

SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

**WORKSHOP MEETING AGENDA
Thursday, November 3, 2016 – 7:00 PM
Wilson School Board Meeting Room**

- I. Call to Order and Flag Salute**

- II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Workshop Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

| Board Members | Present | Absent |
|-----------------------------|----------------|---------------|
| Mr. David Dietze, President | | |
| Mr. Chris Bonner | | |
| Ms. Debbie Chang | | |
| Mr. Emile George | | |
| Mr. Richard Hanley | | |
| Ms. Debra McCann | | |
| Ms. Vanessa Primack | | |

Others Present:

Mr. June Chang, Superintendent of Schools
Dr. Jane Kachmar-Desonne, Dir. of SES
Ms. Jennifer Ambrose, Dir. of Elementary Education

Mr. Louis J. Pepe, RSBA, Asst. Superintendent/BS
Mr. Matthew Block, Dir. of Human Resources
Ms. Donna D’Acunto, Dir. of Secondary Education

November Meeting

**Regular Meeting - Thursday, November 17 - 7:00 PM
Summit High School Library/Media Center**

AGENDA FOR WORKSHOP MEETING NOVEMBER 3, 2016

IV. Presentations and Discussions

A. Negotiations Presentation (11/17/16)

V. President's Announcements (7:10 – 7:20)

VI. Superintendent's Report (7:20 – 7:30)

A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:

9/29/16-4

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

C. Suspensions

Summit High School

| <u>Date</u> | <u>State ID#</u> | <u>Days Suspended</u> |
|-------------|------------------|-----------------------|
| 10/5/16 | 4827405836 | 1 |
| 10/10/16 | 2711622527 | 4 |
| 10/10/16 | 1263442508 | 4 |
| 10/20/16 | 3875856007 | 1 |
| 10/17/16 | 6902347171 | 4 |
| 10/17/16 | 2876364071 | 4 |
| 10/21/16 | 5486115801 | 1 |

Lawton C. Johnson Summit Middle School

| | | |
|----------|------------|---------------|
| 10/5/16 | 9021674511 | 1 |
| 10/7/16 | 3419827853 | 1 |
| 10/24/16 | 6073628073 | 1 (in-school) |

VII. Committee Reports (7:30 – 7:45)

- A. Education Committee
- B. Operations Committee
- C. Policy Committee
- D. Communications Committee
- E. Negotiations Committee
- F. Liaison Reports

VIII. Public Discussion (7:45 – 8:15)

A. Questions/Comments on Items on the Agenda

AGENDA FOR WORKSHOP MEETING NOVEMBER 3, 2016

- B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:15 – 8:45)

IX. Approval of Board Minutes

- A. Approval of the minutes of the following meetings:

- | | |
|---------------------|------------------|
| 1. Workshop Meeting | October 13, 2016 |
| 2. Regular Meeting | October 20, 2016 |

X. School Board Operation

- A. Approval of travel for staff members (information forthcoming)
- B. Approval for the revised extended summer transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2016-2017 School Year in accordance and subject to the CPI increase of 0.57% as listed below:

| Contractor | Route # | Aide Per Diem Rate | Per Diem Cost |
|----------------------|---------|--------------------|---------------|
| Limo of BP | SQ-133 | | \$169.00 |
| Ideal Transportation | SR-269 | | \$122.00 |
| F.S. Transport | SR-168 | | \$70.69 |
| Hunterdon County ESC | SQ-007 | | \$150.00 |
| Limo of BP | SQ-006A | \$50.00 | \$105.68 |

- C. Approval of contract between Summit Board of Education and Reading & Writing Project Network, LLC, 18 Pelham Lane, Ridgefield, CT 06877 for professional development services for the 2016-2017 school year at a cost of \$73,160
- D. Approval of Contract for Services between Summit Board of Education and Melanie Phillips, 109 Washington Crossing PE Road, Pennington, NJ 08534 to provide Itinerant Services of the Deaf for student #7810546585 at Sage Day School in Princeton for one hour/week at the rate of \$100/hour
- E. Approval of Tuition Contract between Summit Board of Education and Holmstead School, 14 Hope Street, Ridgewood, NJ 07450 for student #9877319186 to attend for the 2016-2017 school year at a cost of \$51,219

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F. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2016-2017 School Year:

| Student ID | School | Route | Contractor |
|-------------|--------------------------|--------|------------------------|
| #9304160680 | Collier High School | CS-136 | K&S Transportation |
| #8862211873 | Collier High School | CS-136 | K&S Transportation |
| #3390168697 | Horizon High School | CS-448 | Golden Arrow |
| #8148915562 | Mt Carmel Guild Academy | CS-224 | K&S Transportation |
| #7882454407 | Newmark School | CS-203 | Durham School Services |
| #1460695926 | Newmark School | CS-203 | Durham School Services |
| #4357010625 | Newmark High School | CS-103 | K&S Transportation |
| #6177015886 | Rutgers UBHC | CS-383 | K&S Transportation |
| #9926978487 | Rutgers UBHC | CS-383 | K&S Transportation |
| #4395508840 | Sage Day School | CS-261 | Noor Transportation |
| #4568390256 | Shepard Preparatory High | CS-025 | K&S Transportation |
| #6560554223 | Washington Elementary | CS-355 | Sunrise Transportation |
| #2978604497 | Washington Elementary | CS-355 | Sunrise Transportation |
| #5433224450 | Washington Elementary | CS-355 | Sunrise Transportation |
| #8417473468 | Washington Elementary | CS-355 | Sunrise Transportation |
| #5923009441 | Washington Elementary | CS-355 | Sunrise Transportation |
| #6342018128 | Wilson Primary Center | CS-355 | Sunrise Transportation |

