

# Lawton C. Johnson Summit Middle School

School Opening Handbook

September 2020

Welcome back, Hilltoppers!



Locate a Spanish language version of this handbook [here](#)

Localice una versión en español de este manual [aquí](#)

This handbook is designed to help our LCJSMS Community have a safe and successful start to the 2020-2021 school year. It is aligned with the Summit Public Schools Reopening Plan. It is provided to give you more information about the school year and to answer questions you may have about changes to our school process and procedures in response to the current Covid 19 pandemic.

More information, including all of the district communication around reopening, can be found here on the [district re-opening website](#).

**Useful Links**

[District Plan](#)

[District Website](#)

[LCJSMS Website](#)

Lawton C. Johnson Summit Middle School  
272 Morris Avenue Summit, New Jersey 07901  
Phone: (908) 273 – 1190  
Fax: (908) 273 – 8320

**Administration**

- Dr. Donna Gallo, Principal.....Extension **4504**
- Mr. John P. Ciferni, Assistant Principal.....Extension **4555**
- Ms. Laura Muller, Assistant Principal.....Extension **4502**
- Mrs. Christine Lijoi, Special Education Supervisor.....Extension **4550**

**Main Office**

- Mrs. Tiffany Guzman, Principal’s Secretary/Office Manager.....Extension **4504**
- Mrs. Mercedes Priolo, Assistant Principal Secretary.....Extension **4455**
- Mrs. Iris Nunez, Main Office Secretary.....Extension **4506**
- Mrs. Adriana Loaiza, Guidance Secretary.....Extension **4507**
- ATTENDANCE HOTLINE.....**(908) 273-1491**

# LCJSMS School Opening 2020 Committee

Special thanks to our LCJSMS staff members that participated in the re-opening committee and the LCJSMS staff that met during the summer of 2020 to organize and plan to open schools according to guidelines from federal, state, and local agencies that include the CDC, State Department of Education, Regional Health Department, and local health department.

<u>Member</u>	<u>Position</u>
Donna Gallo	Principal
John Ciferri	Assistant Principal
Laura Muller	Assistant Principal
Maryellen McDonald	School Nurse
LCJSMS Teachers	Christine Balak, Alex Bocchino, Ben Carapezza, Cristina Casani, Jenna Colineri, Jill Collins, Melissa Daly, Dani DeGraw, Karen Doherty, Liz Guella, Christine Harrington, Rebecca Hoffer, Larry Johnson, Michelle Keane, Carrie Leshin, Elke Luftig, Danielle McGinley, Dan Miller, Jennifer Mitterko, Bridgette Moore, Subhadra Ramchandran, Lynn Rand, Ashley Raven, Mary-Lynn Rhodes, William Rohrbach, John Ross, Gina Tarabocchia, Beth Thomas, Warren Wannamaker, Alexander Whiteside
Doreen Babis	Director of Special Services
Louis Pepe	District Business Administrator
Angelo Palumbo	Director of Facilities
Robert Kersting	Head Custodian
PTO Parent Representatives	Rachel Callahan, Laura Lameo

