

September 8, 2022

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, September 8, 2022 beginning at 7:00 PM in the Summit High School Library/Media Center. Those present: Mr. Colón, presiding, Mr. Cho, Ms. Cohn, Ms. Justice, and Ms. Stanton. Ms. Miller and Mr. Porac were absent. There were 70 audience members.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Services, Ms. Marr, Director of Student Personnel Services, Mr. Torres, Assistant Business Administrator, and Ms. Callander, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS

A. Recognition of Newly Tenured Staff:

*Ryann Amiano
Doreen Babis
Caroline Bandelli
Angelique Bender
Damien Betances
John Ciferni
Jill Collins
Peter Connolly
Ann Dooley
Lara Drewes
Alice Englese
Nicole Finnegan
Michelle Keane
Kelly Klaif
Yeri Lopez
Francesca Mattioli
Marta Michel
Iris Nunez
Gary Pascal
Mercedes Priolo
Gina Tarabocchia*

Naomi Tucker
Sunita Viswanath
Bonnie Weinstein

B. Recognition of 25 Years of Service:

Deborah Yendrick - Lincoln-Hubbard Elementary School
Jennifer Mitterko - LCJSMS
Vincent Inzillo - Maintenance

C. 2022-2023 District Goals:

Goal 1: The Summit Public Schools will continue to foster an inclusive school community that values diversity, equity, and social-emotional growth within its climate, operations, curricula, and programs.

Goal 2: The Summit Public Schools will continue to improve its ability to utilize data to inform instructional programming and implement strategies that target areas of growth for all students.

Goal 3: The Summit Public Schools will continue to expand learning experiences for all students in the areas of Science, Technology, Engineering, Arts, and Mathematics (STEAM) to cultivate interest, encourage innovative thought processes, and prepare for future opportunities in a dynamic, global landscape.

SUPERINTENDENT'S REPORT

Ms. Cohn moved approval of the following item under Superintendent's Report:

A. Report of New Hires

1. Approval to appoint the following new staff for the 2022-2023 school year, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Karla Shields	English Teacher	SHS	MA-Step-7, \$67,605 (prorated)	August 31, 2022 (pending release from current position)	Melissa Bryan
Hollyn Sabato	Part-Time Special Education Teacher	LHES	MA-Step-2, (0.5) \$32,130	August 31, 2022	Abigail Fallon

Alizea Ramalhosa	Mathematics Teacher	LCJSMS	MA-Step-9, \$69,250 (prorated)	September 1, 2022	Benjamin Carapezza
Christina Patella	Mathematics Teacher	SHS	MA-Step-9, \$69,250 (prorated)	August 31, 2022 (pending release from current position)	Alicia Lyle
Rupa Nadkar	Behavior Analyst	SES	MA-Step-10, \$70,495 (prorated)	September 27, 2022	Brooke Trayer
Nevena Bojovic	Music Teacher (strings)	BES & SHS	MA-Step-10, \$70,495 (prorated)	October 14, 2022 (or sooner, pending release from current position)	Elisabeth Sato
Stephanie Aleo	Special Education Teacher	JPC	BA-Step-2, \$59,506	August 31, 2022	Sarah Aronow
Christina Inghilterra	Elementary Teacher	BES	MA-Step-1, \$63,635	August 31, 2022	New Position
Monica Galasso	Student Assistance Coordinator	LCJSMS	MA-Step-8, \$68,305 (prorated)	October 28, 2022 (or sooner, pending release from current position)	Sasha Hicks
Natalie Carpenter	Special Education Teacher	SHS	BA+15-Step-16, \$77,925	August 31, 2022	Charlie Muller
Geneva LoConte (from LTS WES)	Special Education Teacher	FES	MA-Step-1, \$63,635	August 31, 2022	Tara Digiovanni
Gabrielle Altstadter	Part-Time ESL Teacher (.6)	LCJSMS	MA-Step-7, \$67,605 (prorated to .6)	October 17, 2022 (or sooner)	Rebecca Cruz

Motion seconded by Ms. Stanton. The roll was called and all voted “Aye.” The motion was declared adopted.

A 5-minute recess was taken at this time.

PRESIDENT’S ANNOUNCEMENTS

Mr. Colón spoke about the following:

- Attended the first day of school at Washington School, and noted how happy the children were to be back at school
- Thanked administration, staff, and custodial/maintenance works for contributing to a successful start to the new school year
- Discussed the process on developing Board goals – thanked Superintendent Hough and his team for all their hard work in arriving at the 2022-2023 goals

- Announced and recognized the new student representatives from Summit High School

SUPERINTENDENT'S REPORT (continued)

Mr. Hough spoke about the following:

- Great start to the new school year!
- On the first day of school for staff, they were greeted by the SHS cheerleaders and pep band, Pomptonian served breakfast, and there was a presentation by John Comegno, Board Attorney
- STEAM labs were constructed over the summer – thanked the custodial and maintenance staff for their work in getting the elementary labs ready for the first day of school
- Health standards and curriculum were revised over the summer by district teachers and nurses to align with the new state standards. Parents will be receiving emails with a link in order to view the new curriculum, instructions on how to opt out, and dates on when the new curriculum will be taught in schools
- School Messenger – emergency service will be tested within the next several weeks. Parents will receive calls

STUDENT BOARD REPRESENTATIVE REPORT – Lena Kifnidis

Ms. Kifnidis spoke about the following:

- Upcoming H.S. sporting events
- Play auditions to be held in November
- Student clubs will be starting up within the next several weeks
- Annual STOKES training will be held for HS students on Saturday, September 10th

ADDITIONS / REVISIONS TO THE AGENDA

Mr. Jess announced each of the additions/revisions to the agenda – and stated all changes to the agenda are noted in **bold text** within these Minutes.

