BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education Meeting was held on Thursday, September 13, 2018, in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. McCann, presiding, Mr. Bonner, Mr. Colón, Ms. Miller, Ms. Primack, Mr. Weinreich, and Ms. Wong.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Block, Director of Human Resources, Ms. McCann, Director of Education, Ms. Sarno, Assistant Business Administrator, Ms. Babis, Director of Special Services, and Ms. Cebula, Assistant Director of Education. There were 90 members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Superintendent Chang introduced his recommendation for Lawton C. Johnson Summit Middle School Principal, Donna Gallo, stating her experience and contributions in her current school as well as her passion made her the ideal candidate.

Mr. Weinreich moved the following under Personnel:

A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:

9. Donna Gallo, Middle School Principal, Lawton C. Johnson Summit Middle School, $144,000 (prorated), effective September 19, 2018 for the 2018-2019 school year

Seconded by Ms. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

Dr. Gallo thanked everyone for their support and said she is glad to be joining Summit.

RESOLUTIONS AND COMMENDATIONS

A. Recognition of Newly Tenured Professional Staff

The following staff member were recognized as newly tenured and were in attendance:

Angela Paster, Special Education Services
Natalie Vince, Jefferson Primary Center
Susan Harden, Brayton School
Kathleen Lyons, Jefferson School
Alexandra Kelly, Lincoln-Hubbard School
Melissa Nestor Gavary, Washington School
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Joanne Finnen, LCJSM
Amelia Kropa, LCJSM
Katarina McKee, LCJSM
Briana Rossi, LCJSM
Brooke Simandl, LCJSM
Colleen Cregg, SHS
Kyle Dattola, SHS
Allison Flockhart, SHS
Jennifer Jean-Louis, SHS
Alicia Lyle, SHS
Jennifer Schultz, SHS
Silvia Vicente, SHS
Mei-Lu Weaver, SHS
Lauren Wells, SHS

The following staff members were recognized as newly tenured but were not in attendance:

Robert Anderson
Maria Wager
Lawrence Johnson
Megan Calkins
Laura Kaplan

B. Recognition of 25 Years of Service

The following staff members were recognized for 25 years of service:

Bruce Fenska
Anne Hammond
Wendy Donat
Barbara Vierschilling
Rosaly Palazzo-Kovach
Maryclare Poole

PRESENTATIONS & DISCUSSIONS

A. Board Goals – Jennifer McCann and Michelle Cebula

Mr. Bonner moved to adopt the following board goals for 2018-2019:

Goal (1)

Focus Area #1: Pursue scholarly excellence for each and every diverse learner by consistently providing a multifaceted, global educational experience at all levels

A strong mathematical skill set lays the foundation for our students to increases their ability to problem solve, reason, persevere and compete in a global society. Students and teachers will collaboratively create a personalized learning goal that includes 10 targeted IXL skills. By June 2019,
all students 2-8 and high school algebra I courses will be proficient with their individualized learning goal.

Goal (2):

Focus Area #1: Pursue scholarly excellence for each and every diverse learner by consistently providing a multifaceted, global educational experience at all levels

Focus Area #2: Provide an environment for students and teachers to cultivate a shared love of learning by supporting creativity and inspiration, and dedication in all phases of the educational journey

By June 2019, we will increase opportunities for students to pursue their curiosities and interests around the subjects of Science, Technology, Engineering, Arts (Design) and Math, STEAM by expanding our opportunities for students to problem solve through engaging, hands-on experiential lessons.

K: All classes will implement a minimum of 8 authentic, design challenges.
1-5: All classes will participate in a minimum of 8 robotics sessions
6-8: All students will participate in one STEAM cycle course
9-12: Restructuring the STEAM program

Goal (3):

Focus Area #2: Provide an environment for students and teachers to cultivate a shared love of learning by supporting creativity and inspiration, and dedication in all phases of the educational journey

A healthy school climate provides the basis for students to acquire a love for learning and achieve academic success. All teachers in grades 6-8 will receive professional development designed with techniques to help students develop skills to manage peer relationships, resolve conflicts, and make responsible decisions. By June 2019, staff and students will complete a targeted post survey that measures the effectiveness of the professional development.

Seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

PRESIDENT’S ANNOUNCEMENTS

President McCann welcomed everyone back to school with a special welcome to Donna Gallo. She thanked all those that attending the first BOE coffee that morning and stated the next one will be on October 9 at LCISMS. Ms. McCann discussed the roles of the BOE, Superintendent, Cabinet and board committees.

SUPERINTENDENT’S REPORT

Mr. Chang spoke about the following:
Shout out to our custodial and maintenance teams – in addition to the excellent job they do, deep cleaning our classroom and buildings, they completed some special projects this summer including the Culinary Arts Room the Lincoln-Hubbard Main Office, and the SHS Band, Art, and Fashion rooms.