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2016-2017 School Year in accordance and subject to the CPI increase of .57% as listed below:

| Contractor | Route # | Aide Per Diem | Per Diem Rate |
|------------|---------|---------------|---------------|
|------------|---------|---------------|---------------|

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| | | | |
|------------------------|--------|---------|-----------|
| K&S Transportation | CS-136 | | \$98.56 |
| Golden Arrow | CS-448 | \$30.21 | \$ 118.13 |
| K&S Transportation | CS-224 | | \$ 140.00 |
| Durham School Services | CS-203 | \$13.32 | \$ 48.44 |
| K&S Transportation | CS-103 | \$6.08 | \$25.90 |
| K&S Transportation | CS-383 | | \$105.93 |
| Noor Transportation | CS-261 | | \$159.00 |
| K&S Transportation | CS-025 | \$19.87 | \$76.43 |
| Sunrise Transportation | CS-355 | \$40.00 | \$170.00 |

- G. Approval for the following transportation arrangements for Vocational-Technical students with Union County Educational Services Commission for the 2016-2017 School Year:

| Student ID | School | Route | Contractor |
|-------------|--------------------------|--------|--------------|
| #6210123189 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #9030209105 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #2467552365 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #4059070243 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #1016291806 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #1209167399 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #4409878587 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #2524245306 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #2116375794 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #6603117369 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #8059913593 | Union County VoTech (am) | CS-296 | Golden Arrow |

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| | | | |
|-------------|--------------------------|--------|--------------|
| #2862941914 | Union County VoTech (am) | CS-296 | Golden Arrow |
| #4841433198 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #4389728162 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #2730096427 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #7624049485 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #2183787648 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #3156341966 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #3248678738 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #2991029231 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #7621123294 | Union County VoTech (pm) | CS-296 | Golden Arrow |
| #9979264165 | Magnet HS | CS-296 | Golden Arrow |
| #5948102923 | Magnet HS | CS-296 | Golden Arrow |
| #7524276049 | Magnet HS | CS-296 | Golden Arrow |
| #7670070989 | Magnet HS | CS-296 | Golden Arrow |
| #5725524621 | Magnet HS | CS-296 | Golden Arrow |
| #3535682506 | Magnet HS | CS-296 | Golden Arrow |
| #6248225773 | Magnet HS | CS-296 | Golden Arrow |
| #7414305577 | Magnet HS | CS-296 | Golden Arrow |
| #3321941451 | Magnet HS | CS-296 | Golden Arrow |
| #1596185013 | Magnet HS | CS-296 | Golden Arrow |
| #6431575653 | Magnet HS | CS-296 | Golden Arrow |
| #9228972278 | Magnet HS | CS-296 | Golden Arrow |
| #1456645965 | Allied Health | CS-296 | Golden Arrow |
| #7352799758 | Allied Health | CS-296 | Golden Arrow |

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| | | | |
|-------------|------------------------|--------|--------------|
| #2992317318 | Allied Health | CS-296 | Golden Arrow |
| #3993554229 | Allied Health | CS-296 | Golden Arrow |
| #4186487075 | Allied Health | CS-296 | Golden Arrow |
| #2903818966 | Allied Health | CS-296 | Golden Arrow |
| #5238712677 | Performing Arts | CS-296 | Golden Arrow |
| #3604023724 | Performing Arts | CS-296 | Golden Arrow |
| #2172648904 | Performing Arts | CS-296 | Golden Arrow |
| #9729958047 | Performing Arts | CS-296 | Golden Arrow |
| #8092196063 | Performing Arts | CS-296 | Golden Arrow |
| #9287460037 | Technical HS | CS-296 | Golden Arrow |
| #3727329558 | Technical HS | CS-296 | Golden Arrow |
| #1108233950 | Information Technology | CS-296 | Golden Arrow |
| #7439795953 | Information Technology | CS-296 | Golden Arrow |
| #3719112097 | Information Technology | CS-296 | Golden Arrow |
| #3031058465 | Information Technology | CS-296 | Golden Arrow |
| #3598195055 | Information Technology | CS-296 | Golden Arrow |
| #3255163128 | Information Technology | CS-296 | Golden Arrow |
| #8407602608 | Information Technology | CS-296 | Golden Arrow |

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2016-2017 School Year in accordance and subject to the CPI increase of .57% as listed below:

| Contractor | Route # | Per Diem Rate | Per Diem Rate |
|--------------|---------|---------------|---------------|
| Golden Arrow | CS-296 | | \$331.21 |