In addition, due to the deadline for submission of agenda items, additional hourly rates will be adjusted for the October 13th Board of Education meeting and paid accordingly.

COMMITTEE REPORTS

- A. Education Committee – Ms. Justice reported on the following: Laura Kaplan, Guidance Supervisor, and Allison Grill, College Specialist spoke about improving communication from their office to parents – one suggestion was to include college information on the district website; reviewed and approved new curriculum developed over the summer; reviewed and approved changes to school calendars for 2022-2023 and 2023-2024
- B. Operations Committee – Mr. Cho reported on the following: update on the bond – Mr. Jess noted that the State has given the lower HS field project a number and are reviewing;

SHS HVAC project approximately 80% complete, and running under budget; Federal program of free lunch for all has expired; smooth transition for all staff to SHIF medical benefits; all five elementary STEAM labs were completed over the summer; update on additional summer projects

- C. Policy Committee – Ms. Cohn reported on the following: review of revised policies including those regarding student representative, board quorum, Every Student Succeeds Act, student ID cards; approval of all policies on this agenda for first and second readings
- D. Communications Committee – Ms. Stanton reported on the following: 92% of the district had completed back-to-school paperwork by August 30th; security protocols need to be developed in order to finalize a district mobile app; the district newsletter will now be accessible on mobile devices; Malinowski use of the HS auditorium for a town hall (permitted due to the fact that it is not a fundraiser); Coffee with the BOE President will return soon
- E. Negotiations Committee – Mr. Colón reported that the committee met to discuss a personnel matter
- F. Liaison Reports – None

PUBLIC COMMENT

Mr. Colón discussed the format and purpose of public comments. He also stated the district will have two town halls during the school year during which the public can have open dialogue with the Board and the district administration.

There was no comment from the public.

Motion by Ms. Stanton, seconded by Ms. Cohn, unanimously approved by voice vote to close public comment.

APPROVAL OF BOARD MINUTES

Mr. Cho moved approval of the following items under Approval of Board Minutes:

- A. Approval of Minutes of the following meetings:
 - 1. July 18, 2022 Regular Meeting & Closed Session
 - 2. August 24, 2022 Board Retreat & Closed Session

Motion seconded by Ms. Justice, unanimously approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Cohn moved approval of the following items under Curriculum/Instruction/Program:

- A. Approval for PhD candidate in the program of Environment and Society at a university in Seville, Spain, Irvy Pinzon, to conduct bona fide educational research involving students enrolled in 7th grade science classes at Lawton C. Johnson Summit Middle School during the 2022-2023 school year (see attached)
- B. Approval of contract with Marjorie Porter, 200 Cider Mill Road, Tolland, CT 06084 to provide professional development to STEM staff on August 29, 2022 at a cost of \$1,784.12
- C. Approval of contract with Suzi Millar, Hope Heals Wellness Center, 956 Evergreen Drive, Branchburg, NJ 08876 to provide professional development training to staff on August 31 and September 1, 2022 at a cost of \$2,000
Note: to be paid with ESSER II funds
- D. Approval of the following overnight/out-of-state field trips:
 - 1. September 16-18, 2022, for approximately 290 grade 6 students, and 40 chaperones to STOKES at Fairview Lake YMCA Camp in Newton, New Jersey, with a focus on team building
 - 2. September 30 - October 2, 2022, Speech and Debate Team, 49 Summit High School students and 5 or more chaperones, to Yale University in New Haven Connecticut, with a focus on communication skills
 - 3. September 28, 2022, 40 Theater class students and 5 chaperones from Summit High School, to the Broadway Musical - Beetlejuice, in New York, NY, with a focus on Musical Theater enrichment
- E. Approval to rescind the following contract (from the July 18, 2022 agenda):
Approval of Order #Q-31444 with Curriculum Associates, LLC, 153 Rangeway Road, North Billerica, MA 01862 for Elevation Math subscription fees, services fees, and training in the amount of \$20,911.25 for the period August 1, 2022 to July 31, 2023
- F. Approval of the Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 school year (see attached)
- G. Approval of the new and revised curriculum for the 2022-2023 school year (list attached)

Motion was seconded by Mr. Cho. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

FINANCE

Ms. Stanton moved the following items under Finance:

Upon the recommendation of the School Business Administrator to the Superintendent:

A. Approval of the August Bills List as listed below:

1. Regular Bills	Fund 10	\$1,035,093.04
2. Special Revenue	Fund 20	\$ 19,219.94
3. Capital Projects	Fund 30	\$ - 0 -
4. Enterprise Fund	Fund 60	\$ 1,190.88
Sub Total All Funds		\$1,055,503.86
5. Food Service	Fund 61	\$ 2,900.00
Total All Funds		\$1,058,403.86

B. Approval of the September Bills List as listed below:

1. Regular Bills	Fund 10	\$ 934,743.01
2. Special Revenue	Fund 20	\$ 182,488.79
3. Capital Projects	Fund 30	\$ - 0 -
4. Enterprise Fund	Fund 60	\$ 457.99
Sub Total All Funds		\$1,117,689.79
5. Food Service	Fund 61	\$ 52,854.58
Total All Funds		\$1,170,544.37

