

February 16, 2017

**BOARD OF EDUCATION
SUMMIT, NEW JERSEY**

The Regular Meeting was held on Thursday, February 16, 2017 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Mr. Dietze, presiding, Mr. Bonner, Mr. George, Mr. Hanley, Ms. McCann, and Ms. Primack. Ms. Chang was absent.

Also present were Mr. Chang, Superintendent, Dr. Kachmar-Desonne, Director of Special Services, Mr. Block, Director of Human Resources, Ms. Ambrose, Director of Elementary Education, and Ms. Masbang, Assistant Business Administrator. There were 7 members of the public in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

1. Presentation of Board Goals - Jennifer Ambrose and June Chang

NOTE: A presentation on the 2017-2018 tentative draft budget was given at the February 14th Workshop Meeting by Superintendent Chang and Assistant Superintendent Pepe; board members also received back-up documentation and were given opportunities to ask questions. At this point of tonight's meeting, President Dietze polled the board on their support of the tentative draft budget and the vote was unanimously in favor.

PRESIDENT'S ANNOUNCEMENTS

President Dietze spoke about the following:

- Upcoming school schedule - single session tomorrow; Monday & Tuesday closed
- Budget adoption timeline
- Highlighted the district website

SUPERINTENDENT'S REPORT

Superintendent Chang spoke about the following:

- LCJSMS 8th graders Thomas Henry, Gia Kalro, and Hadley Wimsatt won VFW Patriot Pen awards for their essays, "The America I Believe In."
- Senior Zack Olson earned title of Regional Champion in the "Poetry Out Loud" competition and will move on to the State Finals in March

- Meteorologist John Marshall visited Lincoln-Hubbard School and talked about the weather
- Upcoming Family Night at Franklin School (science, math & technology)

Ms. Primack moved the following under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
12/20/16-20
1/5/17-21
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
1/4/17-22
1/24/17-23
1/30/17-24
- C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/4/17	2819159863	10
1/4/17	9079597749	10
1/5/17	8378491244	4
1/11/17	6277504626	3
1/11/17	5607369494	3
1/17/17	1280038485	1.5
1/20/17	8378491244	10
1/25/17	2819159863	2.5
1/30/17	5657365061	4
1/30/17	8147409939	4
1/31/17	9079597749	1.5

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
1/6/17	9677974979	1
1/10/17	1989761268	1 (in-school)
1/11/17	9677974979	1
1/19/17	8320041339	1 (in-school)
1/25/17	1793557859	1
1/31/17	9021674511	1

Seconded by Ms. McCann. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PUBLIC DISCUSSION

No questions/comments from the public.

President Dietze asked Mr. Hanley, as Chair of the Operations Committee, to give a report on the tentative budget and process, which he did.

APPROVAL OF BOARD MINUTES

Mr. Bonner moved approval of the following items under Approval of Board Minutes:

A. Approval of the minutes of the following meetings:

- | | |
|----------------------|------------------|
| 1. Workshop Meeting | January 12, 2017 |
| 2. Executive Session | January 12, 2017 |
| 3. Regular Meeting | January 19, 2017 |

Seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. McCann moved approval of the following items under School Board Operation:

- A. Approval of Settlement Agreement between Summit Board of Education and parents of student #4892478774 as per attorney recommendation
- B. Approval of travel for staff members (as per attached)
- C. Approval to operate an academic summer school during summer 2017
- D. Approval to operate an enrichment summer school (FLASH) during summer 2017
- E. Approval of the following out-of-state and overnight field trips:
 - 1. March 29, 2017 for 78 grade 3 Brayton Elementary School students to go to Ellis Island/Statue of Liberty
 - 2. **March 30, 2017 for 50 SHS students to go to St. John the Divine and The Cloisters in New York**
 - 3. **March 4-5, 2017 for 5 SHS students to go to Sewell, NJ to compete in the swim team Meet of Champions**
- F. Approval of contract between Summit Board of Education and New Hope I.B.H.C., 80 Conover Road, Marlboro, NJ 07746 for student #5239287522 to attend for the 2016-2017 school year beginning 1/26/17 at a cost of \$550/week
- G. **Approval of Settlement Agreement between Summit Board of Education and parents of student #6987849243 as per attorney recommendation**
- H. **Approval of 2015-2016 Per Pupil costs for Tuition Adjustment Purposes:**

Preschool/K	\$10,594
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Elementary Grades 1-5	\$13,611
Middle School Grades 6-8	\$13,707
High School Grades 9-12	\$14,153
Learning and/or Lang. Disability	\$19,630
Preschool Disability - PT	\$41,552

- I. WHEREAS, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Summit Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2016-2017 school year, and**

WHEREAS, the Board of Education has now reviewed indicators of the achievement of those goals; now, therefore,

IT IS HEREBY RESOLVED this 16th day of February, 2017 that the Summit Board of Education makes the determination that the merit goals have been completed and are submitted to the Executive County Superintendent of Schools for approval before payment as required by law per NJAC 6A:23A-3.1.

- J. Approval of donation from the Summit Basketball Club in the amount of \$16,802 to fund the 2016-2017 Summit H.S. boys' and girls' basketball grant positions**

Motion was seconded by Mr. Bonner. The roll was called and all present voted "Aye." The motion was declared adopted.