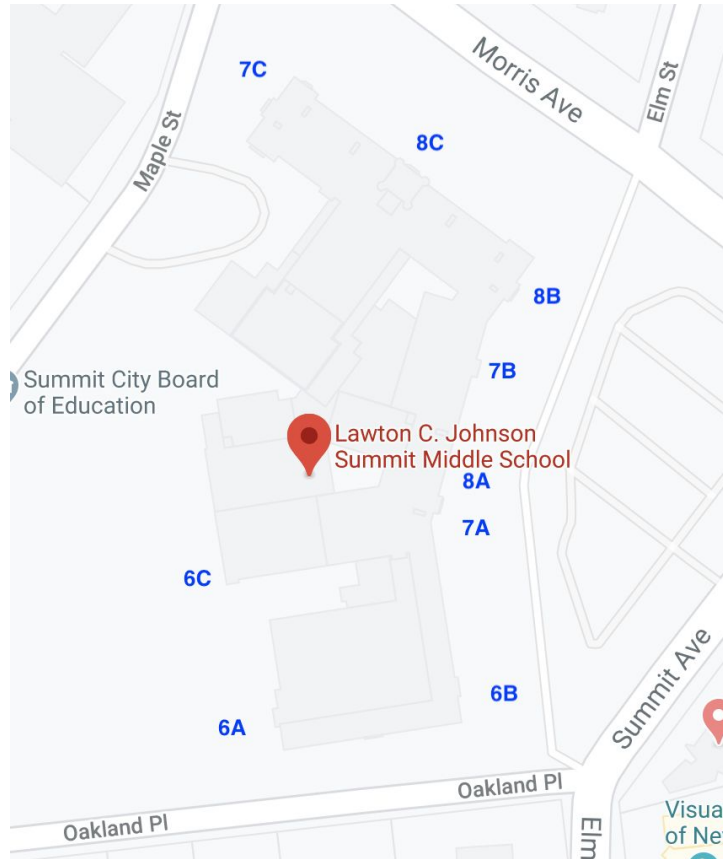
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Below please find more information about key areas regarding the opening of LCJSMS for students on September 1.

<p><b>Advisory</b></p>	<p>The Advisory program is a long standing tradition of LCJSMS. Advisory brings teachers and students together to address social and emotional learning, mental health, and inclusive school and community-building activities. This will continue during the 2020-2021 school year and be adjusted as needed to meet students and teacher needs as they emerge in topics related to mental health, self-care and wellness, managing distance learning, and others. In addition, bagels will not be included into the Advisory program for the duration of the 20-21 school year as a safety measure.</p>
<p><b>Arrival/Dismissal</b></p>	<p><u>Arrival- Good Weather</u></p> <p>Masks: Students must properly wear masks while on school grounds. If a student arrives on school grounds without a mask, they should report to the administrator on duty at the main entrance. <b><i>No student should enter the building without properly wearing a mask.</i></b></p> <p>LCJSMS doors will open for students between 7:57am and 8:01am depending on Teams. Students should enter the building using the door indicated below:</p> <ul style="list-style-type: none"> <li><b>6A</b> Arrival and Dismissal Door - <b>E10</b> (Rear Driveway by softball field)</li> <li><b>6B</b> Arrival and Dismissal Door - <b>E8</b> (Corner of Oakland Pl and Parking lot)</li> <li><b>6C</b> Arrival and Dismissal Door - <b>E13</b> (Rear Driveway near Cafe)</li> <li><b>7A</b> Arrival and Dismissal Door - <b>E7</b> (Main Entrance- lower door)</li> <li><b>7B</b> Arrival and Dismissal Door - <b>E5</b> (Parking lot towards Morris Ave)</li> <li><b>7C</b> Arrival and Dismissal Door - <b>E2</b> (Corner Morris and Maple St)</li> <li><b>8A</b> Arrival and Dismissal Door - <b>E6</b> (Main Entrance- upper door)</li> <li><b>8B</b> Arrival and Dismissal Door - <b>E4</b> (Corner of Morris Ave and parking lot)</li> <li><b>8C</b> Arrival and Dismissal Door - <b>E3</b> (Morris Ave near auditorium)</li> </ul>



Once students have entered the building, they should report to their first class. Students are encouraged to safely distance outside on good weather days until the bell to enter and then move to their class.

#### Arrival- Inclement Weather

On inclement weather days, students may enter the building at 7:35 am using their arrival door indicated by team and report to the following locations:

- Team 6A- Main Gym
- Team 6B - Main Gym
- Team 6C - Hallway outside first class
- Team 7A- Cafe
- Team 7B - Mueller's Gym
- Team 7C - Hallway outside first class
- Team 8A- Cafe
- Team 8B - Auditorium
- Team 8C - Auditorium