C. Approval of the monthly payroll for July 2022 - \$1,472,317.12

D. Approval of the monthly payroll for August 2022 - \$1,061,200.99

E. Approval of budget adjustments and line item transfers for June 2022

F. Approval of Secretary and Treasurer's Report for June 2022

G. Monthly Budgetary Line item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

H. Approval of travel for staff members (as per attached)

I. Approval of Agreement with Dr. Joseph Rempson and Dr. Wazim Buksh to provide physician coverage at Summit High School football games for the 2022-2023 school year at a cost of \$400/game for varsity and \$300/game for all other levels, to be paid by signed voucher

J. Approval of the following donations:

Amount	Donated By	School	Program
\$5,000	Eli Manning (NFL Matching Grant)	Summit H.S.	2022-2023 Football Program
\$5,829.62	Summit Sailing Foundation	Summit H.S.	2021-2022 Sailing Team Reimbursement
\$5,222.65	Summit Ice Hockey Association	Summit H.S.	2021-2022 Ice Hockey Reimbursement
\$11,740.03	Summit Boys Volleyball Club	Summit H.S.	2021-2022 Boys Volleyball Reimbursement
\$14,928.00	Summit Men's Lacrosse Alumni Association	Summit H.S.	2021-2022 Boys Lacrosse Reimbursement
\$370.00	Fast Act (Track Parent Support Group)	Summit H.S.	2021-2022 Summit Track Reimbursement
\$86.67 each	All (9) District Schools' PTO's	District	2022 Summit Educator Training (S.E.T.)

K. Approval of Final Settlement Agreement and General Release between Summit Board of Education and parents of student #6348728567 as per attorney recommendation

L. Approval for the following transportation arrangements for Vocational-Technical students with Union County Educational Services Commission for the 2022-2023 School Year:

Student ID	School	Route	Contractor
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6359518734	Union County VoTech (am)	CS-296	Golden Arrow
1043342595	Union County VoTech (am)	CS-296	Golden Arrow
7007595039	Union County VoTech (pm)	CS-296	Golden Arrow
6198140830	Union County VoTech (pm)	CS-296	Golden Arrow
3800697116	Union County VoTech (am)	CS-296	Golden Arrow
6467170441	Union County VoTech (am)	CS-296	Golden Arrow
2789340848	Union County VoTech (am)	CS-296	Golden Arrow
4577312498	Union County VoTech (am)	CS-296	Golden Arrow
4284223536	Union County VoTech (am)	CS-296	Golden Arrow

5792305215	Union County VoTech (pm)	CS-296	Golden Arrow
6617497534	Union County VoTech (am)	CS-296	Golden Arrow
3067681913	Union County VoTech (pm)	CS-296	Golden Arrow
3208249732	Union County VoTech (pm)	CS-296	Golden Arrow
4957190115	Union County VoTech (pm)	CS-296	Golden Arrow
6618081309	Union County VoTech (pm)	CS-296	Golden Arrow
3006326001	Union County VoTech (am)	CS-296	Golden Arrow
7455612764	Union County VoTech (pm)	CS-296	Golden Arrow
8310826283	Union County VoTech (pm)	CS-296	Golden Arrow
7006072728	Union County VoTech (pm)	CS-296	Golden Arrow
9565705894	Union County VoTech (am)	CS-296	Golden Arrow
8771598809	Magnet HS	CS-296	Golden Arrow
8909161764	Magnet HS	CS-296	Golden Arrow
7325066916	Magnet HS	CS-296	Golden Arrow
6032391328	Magnet HS	CS-296	Golden Arrow
3102834083	Magnet HS	CS-296	Golden Arrow
1933030564	Magnet HS	CS-296	Golden Arrow
4821417825	Magnet HS	CS-296	Golden Arrow
5202580584	Magnet HS	CS-296	Golden Arrow
6414041527	Magnet HS	CS-296	Golden Arrow
5875778402	Magnet HS	CS-296	Golden Arrow
6153637649	Magnet HS	CS-296	Golden Arrow
7546435667	Magnet HS	CS-296	Golden Arrow
9805275590	Magnet HS	CS-296	Golden Arrow
3955743601	Allied Health	CS-296	Golden Arrow
2135401439	Allied Health	CS-296	Golden Arrow
1894306977	Allied Health	CS-296	Golden Arrow
1535837876	Allied Health	CS-296	Golden Arrow

7689351264	Allied Health	CS-296	Golden Arrow
5913386994	Allied Health	CS-296	Golden Arrow
4552928173	Allied Health	CS-296	Golden Arrow
3529430574	Allied Health	CS-296	Golden Arrow
9901108385	Performing Arts	CS-296	Golden Arrow
5008306764	Technical HS	CS-296	Golden Arrow
9379139670	Technical HS	CS-296	Golden Arrow
5028195463	Technical HS	CS-296	Golden Arrow
6994894820	Technical HS	CS-296	Golden Arrow
4373767246	Technical HS	CS-296	Golden Arrow
2627704409	Technical HS	CS-296	Golden Arrow
3431506151	Technical HS	CS-296	Golden Arrow
TBD	Technical HS	CS-296	Golden Arrow
7297181066	Technical HS	CS-296	Golden Arrow
TBD	Information Technology	CS-296	Golden Arrow
8976747992	Information Technology	CS-296	Golden Arrow
7256786199	Information Technology	CS-296	Golden Arrow
8620356293	Information Technology	CS-296	Golden Arrow
6298855226	Information Technology	CS-296	Golden Arrow
5233933210	Information Technology	CS-296	Golden Arrow

