SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

REGULAR MEETING AGENDA
Thursday, September 15, 2016 – 7:00 PM
Summit High School Library/Media Center

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
   Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. David Dietze, President</td>
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<tr>
<td>Mr. Chris Bonner</td>
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<td>Ms. Debbie Chang</td>
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<td>Mr. Emile George</td>
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<td>Mr. Richard Hanley</td>
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<td>Ms. Debra McCann</td>
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<td>Ms. Vanessa Primack</td>
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</tbody>
</table>

Others Present:
Mr. June Chang, Superintendent of Schools
Dr. Jane Kachmar-Desonne, Dir. of SES
Ms. Jennifer Ambrose, Dir. of Elementary Education

Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS
Mr. Matthew Block, Dir. of Human Resources
Ms. Donna D’Acunto, Dir. of Secondary Education

October Meetings
Workshop Meeting - October 13 - 7:00 PM
Wilson School Board Meeting Room
Regular Meeting - October 20 - 7:00 PM
Summit H.S. Library/Media Center

www.summit.k12.nj.us
IV. Presentations and Discussions (7:10 - 8:10)

1. Recognition of Newly-Tenured Professional Staff
2. Recognition of 25 Years of Service

V. President’s Announcements (8:10 – 8:20)

VI. Superintendent’s Report (8:20 – 8:30)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

05/20/16-29

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

C. Suspensions

Motion by _______________, seconded by _______________
CB DC EG RH DM VP DD

VII. Public Discussion (8:30 – 9:00)

A. Questions/Comments on Items on the Agenda

B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (9:00 – 9:30)

VIII. Approval of Board Minutes

A. Approval of the minutes of the following meetings:


Motion by _______________, seconded by _______________
CB DC EG RH DM VP DD

IX. School Board Operation

A. Approval of travel for staff members (information forthcoming)
B. Approval of Tuition Contract between Summit Board of Education and ECLC, 100 Passaic Avenue, Suite 1, Chatham, NJ 07928 for student #3790772089 to attend for the 2016-2017 school year beginning July 1, 2016 at a cost of $54,286

C. Approval of Tuition Contract Agreement between Summit Board of Education and Rutgers University Behavioral HealthCare, 671 Hoes Lane, Piscataway, NJ 08855 for student #9926978487 to attend from June 10, 2016 to June 30, 2016 at a cost of $5,894.58

D. Approval of Agreement between Summit Board of Education and Union County Educational Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 for student #3585387863 to receive transition services for the 2016-2017 school year at a cost of $34,241

E. Approval of acceptance of revised IDEA SFY2017 funds in the following amounts: Basic - $960,560; Public - $880,209; Nonpublic - $80,351; and Preschool – $32,507

F. Approval to purchase band equipment as per proposal dated 6/28/16 submitted by Music & Arts, 4626 Wedgewood Blvd., Frederick, MD 21703 in the amount of $18,738

Note: additional quote obtained from Elefante Music, 1790 Springfield Avenue, New Providence, NJ 07974 of $21,243

G. Approval to purchase strings equipment as per proposal dated 7/15/16 submitted by Music & Arts, 4626 Wedgewood Blvd., Frederick MD 201703 in the amount of $14,963.22

Note: additional quote obtained from Liss Music, 407 Springfield Avenue, Summit, NJ 07901 in the amount of $18,974.56

H. Approval of the 2016-2017 overnight or out-of-state field trips (as per attached)

I. Approval of the following Gottesman Family Foundation Parenting Institute expenditure:
   1. The Latino Family Literacy Project book sets and literacy kits for elementary grades in the amount of $1,520

J. Approval of agreement between Summit Board of Education and J.G. Moreno, MD, LLC, 205 Ridgedale Avenue, Florham Park, NJ 07932 for psychiatric evaluations for students, as needed, at a cost of $550

K. Approval of Tuition Contract between Summit Board of Education and Mt. Carmel
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Guild Academy, 100 Valley Way, West Orange, NJ for student #8148915562 to attend for the 2016-2017 school year beginning July 5, 2016 at a cost of $58,800

L. Approval of Agreement between Summit Board of Education and Union County Educational Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 for student #5778723797 to receive transition services for the 2016-2017 school year at a cost of $62,703

M. Approval of Agreement between Summit Board of Education and AHS Hospital Corp/Overlook Medical Center, 99 Beauvoir Avenue, Summit, NJ to provide athletic trainer and physician services from September 1, 2016 until the end of the 2016 football season at a rate of $40 per hour per athletic trainer and $300 per game for physicians

N. Approval of Tuition Contract between Summit Board of Education and the Educational Services Commission of Morris County, P.O. Box 1944, Morristown, NJ 07962 for student #4253056318 to attend Park Lake School for the 2016-2017 school year at a cost of $67,900