PERSONNEL

Ms. McCann moved approval of the following items under Personnel:

- A. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
1. Craig Ott, \$100/day, effective February 17, 2017
 2. **Kelly Klaif, Long-Term Substitute, Franklin Elementary School, \$225/day, effective February 23, 2017, and Substitute Teacher, \$100/day, upon the return of Employee #8834**
- B. Approval of the resignation for the purpose of retirement for the following staff:
1. Maryalice Caruso, Special Education Teacher, Brayton Elementary School, effective April 1, 2017
 2. Caryl Butler, Secretary, Brayton Elementary School, effective July 1, 2017
 3. Lili Arkin, English Teacher, Summit High School, effective July 1, 2017
- C. Approval to appoint Danielle DeGraw as the Lawton C. Johnson Summit Middle School Softball Coach, Step 1A, at a stipend amount of \$6,225, for the 2016-2017 school year
- D. Approval for Mallory Mortillaro to receive payment as Middle Scholar Advisor, at the curriculum rate of \$46.47/hour, for up to 140 hours, for the 2016-2017 school year

- E. Approval for Christine Balak to receive payment as a Buddy Teacher, at the curriculum rate of \$46.47/hour, for 6 hours, for the 2016-2017 school year
- F. Approval to pay the following for unused vacation days:
 - 1. Carly Johnson, for 13.5 unused vacation days, for a total of \$5,656.77
 - 2. Nicholas Grimshaw, for 4 unused vacation days, for a total of \$1,628.76
- G. Approval of the following Change of Assignments:
 - 1. Holly Beauchamp, from Inclusion Aide, Washington Elementary School to Long-Term Substitute Teacher, Washington Elementary School, \$225/day, effective February 4, 2017 through June 23, 2017
 - 2. Diana Nelson, from Inclusion Aide, Washington Elementary School to Long-Term Substitute Teacher, Washington Elementary School, \$225/day, effective March 27, 2017 through June 23, 2017
 - 3. Jennilee Curran, from Inclusion Aide, Jefferson Primary Center to Inclusion Aide, Washington Elementary School, Aide-Step 2, \$33,015, effective March 24, 2017 through June 23, 2017
 - 4. **Tim Lynch, from Long-Term Substitute, Wilson Primary Center to Inclusion Aide, Wilson Primary Center, Aide-Step 1, \$32,131 (prorated), effective February 13, 2017 through June 23, 2017**
- H. Approval to appoint Patricia Ray as Clerical Substitute, pending criminal history review, \$18/hour, effective February 17, 2017
- I. Approval to appoint Jessica Gonzalez as Substitute Nurse, pending criminal history review and ability to obtain NJ substitute teacher credentials, \$200/day, effective February 17, 2017
- J. **Approval to appoint the following new support staff, pending criminal history:**
 - 1. **Lois Melka, (.5) Inclusion Aide, Wilson Primary Center, Aide-Step 1, \$16,066 (prorated), effective February 22, 2017 through June 23, 2017**
 - 2. **Jemel Brinson, Custodian - Night Supervisor, Summit High School, Custodian 2-Step 9, \$44,997 (prorated), effective February 27, 2017 through June 30, 2017**
 - 3. **Nicholas Oczkowski, Night Custodian, Lawton C. Johnson Summit Middle School, Custodian 1-Step 5, \$38,353 (prorated), effective February 27, 2017 through June 30, 2017**
 - 4. **Briana Nolan, Long-Term Substitute Aide, Washington Elementary School, \$179/day, effective February 24, 2017 through June 23, 2017**
- K. **Approval of the 2016-2017 Spring Coaching Recommendations (list attached)**

Motion was seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Mr. Hanley moved approval of the following items under Policies:

First Reading

P 5112 Entrance Age (Revised)

P 5350 Student Suicide Prevention (Revised)

Motion was seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Hanley moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the February Bills List as listed below:

1.	Regular Bills	Fund 10	\$ 879,815.38
2.	Special Revenue	Fund 20	\$ 125,385.66
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$1,005,201.04
5.	Food Service	Fund 61	\$ 121,460.02
	Total All Bills		\$1,126,661.06

B. Approval of the monthly payroll for January 2017 - **\$4,660,731.04**

C. Approval of budget adjustments and line item transfers for December 2016

D. Approval of Secretary and Treasurer’s report for December 2016

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. **Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 12/31/16 in the amount of \$6,555.00**

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

CLOSED SESSION

At this time, Mr. Dietze stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 16, 2017 to discuss:

1. Negotiations - SEA

B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting

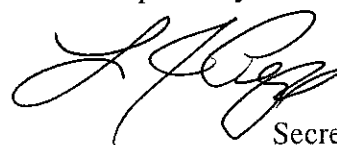
Motion by Mr. Hanley, seconded by Mr. Bonner, and carried to Executive Session at 7:37 PM.

The Board returned to Public Session at 8:32 PM.

ADJOURNMENT

Motion by Ms. McCann, seconded by Mr. Hanley, and carried to adjourn the meeting at 8:33 PM.

Respectfully submitted,



Secretary