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Per Diem Rate	Annual Rate
Golden Arrow	CS-296	\$524.00	\$98,092.80

- M. Approval of annual Commercial Package Insurance as prepared by Willis of New Jersey, Inc. to include the following lines of coverage:

<u>Coverage</u>	<u>Carrier</u>	<u>Effective</u>	<u>Cost</u>
All Lines	DIPLOMA JIF	07/01/22	\$ 615,526
Workers Comp	DIPLOMA JIF	07/01/22	\$ 344,800

Bonds	Selective	07/01/22	\$ 1,320
NJCAP Shared Excess	Fireman's Fund	07/01/22	\$ 25,976
NJUEP Unshared Excess	Hudson/Allied World/ Great American	07/01/22	\$ 60,663
Adult Accident	Markel-Bollinger	07/01/22	\$ 350
Student Accident (incl. FLASH)	AIG Insurance	08/01/22	\$ 77,820

- N. Approval of Itinerant Services for Students with Hearing Loss Contracts with Mountain Lakes Board of Education to provide (1) 50-minute session/month to students #325634 and #281830 for the 2022-2023 school year at a cost of \$1,700 each
- O. Approval of the 2022-23 Parental Contract for Student Transportation – Route #P-1 to Pillar High School, Livingston, for student #6686989504 in the amount of \$2,227.92
- P. Approval for the 2022-23 Parental Contract for Student Transportation – Route #P-3 to DCCF, Inc. and Celebrate the Children, both in Denville, for student #3552153376 in the amount of \$4,663.49
- Q. Approval for the following **extended school year** transportation arrangement with Morris County Educational Services Commission for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#8749441207	Brayton Elementary	SR156	K&S Transportation
#2717471499	Brayton Elementary	SR156	K&S Transportation
#6342018128	Brayton Elementary	SR156	K&S Transportation
#8471437312	Franklin Elementary	SR156	K&S Transportation
#7162908084	Franklin Elementary	SR156	K&S Transportation
#8388472941	Franklin Elementary	SR156	K&S Transportation
#8442575297	Franklin Elementary	SR156	K&S Transportation
#9720045413	Franklin Elementary	SR156	K&S Transportation
#4838314833	Franklin Elementary	SR156	K&S Transportation
#2115371662	Franklin Elementary	SR156	K&S Transportation

Approval for the **extended school year** transportation contract with Morris County Educational Services Commission for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
K&S Transportation	SR156		\$11,658.47

- R. Approval for the following **extended school year** transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#7882454407	Academy 360 - Upper	SQ-010	Complete Care
#2107599312	Jefferson Elementary	SQ-099	Move Me Transport
#5134784739	Jefferson Elementary	SQ-099	Move Me Transport
#9720045413	Jefferson Elementary	SQ-099	Move Me Transport
#3475753961	Jefferson Elementary	SQ-099	Move Me Transport

Approval for the **extended school year** transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem Rate	ESY Cost
Complete Care	SQ-010	\$350.00	\$8,008.00
Move Me Transport	SQ-099		\$6,916.00

- S. Approval for the following **extended school year** transportation arrangements with Union County Educational Services Commission for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#6348728567	EPIC	CS-237SN	Prestige Transportation
#577037141	Cornerstone Day School	CS-233SN	Busy Bee Transportation
#9962821215	Somerset Hills Learning Ctr	CS-210SN	Best Transportation
#1460695926	The Center School	CS-309SN	Nelvi Transportation
#2616134941	The Center School	CS-309SN	Nelvi Transportation

Approval for the renewal of **extended school year** transportation contracts with Union County Educational Services Commission for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
Prestige Transportation	CS-237SN	\$50.00	\$13,759.20
Busy Bee Transportation	CS-233SN		\$11,065.60
Best Transportation	CS-210SN	\$95.00	\$14,196.00
Nelvi Transportation	CS-309SN		\$5,408.00

T. Approval for the following **extended summer transportation** arrangements with Morris-Union Jointure Commission for the 2022-2023 School Year:

Student ID	School	Route	Contractor
#1455330957	DLC - Warren	938S	MUJC
#9778971097	DLC - Warren	916S	MUJC
#4876504705	Spectrum 360	939S	MUJC
#2873858345	ECLC	961S	MUJC
#3790772089	ECLC	961S	MUJC
#1026245451	ARC Kohler	924S	MUJC
#5762253583	ARC Kohler	924S	MUJC
#6351012155	ARC Kohler	924S	MUJC

Approval for the renewal of **extended summer transportation** contracts with Morris-Union Jointure Commission for the 2022-2023 School Year in accordance and subject to the CPI increase of 1.91% as listed below:

Contractor	Route #	Aide Per Diem Rate	Annual Cost
MUJC	938S	\$0.00	\$3,661.39
MUJC	916S	\$66.08	\$6,732.38
MUJC	939S	\$0.00	\$2,884.91
MUJC	961S	\$198.25	\$6,626.11
MUJC	924S	\$124.90	\$12,069.25