#### Dismissal

- Students are required to leave from their designated door unless an

	<p>appointment or other school obligation exists. Students should leave campus immediately. Masks should be properly worn at all times.</p> <ul style="list-style-type: none"> <li>• Students who are being picked up by a parent should have a location arranged in advance to facilitate efficient pick up from school grounds. All students, with an appointment, should be off school grounds by 12:15 pm. Students are reminded to continue to engage in proper mask hygiene and social distancing on their way home after they depart school grounds.</li> <li>• Students utilizing the Cafe for a grab and go lunch will be dismissed a few minutes after other students and will exit the building through the rear Cafe doors.</li> </ul> <p>All areas where students, staff or visitors will be waiting to enter/exit, or move within the building will be marked with six foot intervals. This will include areas both inside and outside of the building including but not limited to; sidewalks, hallways and areas approaching common spaces such as bathrooms, main office, nurse, guidance, etc. Students and staff will use those demarcations.</p>
<b>Announcements</b>	<p>Regular reminders (social distancing, handwashing, mask wearing, symptom awareness) will be used to support LCJSMS students and staff's health and safety.</p>
<b>Assemblies</b>	<p>In-person assemblies are deferred until the District and Health Department Officials offer guidance that would allow us to ensure the safety of all participants.</p>
<b>Attendance</b>	<p>Attendance policies remain in effect as in prior years as per state and board guidelines. Teachers will take attendance in each class and in each Google Meet session. Lateness policies also remain in effect.</p> <p><u>Reporting Absences</u> Regular absence reporting procedures are in effect. Additionally, in response to the Covid-19 crisis, student absences from school due to illness will require parents/guardians to provide more information than may have traditionally been requested during the duration of the student's absence/illness <u>and</u> upon their return to school.</p> <p>Parents/guardians are also required to complete a confidential, <a href="#">on-line self-reporting illness form</a> no later than 8 am on each day of the absence.</p> <p><u>Late Arrivals to School</u> In the event a student needs to arrive late to school, parents are asked to call</p>

	<p>the attendance secretary (908-273-1190 x 4455) no later than 7:30 am to notify the school that they will be late and indicate an approximate arrival time. Upon arrival, students report to the Main Office to check in and receive a pass to proceed to class.</p> <p><u>Early Dismissal for Student Appointments</u>  Parents/guardians should try to avoid picking up students early from school. In a necessary event, please notify school as early as possible, ideally no later than 2 pm the day before the early pick-up. Parents should email or call our Attendance Secretary, Mercedes Priolo, at <a href="mailto:mpriolo@summit.k12.nj.us">mpriolo@summit.k12.nj.us</a> 908-273-1491. The email must include the student’s name, pick-up time, whether the student is returning, and anticipated time of return. Your student will be dismissed to you from the Main Office.</p> <p><b><i>Parents/guardians will not enter school to meet students for early dismissal for appointments.</i></b> Parents will be required to meet their student at the Main Office exterior door before students are released from the building. Masks must be worn by parents/guardians on school grounds.</p>
<b>Athletics</b>	<p>Summit District Athletic programs are being implemented according to state and local health guidelines and in alignment with the NJSIAA Return-to-Play protocols.</p> <p>All questions regarding Athletics should be addressed to our Athletics Director, Dan Healy, at <a href="mailto:dhealy@summit.k12.nj.us">dhealy@summit.k12.nj.us</a>.</p>
<b>Bathroom Use</b>	<p>Students will be allowed to use bathrooms within social distancing guidelines. The number of students permitted in each space at once follows net square footage (NSF) guidelines as per NJ return-to-school guidelines. This information will be posted for students. Students are reminded to adhere to those guidelines including those regarding hand washing frequency and duration, as well as no-touch practices for bathroom doors/handles/surfaces. Students are reminded to not take phones into bathrooms with them.</p>
<b>Classroom Set-Up</b>	<p>Teachers and building administrators are rearranging classrooms to facilitate use of streaming technology, social distancing, other protocols and needs. Adjustments will be made as needed to address safety, learning and engagement between students and teachers as needs emerge. Windows will be open to the fullest extent possible. Outdoor learning is encouraged.</p>
<b>Cohorting</b>	<p>LCJSMS students have been cohorted in two ways.</p>