Our new JPC/WPC principal, Pamela Southard, hosted her first Principal’s Coffee and discussed many exciting plans for the school year

Brayton’s Pack the Park Popsicle Party was a huge success

Franklin will have a ribbon-cutting ceremony to celebrate the opening of the new playground tomorrow

Summit High School’s Peer Leaders welcomed freshmen to kick off the new year

All elementary schools held their Back-to-School Nights last night

First Parent Wellness Series, “Adolescence…the Good, the Bad…and the Healthy” will be held on October 3rd

Summit High School’s Cabaret event will be held on October 5th

Summit H.S. fall play, “Peter and the Starcatcher” will be held November 15-17; the spring musical, “Pippin” will be held February 27-March 2

Ms. Primack moved the following under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
   6/6/18-105
   5/31/18-106
   6/8/18-107
   6/15/18-108
   6/8/18-109

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

C. Suspensions
   Summit High School
   Date    State ID#   Days Suspended
   7/24/18  7685006760  10 (7/23- 7/27) & (9/4-9/11)

   Lawton C. Johnson Summit Middle School
   Date    State ID#   Days Suspended

Seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The motion was declared adopted.

COMMITTEE REPORTS

A. Education Committee – Ms. Primack reported on the following: “pilot” internship for HS students; update on “Pathways” which has been rolled out; K-12 new & revised curriculum adoption; spring 2018 PARCC results; FDK timeline; revised school calendar

B. Operations Committee – Mr. Bonner reported on the following: 2017-2018 audit; 2019-
2020 budget including impact of FDK – lottery to continue in case universal FDK does not go through; facility projects including the Culinary Arts classroom renovation; IAQ Review; agreement with All Risk
C. Policy Committee – Ms. Wong reported on the following: policies on tonight’s agenda; role of Strauss Esmay in keeping our policies up to date
D. Communications Committee – Ms. Miller reported on the following: NJSBA leadership workshop on best communication; the Summit Story; social media update; importance of publicity consent forms
E. Negotiations Committee - No report
F. Liaison Reports – None

PUBLIC DISCUSSION

Prior to public discussion, President McCann took an informal survey of the audience in regards to the proposed 2019-2020 school year calendar.

Ms. Wilson asked a question regarding the internship program, with a follow-up question regarding FDK.

At this time, parents gave their view of the proposed calendar with various reasons whether pro or con, the majority being against.

Mr. Miller, President of SEA stated his membership was primarily against the proposed calendar.

Mr. Getzendanner asked what the current district enrollment is. Mr. Chang responded.

Ms. Sajer asked that everyone save the date of Friday, October 12th for the SEF Partners in Education event.

APPROVAL OF BOARD MINUTES

Ms. Wong moved approval of the following item under Approval of Board Minutes:

A. Approval of the minutes of the following meetings:

1. July 12, 2018 Regular Meeting
2. July 30, 2018 Special Meeting

Seconded by Ms. Miller. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Weinreich moved approval of the following items under School Board Operation:

A. Approval of travel for staff members (as per attached)

B. Approval of recommendation of the 2018-2019 Anti-Bullying Coordinator and
Specialists:
District Anti-Bullying Coordinator: Laura Kaplan
Summit High School Anti-Bullying Specialist: Katie Bellini
LCJ Summit Middle School Anti-Bullying Specialist: Amanda Ferrogine
Washington School Anti-Bullying Specialist: Andrea Sadow
Lincoln-Hubbard School Anti-Bullying Specialist: Erica Dorsey
Jefferson School Anti-Bullying Specialist: Jeff Lambert
Franklin School Anti-Bullying Specialist: Jeff Lambert
Brayton School Anti-Bullying Specialist: Erica Dorsey
Wilson Primary Center Anti-Bullying Specialist: Andrea Sadow
Jefferson Primary Center Anti-Bullying Specialist: Andrea Sadow

C. Approval of Tuition Contract between Summit Board of Education and CPC Behavioral Healthcare, Inc., 1 High Point Center Way, Morganville, NJ 08851 for student #9926978487 to attend High Point School for the 2018-2019 school year beginning July 9, 2018 at a cost of $76,260

D. Approval of Special Education Tuition Contract Agreements between Summit Board of Education and the following Boards of Education for students to attend Summit Schools for ESY 2018-2019:
1. Garwood - SID #6261388054 - $2,994
2. New Providence - SID #3056483085 - $2,593
3. Westfield - SID #1210142778 - $2,593

E. Approval of Tuition Contract Agreement between Summit Board of Education and Garwood Board of Education to receive student #6261388054 for the 2018-2019 school year on a tuition-paying basis in the amount of $27,696

F. Approval of Tuition Contract Agreement between Summit Board of Education and New Providence Board of Education to receive student #3056483085 for the 2018-2019 school year on a tuition-paying basis in the amount of $27,696

G. Approval of Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education to receive student #1210142778 for the 2018-2019 school year on a tuition-paying basis in the amount of $24,299