- U. Approval of Professional Services Agreement with Parette Somjen Architects, 439 Route 46 East, Rockaway, NJ 07866 to include Information Gathering & Documentation of Existing Conditions, Schematic Design, Preliminary Budgeting and NJDOE Project Application, Design Development, Construction Procurement Services, Construction Documents, and Contract Administration Services for the Summit H.S. New Life Skills Classroom in the amount of \$26,400
- V. Approval to enter into a contract with Saint Clare’s Behavioral Health for the provision of back-to-school evaluations for the 2022-2023 school year at a cost of \$250/evaluation
- W. Approval to enter into a contract with Best Choice home Care, LLC for the provision of Licensed Practical Nurse (LPN) services for the 2022-2023 school year at a cost of \$72/hour
- X. Approval of Tuition Contract with Montgomery Academy, 188 Mt Airy Rd, Basking Ridge, NJ 07920 for student #7327130279 to attend for the 2022-2023 school year at a cost of \$85,932
- Y. Approval of Tuition Contract with The Calais School, 45 Highland Ave, Whippany, NJ 07981 for student #4058433894 to attend for the 2022-2023 school year at a cost of \$73,620
- Z. Approval of Tuition Contract with Honor Ridge Academy, 342 Madison Hill Road, Clark, NJ 07066 for student #3916217502 to attend for the 2022-2023 school year at a cost of \$88,998
- AA. Approval of Related Services Contract with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to provide speech/language services to student #9778971097 for summer ESY and the 2022-2023 school year at a cost of \$235/hour for two 30-minute sessions/week

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Cho moved the following items under School Board Operation:

- A. Approval of the following recommendation for the 2022-2023 school year:
District Anti-Bullying Coordinator: Crystal Marr
Summit High School Anti-Bullying Specialist: Amy Herber, Elizabeth Aaron, Brian Murtagh
LCJ Summit Middle School Anti-Bullying Specialist: Sasha Hicks/Monica Galasso, Laura Muller
Brayton School Anti-Bullying Specialist: Alexis Esposito
Franklin School Anti-Bullying Specialist: Lea Audino
Jefferson School Anti-Bullying Specialist: Lauren Mortenson
Lincoln-Hubbard School Anti-Bullying Specialist: Erica Dorsey

Washington School Anti-Bullying Specialist: Andrea Sadow

Wilson Primary Center Anti-Bullying Specialist: Megan Murray/Sydney Burnett

Jefferson Primary Center Anti-Bullying Specialist: Lauren Mortenson

- B. Approval of the *revised* 2022-2023 and 2023-2024 School Calendars (see attached)
- C. Approval to designate Robert Gardella, Director of Human Resources, as the School Safety Specialist for the 2022-2023 school year, effective September 9, 2022 (revised from the May 12, 2022 agenda)
- D. Approval of the Sidebar Agreement dated August 2, 2022, between the Summit Board of Education and the Summit Education Association (as per attached)

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

PERSONNEL

Ms. Justice moved the following items under Personnel:

- A. Approval to approve the following Leave Replacement Teacher Substitutes and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>	<u>Covering:</u>
Julie Caputo	LHES	Elementary Teacher	MA-Step-1, \$63,635	August 31, 2022 for the 2022-2023 school year	Lori Weller
Julianna Koetter	LHES	Elementary Teacher	BA-Step-1, \$58,881	August 31, 2022 for the 2022-2023 school year	Fuchs/Jordan
Kendall Bailey	JPC/WPC	Art/Music Teacher (1 day per week)	\$112.50/day	September 6, 2022, for the 2022-2023 school year	Anne Paris
Lori Sink	WES	Special Education Teacher	\$225/day	August 31, 2022 through December 2, 2022, with one overlap day on December 5, 2022, at \$125/day	Tara DiGiovanni
Adelino Neves	LCJSMS	Math Teacher	\$225/day	August 31, 2022 (until the return of the staff member being covered)	D. Trench
Sydney Burnett	WPC	Part-Time School Counselor	\$225/day—w/ 3 overlap days at \$125/day	September 12, 2022 (or sooner, until the return of the staff member being covered)	Megan Murray

B. Approval of the following Changes of Assignment:

1. Tyler Sicola, from Inclusion Aide, Franklin Elementary School, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 31, 2022, for the 2022-2023 school year
2. Nancy Hanna, from Inclusion Aide, Jefferson Primary Center, to Inclusion Aide, Washington Elementary School, effective August 31, 2022, for the 2022-2023 school year
3. Cristina Colineri, from Special Education Teacher, Franklin Elementary School, to Special Education Teacher, Lawton C. Johnson Summit Middle School, effective August 31, 2022, for the 2022-2023 school year (replacing Christina Harrington)
4. Marquis Williams, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Inclusion Aide, Lincoln-Hubbard Elementary School, effective August 24, 2022, for the 2022-2023 school year
5. Sheila Driska, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Inclusion Aide, Jefferson Elementary School, effective August 31, 2022, for the 2022-2023 school year
6. Catherine Lenahan, from Long-Term Kindergarten Teacher Substitute, Wilson Primary Center, to Leave-Replacement Kindergarten Teacher, Wilson Primary Center, \$225/day (upon receipt of certificate, pay to be adjusted to MA-Step-1, \$63,635 retroactive to August 31, 2022), effective August 31, 2022, for the 2022-2023 school year
7. Jessica Darby, from Inclusion Aide, Summit High School, to Inclusion Aide, Jefferson Elementary School, effective August 31, 2022, for the 2022-2023 school year
8. Elizabeth Mondelli, from Inclusion Aide, Jefferson Primary Center, to Long-Term Teacher Substitute, Jefferson Primary Center, \$225/day, effective August 31, 2022, through the return of the staff member being covered
9. Maria Orgeira, from (.4) Spanish Teacher, Summit High School, to 1.0 Spanish Teacher, Summit High School, \$225/day (upon receipt of certificate, pay to be adjusted to MA+30-Step-4, \$66,960 retroactive to August 31, 2022), for the 2022-2023 school year
10. Supatra Raab, from Inclusion Aide Substitute, District, to Long-Term Inclusion Aide Substitute, Washington Elementary School, **\$206.00/day**, effective September 19, 2022, through the return of the staff member being covered
11. Thomas Smail, from Substitute, District, to Long-Term Inclusion Aide Substitute, Jefferson Primary Center, **\$206.00/day**, effective August 31, 2022, through the return of the staff member being covered
12. Katherine Lord, from Inclusion Aide, Washington Elementary School, to Long-Term Grade 3 Teacher Substitute, \$225/day, effective August 31, 2022, through the return of the staff member being covered
13. Anne Paris, from Pre-K Teacher (am)/Art & Music Teacher (pm), Jefferson Primary Center, to Pre-K Teacher (am)/Part-Time Art & Music Teacher (pm) Jefferson Primary Center, \$61,133, effective August 31, 2022 for the 2022-2023 school year