	<p>First, by the courses they are enrolled to take. Students that have the same course list were cohorted together. They will remain in the same classroom for most of their academic classes. The cohorting is not perfect and there will be some movement throughout the school building based on students' individual needs such as IEP programs and ESL supports.</p> <p>Secondly, students have been further chorted and divided into two groups,, Maroon and Gold, to indicate the days in which they report to school for live in-person instruction. (see final page of this document for Maroon and Gold calendar).</p>
<b>Computer Lab</b>	<p>To limit the use of shared devices, the computer labs will not be open for student use before or after school or during study halls.</p>
<b>Custodial/Cleaning Information</b>	<p>For more detailed information, please refer to the Summit Public Schools Reopening Plan, page 14.</p> <p>Cleaning information includes practices in use, disinfecting supplies, protocols for cleaning in a case of a confirmed exposure or case, and cleaning of both inside and outside areas.</p>
<b>Co-Curricular Activities (Athletics &amp; Clubs)</b>	<p>Co-Curricular activities including athletics and clubs will be scheduled in accordance with State, NJSIAA, and District and Health Department Officials to allow us to ensure the safety of all participants. More information will be shared with students as the school year begins.</p> <p>Many clubs and activities will be held virtually.</p>
<b>Counseling Department</b>	<p>Information about the process for students to visit their counselors, use office supports, and access services will be communicated from our Director of Counseling, K-12, Laura Kaplan.</p>
<b>Contact Tracing</b>	<p>Contact tracing guidelines will be followed as per the recommendations from the NJDOE and local health department. Two district nurses have completed The Johns Hopkins University's Covid-10 Contact Tracing Course. Contract tracing protocols are outlined in the district Reopening Plan on pages 15 -18.</p>
<b>Delayed Openings</b>	<p>Should a delayed opening be required due to inclement weather, the Summit</p>

	School District plans to utilize a full remote schedule for that day.
<b>English Language Learners</b>	Scheduling, technology, and instructional supports for English Language Learners will be tailored to student needs into and around their regularly-scheduled day.
<b>Field Trips</b>	In-person field trips are deferred until the District and Health Department Officials offer guidance that would allow us to ensure the safety of all participants.
<b>“Grab &amp; Go” Meals</b>	<p>The Summit Public Schools participates in the National School Lunch Program. Meals may be pre-paid online and information about free or reduced meals comes to families from the district. To-go meals will be available for students to pick up each day on their exit from school. Meal packs include a breakfast for the next day and a lunch. Any families with questions about meals at LCJSMS should contact Assistant Principal John Ciferri or 908-273-1190 ext 4555.</p> <p><u>Procedures:</u></p> <p>In-person students: Students planning to pick up a Grab &amp; Go lunch will be dismissed from their classrooms a few minutes after regular dismissal to limit the traffic in the hallways. Announcements will be made to report to the cafe. After a student has received their lunch, they will then exit through the rear doors of the Cafe.</p> <p>Remote students: Students can report to school at 12:30 to pick up their meals. Upon arriving at school students must use the back entrance of the cafeteria and exit the rear doors after lunch pick up. Students must wear a mask on school grounds and property.</p>
<b>Gradebook (Genesis/formerly PowerSchool)</b>	Summit Middle School has changed its student information system this year from Powerschool to Genesis. Support for use by parents and students will be provided at the beginning and throughout the school year.
<b>Hand Washing/Use of Hand Sanitizer</b>	Students and staff are reminded that frequent handwashing is necessary and important to reduce the risk of Covid and other viral transmissions. Handwashing should be for at least 20 seconds. Students may bring personal hand sanitizer to school for use when hand washing is not possible. Hand sanitizer stations will also be available throughout the school building. Please review the Reopening Plan, page 11, for more information.