H. Approval of quantitative and qualitative goals established for June Chang, Superintendent of Schools, for the 2018-2019 school year pursuant to N.J.A.C. 6A:23A-3.1(3)10-12;

Further be it resolved that these goals be submitted along with this resolution to the Executive County Superintendent for Union County

I. Approval of donation in the amount of $10,000 from the Brayton School PTO to purchase equipment for the playground

J. Approval to utilize the Kim Marshall Teacher and Principal Evaluation Models for professional evaluations during the 2018-2019 school year
K. Approval of annual Commercial Package Insurance as prepared by Willis of New Jersey, Inc. to include the following lines of coverage:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Carrier</th>
<th>Effective</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Lines</td>
<td>DIPLOMA JIF</td>
<td>07/01/18</td>
<td>$ 371,378</td>
</tr>
<tr>
<td>Workers Comp</td>
<td>DIPLOMA JIF</td>
<td>07/01/18</td>
<td>$ 375,658</td>
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<tr>
<td>Bonds</td>
<td>Selective</td>
<td>07/01/18</td>
<td>$ 1,320</td>
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<tr>
<td>NJCAP</td>
<td>Fireman’s Fund</td>
<td>07/01/18</td>
<td>$ 21,224</td>
</tr>
<tr>
<td>Adult Accident</td>
<td>Markel</td>
<td>07/01/18</td>
<td>$ 350</td>
</tr>
<tr>
<td>Student Accident</td>
<td>AIG Insurance</td>
<td>08/01/18</td>
<td>$ 77,321</td>
</tr>
</tbody>
</table>

(Lincl. FLASH)

L. Approval for the 2018-19 Parental Contract for Student Transportation – Route #P-1 to P.G. Chambers School, Cedar Knolls, for student #6686989504 in the amount of $2,649.58

M. Approval for the 2018-19 Parental Contract for Student Transportation – Route #P-3 to Celebrate the Children School, Denville, for student #3552153376 in the amount of $4,344.62

N. Approval for the following extended school year transportation arrangement with Morris County Educational Services Commission for the 2018-2019 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#2337983956</td>
<td>Jefferson Primary Center</td>
<td>SN615</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#6560554223</td>
<td>Jefferson Primary Center</td>
<td>SN615</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#8417473468</td>
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<td>K&amp;S Transportation</td>
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<tr>
<td>#5433224450</td>
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<td>SN615</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#5923009441</td>
<td>Jefferson Primary Center</td>
<td>SN615</td>
<td>K&amp;S Transportation</td>
</tr>
</tbody>
</table>

Approval for the extended school year transportation contract with Morris County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>K&amp;S Transportation</td>
<td>SN615</td>
<td></td>
<td>$4,536.00</td>
</tr>
</tbody>
</table>

O. Approval for the following extended school year transportation arrangements with Educational Services Commission of NJ (Middlesex) for the 2018-2019 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#9926978487</td>
<td>CPC High Point, Morganville</td>
<td>Q91</td>
<td>S&amp;T Transportation</td>
</tr>
</tbody>
</table>
Approval for the extended school year transportation contract with Educational Services Commission of NJ (Middlesex) for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>S&amp;T Transportation</td>
<td>Q91</td>
<td></td>
<td>$3,588.00</td>
</tr>
</tbody>
</table>

P. Approval for the following extended summer transportation arrangements with Union County Educational Services Commission for the 2018-2019 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1460695926</td>
<td>The Center School</td>
<td>CS-368SR</td>
<td>Ideal Transportation</td>
</tr>
<tr>
<td>#7882454407</td>
<td>Newark Lower School</td>
<td>CS-088R</td>
<td>F&amp;A Transportation</td>
</tr>
<tr>
<td>#7882454407</td>
<td>Newark Lower School</td>
<td>394-SN</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#4357010625</td>
<td>Newmark High School</td>
<td>CS-380SN</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#6177015886</td>
<td>Rutgers UBHC</td>
<td>CS-156SR</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#3390168697</td>
<td>Horizon High School</td>
<td>CS-175SR</td>
<td>Golden Arrow</td>
</tr>
<tr>
<td>#6342018128</td>
<td>Jefferson Primary Center</td>
<td>398-SN</td>
<td>Golden Arrow</td>
</tr>
<tr>
<td>#9962821215</td>
<td>Jefferson Primary Center</td>
<td>398-SN</td>
<td>Golden Arrow</td>
</tr>
<tr>
<td>#2717471499</td>
<td>Jefferson Primary Center</td>
<td>398-SN</td>
<td>Golden Arrow</td>
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<tr>
<td>#8128572656</td>
<td>Jefferson Primary Center</td>
<td>398-SN</td>
<td>Golden Arrow</td>
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<td>#4838314833</td>
<td>Jefferson Primary Center</td>
<td>398-SN</td>
<td>Golden Arrow</td>
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<tr>
<td>#7467934417</td>
<td>Jefferson Primary Center</td>
<td>398-SN</td>
<td>Golden Arrow</td>
</tr>
</tbody>
</table>