O. Approval of Tuition Contract between Summit Board of Education and Collier School, Marlboro, NJ for student #9304160680 to attend for the 2016-2017 school year at a cost of $56,520

P. Approval of NCLB & IDEA Final Report submissions

Q. Approval of the recommendation of the Anti-Bullying Coordinator and Specialists for 2016-2017:

District Anti-Bullying Coordinator: Laura Kaplan
High School Anti-Bullying Specialist: Marie Purcell
Middle School Anti-Bullying Specialist: Michelle Rainaldi
Washington School Anti-Bullying Specialist: Andrea Sadow
Lincoln-Hubbard School Anti-Bullying Specialist: Jeff Lambert
Jefferson School Anti-Bullying Specialist: Nick Santangelo
Franklin School Anti-Bullying Specialist: Jeff Lambert
Brayton School Anti-Bullying Specialist: Nick Santangelo
Wilson Primary Center Anti-Bullying Specialist: Andrea Sadow
Jefferson Primary Center Anti-Bullying Specialist: Andrea Sadow

R. Approval of Agreement between Summit Board of Education and E2E Exchange, 6627 Turnstone Lane, Bradenton, FL 34202 for E-rate processing services for the funding year 2017 in the amount of $5,700 (as per attached)
Approval for the **extended summer** transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2016-2017 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#8024050912</td>
<td>The Calais School</td>
<td>SQ-133</td>
<td>Limo of BP</td>
</tr>
<tr>
<td>#3049821199</td>
<td>The Calais School</td>
<td>SQ-133</td>
<td>Limo of BP</td>
</tr>
<tr>
<td>#4253056318</td>
<td>Park Lake School</td>
<td>SR-269</td>
<td>Ideal Transportation</td>
</tr>
<tr>
<td>#2878002926</td>
<td>Chapel Hill Academy</td>
<td>SR-168</td>
<td>F.S. Transport</td>
</tr>
<tr>
<td>#5929767645</td>
<td>Summit High School</td>
<td>SQ-007</td>
<td>Hunterdon County ESC</td>
</tr>
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<td>#3150039632</td>
<td>Summit High School</td>
<td>SQ-006A</td>
<td>Limo of BP</td>
</tr>
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<td>#1455330957</td>
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<td>SQ-006A</td>
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<td>#9415161096</td>
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<td>#7872025458</td>
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<td>#8410729670</td>
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<tr>
<td>#6897129177</td>
<td>Summit High School</td>
<td>SQ-006A</td>
<td>Limo of BP</td>
</tr>
</tbody>
</table>

Approval for the **extended summer** transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2016-2017 School Year in accordance and subject to the CPI increase of 0.57% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Per Diem Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Limo of BP</td>
<td>SQ-133</td>
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<td>$169.00</td>
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<tr>
<td>Ideal Transportation</td>
<td>SSR-269</td>
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<td>F.S. Transport</td>
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<td>Hunterdon County ESC</td>
<td>SQ-007</td>
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<td>$150.00</td>
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<tr>
<td>Limo of BP</td>
<td>SQ-006A</td>
<td>$50.00</td>
<td>$199.00</td>
</tr>
</tbody>
</table>
AGENDA FOR REGULAR MEETING
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T. Approval for the following extended summer transportation arrangements with Union County Educational Services Commission for the 2016-2017 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1460695926</td>
<td>Newark Lower School</td>
<td>019SR</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#4357010625</td>
<td>Newark High School</td>
<td>091SR</td>
<td>Jaris Transportation</td>
</tr>
<tr>
<td>#7882454407</td>
<td>Newark Lower School</td>
<td>019SR</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#3390168697</td>
<td>Horizon High School</td>
<td>175-SR</td>
<td>Golden Arrow</td>
</tr>
<tr>
<td>#4568390256</td>
<td>Shepard Preparatory High</td>
<td>077SR</td>
<td>United School Bus</td>
</tr>
<tr>
<td>#8862211873</td>
<td>Collier High School</td>
<td>298SR</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#6177015886</td>
<td>Rutgers UBHC</td>
<td>156SR</td>
<td>K&amp;S Transportation</td>
</tr>
<tr>
<td>#8148915562</td>
<td>Mt. Carmel Guild Academy</td>
<td>233SR</td>
<td>Noor Transportation</td>
</tr>
<tr>
<td>#7810546585</td>
<td>Cornerstone Day School</td>
<td>190SR</td>
<td>BRCK Transportation</td>
</tr>
<tr>
<td>#9926978487</td>
<td>Rutgers UBHC</td>
<td>156SR</td>
<td>K&amp;S Transportation</td>
</tr>
</tbody>
</table>