14. Shannon Corea, from Lunch/Playground Aide, Wilson Primary Center, to Lunch Aide, Lawton C. Johnson Summit Middle School, effective September 6, 2022
15. Jennifer Gonnella, from Lunch/Playground Aide at the Primary Centers, to Lunch Aide, Lawton C. Johnson Summit Middle School
16. John Reinhardt, from Substitute Teacher, District, to Long-Term Social Studies Teacher Substitute, \$225/day, effective September 12, 2022 (end date tbd)
17. Nicholas Oczkowski, from Custodian, Lawton C. Johnson Summit Middle School, to Night Supervisor Custodian, Lawton C. Johnson Summit Middle School, Custodian-Category-2-Step-10, \$49,956 (prorated), effective September 19, 2022, or sooner, for the 2022-2023 school year
18. Callyn Cass, from Inclusion Aide Jefferson Primary Center, to Inclusion Aide, Lincoln-Hubbard Elementary School, effective August 31, 2022, for the 2022-2023 school year
- 19. Nancy Hanna, from Inclusion Aide, Washington Elementary School, to Inclusion Aide, Summit High School, effective September 7, 2022, for the 2022-2023 school year**
- 20. John Resto, from Inclusion Aide, Wilson Primary Center to Inclusion Aide, Lincoln-Hubbard Elementary School, effective September 14, 2022, for the 2022-2023 school year**

C. Approval to appoint the following support staff, for the 2022-2023 school year, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
Kendall Bailey	Part-Time Inclusion Aide	JPC	Aide-Step-2	\$38,829 (prorated) =\$19,415	August 31, 2022	Gina Wood
Patricia Frasca	Inclusion Aide	LCJSMS	Aide-Step-2	\$38,829 (prorated)	September 6, 2022 (or sooner, pending release from current position)	Alyssa Machado
Rachel Huber	Inclusion Aide	WPC	Aide-Step-2	\$38,829 (prorated)	September 6, 2022	Gia Bandeira
Walter Vargas	Custodian	SHS	Custodian-1 Step-9	\$46,538 (prorated)	September 6, 2022	Charlie Frank
Sandra Acitelli	Playground Aide	JES	N/A	\$38/hour	September 6, 2022	Barbara Mulligan
John Resto	Inclusion Aide	WPC	Aide-Step-2	\$38,829 (prorated)	September 14, 2022	New Position
Pamela Turner	Inclusion Aide	JES	Aide-Step-2	\$38,829 (prorated)	September 30, 2022	Jennifer Skeenes

James Freeden	Lunch Aide	LCJSMS	N/A	\$38/hour (not to exceed 29.5 hours/week, also a security guard)	September 6, 2022	New Position
Yvonne Travers	Playground Aide/Lunch Phone Coverage	BES	N/A	\$38/hour as Playground Aide - \$16.58/hour for phone coverage	September 6, 2022	Jerry DelPriore/Shelley Barnes

D. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

1. Giovanni Mazza, Custodian, Franklin Elementary School, \$17/hour, effective September 30, 2022

E. Approval to accept the resignation for the purpose of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Brenda Nobile	Human Resources Assistant/Health Benefits Coordinator	Central Office	January 1, 2023

F. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Donna Gallo	Principal	LCJSMS	October 23, 2022 (or sooner, should a replacement be found)
Kyrsten Thomas	Library Media Specialist	JPC & JES	September 16, 2022 (or sooner, should a replacement be found)
Gia Bandeira	Inclusion Aide	WPC	July 26, 2022
Nicole Mendelsohn	Spanish Teacher	LCJSMS & SHS	July 31, 2022
Dolores Sartorius	Inclusion Aide	BES	July 31, 2022
Christina Patskin	Inclusion Aide	JES	July 31, 2022
Christine Harrington	Special Education Teacher	LCJSMS	August 2, 2022
Carlos Salguero	Night Custodian	FES	September 8, 2022 (or sooner, should a replacement be found)
Sasha Hicks	Student Assistant Counselor	LCJSMS	October 11, 2022 (or sooner, should a replacement be found)
Barbara Mulligan	Cafeteria/Playground Aide	JES	August 11, 2022
Delaney Trotter	LTS - Elementary Teacher	WES	August 1, 2022
Jennifer Skeenes	Inclusion Aide	JES	August 30, 2022