Approval for the renewal of extended summer transportation contracts with Union County Educational Services Commission for the 2018-2019 School Year in accordance and subject to the CPI increase of 1.51% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ideal Transportation</td>
<td>CS-368SR</td>
<td></td>
<td>$3,120.00</td>
</tr>
<tr>
<td>F&amp;A Transportation</td>
<td>CS-088R</td>
<td>$5.80</td>
<td>$279.55</td>
</tr>
<tr>
<td>K&amp;S Transportation</td>
<td>394-SN</td>
<td>$10.00</td>
<td>$624.00</td>
</tr>
</tbody>
</table>
K&S Transportation | CS-380SN | $45.00 | $3,853.20  
K&S Transportation | CS-156SR |         | $1,646.80  
Golden Arrow | CS-175SR | $35.32 | $4,493.11  
Golden Arrow | 398-SN | $8.33 | $1,144.00

Q. Approval of out-of-state or overnight field trips (see attached)

R. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
   1. Morris-Union Jointure Commission payment for LFLP bus transportation to Kean University on 04/28/18 in the amount of $337.50

S. Approval of Amendment to Settlement Agreement and Release between Summit Board of Education and parents of student #8890541805 dated August 27, 2018

T. Approval of the following donations from the Lincoln-Hubbard PTO:
   1. $4,600 to purchase & install L-H themed stage padding in the gym
   2. $36,334.75 to install an outdoor classroom

U. Approval of a donation in the amount of $940 from the Washington PTO to purchase great mats for the school

V. Approval of a donation from Bridges Outreach and Christ Child Society of (20) TI-83 Plus calculators valued at $2,000 to Summit H.S.

W. Approval of a donation in the amount of $10,000 from the Summit H.S. PTO to offset the cost of reupholstering chairs/benches in the senior lounge

X. Approval of quote from S&S Fabrics, 276 US 22, Green Brook Township, NJ 08812 in the amount of $21,855 for reupholstery of chairs/benches in the Summit H.S. senior lounge for expanded block lunch

   Additional quotes received:
   Garwood Interiors Upholstery, Westfield, NJ $22,820
   Bob’s Auto Top & Glass - Furniture Reupholstery, Summit, NJ No bid

   Note: $10,000 of the cost to be paid by a donation by the Summit H.S. PTO

Y. Approval of Indoor Air Quality Plan originally approved July 17, 2008 and revised July 21, 2018 in compliance with the Public Employees Occupational Safety and Health (PEOSH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.C. 12:100-13)(2007)

Z. Approval to appoint All Risk Property Damage Restoration, 501 Kennedy Blvd., Somerdale, NJ 08083 as district emergency restoration company as needed for the 2018-2019 school year under NJ State Approved Co-op Bid ESCNJ 1718-34

AA. Approval of Facilities Use Charges (as per attached)
BB. Approval of Quote #8837 dated 6/15/18 from Lee Distributors, Inc., P.O. Box 447, Vernon, NJ 08462 for office furniture for the Lincoln-Hubbard main office at a cost of $8,166.01
   Note: Ed Data Bid #8576 MSRP Furniture 12/1/17-12/1/18

CC. Atlantic Copier Lease - Lessee Resolution (attached)

   Resolved, that the Summit Board of Education approve of the Lease with Option to Purchase Agreement with Municipal Capital Corporation, 461 Linden Street, Allentown, PA 18102 dated September 10, 2018 as presented by Atlantic Tomorrows Office along with the attached copier maintenance for the following equipment:
   QTY: 11 - Savin Pro 8200 Digital Copiers w/Accessories
   QTY: 5 - Savin MP 7503 Digital Copier w/Accessories
   QTY: 1 - Savin MP 5055 Digital Copiers w/Accessories
   QTY: 2 - Savin MP 4055 Digital Copier w/Accessories
   QTY: 9 - Savin MP 3055 Digital Copiers w/Accessories
   QTY: 9 - Savin MPC 4504 EX Digital Copier w/Accessories
   QTY: 1 - Savin MPC 8003 Digital Copiers w/Accessories; as follows:

   Lease terms: $12,213.00 per month for 60 Months

   Savin Pro 8200 copiers (11), MP 7503, 5055, 4055 and 3055 copiers (17) to be billed quarterly in arrears @ .005 per copy.
   Savin MPC 4504 and 8003 copiers (10) to be billed quarterly in arrears @ .008 per b/w copy; and .065 per color copy.