Approval for the renewal of extended summer transportation contracts with Union County Educational Services Commission for the 2016-2017 School Year in accordance and subject to the CPI increase of 0.57% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>United School Bus</td>
<td>077SR</td>
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<td>$3,515.20</td>
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<tr>
<td>K&amp;S Transportation</td>
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<td>BRCK Transport</td>
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<tr>
<td>Noor Transportation</td>
<td>233SR</td>
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<td>$2,430.48</td>
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<tr>
<td>K&amp;S Transportation</td>
<td>156SR</td>
<td></td>
<td>$1,769.29</td>
</tr>
<tr>
<td>Golden Arrow</td>
<td>175SR</td>
<td></td>
<td>$2,668.39</td>
</tr>
<tr>
<td>Jaris Transportation</td>
<td>091SR</td>
<td></td>
<td>$1,185.60</td>
</tr>
<tr>
<td>K&amp;S Transportation</td>
<td>019SR</td>
<td></td>
<td>$3,908.25</td>
</tr>
</tbody>
</table>
AGENDA FOR REGULAR MEETING
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U. Approval of Tuition Contract Agreement between Summit Board of Education and Rutgers University Behavioral Health Care, 671 Hoes Lane, Piscataway, NJ 08855 for student #9926978487 to attend for the 2016-2017 school year beginning July 1, 2016 at a cost of $73,200

V. Approval of Services Agreement between Summit Board of Education and OMNI Financial Group, Inc., Water Tower Office Park, 1099 Jay Street, Bldg. F, Rochester, NY 14611 to serve as third party administrator for the district’s 403(b) and 457(b) Plans at no charge to the district or transferable fee cost to the employee

W. BE IT RESOLVED, that upon the recommendation of the Business Administrator, the current Tax Sheltered Annuity Companies, open for enrollment to any Summit Board of Education employee for the 2016-2017 school year:

   AXA Equitable   Lincoln Investment
   Ameriprise/Rivarsource Foresters Financial
   VALIC Voya Financial (Formerly ING)

X. Approval of Agreement between Summit Board of Education and Epic Health Services, Inc., 611 Route 46 West, Suite 220, Hasbrouck Heights, NJ 07604 to provide substitute school nursing services as needed at $60/hour

Y. Approval of donation of a cello, saxophone and oboe to the music department valued at $2,000 from Lisa Winkler, 108 Beekman Road, Summit, NJ

Z. Approval of Special Education Tuition Contract Agreement between Summit Board of Education and Mt. Olive Board of Education as per the McKinney-Vento Act for student #1298217675 to attend Tine Road Elementary School from September 6, 2016 to September 27, 2016 at a cost of $2,521.28

Motion by ________________, seconded by ________________

CB         DC         EG         RH         DM         VP         DD

X. Personnel

A. Approval to appoint the following new staff, pending criminal history review and ability to obtain NJ teaching certification:
   1. David Howarth, Social Studies Teacher (.6), Summit High School, MA-Step 1, $35,824 (prorated), effective September 1, 2016, and Social Studies Teacher, Summit High School, MA-Step 1, $59,707 (prorated), effective September 2, 2016
2. Jennifer Sheehan, Special Education Teacher (.5), Franklin Elementary School, MA-Step 2, $30,070, and Inclusion Aide (.5), Franklin Elementary School, Aide-Step 3, $16,950, effective September 1, 2016
3. Justin Liss, Special Education Teacher (.6), Lawton C. Johnson Summit Middle School, BA+/15-Step 1, $34,048, and Inclusion Aide (.4), Lawton C. Johnson Summit Middle School, Aide-Step 3, $13,560, effective September 1, 2016
4. Darlene Nimeth, Art/Music Teacher (.5), Jefferson Primary Center and Wilson Primary Center, BA-Step 1, $27,476, and Lunch Aide, Wilson Primary Center, $38/hour, effective September 1, 2016
5. Kristin Cacicco, Leave Replacement Teacher, Lincoln-Hubbard Elementary School, MA-Step 9, $65,658 (prorated), effective September 1, 2016 through April 7, 2017
6. Devin Glinsky, Long-Term Substitute, Brayton Elementary School, $225/day, effective September 1, 2016 through December 6, 2016 and Inclusion Aide, Brayton Elementary School, Aide-Step 1, $32,131 (prorated), effective December 7, 2016 through June 30, 2017