H. Approval for the following transportation arrangements with Morris County Educational Services Commission for the 2016-2017 School Year:

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| Student ID | School | Route | Contractor |
|------------|------------------|-------|----------------------|
| #640475596 | Holmstead School | C-079 | Rodco Transportation |

Approval for the transportation contract with Morris County Educational Services Commission for the 2016-2017 School Year in accordance and subject to the CPI increase of .57% as listed below:

| Contractor | Route # | Aide Per Diem Rate | Per Diem Cost |
|----------------------|---------|--------------------|---------------|
| Rodco Transportation | C-079 | | \$66.74 |

- I. Approval for the renewal of **revised** transportation contracts with Morris-Union Jointure Commission for the 2016-2017 School Year in accordance and subject to the CPI increase of .57% as listed below:

| Contractor | Route # | Aide Per Diem Rate | Annual Cost |
|------------|---------|--------------------|-------------|
| MUJC | MU964 | \$163.01 | \$30,476.00 |

- J. Approval of the Nonpublic School Technology Initiative Program Agreements for the participating schools located within the Summit district for the 2016-2017 school year
- K. Approval of donation from Dorothy McGiffin in the amount of \$2,409.23 and Gail McGiffin in the amount of \$2,400.00 to purchase a digital display for the Summit High School athletic center
- L. Approval of donation in the amount of \$7,354 from Friends of SHS Women’s Soccer to fund the 2016 soccer grant position
- M. Approval of an out-of-state field trip to The Metropolitan Museum of Art for 52 high school students and 4 chaperones on November 16, 2016 (**Action 11/3/16**)

Motion by _____, seconded by _____
 CB DC EG RH DM VP DD

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XI. Personnel

- A. Approval of the following Change of Assignments:
 - 1. Valerie Chupela, from (.4) Latin Teacher, Summit High School, to (.6) Latin Teacher, Summit High School, BA-Step 3, \$33,491, retroactive to September 1, 2016

- B. Approval to appoint the following substitutes, pending criminal history review and ability to obtain NJ substitute teacher credentials:
 - 1. Tanya Batorsky, \$100/day, effective November 4, 2016
 - 2. Abigail Sard, \$100/day, effective November 18, 2016
 - 3. Rebecca Walsh, \$100/day, effective November 18, 2016
 - 4. Cathy Battle, \$15/hour (Clerical Sub), effective November 18, 2016

- C. Approval to accept the resignation of the following staff:
 - 1. Justin Toomey, Music Teacher, effective December 31, 2016
 - 2. Shai Bialer, Inclusion Aide, effective October 28, 2016

- D. Approval to appoint Samantha Hadley, Long-Term Substitute Behaviorist, SES, \$325/day, effective October 24, 2016 through approximately February 27, 2017

- E. Approval to adjust the rate of pay for Rebecca Zarabi, Library Media Specialist, Summit High School, to reflect two MA Degrees, which will add \$850 to her total salary, effective December 15, 2016, or earlier if released from current contract

- F. Approval of maternity/family leave for the following staff:
 - 1. Suzanne Zadik, Speech Teacher (.6), Franklin Elementary School, extension of unpaid/childcare leave, from January 24, 2017 through January 23, 2018
 - 2. Nataly Romero, ESL Teacher, Summit High School, paid leave, effective February 6, 2017 through February 28, 2017, and unpaid leave, effective March 1, 2017 through May 31, 2017
 - 3. Abigail Emerson, Grade 2 Teacher, Lincoln-Hubbard Elementary School, paid leave, effective January 9, 2017 through March 8, 2017, and unpaid leave, effective March 9, 2017 through June 8, 2017

- G. Approval to appoint Ronald Wells as LCJSMS Auditorium Manager, as needed, at the curriculum rate of \$46.47/hour (paid via timesheet), for the 2016-2017 school year

- H. Approval to appoint Danielle DeGraw to work as a volunteer Girls Freshman Basketball Coach, for the 2016-2017 school year

XII. Policies

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XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the November Bills List as listed below:

| | | |
|---------------------|---------|----|
| 1. Regular Bills | Fund 10 | \$ |
| 2. Special Revenue | Fund 20 | \$ |
| 3. Capital Projects | Fund 30 | \$ |
| 4. Enterprise Fund | Fund 60 | \$ |
| Sub Total All Funds | | \$ |
| 5. Food Service | Fund 61 | \$ |
| Total All Bills | | \$ |

B. Approval of the monthly payroll for October 2016 - \$4,764,231.10

C. Approval of budget adjustments and line item transfers for September 2016

D. Approval of Secretary and Treasurer's report for September 2016

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of September 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 9/30/16 in the amount of \$7,776.04

XIV. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

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1. Personnel - Assistant Business Administrator Position

Motion by _____, seconded by _____, and carried to move to Executive Session at _____ PM.

Roll Call

CB DC EG RH DM VP DD

Motion by _____, seconded by _____, and carried to reconvene to public session at _____ PM.

Roll Call

CB DC EG RH DM VP DD

XV. Adjourn

Motion by _____, seconded by _____, and carried to adjourn the meeting at _____ PM.

Roll Call

CB DC EG RH DM VP DD