   Note: Annual savings off current equipment (same number of units 38 copiers) $16,122.48 (monthly savings $1,343.54)

DD. Approval of Tuition Contract between Summit Board of Education and Terranova Group Inc. t/a Chapel Hill Academy, 31 Chapel Hill Rd, Lincoln Park, NJ 07035 for student #2878002926 to attend for the 2018-2019 school year at a cost of $71,190

EE. Approval of agreement dated March 29, 2018 between Summit Board of Education and Challenge Day, 2520 Stanwell Drive, Suite 160, Concord, CA 94520 in the amount of $3,475 for the purpose of providing character education in line with Title IV of the ESEA funds for the 2018-2019 school year at Summit High School
   Note: All funding provided through Title IV (20-280-200-300-02-PUR-SHS)

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Primack moved approval of the following items under Personnel:

A. Approval to appoint the following new staff, pending criminal history review,
background checks as required by law, and ability to obtain appropriate NJ certification:
1. Claudia Gutierrez, ESL Teacher, Summit High School, MA-Step-3, $61,510, effective August 30, 2018 for the 2018-2019 school year
2. Christina Petruzella, Long-Term Substitute Science Teacher, Summit High School, $225/day, effective August 30, 2018 through November 1, 2018
4. Kyrsten Thomas, Library Media Specialist, Jefferson Elementary School, MA-Step-7, $64,228, effective August 30, 2018 for the 2018-2019 school year
6. Damien Betances, School Counselor, Summit High School, MA-Step-13, $73,625, effective August 30, 2018 for the 2018-2019 school year
7. Amanda Ferrogine, Student Assistance Coordinator, Lawton C. Johnson Summit Middle School, MA-Step-1, $60,642 (prorated), effective September 4, 2018 for the 2018-2019 school year
8. Carli Harrell, Leave Replacement Special Education Teacher, Lincoln-Hubbard Elementary School, MA-Step-3, $61,510 (prorated), effective August 30, 2018 through February 25, 2019
10. Melissa Fusari, Grade 5 Teacher, Jefferson Elementary School, MA-Step-13, $73,625 (prorated), effective September 11, 2018 for the 2018-2019 school year and 5 overlap days at $100/day, September 4, 5, 6, 7 & 10, 2018

B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and ability to obtain NJ substitute teacher credentials:
1. Cheryl Curley, $100/day, effective August 30, 2018
2. Craig Sanphy, $100/day, effective September 14, 2018
3. Bindiya Patel, $100/day, effective August 30, 2018
4. BettyAnn Conrad, $100/day, effective August 30, 2018
5. Mike McTernan, $100/day, effective September 14, 2018
6. Jessica Shaw, $100/day, effective September 14, 2018
7. Lidya Tornyova, $100/day, effective September 14, 2018
8. Rosemary Walter, $100/day, effective September 14, 2018
9. Samantha Engel, $100/day, effective September 14, 2018
10. Laura Lasaracino, $50/half-day, effective September 14, 2018

C. Approval of the following Change of Assignment:
1. Erica Dorsey, from (.5) School Counselor, BES, FES, JES, LHES, WES, to Full-Time School Counselor, Brayton Elementary School and Lincoln-Hubbard Elementary School, MA-Step-2, $61,076, effective August 30, 2018 for the 2018-2019 school year
2. Jennifer Schedlbauer, from Inclusion Aide, Washington Elementary School, to ESL Long-Term Substitute Teacher, Jefferson Primary Center and Wilson Primary Center, $225/day, effective August 30, 2018 through November 14, 2018, returning to her Inclusion Aide position, effective November 15, 2018
3. Angelica Hughes Policastro, from Substitute Teacher, Jefferson Primary Center, to
Long-Term Substitute Inclusion Aide, Jefferson Primary Center, Aide-Step-3, $194.71/day, effective August 30, 2018 through December 4, 2018

4. Kenneth Strickland, from Substitute Teacher, District, to Long-Term Substitute Special Education Teacher, Summit High School, $225/day, effective August 30, 2018 until the return of the regular classroom teacher

5. Carmelina DelGuercio-Evans, from Substitute Teacher, District, to (.5) Long-Term Substitute Inclusion Aide, Jefferson Primary Center, (.5) Aide-Step-1, $92.27/day, effective August 30, 2018 through November 2, 2018


7. Rachel Petrella, from Substitute Teacher, District, to Long-Term Substitute Inclusion Aide, Washington Elementary School, Aide-Step-1, $184.54/day, effective August 30, 2018 through November 14, 2018

8. Shannon Corea, from Playground Aide, Franklin Elementary School, to Lunch Aide, Wilson Primary Center, $38/hour, effective September 4, 2018 for the 2018-2019 school year

9. Leidy Ramirez-Francisco, from Inclusion Aide, Wilson Primary Center, to Inclusion Aide, Jefferson Elementary School, no change in salary, effective August 30, 2018 for the 2018-2019 school year

10. Ilanit Kaplan, from (.8) ESL Teacher, Summit High School, to Full-Time ESL Teacher, Jefferson Elementary School, MA-Step-8, $65,191, effective August 30, 2018 for the 2018-2019 school year