B. Approval to appoint the following support staff, pending criminal history review:

1. Madia Hollis, Computer Lab Aide, Summit High School, Aide-Step 3, $33,901 (hourly rate of $24.57), effective September 1, 2016
2. Mark Fontana, Inclusion Aide, Summit High School, Aide-Step 3, $33,901, and Inclusion Aide for Athletic Team, hourly rate of $24.57, effective September 1, 2016
3. DeAnna Nelson, Physical Education Aide (.7), Franklin Elementary School, Lincoln-Hubbard Elementary School, Washington Elementary School, Aide-Step 1, $22,492, effective September 1, 2016
4. Anna Geraci, Inclusion Aide, Washington Elementary School, Aide-Step 3, $33,901, effective September 1, 2016
8. John Tsylhas, Inclusion Aide, Jefferson Elementary School, Aide-Step 3, $33,901, effective September 1, 2016
9. Ashley Jackowski, Inclusion Aide, Jefferson Elementary School, Aide-Step 2, $33,015, effective September 1, 2016
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13. Shabazz Green, Playground Supervisor, Lincoln-Hubbard Elementary School, $38/hour, effective September 8, 2016
15. Shai Bialer, Inclusion Aide, Lawton C. Johnson Summit Middle School, Aide-Step 2, $33,015 (prorated), effective September 21, 2016, plus two transition days prior, at $100/day, for September 19, 2016 and September 20, 2016

C. Approval to appoint the following substitute teachers, pending criminal history review and ability to obtain NJ substitute teacher credentials:
   1. Christopher Popp, $100/day, effective September 16, 2016
   2. Eliana Escobar, $100/day, effective September 16, 2016
   3. Manjari Kapoor, $100/day, effective September 16, 2016
   4. Christina Owens, $100/day, effective September 16, 2016
   5. Mark Titherington, $100/day, effective September 19, 2016
   6. Mary Poyner, $100/day, effective September 16, 2016

D. Approval of the following Change of Assignments:
   1. Kenneth Strickland, from Substitute to Long-Term Substitute, Lawton C. Johnson Summit Middle School, $225/day, effective September 6, 2016
   2. Debbie Lee, from Substitute to Long-Term Substitute, Summit High School, $225/day, effective September 1, 2016 until the return of the regular classroom teacher
   3. Kevin Clark, from Substitute to Long-Term Substitute Inclusion Aide, Brayton Elementary School, $184/day, effective September 6, 2016 through December 7, 2016
   4. Andrea Turoff, from Substitute to Inclusion Aide, Wilson Primary Center, Aide-Step 3, $33,901, effective September 1, 2016
   5. Julie Vlass, from Long-Term Substitute, Jefferson Primary Center, to Inclusion Aide, Jefferson Elementary School, Aide-Step 1, $32,131, effective September 1, 2016
   6. Janice Faenza, from Substitute to Inclusion Aide, Wilson Primary Center, Aide-Step 3, $33,901, effective September 1, 2016
   7. Marla Collins, from Instructional Aide, Jefferson Primary Center, to Inclusion Aide, Lawton C. Johnson Summit Middle School, Aide-Step 3, $33,901, effective September 1, 2016
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8. Elizabeth Carpenter, from Inclusion Aide (.5), Wilson Primary Center, to Inclusion Aide (.7), Jefferson Elementary School, Aide-Step 3, $23,731, effective September 1, 2016

9. Rebecca Carr, from Inclusion Aide, Washington Elementary School, to Leave Replacement Teacher, Lincoln-Hubbard Elementary School, BA+15-Step 1, $56,746, effective September 1, 2016 through June 30, 2017

10. Sarah Kehoe, from Inclusion Aide (.5), Jefferson Elementary School, to Inclusion Aide, Jefferson Elementary School, Aide-Step 2, $33,015, effective September 1, 2016

11. Brooke Simandl, from Part-Time Special Education Teacher and Part-Time Instructional Aide, Lawton C. Johnson Summit Middle School, to Special Education Teacher, Lawton C. Johnson Summit Middle School, BA+15-Step 3, $57,614, effective September 1, 2016

12. Andrea Laquerre, from Social Studies Teacher (.6) to Social Studies Teacher, Summit High School, MA-Step 20, $96,858 (prorated), effective September 2, 2016

13. Mia Bivaletz, from Confidential Secretary to the Superintendent to Executive Assistant to the Superintendent/Communications Officer, $84,000, Board of Education Office, effective October 1, 2016

14. Emily Maldonado, from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Summit High School, Aide-Step 3, $33,901, effective September 1, 2016

E. Approval of Stephanie Lima, Long-Term Substitute, Lincoln-Hubbard Elementary School, $225/day, effective September 1, 2016 through December 23, 2016

F. Approval for an increase in salary from $80/day to $100/day, for Samantha Lopez, Substitute Teacher, effective September 1, 2016

