



Washington School
507 Morris Avenue
Summit, New Jersey 07901
(908) 273-0817

**Summit
Public
Schools**

Lauren Banker, Principal

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Dear Washington School Families:

In an effort to ensure the safety and wellbeing of all our Washington School children, families and teachers, we are once again requesting that you make note of the following drop off/pick up safety precautions:

- Butler Parkway is a drop off/pick up area only. Traffic signs on the school side of the street indicate "No Parking Anytime". Anyone parking in this area (leaving a car unattended) risks a parking ticket.
- Follow the traffic pattern outlined by the arrows painted on the blacktop when dropping off and picking up your children.
- Drop off your children by the Washington School steps, but then continue to use the traffic pattern displayed on the map to exit the parking lot.
- Encourage your children to exit your car on the passenger side, closest to the building.
- Pick up your children from the blacktop area.
- Encourage your children to use walkways to get to your car.
- Do not allow your children to walk through the parking lot or any area where cars may be moving.
- After picking up your children, only drive straight through the traffic light or make a right-hand turn. Do not turn left onto Morris Avenue.

All numbered spaces in the parking lot are designated for Washington School teachers. **Please park at Tatlock Field when visiting Washington School.**

We sincerely thank you for your cooperation in this very important matter. Together, we can ensure a safe environment for our Washington School children, families and faculty.

Sincerely,

Lauren Banker