton C. Johnson Summit Middle School, \$105,000 (prorated), effective July 19, 2018 for the 2018-2019 school year
 - 2. Nicole Finnegan, Technology Support Teacher, Summit Public Schools, BA-Step-4, \$57,354, effective August 30, 2018 for the 2018-2019 school year
 - 3. Nancy LaShure, Principal's Secretary/Office Manager, Lawton C. Johnson Summit Middle School, Secretary-Category VII-K, \$58,673 (prorated), effective July 24, 2018 for the 2018-2019 school year
 - 4. Gina Tarabocchia, Social Studies Teacher, Lawton C. Johnson Summit Middle School, BA-Step-2, \$56,320, effective August 30, 2018 for the 2018-2019 school year
 - 5. Michael Brawer, English Teacher, Summit High School, MA-Step-12, \$71,755, effective August 30, 2018 for the 2018-2019 school year
 - 6. Caroline Bennett, Mathematics Teacher, Summit High School, MA-Step-3, \$61,510, effective August 30, 2018 for the 2018-2019 school year
 - 7. Lexi Candela, Leave Replacement Physical Education Teacher, Lawton C. Johnson Summit Middle School and Summit High School, BA-Step-1, \$55,886, effective August 30, 2018 through approximately April 8, 2019
 - 8. Caroline Paskas, Principal's Secretary/Office Manager, Summit High School, Secretary-Category VII-T, \$51,871 (prorated), effective August 13, 2018 for the 2018-2019 school year
- B. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
 - 1. Daniela Wichik, \$80/day, effective August 30, 2018
 - 2. Caraline Smith, \$80/day, effective August 30, 2018

3. Kristen Staub, \$80/day, effective August 1, 2018
4. Catherine Cameron, \$18/hour Clerical Substitute, \$80/day Aide Substitute, effective July 13, 2018
5. Katherine Kinsey, Substitute School Nurse, \$225/day, effective August 1, 2018
6. Bernice Adetoro, Clerical Substitute, \$13/hour, effective July 1, 2018

C. Approval of the following Change of Assignment:

1. Kristen Scaglione, from Kindergarten Teacher, Jefferson Primary Center, to 5th Grade Teacher, Jefferson Elementary School, no change in salary, effective August 30, 2018 for the 2018-2019 school year
2. Kara Driscoll, from 5th Grade Teacher, Brayton Elementary School, to Kindergarten Teacher, Jefferson Primary Center, no change in salary, effective August 30, 2018 for the 2018-2019 school year
3. Mei-Lu Weaver, from .4 Mandarin Teacher, Summit High School, to .6 Mandarin Teacher, Summit High School, MA-Step-5 (.6), \$37,703, effective August 30, 2018 for the 2018-2019 school year
4. Karin Dorieux, from .5 ESL and .3 Spanish, Franklin Elementary School and Jefferson Primary Center, to .5 ESL and .3 Spanish, Franklin Elementary School, Jefferson Elementary School and Lawton C. Johnson Summit Middle School, no change in salary, effective August 30, 2018 for the 2018-2019 school year
5. Marta Michel, from 8th Grade Social Students Leave Replacement Teacher, Lawton C. Johnson Summit Middle School, to Cycles Teacher, Lawton C. Johnson Summit Middle School, Doctorate-Step-3, \$66,213, effective August 30, 2018 for the 2018-2019 school year
6. Jemel Brinson, from Night Supervisor Custodian, Summit High School, to Full-Time Night Custodian, Lawton C. Johnson Summit Middle School, no change in salary, effective July 1, 2018
7. Shaquille Henderson, from Night Custodian, Lawton C. Johnson Summit Middle School, to Full-Time Night Custodian, Summit High School, no change in salary, effective July 1, 2018
8. Arthur Rodgers, from Kindergarten Teacher, to Grade 1 Teacher, Jefferson Elementary School, no change in salary, effective August 30, 2018 for the 2018-2019 school year
9. Natalie Petrides, from Substitute Teacher, Summit Public Schools, to (.5) Long-Term Substitute Kindergarten Teacher, Jefferson Primary Center, \$112.50/day, effective August 30, 2018 through November 2, 2018
10. Natalie Petrides, from (.5) Long-Term Substitute Kindergarten Teacher, Jefferson Primary Center, to (.5) Instructional Aide, Jefferson Primary Center, Aide-Step-3-(.5) \$17,913 (prorated), effective November 3, 2018 through June 20, 2019
11. Rebecca Knott, from Long-Term Substitute, Summit High School, to Science Teacher, Lawton C. Johnson Summit Middle School, MA-Step-2, \$61,076, effective August 30, 2018 for the 2018-2019 school year
12. Kelly Klaif, from Leave Replacement Grade 5 Teacher, Franklin Elementary School, to Grade 5 Teacher, Franklin Elementary School, MA-Step-2, \$61,076, effective August 30, 2018 for the 2018-2019 school year
13. Christopher Wilson, from Grade 1 Teacher, Jefferson Elementary School, to Kindergarten Teacher, Wilson Primary Center, no change in salary, effective August 30, 2018 for the 2018-2019 school year
14. Beela Shekaran, from Inclusion Aide, Wilson Primary Center, to (.5) Inclusion