G. Approval for a salary correction from $61,903 to MA-Step 4, $61,175, for Brigid Le Minez, effective September 1, 2016

H. Approval for a salary correction from $61,903 to MA-Step 4, $61,175, for Susan Arminio, effective September 1, 2016

I. Approval to adjust the step from MA-Step 6 to MA-Step 7, $63,293 for Helen Bremert, effective September 1, 2016

J. Approval to accept the resignation of the following staff:
   1. Brett Bisconti, Social Studies Teacher (.6), effective July 20, 2016
   2. Nancy Rhines, Lunch Aide, effective August 10, 2016
   3. Alex Lewis, Long-Term Substitute Teacher, effective August 10, 2016
   4. Thomas Kacerek, Inclusion Aide, effective August 16, 2016
AGENDA FOR REGULAR MEETING
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6. Jeremy Travis, Special Education Teacher, effective August 24, 2016
7. Lawrence Seid, Social Studies Teacher, effective September 2, 2016
8. William Tomaszweski, Custodian, effective September 15, 2016
10. Deborah Liberato, Library Media Specialist, effective October 21, 2016, or sooner should a replacement be found

11. Maureen Weakley, Dedicated Aide, effective August 31, 2016

K. Approval of maternity/family leave for the following staff:
   1. Theresa Martin, Social Studies Teacher, Lawton C. Johnson Summit Middle School, paid leave, effective October 24, 2016 through December 23, 2016, and unpaid leave, effective December 24, 2016 through May 23, 2017
   2. William O'Regan, Social Studies Teacher, Summit High School, unpaid leave, effective November 28, 2016 through December 23, 2016
   3. Courtney Nelson, Grade 1 Teacher, Lincoln-Hubbard Elementary School, extension of leave under child-care/unpaid, effective September 1, 2016 through April 5, 2017
   4. Alexandra Penetra, Grade 4 Teacher, Lincoln-Hubbard Elementary School, extension of leave under child-care/unpaid, effective December 6, 2016 through June 30, 2017

5. Emily Cooper, Resource Room Teacher, Lincoln-Hubbard Elementary School, extension of leave under child-care/unpaid, effective December 16, 2016 through December 23, 2016

L. Approval of the following 2016-2017 salary adjustments due to advanced degrees earned, for the following staff members, effective September 1, 2016:
   1. Elizabeth Barto, MA, Step 4
   2. Alex Bocchino, MA+30, Step 18
   3. Daniel King, BA+15, Step 4
   4. Elizabeth Lepore, MA+30, Step 16
   5. Melissa Malmstrom, MA, Step 2
   6. Juana Rodriguez, MA, Step 7
   7. Briana Rossi, BA+15, Step 3
   8. Lauren Senko, DOC, Step 4
   9. Nicole Terhune, Second MA and MA+30, Step 8
  10. Brooke Simandl, MA, Step 3

M. Approval to allocate Title I money to fund 50% of the salaries of two basic skills teachers at Jefferson Elementary School:
   1. Stephanie Gleason: Base salary $72,454 ($36,227 local and $36,227 grant)
   2. Judy O' Donnell: Base salary $106,242 ($53,121 local and $53,121 grant)
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N. Approval to allocate Title II money to fund 47% of a class size reduction teacher’s salary at Jefferson Elementary School:
   1. Carrie Pederson: Base salary $63,410 ($33,607 local and $29,803 grant)

O. Approval to appoint the following stipend positions for the 2016-2017 school year:
   1. Dana Sweeney, Assistant Varsity Field Hockey Coach, Summit High School, Step-1B, $7,354, effective August 22, 2016
   2. Kathleen McGinley, Yearbook Advisor, Lawton C. Johnson Summit Middle School, Step-1A, $4,418
   4. Jeffrey Fluharty, Roaring Jaguar/RJTV Advisor, Jefferson Elementary School, Step-3, $3,147

P. Approval of a 6th assignment for Cynthia Vitale, to teach an online course through the Virtual High School, at Summit High School, additional pay of $16,931 (funded by a SEF grant), effective September 1, 2016

Q. Approval of a 6th assignment for Anna Gomez, to teach ESL, at Washington Elementary School, additional pay of $16,143, effective September 1, 2016

R. Approval to appoint Carlos Garcia to videotape the Board of Education meetings, as needed, at the curriculum rate of $46.47/hour; for the 2016-2017 school year

S. Approval to appoint Natalia Pinzon, pending criminal history review, as Long-Term Substitute Inclusion Aide, Summit High School, $179.43/day, effective September 8, 2016 until a permanent Inclusion Aide can be hired

T. Approval to appoint Ashley Azurmendi as Child Sitter for the Latino Literacy Program, Jefferson Primary Center, $20/hour, for up to 30 hours (funded by the Gottesman Foundation), for the 2016-2017 school year

U. Approval to suspend the following job descriptions:
   1. Secretary to the Superintendent of Schools-Confidential
   2. Communications Officer

V. Approval to appoint Scott Gerson, School Social Worker, to complete up to three evaluations, $375 per evaluation, during the summer 2016