Alyssa Machado	Inclusion Aide	LCJSMS	June 30, 2022
Marquis Williams	Inclusion Aide	LHES	September 19, 2022 (or sooner, should a replacement be found)
Alexa Beers	Inclusion Aide	LHES	July 25, 2022
Jillian Bress	Teacher of Family and Consumer Science	SHS	October 23, 2022
Callyn Cass	Inclusion Aide	LHES	September 28, 2022 (or sooner, should a replacement be found)
Elizabeth Lestrangle	Long-Term Social Studies Teacher Substitute	LCJSMS	August 23, 2022
William Rojas	ESL Teacher	LCJSMS	October 17, 2022 (or sooner, should a replacement be found)
Amy Peixoto	Inclusion Aide	WPC	August 29, 2022
Ana Oliva	Spanish Teacher	SHS	October 21, 2022 (or sooner, should a replacement be found)
Gerardo Del Priore	PE/Playground Aide	BES	August 19, 2022
Danielle Kipness,	Cafeteria/Playground Aide	FES	September 1, 2022

G. Approval of maternity leave/family leave for the following staff:

1. Holly Hughes, Kindergarten Teacher, Wilson Primary Center, paid leave effective, May 5, 2022 through June 14, 2022, unpaid leave effective, August 31, 2022 through December 2, 2022, unpaid childcare leave effective, December 5, 2022 through June 30, 2023 (*revised* from the February 10, 2022 Agenda)
2. Ryann Amiano, Special Education Teacher, Summit High School, paid leave effective, March 25, 2022 through May 4, 2022, unpaid leave effective, May 5, 2022 through October 19, 2022, unpaid childcare leave effective, October 20, 2022 through February 5, 2023 (*revised* from the January 13, 2022 Agenda)
3. Alexander Whiteside, Social Studies Teacher, Lawton C. Johnson Summit Middle School, unpaid leave effective, March 15, 2023 through June 30, 2023
4. Erica Massimi, School Psychologist, Summit High School, unpaid sick leave effective, November 14, 2022 through December 13, 2022, paid leave effective, December 14, 2022 through January 11, 2023, unpaid leave effective, January 12, 2023 through April 12, 2023
5. Susan Clamser, Special Education Teacher, Wilson Primary Center, paid leave effective January 2, 2023 through February 24, 2023, unpaid leave effective, February 27, 2023 through May 26, 2023
6. Megan Murray, School Counselor, Wilson Primary Center, paid and unpaid days, effective September 13, 2022 through December 1, 2022

- H. Approval to pay Esther Loor, incoming Principal, Franklin Elementary School, for two overlap days with current Franklin Elementary School Principal, Janice Tierney, at \$516.67/day = \$1,033.34, the week of July 25, 2022
- I. Approval of the following staff for Afterschool Enrichment Classes, Franklin Elementary School, at the curriculum rate of \$48.72/hour, effective April 25, 2022 through May 31, 2022 (funded by the Franklin PTO):
 - 1. Christopher Wilson - Chess 7.5 hours (*revised* from the April 7, 2022 Agenda)
 - 2. Victoria Evans - Chess 3 hours
- J. Approval of the revised recommendations for fall coaching staff (list attached)
- K. Approval to pay Christina Wagner and Marija Landeka to work at the Jefferson Elementary School, Homework Breakfast Club, one hour per day at \$38/hour (funded through Title I)
- L. Approval to pay Beatriz Mendez, School Nurse, Jefferson Primary Center and Jefferson Elementary School, to work an extra half hour per day, as needed, at the hourly rate of **\$84.08/hour**, for the 2022-2023 school year (paid via timesheet)
- M. Approval of Jason Orbe, as the Technical Director, for the Theater productions, Lawton C. Johnson Summit Middle School, Step-1B, at the stipend amount of \$4,746 for the 2022-2023 school year
- N. Approval of the following Co-Curricular for Lawton C. Johnson Summit Middle School, for the 2022-2023 school year:

TEDx / Scholar Laureate	Elizabeth Guella	70 hours at \$49.45/hour
	Jennifer Fout	70 hours at \$49.45/hour
	Nicole Finnegan	70 hours at \$49.45/hour
	Amy Sweeney	100 hours at \$49.45/hour

- O. Approval to pay the following for unused vacation days:
 - 1. Janice Tierney - 28 days at \$638.82/day = \$17,886.96
 - 2. Charles Frank - 8.88 days at \$173.76/day = \$1,542.99
 - 3. Manuel Salguero - 10 days at \$171.68/day = \$1,716.80
- P. Approval to pay the following Summit High School staff for teaching and extra 6th math period effective September 6, 2022 through September 23, 2022:
 - 1. Cheryl Adair - **\$82.76 * 14 = \$1,158.64**
 - 2. Caroline Bandelli - **\$61.24* 14 = \$857.36**
 - 3. Alexander Gentul - **\$66.62 * 14 = \$932.68**
 - 4. Casey Sink - **\$98.08 * 14 = \$1,373.26**

5. Katherine Vetrone - $\$63.85 * 14 = \893.90

- Q. Approval to appoint Stephanie Gallegos as the backup videographer for Board of Education meetings at the curriculum rate of \$49.45/hour, effective September 8, 2022 for the 2022-2023 school year
- R. Approval of Ronald Cooper to work at annual/special events, up to 70 overtime hours, to be paid time and one-half of his hourly rate of \$43.06/hour, for any time over 40 hours/week, for the 2022-2023 school year
- S. Approval to increase the daily clerical substitute rate for Stephanie Ward to \$15/hour, effective September 9, 2022
- T. Approval of Hannah Gallagher-Luca extra 6th period - Spanish/LCJSMS - \$11,268, effective August 31, 2022 for the 2022-2023 school year
- U. Approval of extension of unpaid leave of absence for employee #8370 for the 2022-2023 school year
- V. Approval to appoint the following I&RS Coordinators for the 2022-2023 school year:

School	Name	Step	Stipend
JPC/WPC	Carolyn Kiley	2A	\$1,573
BES	Danielle Greco	1B	\$1,430
FES	Lea Audino	1A	\$1,430
JES	Arthur Rodgers	1B	\$1,430
LHES	Emily Cooper	3	\$1,734
WES	Andrea Sadow (September-December)	1A	\$572
WES	Jennifer Lowe (January-June)	3	\$1,040

- W. Approval of the following 2022-2023 salary adjustments due to advanced degrees earned, for the following staff members, effective September 1, 2022:
 1. Danielle Mack - MA+30-Step 17
 2. Laura Muldoon - 2nd MA \$850
 3. Diane Silvester - MA-Step-19
 4. Dana Amato - MA+30-Step-22
 5. Tara DiGiovanni - BA+15-Step-9
 6. Erin Corea - MA+30-Step-12

7. Silvia Vicente - MA+30-Step-13
 8. Arthur Rodgers - MA+30-Step-8
-
- X. Approval of Alyssa Machado, Inclusion Aide, for ESY 2022, effective July 6, 2022 through July 29, 2022, program hours - 8:30 am - 12:00 pm, **\$27.30/hour** (paid via timesheet)
 - Y. Approval of Stacy Callaway, Behaviorist, to be paid up to 22 hours to attend a QBS Training conference, from August 1 - 3, 2022, \$32.14/hour (paid via timesheet)
 - Z. Approval of Julie Liu, 1:1 Aide for a special education student during Freshman orientation on August 29, 2022, up to 3 hours at **\$27.98/hour**
 - AA. Approval of Paola Acosta, Hispanic Community Liaison, stipend amount of \$27,000 (\$14,000 funded by Gottesman Foundation and \$13,000 funded by District) for the 2022-2023 school year
 - BB. Approval of Don Standing, as a Track Team Aide, **\$28.83/hour**, paid via timesheet
 - CC. Approval of Lesli Cestona, Inclusion Aide for ESY, effective June 27, 2022 through July 29, 2022 (off July 4 & 5), hours are 8:00 - 1:00, and as a Bus Aide, as needed, up to 15 hours at **\$27.30/hour** (revised from the June 23, 2022 Agenda)
 - DD. Approval of Megan Durkin, Bus Aide for the ESY, as needed, effective June 27, 2022 through July 29, 2022, up to 7 hours at **\$27.93/hour**
 - EE. Approval of Tina Lynaugh, Bus Aide for the ESY, as needed, \$27.30/hour, effective June 27, 2022 through July 29, 2022
 - FF. Approval of Christy Di Iorio, Bus Aide for the ESY, as needed, **\$27.98/hour**, effective June 27, 2022 through July 29, 2022
 - GG. Approval to increase the hourly rate for Dennis Shann, Bus Driver, to \$28/hour, effective September 6, 2022
 - HH. Approval to appoint John Ciferni, as Principal of Lawton C. Johnson Summit Middle School, \$140,000 (prorated), effective October 24, 2022 or sooner, contingent upon the transition and pending release of Donna Gallo, Principal, Lawton C. Johnson Summit Middle School**
 - II. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:**
 - 1. Tiffany Moreno, \$125/day, effective September 9, 2022**

Motion was seconded by Ms. Cohn. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

POLICIES & REGULATIONS

Ms. Stanton moved the following under Policies & Regulations:

First Reading

P 0143.2 – High School Student Representative to the Board of Education (M) (Revised)

P 0163 – Quorum (Revised)

P 2415 – Every Student Succeeds Act (M) (Revised)

P 5517 – School District Issued Student Identification Cards (M) (Revised)

Second Reading

P 2415.04 Title 1 - District-Wide Parent and Family Engagement (M) (Revised)

P 2415.50 Title 1 - JPC - School Parent and Family Engagement (M) (New)

P 2415.51 Title 1 - WPC - School Parent and Family Engagement (M) (New)

P 2415.52 Title 1 - BES - School Parent and Family Engagement (M) (New)

P 2415.53 Title 1 - FES - School Parent and Family Engagement (M) (New)

P 2415.54 Title 1 - JES - School Parent and Family Engagement (M) (New)

P 2415.55 Title 1 - LHES - School Parent and Family Engagement (M) (New)

P 2415.56 Title 1 - WES - School Parent and Family Engagement (M) (New)

P 2415.57 Title 1 - LCJSMS - School Parent and Family Engagement (M) (New)

P 2415.58 Title 1 - SHS - School Parent and Family Engagement (M) (New)

P 5512 - Harassment, Intimidation, and Bullying (M) (Revised)

P 6620 - Petty Cash (Revised)

Motion was seconded by Ms. Miller. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

Mr. Colón stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, September 8, 2022 to discuss:
 1. Personnel – Negotiations
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

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Motion by Ms. Cohn, seconded by Ms. Stanton, and carried to move to Executive Session at 8:18 PM.

The Board will not return following the Executive Session.

ADJOURNMENT

Motion by Mr. Cho, seconded by Ms. Justice, and carried to adjourn the meeting at 8:18 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Jess', with a stylized flourish extending from the end.

Derek J. Jess
School Business Administrator/
Board Secretary