- Aide, Wilson Primary Center, Aide-Step-3 (.5), \$17,913, Lunch Aide, \$38/hour, and PM Substitute Teacher, as needed, \$50/ (.5) day
15. Caitlin Loston, from Part-Time Behavior Analyst, Wilson Primary Center and Lincoln-Hubbard Elementary School, to Full-Time Behavior Analyst, Franklin Elementary School and Jefferson Elementary School, MA-30-Step-8, \$67,569, effective August 30, 2018 for the 2018-2019 school year
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Ashley Purdue, Inclusion Aide, Washington Elementary School, Aide-Step-3, \$35,826, effective August 30, 2018 for the 2018-2019 school year
 2. Alyssa Roncallo, Campus Aide, Jefferson Elementary School, Aide-Step-2, \$34,889, effective August 30, 2018 for the 2018-2019 school year
- E. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Yvonne Travers, Secretary, Lincoln-Hubbard Elementary School, effective December 31, 2018
- F. Approval to accept the resignation of the following staff:
1. Kathy Bruinooge, Office Manager/Principal Secretary, Lawton C. Johnson Summit Middle School, effective June 20, 2018
 2. DeAnna Nelson, PE Aide, Franklin Elementary School, Lincoln-Hubbard Elementary School and Washington Elementary School, effective June 30, 2018
 3. Alyssa Young, Long-Term Substitute, Grade 1-5 Special Education Teacher, Lincoln-Hubbard Elementary School, effective June 25, 2018
 4. Elizabeth Rego, 5th Grade Teacher, Franklin Elementary School, effective June 25, 2018
 5. Nicole Gutierrez, Technology Coach, Lawton C. Johnson Summit Middle School, effective June 30, 2018
 6. Tara Marrero, School Counselor, Summit High School, effective August 30, 2018
 7. Bindiya Patel, Playground Supervisor, Lincoln-Hubbard Elementary School, effective June 30, 2018
- G. Approval to increase the salary of Tim Muller, Seasonal Custodian, to \$10/hour, effective July 1, 2018
- H. Approval of Co-Curricular Recommendations for the 2018-2019 school year, Summit High School (list attached)
- I. Approval of Co-Curricular Recommendations for the 2018-2019 school year, Lawton C. Johnson Summit Middle School (list attached), (revised from the June 14, 2018 agenda)
- J. Approval to pay Erica Dorsey, School Counselor, two additional days, at her daily rate of \$163.77/day
- K. Approval to pay the following staff for unused vacation days:
1. Jane Kachmar-Desonne, \$30,868.15 for 38.5 days at \$801.77/day
 2. Annette Pantano, \$5,700.44 for 20.5 days at \$278.07/day
 3. Regina Hill, \$1,336.59 for 4.5 days at \$297.02/day

4. Catherine Kronen, \$3,824.70 for 15 days at \$254.98/day
- L. Approval of the following staff for the Summer Bridges Program, Brayton Elementary School from August 13-17, 2018 and August 20-25, 2018 (paid by SEF Grant)