11. Lara Drewes, from Long-Term School Counselor Substitute, Summit High School, to School Counselor, Summit High School, MA+30-Step-5, $64,142, effective August 30, 2018 for the 2018-2019 school year

12. Sharon deLagarde, from Part-Time Inclusion Aide, Brayton Elementary School, to Full-Time Inclusion Aide, Brayton Elementary School, Aide-Step-3, $35,826, effective August 30, 2018, for the 2018-2019 school year

13. Carolyn Pallitto, from Inclusion Aide, Brayton Elementary School, to Building Secretary, Brayton Elementary School, Secretary-11 Month-Category 6-Step-Q, $47,706, effective August 30, 2018 for the 2018-2019 school year

14. Luz Paez, from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Wilson Primary Center, effective August 30, 2018 through September 10, 2018, then to Inclusion Aide, Lawton C. Johnson Summit Middle School, no change in pay, effective September 11, 2018, for the 2018-2019 school year

15. Stephanie Mangioglu, from Leave Replacement Vocal Music Teacher, Brayton Elementary School and Franklin Elementary School, to Elementary Vocal Music Teacher, Brayton Elementary School and Franklin Elementary School, BA-Step-4, $57,345, effective August 30, 2018 for the 2018-2019 school year

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

1. Donna Reichenbach, (.5) Inclusion Aide, Summit High School, Aide-Step-2 (.5), $17,445, effective August 30, 2018, for the 2018-2019 school year

2. Justin Rodriguez, Inclusion Aide, Summit High School, Aide-Step-1, $33,956, effective August 30, 2018 for the 2018-2019 school year

3. Jessica DeVigilio, (.7) Physical Education Inclusion Aide, FES, LHES, WES,
5. Jamie Alpert, Inclusion Aide, Wilson Primary Center, Aide-Step-2, $34,889, effective August 30, 2018 for the 2018-2019 school year
6. BettyAnn Conrad, Long-Term Substitute Inclusion Aide, Wilson Primary Center, Aide-Step-1, $184.54/day, effective August 30, 2018 through November 1, 2018
7. Christine Murray, Inclusion Aide, Summit High School, Aide-Step-2, $34,889 (prorated), effective September 4, 2018 for the 2018-2019 school year
8. Laura Lasaracino, Lunch Aide, Summit High School, $38/hour, effective September 4, 2018 for the 2018-2019 school year
12. Ashley Aaron, (.5) Inclusion Aide (PM), Brayton Elementary School, (.5) Aide-Step-3, $17,913, effective August 30, 2018 for the 2018-2019 school year, Ms. Aaron will keep her (.5) Inclusion Aide (AM) position at Lincoln-Hubbard Elementary School for the 2018-2019 school year
13. Suzanne Fischer, Playground Aide, Jefferson Elementary School, $38/hour, and Lunch Phone Coverage, Jefferson Elementary School and Jefferson Primary Center, $16.58/hour, effective September 17, 2018 for the 2018-2019 school year
15. Manuel Salguero, Custodian, Jefferson Elementary School, Custodian Category-1-Step-5, $38,853 (prorated), effective September 24, 2018 for the 2018-2019 school year
16. Samuel Trapani, Maintenance Worker, Board of Education (District) Custodian Category-4-Step-1, $44,817 (prorated), effective September 24, 2018 for the 2018-2019 school year
17. Alison Gomes, Playground Aide, Brayton Elementary School, $38/hour, effective September 14, 2018 for the 2018-2019 school year
18. Maria Mejia de Lovell, Playground Aide, Franklin Elementary School, $38/hour, effective September 14, 2018 for the 2018-2019 school year
19. Elizabeth Gallagher, Playground Aide, Franklin Elementary School, $38/hour, effective September 14, 2018 for the 2018-2019 school year

E. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Deborah Gambuzza, Inclusion Aide, Lincoln-Hubbard Elementary School, effective December 31, 2018
2. Christopher Pacio, Head Custodian, Lawton C. Johnson Summit Middle School, June 1, 2019
F. Approval to accept the resignation of the following staff:
1. Damen G. Cooper, Principal, Lawton C. Johnson Summit Middle School, effective September 18, 2018
2. Judith Flaherty, Secretary, Brayton Elementary School, effective August 29, 2018
3. HaNa Chang, Teacher of General and Vocal Music, Brayton Elementary School and Franklin Elementary School, effective September 24, 2018, or earlier should a replacement be found
4. Grazia LoBato-Creekmur, ESL Teacher, Jefferson Elementary School, effective August 29, 2018
5. Catherine Rivera, School Counselor, Summit High School, effective August 7, 2018
6. Meghan Muccilli, Inclusion Aide, Jefferson Elementary School, effective August 10, 2018
7. Molly Maher, Inclusion Aide, Summit High School, effective August 15, 2018
8. William Harris, Grade 5 Teacher, Jefferson Elementary School and Baseball Coach, Summit High School, effective September 7, 2018
9. Michelle Hoff, Student Assistance Coordinator, Lawton C. Johnson Summit Middle School, effective August 31, 2018
10. Tara Marrero, School Counselor, Summit High School, effective August 20, 2018, (adjusted from the July 12, 2018 agenda)
11. Josephine Agostinelli, Cafeteria Aide and Lunch Phone Coverage, Jefferson Elementary School and Jefferson Primary Center, effective August 29, 2018
12. Domenic Cino, Custodian, Jefferson Elementary School, effective September 9, 2018

