

March 16, 2017

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Regular Meeting was held on Thursday, March 16, 2017 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Mr. Dietze, presiding, Mr. Bonner, Ms. Chang, Mr. George, Ms. McCann, and Ms. Primack. Mr. Hanley was absent.

Also present were Mr. Chang, Superintendent of Schools, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, Dr. Block, Director of Human Resources, Ms. Ambrose, Director of Elementary Education, and Ms. Masbang, Assistant Business Administrator. There were 7 members of the public in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Superintendent Chang introduced Michelle Derpich, on the agenda tonight to be appointed Director of Secondary Education.

Ms. Primack moved the following under Personnel:

- A. Approval to appoint Michelle Derpich, Director of Secondary Education, Board of Education Office, pending criminal history review and ability to obtain appropriate NJ certification, \$135,000 (prorated), effective March 20, 2017

Seconded by Ms. Chang. The roll was called, and all present voted "Aye." The motion was declared adopted.

PRESIDENT'S ANNOUNCEMENTS

President Dietze spoke about the following:

- Five SHS students are finalist for National Merit Scholarships
- Successful SEF Gala recently held
- SPARC Pancake Breakfast at SHS March 25th
- SHS Speech & Debate team performance
- Support of the Genesis Step Team
- Immersion trip for 19 SHS students to Peru

SUPERINTENDENT'S REPORT

Superintendent Chang spoke about the following:

- Shout out to Ron Poles, Jefferson School Principal, retiring at the end of the school year, for his dedication to Jefferson School and the community

- Congratulations to Dr. Matt Block and Dr. Lauren Banker for successfully defending their dissertations at Caldwell University
- Congratulations to 12 SHS students: Brandon Johnston, Katie Kusmin, Joe Shepard, Manuel Gallego, Kate Griffith, Max Model, Chris Kelsner, Vincent Kinget, Brandon Gomes, Rena Gabber, Andrew Kelsner, and Nicole Lee for their participation in the 2017 North Jersey Regional Science Fair at Rutgers University
- Family Nights at elementary schools
- Upcoming Freshman & Sophomore Family Night on March 22nd at 7:00 PM in the SHS auditorium

Mr. George moved the following under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
1/24/17-23
1/30/17-24
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:
2/3/17-25
2/3/17-26
2/14/17-27
2/24/17-28
- C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
2/14/17	2991029231	10

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
2/6/17	5805576365	2 (in-school)

Seconded by Ms. McCann. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PUBLIC DISCUSSION

No questions/comments from the public.

APPROVAL OF BOARD MINUTES

Mr. Bonner moved approval of the following items under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:

- 1. Workshop Meeting February 14, 2017

- | | |
|----------------------|-------------------|
| 2. Executive Session | February 14, 2017 |
| 3. Regular Meeting | February 16, 2017 |
| 4. Executive Session | February 16, 2017 |

Seconded by Ms. Primack. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. McCann moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. Approval of Tuition Contract Agreement with New Brunswick Board of Education, 268 Baldwin Street, New Brunswick, NJ 08901 for homeless student #3970969961 to attend Brayton Elementary School per the McKinney-Vento Act for the 2016-2017 school year beginning December 5, 2016 at an annual cost of \$13,611 (prorated)
- C. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
 1. Zappia’s Brick Oven meal reimbursement for one date in January 2017 totaling \$52.96
 2. Summit Board of Education reimbursement for Pomptonian charges for Latino Literacy Celebration at Brayton Elementary on 12/16/16 totaling \$477.50
 3. **Zappia’s Brick Oven meal reimbursement for one date in February 2017 totaling \$47.96**
- D. Approval of Amendment to Settlement Agreement and Release between Summit Board of Education and parents of student #8890541805 dated February 6, 2017
- E. Approval to grant authorization to Angela Paster, Special Education Supervisor, to have access to elementary teachers for the purpose of administering a questionnaire designed to identify how teacher perceptions about classroom management differ between special education and general education as part of her dissertation. Ms. Paster is seeking an Ed.D. in Educational Leadership from Caldwell University.
- F. Approval of Food Service Management Company addendum for school year 2017-2018, to contract dated January 16, 2014 between The Pomptonian, Inc., 3 Edison Place, Fairfield, NJ 07004-3511 and the Summit Board of Education, in accordance with the following:

Summit School District
Food Service 2017-2018
Management Fee and Guarantee Language

The FSMC shall receive, in addition to the costs of operation, an administrative / management fee of one hundred thirty-one thousand two hundred dollars (\$131,200.00) to compensate the FSMC for administrative and management costs. This fee shall be

billed in 10 monthly installments of (\$13,120.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to vended meals receipts deposited in the LEA's account. All vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2017-2018.