W. Approval to appoint Kerianne Skobo-Trought, to train a track aide, Summit High School, at the curriculum rate of $45.34, for one hour, on August 11, 2016
X. Approval of the following staff for the After School Social Skills Program (A3Alliance), Lawton C. Johnson Summit Middle School, at the curriculum rate of $46.47, for up to 16 hours each (funded by an IDEA grant), effective October 3, 2016 through June 22, 2017:
   1. Amelia Hydock
   2. Helena Branco
   3. Marilyn Rand

Y. Approval to appoint the following staff as the Morning Breakfast/Homework Help Aides, Jefferson Elementary School, $38/hour, for the 2016-2017 school year:
   1. Jacqueline Campagna
   2. Stephanie Gleason

Z. Approval to appoint the I&RS Coordinators, as per attached list, for the 2016-2017 school year

Motion by ____________, seconded by ____________

CB  DC  EG  RH  DM  VP  DD

XI. Policies

First Reading
P 1140  Affirmative Action Program (M) (Revised)
P 1220  Employment of Chief School Administrator (M) (Revised)
P 1523  Comprehensive Equity Plan (M) (Revised)
P 1530  Equal Employment Opportunities (M) (Revised)
P 1550  Affirmative Action Program for Employment and Contract Practices (M) (Revised)
P 2200  Curriculum Content (M) (Revised)
P 2260  Affirmative Action Program for School and Classroom Practices (M) (Revised)
P 2411  Guidance Counseling (M) (Revised)
P 2415.04 Title I Parental Involvement (M) Annual Adoption
P 2423  Bilingual and ESL Education (M) (Revised)
P 2610  Educational Program Evaluation (M) (Revised)
P 2622  Student Assessment (M) (Revised)
P 3125  Employment of Teaching Staff Members (M) (Revised)
P 3240  Professional Development for Teachers and School Leaders (M) (Revised)
P 5339  Screening for Dyslexia (M) (Revised)
P 5750  Equal Educational Opportunity (M) (Revised)
P 5755  Equity in Educational Programs and Services (M) (Revised)
AGENDA FOR REGULAR MEETING  
SEPTEMBER 15, 2016

P 8441  Care of Injured and Ill Persons (M) (Revised)

Motion by ______________, seconded by ______________ 
CB  DC  EG  RH  DM  VP  DD

XII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the August Bills List as listed below:

1. Regular Bills  Fund 10  $1,313,608.81
2. Special Revenue  Fund 20  $124,267.70
3. Capital Projects  Fund 30  $72,023.57
4. Enterprise Fund  Fund 60  $8,378.05
   Sub Total All Funds  $1,518,278.13
5. Food Service  Fund 61  $27,760.00
   Total All Bills  $1,546,038.13

B. Approval of the September Bills List as listed below:

1. Regular Bills  Fund 10  $873,588.95
2. Special Revenue  Fund 20  $106,336.17
3. Capital Projects  Fund 30  $0
4. Enterprise Fund  Fund 60  $19.48
   Sub Total All Funds  $979,944.60
5. Food Service  Fund 61  $8,590.25
   Total All Bills  $988,534.85

C. Approval of the monthly payroll for July 2016 - $1,261,103.35

D. Approval of monthly payroll for August 2016 - $1,248,392.46

E. Approval of budget adjustments and line item transfers for June and July 2016

F. Approval of Secretary and Treasurer’s report for June and July 2016

G. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June and July 2016 that no line item
AGENDA FOR REGULAR MEETING
SEPTEMBER 15, 2016

account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

H. Approval of payment to the New Jersey Unemployment Compensation Fund for quarter ending 6/30/16 in the amount of $922.27

Motion by _____________, seconded by _____________
CB      DC      EG      RH      DM      VP      DD

XIII. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

Motion by _____________, seconded by _____________, and carried to move to Executive Session at _____ PM.

Roll Call
CB      DC      EG      RH      DM      VP      DD

Motion by _____________, seconded by _____________, and carried to reconvene to public session at _____ PM.

Roll Call
CB      DC      EG      RH      DM      VP      DD

XIV. Adjourn

Motion by _____________, seconded by _____________, and carried to adjourn the meeting at _____ PM.

Roll Call
CB      DC      EG      RH      DM      VP      DD
Summit Board of Education Approval of Travel and Related Expense Reimbursement Form

Notes:
1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
2. Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

<table>
<thead>
<tr>
<th>Staff Name</th>
<th>Type of Travel</th>
<th>Location of Travel</th>
<th>Occurrences</th>
<th>Date(s) of Travel</th>
<th>Travel / Mileage</th>
<th>Parking</th>
<th>Toll</th>
<th>Lodging Nights</th>
<th>Lodging Costs</th>
<th>Meal Exp.</th>
<th>Other Exp.</th>
<th>Conference</th>
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*Or as determined in accordance with board of education travel policy.
E2E EXCHANGE SERVICES AGREEMENT

FOR

Summit School District

IN PROCESS
E-RATE SERVICES AGREEMENT

THIS AGREEMENT has been entered into as of the 5/1/2016, by and between e2e Exchange, LLC, 6627 Turnstone Lane, Bradenton, FL 34202 (the “Consultant”); and Summit School District with an address of 14 Beckman Terrace Summit NJ, 07901 (the “Client”).