<b>Health Screenings</b>	Parents/guardians and staff will affirm each day that they conduct self- and student checks prior to coming to school. Related processes, including potential isolation of a staff member or student with discovered symptoms until departure from school are aligned with Department of Health guidance scheduled to be shared with schools in mid-August and detailed in the district Reopening Plan, pgs 15 - 18.
<b>Library/Media Center</b>	Our media specialists are implementing processes for check out of materials and use of the space for learning and collaborating with staff and students. Protocols for checking out and returning materials with time for surface and material cleaning will be implemented.
<b>Lockers</b>	<p>Lockers will not be in use at the beginning of the school year. Students should bring their belongings to and from school based on their instructional schedule for the day. Items should not be left in school on any given day. Teachers will work with students to limit what needs to be brought back and forth to school each day. <b><i>Students should not plan to share any items with any other students.</i></b></p> <ul style="list-style-type: none"> <li>● <b><u>Note on lockers:</u></b> Students will not be using their lockers; all students should prepare to have/use their backpack in use for their belongings. Students should have water (and a snack if needed) with them as well as their personal hand sanitizer and an extra mask.</li> <li>● Student Cell Phones should remain in students' backpacks for the duration of the school day unless directed by the teacher.</li> </ul>
<b>Masks</b>	<p>Students must properly wear masks while on school grounds. If a student arrives on school grounds without a mask, they should report to the administrator on duty at the main entrance. <b><i>No student should enter the building without properly wearing a mask.</i></b></p> <p>Students and staff are required to wear masks when in school and surrounding environs unless doing so inhibits one's health or an accommodation is required. Masks are subject to the district's Dress and Grooming Policy (P5511). Students are to provide their own mask and should always have an extra/spare with them. Mask breaks for health reasons will be managed to support staff and students.</p>
<b>Materials</b>	Classroom materials will not be shared between students at the same time. Items that are in use will be cleaned in between use according to health and

	<p>state guidelines.</p> <p>Students are reminded that no items (ear buds, school supplies, water bottles, clothing, etc.) should be shared at any time. Only items that students need for their own day at school should be brought to school.</p>
<p><b>Movement through the school building</b></p>	<p>Floors and hallways are marked for student and staff travel. These markings should be followed during entrance to school, exit from school, and during passing time between classes. A stairwell has been dedicated to each team to limit the number of students utilizing each space. Signage will be visible on entrances/exits and stairwells.</p> <p>Students are required to wear masks when they are in the hallways.</p>
<p><b>Physical Education Classes</b></p>	<p>PE and Health teachers will provide information to students about attire and expectations in our PE classes. Locker rooms are not in use at this time. Students are expected to be prepared to participate fully in PE class with appropriate attire/footwear as directed by their teachers.</p>
<p><b>Safety Drills</b></p>	<p>Safety drills will be conducted in accordance with state guidelines and mandates to include two per month. Students are required to wear masks for the duration of the drill. (Will be updated as we receive more guidance from the NJDOE.)</p>
<p><b>Schedule</b></p>	<p>Please see pages 15-16 of this document for the <b>A/B Bell Schedule</b> and the <b>Maroon and Gold schedule</b>.</p> <p><b>All students are expected to attend their classes each day either in person or virtually</b> based on the instruction model selected during registration.</p> <p>Instructional time is approximately 8:00-2:45 for all students. The bell schedule has been staggered by team to manage the movement of students through the building.</p> <p>In addition to the Day A and Day B schedule, students have been divided into two cohorts, Maroon and Gold. Students will be assigned into a Maroon or Gold group as an indicator of which days they are attending in-person instruction. They will follow the A/B schedule for their class order on a given day.</p> <p>Students not attending school in-person on a given day will attend the class</p>