Erin Corea	50 hours	\$48/hour
Matt Stanbro	25 hours	\$48/hour
John Murphy	25 hours	\$48/hour
- M. Approval to add an extra 6th teaching assignment, William Rohrbach, Technology Teacher, Lawton C. Johnson Summit Middle School, \$5,353, for the 2018-2019 school year
- N. Approval to pay Nicole Finnegan for summer tech work at the curriculum rate of \$48/hour, up to 120 hours
- O. Approval of the following teachers as substitutes for Summer Academy, Summit High School, at the curriculum rate of \$48/hour, to be paid via timesheet:
 1. Noreen Boverly
 2. Emily Dura
 3. Peter Connolly
 4. Brianna Kane
- P. Approval of Brandon Kalinowski, as an Extended School Year ABA Aide, hourly rate, effective July 5, 2018 through August 3, 2018
- Q. Approval of the 2018-2019 Summer/Fall Coaches (list attached)
- R. Approval of Anna Gomez for Summit High School Summer Academy, \$48/hour, 149.5 hours (funded by Title III Immigrant, Acct. #20-246-100-100-02)
- S. Approval of Ilanit Kaplan as Summit High School, Summer Screener, \$48/hour, 15 hours, (funded by Title III Immigrant, Acct. #20-246-100-100-02)
- T. Approval of Alexandra Aguiar as Lawton C. Johnson Summit Middle School, Summer Screener, \$48/hour, 15 hours, (funded by Title III Immigrant, Acct. #20-246-100-100-03)
- V. Approval to pay the following staff for Curriculum Writing:
 1. Staci Kaplan, K-5 Benchmark Assessments, \$48/hour, up to 15 hours
 2. Randy Wallock, 6-8 Social Studies Rewrite, \$48/hour, up to 15 hours
 3. Randy Wallock, ELA Common Benchmark Assessment, \$48/hour, up to 15 hours
 4. Lauren Fulmer, ELA Common Benchmark Assessment, \$48/hour, up to 15 hours
 5. Randy Wallock, Problem-Based Learning, \$48/hour, up to 20 hours
- W. Approval to pay Elizabeth Barto \$500 for mentoring during the 2017-2018 school year
- X. Approval to appoint Jamal Dennis and Kevin Schauer as Summit High School and Lawton C. Johnson Summit Middle School, Auditorium Managers, as needed, and Ann Dooley, as the backup Auditorium Manager, as needed, \$48/hour, paid via timesheet for

the 2018-2019 school year

- Y. Approval to appoint Anna Petritsch, ESY Substitute Teacher, \$32.14/hour, effective July 13, 2018
- Z. Approval of Kathy Knecht as a substitute for SNAP, Jefferson Elementary School, \$48/hour, up to 100 hours, (funded by Title III Immigrant, Acct. #20-231-100-100-07)
- AA. Approval to pay the following staff for the SEF Peer Leadership Grant S17302, for the 2017-2018 school year:
 - 1. Lauren Wells \$2,685.67
 - 2. Amy Herber \$2,685.67
 - 3. Laura Gibson \$2,685.67
- BB. Approval to re-appoint Daniel Levitt as Long-Term Substitute, Physical Education Teacher, Wilson Primary Center, \$225/day, effective August 30, 2018 through October 18, 2018
- CC. Approval to appoint all certificated staff to provide home instruction for the 2018-2019 school year at the home instruction rate of \$50/hour (adjusted from the May 10, 2018 agenda)
- DD. Approval to re-appoint Lara Drewes as Long-Term Substitute, School Counselor, Summit High School, \$225/day, effective August 30, 2018 through November 1, 2018
- EE. Approval to re-appoint Maureen Montalbetti as Long-Term Substitute, Student Assistance Counselor, Summit High School, \$225/day, effective August 30, 2018 through December 23, 2018

Motion was seconded by Ms. Miller. The roll was called on all items, exclusive of item "U", and all present voted "Aye." The motion was declared adopted.

POLICIES

Ms. Wong moved the following items under Policies:

Second Reading

- P1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P2431 Athletic Competition (M) (Revised)
- P2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- P5533 Student Smoking (M) (Revised)
- P5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Motion was seconded by Ms. Primack. The roll was called and all present voted "Aye." The motion was declared adopted.

FINANCE

Mr. Weinreich moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the July Bills List as listed below:

1.	Regular Bills	Fund 10	\$1,427,875.36
2.	Special Revenue	Fund 20	\$ 234,271.06
3.	Capital Projects	Fund 30	\$ 11,029.82
4.	Enterprise Fund	Fund 60	\$ 6,905.88
	Sub Total All Funds		\$1,680,082.12
5.	Food Service	Fund 61	\$ 84,157.87
	Total All Bills		\$1,764,239.99

B. Approval of the monthly payroll for June 2018 - \$ 5,664,067.20

C. Approval of budget adjustments and line item transfers for May 2018

D. Approval of Secretary and Treasurer's reports for May 2018

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of May 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Ms. Wong. The roll was called and all present voted "Aye." The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Primack, seconded by Ms. Wong, and carried to adjourn the meeting at 8:22 PM.

Respectfully submitted,


Secretary