- G. Approval of Specialty Classroom Use Agreement between Summit Board of Education and Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to add ten (10) additional dates for use of the specialty classrooms within DLC, Warren for the 2016-2017 school year at a cost of \$39/date (1.5 hours per usage)
- H. Approval of the following out-of-state field trips:
1. May 19, 2017 for 90 Summit High School students and 10 chaperones to go to the High Note Music Festival/Dorney Park, PA
 2. **March 22, 2017 for 8 Summit High School students and 2 chaperones to go to the Musical Theatre in New York**
 3. **May 10, 2017 for 14 Washington Elementary School students and 3 adults to go to see The Lion King in New York**
- I. **Approval of Tuition Contract between Summit Board of Education and Holmstead School, 14 Hope Street, Ridgewood, NJ 07450 for student #1237258565 to attend for the 2016-2017 school year beginning March 15, 2017 at a cost of \$51,219 (prorated)**
- J. **Approval of award for Roof Replacement at Franklin Elementary School to G.C. Dynatech Construction, LLC, 45 North Main Street, Marlboro, NJ 07746 in the base amount of \$153,000 (includes \$15,000 contingency)**
- K. **Approval of award for Masonry Repairs at Brayton Elementary School to Punjab Restoration Company, LLC, 39 E. Asbury Anderson Road, Washington, NJ 07882 in total amount of \$258,500 (included \$25,000 contingency) as follows:**
Base bid \$253,000
Alt #1 \$2,500 (replace existing metal coping with new to match)
Alt #2 \$3,000 (restoration of cast stone at rear of building)
- L. **RESOLVED that the Summit Board of Education approve the Lease with Option to Purchase Agreement with Municipal Capital Corporation, 4600 Broadway, Allentown, PA 18104, dated February 24, 2017, as presented by Atlantic Tomorrow's Office along with copier maintenance for the following equipment:**
- QTY:1 - Savin MP4055 Digital Copier w/Accessories**
QTY:1 – Savin MP3555 Digital Copier w/Accessories

Lease terms \$339.00 per month for 60 months. Copiers to be billed quarterly arrears @ .005 per copy.

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Chang moved approval of the following items under Personnel:

- B. Approval to appoint Nicholas Oczkowski, pending criminal history review, Night Custodian, Lawton C. Johnson Summit Middle School, Custodian 1-Step 5, \$38,353 (prorated), effective March 6, 2017 through June 30, 2017 (Start date revised from the February 16, 2017 Agenda)
- C. Approval of the resignation for the purpose of retirement for the following staff:
 - 1. Benjamin Greene, (.5) Science Teacher, Summit High School, effective July 1, 2017
 - 2. **Carolyn Mozes, Art Teacher, Lawton C. Johnson Summit Middle School, effective July 1, 2017**
 - 3. **Ron Poles, Principal, Jefferson Elementary School, effective July 1, 2017**
- D. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
 - 1. Ingrid Nau, \$100/day, effective March 6, 2017
 - 2. Gordon Sauer, Long-Term World Language Substitute, Summit High School, \$225/day, effective March 2, 2017 through March 17, 2017
 - 3. **Lauren Rotondella, Long-Term Art Substitute Teacher, Summit High School, \$225/day, effective, March 17, 2017 upon the return of employee #6406**
- E. Approval of the following Change of Assignments:
 - 1. Angelica Hughes, from Long-Term Kindergarten Substitute Aide, Jefferson Primary Center, to Long-Term LLD K-2 Substitute Aide, Jefferson Primary Center, \$175/day, effective March 24, 2017 through June 23, 2017
 - 2. Devin Glinsky, from Instructional Aide, Brayton Elementary School, to Grade 4 Long-Term Substitute Teacher, Brayton Elementary School, \$225/day, effective May 15, 2017 through June 23, 2017 with two transitional days prior, at \$100/day
 - 3. Kelly Klaif, Long-Term Substitute Teacher, Franklin Elementary School, to Long-Term Substitute Inclusion Aide, Franklin Elementary School, \$179/day, effective March 6, 2017 through June 23, 2017
 - 4. **Carrie Nugent, (.5) Learning Workshop Teacher and (.5) Resource Room Teacher, Brayton Elementary School, to Resource Room Teacher, Brayton Elementary School, \$60,575, effective April 3, 2017 through June 23, 2017**
 - 5. **Patricia Horton, Substitute, Summit High School to Long-Term Substitute Special Education Teacher, Summit High School, \$225/day, effective April 3, 2017 through June 23, 2017**
 - 6. **Mary Ellen Cuneo, Substitute, Summit High School to Long-Term Substitute**

Special Education Teacher, Summit High School, \$225/day, effective March 20, 2017 through June 19, 2017