	<p>virtually from home. Students that have selected the Fully Remote instruction model will attend all classes virtually from home.</p> <p>All Code of Conduct expectations apply to in-person and distance learning.</p>
<b>Section 504 Plan Accommodations</b>	<p>Section 504 plans will be followed in the district’s Hybrid/In-Person and Remote Learning Plans. Please review more detailed information in the district Reopening Plan, page 39.</p>
<b>Social Distancing</b>	<p>Middle school students are reminded that social distancing measures apply wherever and whenever possible. Hallways, classrooms, common spaces, etc. are being marked/organized as such.</p>
<b>Social Emotional Learning and Stress Management</b>	<p>We recognize and are committed to addressing the significant stressors that the Covid pandemic has had on our students, staff, and community. LCJSMS counselors, CST members, district staff, and administrators will work to support programming in strengthening our mental health and supporting healthy growth and development for our students. Please review the district Reopening Plan, pages 41-43 for more information.</p>
<b>Special Education and Related Services</b>	<p>Special education programs will be followed in the district’s Hybrid/In-Person and Remote Learning Plans. Please review more detailed information in the district Reopening Plan, pages 29-40.</p>
<b>Student Handbook</b>	<p>The complete LCJSMS Student/Family Handbook can be found here: <a href="#">LCJSMS Student/Family Handbook</a></p>
<b>Student ID’s</b>	<p>Students will be given an ID badge for the start of the 2020-21 school year. Students will be required to wear their lanyard ID daily during the duration of the school year and are responsible for transporting lanyards to and from school.</p>
<b>Team Newsletters</b>	<p>Each teaching team will communicate to parents (and students) with a weekly newsletter. The newsletter will include a weekly agenda for each subject.</p>
<b>Technology and Technology Support</b>	<p>Equipment, email, learning platforms on Google, IT security, hardware/software, training, and support resources for staff, students, and</p>

	<p>families are addressed in our district’s plan. In person, LCJSMS students and staff can take their school-supplied device to the Fishbowl for assistance.</p> <p>All questions regarding tech should be sent to <a href="mailto:problem@summit.k12.nj.us">problem@summit.k12.nj.us</a>. This email address is constantly monitored and is the fastest way to begin solving a problem related to district devices. Please refer to pages 52-54 in the district Reopening Plan for more information.</p>
<p><b>Translation/ Traducciones</b></p>	<p>To receive support for translation, please please call the main office at 908-273-1190.</p> <p>Para recibir apoyo de traducción, por favor pongase en contacto con la oficina principal al numero de telefono 908-273-1190.</p>
<p><b>Travel/Trips outside of New Jersey</b></p>	<p>If students or staff return from a state on the NJ travel advisory, they must quarantine for 14 days upon their return. 14 days before the school year starts is <b>August 18</b>. Negative Covid tests do not supersede the quarantine period. Please review the “Attendance” section of the district re-opening guide on page 14.</p>
<p><b>Visitors/Meetings</b></p>	<p>Due to limitations on building capacity to protect the health of our staff, students, and community, visitation to the school is limited to critical appointments only. Almost all appointments/meetings will be conducted via video conference call/ Google Meet. Parents/guardians who wish to meet with a school staff member can arrange a meeting directly with the staff member to ensure a meeting time, and platform.</p> <p>Forgotten students items will not be permitted to be dropped off.</p>
<p><b>Water Bottles</b></p>	<p>Students are required to wear masks during the duration of the school day. Students will be permitted to have a personal water bottle. We encourage students to use water bottles with straws to easily drink while wearing a mask.</p> <p>Students can refill at our water fountains and bottle fillers. Our bottle fillers are, by design, hands-free. <b><i>Students should not plan to share any items with any other students.</i></b></p>