RECITALS

The Client desires to engage the Consultant to perform certain services relating to the Universal Service Administrative Company (“USAC”) E-rate Funding Program (the “Program”) application process designed for eligible education entities to receive discounts and/or reimbursements for eligible telecommunication services and Internet access (the “E-Rate Services”).

NOW, THEREFORE, in consideration of the foregoing and the mutual promises and covenants herein contained, the parties agree as follows:

1. **Services to be Rendered:** The Consultant shall perform the E-Rate Services as described more specifically in statement of work set forth in Schedule A attached hereto and made a part hereof (the “Statement of Work”).

2. **Client Furnished Information:** Client shall supply all “Client Furnished Information” as set forth in Schedule A. The Client Furnished Information shall be provided in accordance with the Timeline set forth in Schedule A so as to not delay the performance of services provided by the Consultant. The Client shall bear all costs incurred in providing Client Furnished Information. By submitting the Client Furnished Information, Client is certifying to Consultant that the Client Furnished Information is correct and complete to the best of Client’s knowledge and that the Consultant may rely on the Client Furnished Information in providing the services to Client.

3. **Client Responsibilities:** Client shall be responsible to provide accurate and timely information as needed by Consultant. In addition, Client shall be responsible for the obligations described in the Client Responsibilities set forth in Schedule A. The Client shall bear all costs incurred with respect to the Client Responsibilities. Client is responsible for paying the Consultant Fee as required by the terms of this Agreement.

4. **Terms of Payment:** Client shall pay the Consultant Fee as set forth in Schedule A. All payments are due and payable within 30 days from date of invoice. Client acknowledges that failure to make prompt and full payment when due shall entitle the Consultant, at its sole and absolute discretion, to cease all work hereunder and the Consultant assumes no responsibility for additional services thereafter to the Client. The Consultant may withhold final report(s) until payment of the Consultant Fee is received. Invoices not paid within thirty (30) days are subject to a late fee of one and one-half percent (1½%) per month of the past due amount.

5. **Additional Services:** If the Client wishes to have the Consultant to provide any additional services not set forth in the Statement of Work, related to the E-Rate Services, the Client must authorize such service in writing for a mutually agreed upon additional fee which shall become a part of and subject to the terms of this Agreement upon authorization of such service by the Client.
Formerly known as E-Rate Exchange. **Empowering Education One School at a Time**

6. **Disclaimer:** The Consultant is not liable for reduction in or denial of funding that results from inaccurate or incomplete Client Furnished Information, the failure of Client to timely provide to Consultant the Client Furnished Information or to fulfill any Client responsibilities, clerical errors or omissions made by USAC, or if USAC claims inaccurate or insufficient application and the Consultant can demonstrate to the Client that the application was complete and accurate based on the Client Furnished Information. Notwithstanding the foregoing, Client is responsible for paying the Consultant Fee as required by the terms of this Agreement regardless of any reductions in or denials of funding including but not limited to any reductions due to changes within the Program which result in decreased funding available to applicants, including Client, or increased demand for the Program.

7. **Notices:** Any notice given in connection with this Agreement shall be given in writing and shall be delivered either by hand or by certified mail, return receipt requested, to the other party and the other party's address stated in Schedule A. Either party may change its address stated herein by giving notice of the change in accordance with this paragraph.

8. **Assignment:** This Agreement may not be assigned by the Client without the prior written consent of the Consultant which consent may be withheld or denied in the Consultant’s sole discretion.

9. **Waiver:** The waiver by either party of a breach of any provision of this Agreement shall not operate, or be construed, as a waiver of any subsequent breach.

10. **Modification:** No change, modification or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both the Client and the Consultant.

11. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understandings between the Client and the Consultant.

12. **Applicable Law:** This Agreement shall be subject to and governed by the laws of the State of New York, excluding its conflicts of laws provisions.

13. **Term:** The term of this Agreement shall be as set forth in Schedule A.

**IN WITNESS WHEREOF,** the parties have executed this Agreement 5/1/2016

**Clients:**

_Document Signed by_ [Signature]

(9056613A01A946A_)

September 2, 2016

(Date)

Louis J Pepe

(Printed Name)

**Assistant Superintendent**

(Title)

**Consultant:** E2E EXCHANGE, LLC

_Document Signed by_ [Signature]

(Signature)

(Date)

Shari D. Phillips

(Printed Name)

President

(Title)
Statement of Work:
The Consultant will provide the services described below:

- Advise Client of required information necessary to file applications to receive E-rate discounts.
- Calculate E-rate Discount.
- Prepare and file all necessary documents required by USAC for the E-rate application process. The forms included are:
  - Form 470;
  - Form 471;
  - Form 486; and
  - Form 472 or, otherwise known as Billed Entity Applicant Reimbursement Forms (BEAR).
- Respond to requests made by the Schools and Libraries Division during Program Integrity Assurance.
- Review and verify Receipt Acknowledge Letters (RAL’s).
- Review of Funding Commitment Decision Letters (FCDL’s).