G. Approval of maternity/family leave for the following staff:
1. John Procopio, Special Education Teacher, Summit High School, unpaid leave, effective September 11, 2018 through October 22, 2018
2. Dena Kazoun, Inclusion Aide, Wilson Primary Center, unpaid leave, effective October 1, 2018 through December 14, 2018
3. Emily Dura, Special Education Teacher, Summit High School, paid leave, effective October 29, 2018 through December 14, 2018, unpaid leave, effective December 17, 2018 through March 22, 2019
4. Laura Gibson, Health and Physical Education Teacher, Summit High School, paid leave, effective November 12, 2018 through December 21, 2018, unpaid leave, effective January 2, 2019 through March 29, 2019
5. Patricia Jean Redmond, Grade 5 Teacher, Washington Elementary School, paid leave effective December 4, 2018 through January 30, 2019, unpaid leave, effective January 31, 2019 through May 3, 2019, and unpaid/childcare leave, effective May 6, 2019 through June 30, 2019
6. Allison Ahearn, Resource Room Teacher, Lincoln-Hubbard Elementary School, unpaid leave, effective August 30, 2018 through December 3, 2018 and unpaid/childcare leave, effective December 4, 2018 through February 25, 2019 (adjusted from the May 10, 2018 agenda)
7. Theresa Martin, Grade 8 Teacher, Lawton C. Johnson Summit Middle School, paid leave, effective January 2, 2019 through March 1, 2019, unpaid leave, effective March 4, 2019 through June 3, 2019

H. Approval to pay Lucien Labens for 20 unused vacation days @ $196.22/day for a total of $3,924.40
I. Approval to appoint the following substitute school nurses, pending criminal history review, background checks as required by law, and ability to obtain NJ Substitute School Nurse Credential:
   1. Kristen Akian, $225/day, effective September 14, 2018

J. Approval to appoint the following students as summer techs from June 25, 2018 through August 31, 2018, (adjusted from the June 14, 2018 agenda)
   1. Gabrielle Eliseo $12/hour 100 hours
   2. Adrian Gomes $11/hour 100 hours
   3. John J. Stewart $11/hour 100 hours

K. Approval to pay Jamie Farber at the curriculum rate of $48/hour, for summer proctoring, paid via timesheet

L. Approval to pay Justin Lucas, Summer Academy Substitute, at the curriculum rate of $48/hour, paid via timesheet

M. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
   1. Christina Owens, Clerical Substitute, $13/hour, effective September 14, 2018
   2. Catherine Westdyk, Clerical Substitute, $13/hour, effective September 14, 2018
   3. Carmelina DelGuercio-Evans, Lunch-Aide Phone Coverage Substitute, $16.58/hour and as a Half-Hour Cafeteria Aide Substitute, $19/30 minutes, effective September 7, 2018
   4. Shannon Corea, Clerical Substitute, $13/hour, effective September 14, 2018
   5. Suzanne Fischer, Clerical Substitute, $18/hour, effective September 24, 2018

N. Approval to pay the following Child Study Team staff for per diem work during summer 2018:
   1. Scott Gerson, School Social Worker, 4 days at $537.78/day
   2. Kendall Black, LDT-C, 1 day at $347.03

O. Approval to appoint Beatriz Mendez, School Nurse, Jefferson Primary Center and Jefferson Elementary School, $40.97/30 minutes, paid via timesheet, as needed after school for the 2018-2019 school year

P. Approval of the following staff for the After School Social Skills Program (A3 Alliance), Lawton C. Johnson Summit Middle School, at the curriculum rate of $48/hour, up to 16 hours each, (funded by an IDEA grant), effective September 24, 2018 through June 10, 2019:
   1. Amelia Kropa
   2. Megan Kaczka
   3. Helena Branco
   4. Brooke Simandl
   5. Dana Amato (substitute as needed)

Q. Approval of recommendations from the Office of Curriculum and Instruction (see attached)
R. Approval to pay the 2018 FLASH Student Helpers for up to 98 hours, (list attached) (adjusted from the June 14, 2018 agenda)

S. Approval of Tim Lynch, Speech Team Assistant, $300/month and $100/per competition to judge speech competitions, (paid via timesheet through the Summit High School Student Activities Fund), effective August 1, 2018 through June 30, 2019