# LCJSMS Bell Schedule

Team As			Team Bs			Team Cs		
Arrival <b>8:01 am</b>			Arrival <b>7:59 am</b>			Arrival <b>7:57 am</b>		
<b>6A</b> Arrival and Dismissal Door - <b>E10</b> (Rear Driveway by softball field)			<b>6B</b> Arrival and Dismissal Door - <b>E8</b> (Corner of Oakland Pl and Parking lot)			<b>6C</b> Arrival and Dismissal Door - <b>E13</b> (Rear Driveway near Cafe)		
<b>7A</b> Arrival and Dismissal Door - <b>E7</b> (Main Entrance- lower door)			<b>7B</b> Arrival and Dismissal Door - <b>E5</b> (Parking lot towards Morris Ave)			<b>7C</b> Arrival and Dismissal Door - <b>E2</b> (Corner Morris and Maple St)		
<b>8A</b> Arrival and Dismissal Door - <b>E6</b> (Main Entrance- upper door)			<b>8B</b> Arrival and Dismissal Door - <b>E4</b> (Corner of Morris Ave and parking lot)			<b>8C</b> Arrival and Dismissal Door - <b>E3</b> (Morris Ave near auditorium)		
A Day	B Day	Time	A Day	B Day	Time	A Day	B Day	Time
1	5	8:04 am - 9:08 am	1	5	8:02 am - 9:06 am	1	5	8:00 am - 9:04 am
2	AP	9:11 am - 10:09 am	2	AP	9:09 am - 10:07 am	2	AP	9:07 am - 10:05 am
3	6	10:12 am - 11:10 am	3	6	10:10 am - 11:08 am	3	6	10:08 am - 11:06 am
4	7	11:13 am - 12:11 pm	4	7	11:11 am - 12:09 pm	4	7	11:09 am - 12:07 pm
<b>Virtual Afternoon</b>			<b>Key points:</b> <ul style="list-style-type: none"> <li>• Staggered arrival/dismissal</li> <li>• Staggered passing</li> <li>• No use of lockers</li> <li>• Teachers change rooms where possible</li> <li>• Cohort as much as possible</li> <li>• Students stay in same location as much as possible</li> <li>• Music pulled in smaller groups from PE and SH</li> <li>• 7th grade will end period 4 and 7 at 12:00 to return to classroom before dismissal</li> <li>• Students utilizing Grab &amp; Go Meals will be dismissed a few minutes later and sent to the Cafe. They will exit the building from the rear Cafe doors.</li> <li>• AP- Addition of a Advisory Study Period</li> <li>• PM Virtual AP will not be held. This time will be used for teachers/counselors to meet with students as needed.</li> </ul>					
A Day	B Day	Time						
5	1	1:15 pm - 1:35 pm						
	2	1:38 pm - 1:58 pm						
6	3	2:01 pm - 2:21 pm						
7	4	2:24 pm - 2:44 pm						

# LCJSMS 20-21

## Maroon & Gold / Day A & B Calendar

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Sept. 1-- Day A	Sept. 2-- Day A	Sept. 3-- Day B	Sept. 4-- Day B
Sept. 7- No School	Sept. 8-- Day A	Sept. 9-- Day A	Sept. 10-- Day B	Sept. 11-- Day B
Sept. 14-- Day A	Sept. 15-- Day A	Sept. 16-- Day B	Sept. 17-- Day B	Sept. 18-- Day A
Sept. 21-- Day A	Sept. 22-- Day B	Sept. 23-- Day B	Sept. 24-- Day A	Sept. 25-- Day A
Sept. 28- No School	Sept. 29-- Day B	Sept. 30-- Day B	Oct. 1-- Day A	Oct. 2-- Day A
Oct. 5-- Day B	Oct. 6-- Day B	Oct. 7-- Day A	Oct. 8-- Day A	Oct. 9-- Day B
Oct. 12-- Day B	Oct. 13-- Day A	Oct. 14-- Day A	Oct. 15-- Day B	Oct. 16-- Day B
Oct. 19-- Day A Single Session	Oct. 20-- Day A	Oct. 21-- Day B	Oct. 22-- Day B	Oct. 23-- Day A
Oct. 26-- Day A	Oct. 27-- Day B	Oct. 28-- Day B	Oct. 29-- Day A	Oct. 30-- Day A
Nov. 2-- Day B	Nov. 3-No School	Nov. 4-- Day B	Nov. 5-No School	Nov. 6- No School
Nov. 9-- Day A	Nov. 10-- Day A	Nov. 11-- Day B	Nov. 12-- Day B	Nov. 13-- Day A
Nov. 16-- Day A	Nov. 17-- Day B	Nov. 18-- Day B	Nov. 19-- Day A	Nov. 20-- Day A
Nov. 23-- Day B	Nov. 24-- Day B	Nov. 25-- Day A Single Session	Nov. 26-No School	Nov. 27-No School
Nov. 30-- Day A				