Client Furnished Information:
The Client shall provide the following information in accordance with the timeline set forth below:

- Templates titled “letter of authorization” placed on district letterhead and have authorized school or library authority sign and date.
- Student enrollment & eligible students for free and reduced lunch on a signed claim form or another type of third party document.
- A copy of one month telecommunication, Internet, Internal Connections, and basic maintenance bills, contracts, quotes any documents describing the relationship in which you procure service or products.
- The Client Questionnaire outlining all pertinent contact Information for both the contact and signer at the district
- The Service Information page listing all current providers and the basic service used with each.
- The District’s estimated technology budget for the given year.
- A list of buildings included in the district, along with any notes regarding new school or library openings or closures.
- Other details may be requested is USAC changes the information requested.
Formerly known as E-Rate Exchange. Empowering Education One School at a Time

Timeline:
Please be advised that the Program has a very aggressive schedule that will need to be maintained to maximize E-rate Funding under the terms of the Program. Below details the timeline that the Consultant will use to manage the process.
*This timeline is strictly a guide, as specific deadlines are determined by USAC and may vary from year to year.*

- Collect Client Furnished Information for Funding Year 2017: April - July, 2016
- Post Form 470: July - Sept, 2016
- 28 Day Competitive Bidding Window: July - Nov, 2016
- Meet with Client to review E-rate Funding for Funding Year 2017: Oct - Dec, 2016
- Prepare & File Form 471: Jan - March 2017
- Client Approves Form 471: Jan - March 2017
- Form 471 is submitted to SLD: No later than the 2017 FY deadline

Consultant Fee:
The Consultant Fee for the Statement of Work shall be a fixed fee and shall be payable by Client according to the milestones set forth below:
- The fee shall be for Funding Year 2017 Category One: $4,500.00
- The Admin fee shall be for Funding Year 2017 Category Two: $1,250.00
- The Contingency fee for Funding Year 2017 Category Two: 3% of Category Two Funding with a minimum fee of $1,250.00
- The fee shall be for Funding Year 2018 Category One: $4,500.00
- The Admin fee shall be for Funding Year 2018 Category Two: $1,250.00
- The Contingency fee for Funding Year 2018 Category Two: 3% of Category Two Funding with a minimum fee of $1,250.00
- The fee for Bid Management Per Year Per Form 470: $500.00

Payment Schedule:
Client shall pay for services according to the payment schedule listed below.

**Funding Year 2017**
- Category One Funding Year 2017 (July 1, 2016): $2,250.00
- Category Two Admin Fee Funding Year 2017 (July 1, 2016): $1,250.00
- Category One Second Payment (March 1, 2017): $2,250.00
- The fixed fee for Bid Management Per Form 470 (July 1, 2016): $500.00
- The Contingency fee for Category Two (Upon FCDL): 3% of Category Two Funding with a minimum fee of $1,250.00

The Payment Schedule outlined above applies to Funding Year 2017. The Payment Schedule for Funding Year 2018 shall remain identical. The $500.00 fixed fee for Bid Management shall also be due on July 1. The Client shall pay for Category Two and Bid Management Services unless they specifically decline all or one these services in writing.

*Note: Applicant will only be billed the Category Two Contingency Fee upon receipt of the approved Funding Commitment Decision Letter (FCDL) for Category Two. The fee shall be 3% of committed funding, with a minimum of $1,250.00 to be billed. The balance will be due upon USAC approval of requested Category Two funding.*

**Term of the Agreement:** The term of this Agreement shall be for two (2) years, unless terminated by Consultant for nonpayment of Consultant Fee. This Agreement shall automatically renew July 1st of each E-rate funding Year subject to the same terms and conditions contained herein. If Consultant is required to bring a legal action against the Client to enforce any provision of this Agreement, the Consultant shall be entitled to recover reasonable attorneys’ fees in addition to any other damages awarded.
Empowering Education One School at a Time

Address for Giving Notices:
Client: Summit School District
14 Beekman Terrace
Summit, NJ 07901

Consultant: E-rate Exchange, LLC
6627 Turnstone Lane
Bradenton, Fl 34202
<table>
<thead>
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<td>3</td>
<td>$1,683</td>
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<tr>
<td><strong>Wilson</strong></td>
<td>I&amp;RS Coordinator</td>
<td>Monica Cattano</td>
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