T. Approval to pay the following staff for training on coding and robotics, 20 hours each, at the curriculum rate of $48/hour, (funded by an SEF Grant):
   1. Matt Schachtel
   2. Trudy Lopez-Cohen
   3. Carole Stubeck
   4. Loreli Stochaj
   5. Cindy Abramov
   6. Courtney Kaczynski
   7. Kyrsten Thomas

U. Approval to pay to following staff for working the Homework Help/Breakfast Program, 7:15 - 8:15 am, Jefferson Elementary School, $38/hour for the 2018-2019 school year
   1. Jacqueline Campagna
   2. Stephanie Gleason

V. Approval to pay Adriana Loaiza, Guidance Secretary, Lawton C. Johnson Summit Middle School for transition overlap hours, $15/hour, up to 24 hours, paid via timesheet

W. Approval of the 2018-2019 Summer/Fall Coaches (list attached) (adjusted from the July 12, 2018 agenda)

X. Approval of Summit High School staff to proctor detention during the 2018-2019 school year, paid at the curriculum rate of $48/hour, paid via timesheets (list attached)

Y. Approval of the following 2018-2019 salary adjustments due to advanced degrees earned, for the following staff members, effective September 1, 2018:
   1. Caitlin Lostan, DOC, Step-8
   2. John Kracht, MA+30, Step-22
   3. Matthew Schachtel, MA+30, Step-5
   4. Dennis McLaughlin, MA+30, Step-22
   5. Anthony Ferrante, MA+30, Step-7
   6. Michele Mansfield, MA+30, Step-12
   7. Matthew Santos, MA, Step-9
   10. Maria Wager, MA, Step-5
   11. Amelia Kropa, MA, Step-5
   12. Tanya Lopez, MA, Step-17
   13. Gina Mahon, MA, Step-10
   14. Matthew Carder, BA+15, Step-5
   15. Melissa Gavarny, BA+15, Step-7
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16. Jacek Lodziato, BA+15, Step-4  
17. Rebecca Hoffler, BA+15, Step-4  
18. Ashley Yospin, additional $850/2nd Masters  
19. Karen Ingram, additional $850/2nd Masters  
20. Jennifer Lowe, additional $850/2nd Masters  
21. Asha von Liebtag, additional $850/2nd Masters

Z. Approval to appoint Kristine Robbins to the stipend position of Jefferson School  
   Student Council Advisor, Step-3, $4,829, for the 2018-2019 school year

Motion was seconded by Mr. Weinreich. The roll was called, Mr. Bonner abstained on item “V-8”  
only, and all others present voted “Aye.” The motion was declared adopted.

POLICIES

Ms. Miller moved the following items under Policies:

First Reading  
P1510 American with Disabilities Act (Revised) (M)  
P5350 Student Suicide Prevention (Revised) (M)  
P5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities  
   (Revised) (M)  
P8561 Procurement Procedures for School Nutrition Programs (New) (M)

Motion was seconded by Mr. Weinreich. The roll was called and all present voted “Aye.” The  
motion was declared adopted.

FINANCE

Ms. Wong moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the August Bills List as listed below:

<table>
<thead>
<tr>
<th></th>
<th>Regular Bills</th>
<th>Fund 10</th>
<th>$1,651,033.00</th>
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<tbody>
<tr>
<td>2.</td>
<td>Special Revenue</td>
<td>Fund 20</td>
<td>$146,335.58</td>
</tr>
<tr>
<td>3.</td>
<td>Capital Projects</td>
<td>Fund 30</td>
<td>$569,111.62</td>
</tr>
<tr>
<td>4.</td>
<td>Enterprise Fund</td>
<td>Fund 60</td>
<td>$9,721.90</td>
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<td></td>
<td>Sub Total All Funds</td>
<td></td>
<td>$2,376,202.10</td>
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<tr>
<td>5.</td>
<td>Food Service</td>
<td>Fund 61</td>
<td>$37,881.77</td>
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<tr>
<td></td>
<td>Total All Bills</td>
<td></td>
<td>$2,414,083.87</td>
</tr>
</tbody>
</table>

B. 1. Regular Bills | Fund 10 | $781,882.66 |
| 2. Special Revenue | Fund 20 | $164,963.05 |
| 3. Capital Projects | Fund 30 | $1,327.37 |
| 4. Enterprise Fund | Fund 60 | $314.68 |
|   | Sub Total All Funds | | $948,487.76 |
| 5. Food Service | Fund 61 | $50,287.94 |
C. Approval of the monthly payroll for July 2018 - $1,178,488.36
D. Approval of the monthly payroll for August 2018 - $1,349,306.95
E. Approval of budget adjustments and line item transfers for June 2018
F. Approval of Secretary and Treasurer’s reports for June 2018
G. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Wong, seconded by Ms. Primack, and carried to adjourn the meeting at 9:31 PM.

Respectfully submitted,

[Signature]
Secretary