- F. Approval of a 6th assignment for the following teachers, to teach Mathematics, at Summit High School, additional pay of 1/5th of their salary (prorated), as listed below, effective March 13, 2017 through June 23, 2017:
1. Christina Allian, additional pay of \$5,918.88
 2. Kyle Dattola, additional pay of \$4,261.62
 3. Eric Fontes, additional pay of \$4,710.42
 4. Alicia Grysko, additional pay of \$4,810.74
 5. Justin Lucas, additional pay of \$4,719.00
- G. Approval of maternity/family leave for the following staff:
1. Asha Bailey, English Teacher, Summit High School, paid leave, effective May 8, 2017 through June 23, 2017, and unpaid leave, effective September 5, 2017 through December 4, 2017, and child-care/unpaid leave, effective December 5, 2017 through January 26, 2018
 2. Erin Corea, Grade 4 Teacher, Brayton Elementary School, paid leave, effective May 15, 2017 through June 23, 2017 and unpaid leave, effective September 5, 2017 through December 4, 2017
 3. HaNa Chang, Vocal Music Teacher, Brayton Elementary School and Franklin Elementary School, paid leave, effective May 30, 2017 through June 23, 2017, and unpaid leave, effective September 5, 2017 through December 1, 2017
 4. Colleen Cregg, Special Education Teacher, Summit High School, paid leave, effective April 3, 2017 through May 17, 2017, and unpaid leave, effective May 18, 2017 through June 23, 2017 (Revised from the December 15, 2016 Agenda)
 5. Christina Colineri, Special Education Teacher, Franklin Elementary School, paid leave, effective September 1, 2016 through October 4, 2016, and unpaid leave, effective October 5, 2016 through January 12, 2017, and child-care/unpaid leave, effective January 13, 2017 through January 7, 2018 (Revised from the June 15, 2016 Agenda)
- H. Approval to appoint Gina Wood, Part-Time Office Lunch Coverage, Wilson Primary Center, \$16.58/hour (paid via timesheet), effective February 1, 2017
- I. Approval to appoint Marie Giordano, Clerical Substitute, pending criminal history review, \$18/hour (paid via timesheet), effective March 17, 2017
- J. Approval of the 2016-2017 salary adjustment, due to advanced degrees earned, for Brian Weinfeld, MA+30-Step 4, plus \$850 for holding two Masters Degrees, effective February 1, 2017 (Revised from the January 19, 2017 Agenda)
- K. Approval to appoint the following teachers to perform summer technology work, up to 120 hours each, at the curriculum rate of \$46.47/hour:**
- 1. Loren MacTaggart**
 - 2. Gertrudis Lopez-Cohen**
 - 3. Dory Marcus**
 - 4. Nicole Gutierrez**

5. Matthew Schachtel

- L. Approval to appoint Rebecca Hoffler as Advisor for the Franklin Elementary School Jazz Band, for up to 10 hours, at the curriculum rate of \$46.47/hour, for the 2016-2017 school year**
- M. Approval to appoint Kara Driscoll as a Substitute for the After-School Learning Workshop program, Brayton Elementary School, at the curriculum rate of \$46.47/hour, for the 2016-2017 school year**
- N. Approval of the 2016-2017 Spring Coaching Recommendations (updated list attached)**
- O. Approval to pay the following for Lincoln-Hubbard Elementary School After-School Activity programs (Funded by PTO):**
 - 1. Samantha Fano, two courses of Jewelry Making, for a total of \$1,050**
 - 2. Tom Simmons, two courses of Floor Hockey, for a total of \$1,050**
 - 3. Valerie Smith, two STEAM courses, for a total of \$1,050**
 - 4. Rosaly Palazzo-Kovach, one course of Lego Architects, for a total of \$525**
 - 5. Carole Stubeck, one Mindfulness course, for a total of \$525**
- P. Approval of the following stipends for the 2016-2017 school year:**
 - 1. Loren MacTaggart, at the stipend amount of \$4,341, for SHS School Store, Summit High School (updated from the October 20, 2016 Agenda)**
 - 2. Wayne Mallette, at the stipend amount of \$5,892, for SHS Musical Director, Summit High School (updated from the July 21, 2016 Agenda)**

Motion was seconded by Mr. Bonner. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Ms. Primack moved approval of the following items under Policies:

Second Reading

P 5112 Entrance Age (Revised)

P 5350 Student Suicide Prevention (Revised)

Motion was seconded by Mr. George. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Ms. McCann moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the March Bills List as listed below:**

1.	Regular Bills	Fund 10	\$ 854,876.38
2.	Special Revenue	Fund 20	\$ 90,334.16
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ 957.00
	Sub Total All Funds		\$ 946,167.54
5.	Food Service	Fund 61	\$ 187,315.63
	Total All Bills		\$1,133,483.17

- B. Approval of the monthly payroll for January 2017 - \$4,701,439.72
- C. Approval of budget adjustments and line item transfers for January 2017
- D. Approval of Secretary and Treasurer’s report for January 2017
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of January 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

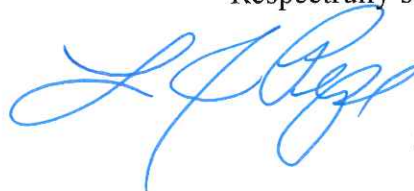
Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Ms. Chang. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Ms. McCann, seconded by Mr. Hanley, and carried to adjourn the meeting at 7:23 PM.

Respectfully submitted,



Secretary